



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
**SELECT BOARD**  
**DRAFT MINUTES**

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*RESCHEDULED* REGULAR MEETING FEBRUARY 2, 2015-7:00PM  
*RESCHEDULED* REGULAR MEETING FEBRUARY 4, 2015- 5:00PM  
NORTH HAMPTON TOWN HALL  
231 ATLANTIC AVENUE

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**1. Call to Order**

Vice Chair Larry Miller called the meeting to order at 5:00 PM. Selectman Miller noted that Chair Maggiore would be a few minutes late. In attendance at this time were Selectman Stanton and Town Administrator Apple.

Vice Chair Miller led the Pledge of Allegiance.

**2. First Public Comment Session**

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals ordinarily will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

Cynthia Swank, Hobbs Road asked the Select Board to amend the warrant article relating to the Capital Improvement Committee to state the school does not chose a public member.

**3. Consent Calendar**

- 3.1 Payroll Manifest of 01/08/2015 in the amount of \$184,837.99
- 3.2 Payroll Manifest of 01/12/2015 in the amount of \$3,533.34
- 3.3 Payroll Manifest of 01/15/2015 in the amount of \$56,576.45
- 3.4 Payroll Manifest of 01/22/2015 in the amount of \$53,089.58
- 3.5 Payroll Manifest of 01/29/2015 in the amount of \$112,213.67
- 3.6 Accounts Payable Manifest of 01/01/2015 in the amount of \$1,029,463.74
- 3.7 Accounts Payable Manifest of 01/15/2015 in the amount of \$67,521.01
- 3.8 Accounts Payable Manifest of 01/21/2015 in the amount of \$1,155.00
- 3.9 Accounts Payable Manifest of 01/29/2015 in the amount of \$1,003,643.06

Selectman Stanton asked to add three items to the Consent Calendar: 3.10 – A settlement agreement between the town and the Broom Trust; 3.11 –A Veteran Tax Exemption for Mr. and Mrs. Goodsell; and 3.12 a Cemetery Deed for Jean Whitcomb.

**Motion by Selectman Stanton to approve the Consent Calendar as amended. Seconded by Selectman Miller. Motion carries 3-0.**

#### **4. Communications to the Select Board**

- 4.1 Correspondence from Donahue Tucker & Ciandella
- 4.2 Correspondence from Rockingham County Commissioners
- 4.3 Correspondence from State of New Hampshire Department of Safety
- 4.4 Correspondence from State of New Hampshire Department of Revenue Administration
- 4.5 Correspondence from Comcast
- 4.6 Correspondence from Brian P. Page, Chief of Police

Chair Maggiore summarized each of the letters received.

#### **5. Report of the Town Administrator**

Town Administrator Apple reported on the financial implications of the past two weeks worth of snowstorms noting the “Blizzard of 2015” expenditures of approximately \$31,000.

Town Administrator Apple spoke about ice damming problems at the library and the damage it is causing. An insurance claim has been filed with the town’s insurance carrier, Primex.

Town Administrator Apple reminded everyone that the Deliberative Session for the town would be held on Saturday, February 7, 2015 at 8:30 AM at the North Hampton School.

#### **6. New Business**

- 6.1 Presentation to Lieutenant Bradley Hutchings

Former Lieutenant Hutchings was unable to make the meeting.

- 6.2 Consideration of Nomination of Phillip Wilson as Commissioner to Rockingham Planning Commission

Chair Maggiore stated a letter had been received from Wendy Chase, Planning and Zoning Administrator stating the Planning Board had voted unanimously to nominate Phil Wilson for reappointment to a four year term on the Rockingham Planning Commission.

Selectman Stanton asked if a quarterly report could be given to the Select Board, and Chair Maggiore stated he would pass that request on to Mr. Wilson at the next Planning Board meeting.

**Motion by Chair Maggiore to appoint Phillip Wilson to a four year term as Commissioner to the Rockingham Planning Commission, with at least a quarterly report to the Select Board. Seconded by Selectman Stanton. Motion carries 3-0.**

- 6.3 Discussion of Quint Study

Selectman Stanton discussed the Capital Improvement Plan and the replacement schedule for a ladder truck in 2017. The pumper truck is due for replacement in 2019. With two pieces of equipment that cost approximately \$500,000 a piece the issue became one of looking at the MRI study which recommended replacing the ladder truck with a Quint, and not having two engine pumpers.

Selectman Stanton discussed his ideas and reasons why the town should consider purchasing a Quint. He also discussed looking a ways to perhaps “share” equipment with other area towns, whereby out of 14 surrounding towns there are a combined 39 engine pumpers.

Selectman Miller stated he would like to wait to make a decision until more information has been received and thoroughly gone through in a workshop.

Lieutenant Peter Francis clarified that the Town of Rye has a Quint, but it is not considered a “true” Quint as it does not have a pre-piped waterway, and it does not carry efficient ladders that a Quint is required to carry. He further stated it is not run as a first due piece of equipment, it is run as an aerial truck.

Lieutenant Francis stated before any of the town trucks are put into service, a very thorough training for each employee is conducted as each truck is specifically designed for each department. He further stated it would not be easy to borrow a truck from another town as they have not been trained on the equipment.

Arthur Nadeau, 34 Pine Road stated after doing much research, it should always be the people using the equipment that decides what type of equipment is bought, not the politician.

The Select Board agreed to have a workshop regarding the Quint sometime in March after the election.

Chair Maggiore stated a list of questions/goals/options should be put together to ask a workshop

#### 6.4 Discussion of Discretionary Barn Easements

Chair Maggiore stated a meeting has been scheduled on February 17 at 2:30 PM with the Select Board, Heritage Commission, Assessor and the Code Enforcement Officer to review new findings submitted by the State of New Hampshire Preservation Alliance.

#### 6.5 Approval of Avitar Software and Third Party Access to Application Data

Town Administrator Apple stated the Town Clerk has requested the Select Board approve this item. The Town Clerk uses a number of programs that “trade” data back and forth and is using a program that is designed to make her system faster in working with the State of New Hampshire’s system. The request from Avitar is essentially a request to allow all programs to work together.

Chief Page spoke about the security wall and the way in which the town is handled through security systems and the bonded professionals that are protecting our information.

**Motion by Chair Maggiore to allow Town Administrator Apple to administer the paperwork associated with ther Avitar Software. Seconded by Selectman Stanton. Motion carries 3-0.**

#### 6.6 Discussion on Deliberative Session Preparations

Town Administrator Apple reviewed the warrant articles and who would move and second motions at the Deliberative Session.

Town Administrator Apple explained the presentation of the budget and the town campus, and how he would be presenting it.

### 7. **Any Other Item that may legally come before the Board**

The Board reserves the right to take action on any item relative to the prudential administration of the Town’s affairs which circumstances may require.

### 8. **Second Public Comment Session**

See Item 2, above.

Arthur Nadeau, 34 Pine Road suggested having a resident present the project for the town campus at the Deliberative Session. Discussion ensued about dividing the presentation by the Select Board into thirds.

Chair Maggiore thanked all of those that have signed up for an elected position and wished them well. He further reminded residents the Town Deliberative Session will be held on Saturday, February 7, 2015.

### 9. **Approval of Minutes of Previous Meetings**

9.1 Minutes of January 6, 2015

**Motion by Selectman Stanton to approve the minutes of January 6, 2015 as amended. Seconded by Selectman Miller. Motion carries 3-0.**

Chair Maggiore adjourned the meeting at 8:00 PM.

Respectfully submitted,  
Janet L. Facella