



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
SELECT BOARD
APPROVED MINUTES

REGULAR MEETING - SEPTEMBER 14, 2015 -7PM
NORTH HAMPTON TOWN HALL
231 ATLANTIC AVENUE

These minutes were prepared as a reasonable summary of the essential content of this meeting, not as a transcription

1. Call To Order

Chair Maggiore called the meeting to order at 7:00 PM. In attendance were Selectman Miller, Selectman Stanton and Town Administration Apple.

Chair Maggiore led the Pledge of Allegiance.

Chair Maggiore stated the Municipal Facilities Committee would not be presenting their plan to the Select Board at this meeting but will be presenting it at the September 28, 2015 Select Board meeting.

2. First Public Comment Session

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals ordinarily will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the First Public Comment Session will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

Town Administrator Apple introduced North Hampton resident Sean McMillan to the Select Board.

Master McMillan addressed the Select Board concerning his and fellow classmates desire to rename the North Hampton State Beach to the Robert Shaw State Beach. He stated State Representative Michelle Peckham had agreed to file a bill at the State House for them, and suggested she come before the Select Board first.

Master McMillan explained that Mr. Shaw was the only person from North Hampton to die in the Vietnam War and felt the memorial at the Town Green was insufficient to honor him. He went on to explain that when he and his classmates were in Washington, DC they visited the Vietnam War Memorial and their teacher gave them background on Mr. Shaw.

State Representative Peckham stated it was important for the town to show their support of the idea and asked if the Select Board would consider composing a letter stating just that.

Motion by Selectman Stanton to support the effort to rename the North Hampton State Beach to the Robert Shaw Memorial State Beach. Seconded by Selectman Miller. Motion carries 3-0.

The Board suggested including in the letter that the town would pay costs to cover the new signage needed.

3. Consent Calendar

- 3.1 Payroll Manifest of 08/27/2015 in the amount of \$59,090.14
- 3.2 Payroll Manifest of 09/03/2015 in the amount of \$70,792.43
- 3.3 Payroll Manifest of 09/10/2015 in the amount of \$167,507.34
- 3.4 Accounts Payable Manifest of 08/27/2015 in the amount of \$1,040,730.43
- 3.5 Accounts Payable Manifest of 09/10/2015 in the amount of \$77,625.64
- 3.6 Abatement Application for Map 017, Lot 082-064 in the amount of \$3,842.15
- 3.7 Abatement Application for Map 013, Lot 071-026 in the amount of \$2,531.10
- 3.8 Cemetery Deed for John & Judith Hudson

Motion by Selectman Stanton to take items 3.6 and 3.7 off of the Consent Calendar and move under new business. Seconded by Selectman Miller. Motion carries 3-0.

Motion by Selectman Stanton to approve the Consent Calendar as modified. Seconded by Selectman Miller. Motion carries 3-0.

4. Public Hearing

- 4.1 Acceptance of Unanticipated Grant Funds per RSA 31:95-b for the Purchase of Four (4) Ballistic Vests – Chief Maddocks

Chief Maddocks stated that the grant is actually for six ballistic vests, not four as shown on the agenda.

Chief Maddocks stated the Police Department had received a grant for the purchase of six ballistic vests at 50% reimbursement from the Ballistic Vest Program of the United States Department of Justice. The total funding to replace the ballistic vests over the next two years is \$2,380.

Chair Maggiore opened the Public Hearing at 7:25 PM.

Chair Maggiore closed the Public Hearing at 7:26 PM.

Motion by Selectman Miller to accept \$2,380 in funding from the Department of Justice so the grant can be used by the Police Department to offset the costs of six ballistic vests. Seconded by Selectman Stanton. Motion carries 3-0.

5. Communications to the Select Board

No items

6. Report of the Town Administrator

Town Administrator Apple stated the unaudited figures for FY 15 indicate an unadjusted surplus of \$26,734. This amount does not reflect FEMA reimbursements in the approximate amount of \$33,000. The projected total surplus is approximately \$60,000.

Town Administrator Apple stated personnel issues occasioned by resignations are creating overtime issues in both the fire and police departments.

The Library roof has sustained two leaks in the most recent rain events; the first leak is in the front of the building, just inside the front door. A second leak was found in the Craig Room and is significant. The roofing contractor came out on both occasions and has sealed two locations and worked on the flashing.

The Facilities Committee has continued to meet on Thursday nights. The Chair asked for and received an extension of time in which to report so they may obtain accurate cost estimate. The committee will report to the Select Board on September 28, 2015 and the Select Board will hold a public hearing on October 5, 2015.

The CIP Committee has been meeting, and completed its hearings with department heads. A draft report will be forthcoming in the next month.

The Budget Committee met on August 12 and Robert Hamilton was elected Chair. The town will be presenting its year end and default budget information on November 2.

Town Administrator Apple met with mobile home park owners and has reached an agreement on how to proceed on several different categories of modular homeowners who have not paid their taxes.

7. New Business

7.1 Update on Facilities Schedule

(This item taken up under the Report of the Town Administrator)

7.2 Request for Permission to Use Town Common and Waive Fees – United Church of Christ

Reverend Michele Bagby Allan, Pastor of The United Church of Christ in North Hampton,

asked the Select Board to grant permission to use the Town Common for a band concert, worship and cookout. She also asked for fees to be waived as they would not be charging nor receiving and monies.

Town Administrator Apple stated a Large Gathering Permit would not be necessary as there will be less than 200 people in attendance, but Reverend Bagby erred on the side of caution in hopes they may have a large crowd. He also stated that because the application was received less than 30 days from the event the application must go directly to the Select Board.

Selectman Miller asked if there would be a Special Detail Officer. Chief Maddocks responded he would not require one due to the fact all parking will be in the church parking lot. He further stated there have been 13 concerts at the bandstand this year with large numbers of people in attendance that did not have a detail officer. He stated if there were to be a large number of people crossing from the church to the bandstand area he would highly recommend one.

Director Page stated according to the Large Gathering Ordinance, if an event is held on town property, such as this one, a permit is excluded from the ordinance.

Motion by Selectman Stanton to allow the United Church of Christ to use the Town Green/Shaw Common on September 20, 2015 from 9:00 AM to 2:00 PM, and if there are any fees that they be waived. Seconded by Selectman Miller. Motion carries 3-0.

7.3 Discussion of Department of Transportation Public Hearing Schedule of 10 Year Plan

Chair Maggiore stated the Department of Transportation scheduled Public Hearings for 2017-2026 Ten Year Plan starting on September 15 running through October 26. A Public Hearing is scheduled in Hampton at the Seashell Complex on September 29 at 7:00 PM. The purpose of the hearings are to develop the best transportation solutions for your community. All residents are encouraged to attend and actively participate in the meetings.

Town Administrator Apple stated he would like to attend the meeting to encourage the DOT to complete a study on the Bass Beach berm to protect Ocean Boulevard.

The Select Board asked Town Administrator Apple to attend the September 29 Public Hearing and to speak about Bass Beach, Fern Road, North Road and the Atlantic Avenue bridge. He will also be checking on the status of these projects as to whether or not they are on the ten year plan.

7.4 Authorization to Lease Konica Copy/Scan/Fax Machine for Fire Department – Chief Tully

Chief Tully stated the current copier in the Fire Department is approximately 15 years old, and most repair parts are no longer available. He asked the Select Board for permission to purchase a Konica Minolta copy/print/scan/fax machine. The cost for the machine is \$6,000 and has a quarterly maintenance plan of \$115.00 per quarter. Chief Tully stated the funds were approved last year out of the town's IT line item.

Chief Tully recommended the bid received by Conway Office Products.

Motion by Selectman Stanton to authorize Chief Tully to purchase a Konica Minolta bizhub C224e MFP Color Copier/Printer/Scanner/Fax from Conway Office Solutions in an amount not to exceed \$6,000. Seconded by Selectman Miller. Motion carries 3-0.

7.5 Items Taken off of the Consent Calendar

Abatement Application for Map 017, Lot 082-064 in the amount of \$3,842.15

Abatement Application for Map 013, Lot 071-026 in the amount of \$2,531.10

Town Administrator Apple stated he has been working with the Tax Collector on trying to narrow the tax abatement policy to take into account the special circumstances of manufactured housing. Manufactured housing holds value in a different method than a traditional home. The difficulties this causes if taxpayers are behind in paying their taxes on mobile homes, the values on older models is simply not there to pay those taxes.

Town Administrator Apple stated the two abatements before the Select Board are for abandoned homes both through death. An agreement was reached with the mobile home park owners that the town would abate the taxes, and they have agreed to have them removed and disposed of at a place outside of the town at their expense and to bare all risk associated with that disposal.

Town Administrator Apple stated there are two other categories of mobile home properties; those owners who are willing to work with the town through a payment arrangement, and those that are clearly not going to pay. The parks owners have applied for demolition permits should the Select Board approve the abatements.

Selectman Stanton explained the reasons for the change in policy regarding Tax Deeding was due to the fact these amounts are significant, but there is little hope if any of collecting the money due. A newer home will be placed on those lots, and the town will receive tax revenue. He further added there were other individuals that have not paid their taxes that have learned to “play the game” and they know they can’t be evicted for not paying their taxes, but can be evicted if they do not pay their lot rent.

Motion by Selectman Stanton to approve the abatement recommendations as presented. Seconded by Selectman Miller. Motion carries 3-0.

8. Any Other Item that may legally come before the Board

The Board reserves the right to take action on any item relative to the prudential administration of the Town’s affairs which circumstances may require.

Selectman Stanton stated the Budget Committee is looking for a member to take the place of Margaret Allen who resigned in July.

Chair Maggiore noted the cemetery along Exeter Road had been cleaned up and looked much better. Arthur Nadeau stated the town employees from the cemetery department were the ones that have cleaned it.

9. Second Public Comment Session

See Item 2, above.

10. Approval of Minutes of Previous Meetings

10.1 Approval of Minutes of August 24, 2015

Motion by Selectman Stanton to approve the minutes of August 24, 2015 as presented. Seconded by Selectman Miller. Motion carries 3-0.

10.2 Approval of Minutes of September 2, 2015

Motion by Selectman Stanton to approve the minutes of September 2, 2015 as modified. Seconded by Selectman Miller. Motion carries 3-0.

Chair Maggiore reminded those in attendance and watching on Channel 22, that the September 28, 2015 meeting will be the presentation on the Town Campus from the Municipal Facilities Committee. He encouraged all residents to attend.

11. Adjournment

Meeting adjourned at 8:21 PM.

Respectfully submitted,
Janet L. Facella