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2 TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
3 SELECT BOARD
4 MINUTES
5

6 SPECIAL MEETING – 15 APRIL 2015 – NOON
7 NORTH HAMPTON TOWN ADMINISTRATIVE OFFICES
8

9 Mr. Maggiore, the Presiding Officer, called the meeting to order at approximately 12:05. Mr. Miller and Mr. Stanton were
10 present. The following people were also present: Brian Page, the Director of Public Safety; Michael Maddocks, the Chief of
11 Police; Michael Tully, the Fire Chief; John Hubbard, the Director of Public Works; and, Paul Apple, the Town Administrator.
12

13 The Board, with the department heads, considered the development of its goals for the coming year. The goals are summarized
14 on the attached sheet.
15

16 The Presiding Officer asked for any additional business, and hearing none, adjourned the meeting at approximately 14:30.
17

18 Respectfully submitted,
19

20
21 Paul L. Apple, Town Administrator
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Project

Action Item

Notes

Finance - Category

S	Risk Analysis Policy	Write policy	OPR: Ryan
S	Revise Purchasing Policy	Rewrite policy guidance Implement EPOs	OPR: TA & OPR
P	Transfer Library and Cem. Trust Funds to GL		
P	Remove Bandstand Fund from GL		Agreement in Writing; in-put from Trustees
U	Hire New PT Bookkeeper		
U	Complete Census of Cap.Res.Funds		Include in Bud.Comm. Packets

Information Tech. - Category

P	Website Overhaul	Send Intern's proposals to BOS Implement ASAP	Cost of rebranding to be presented to SB
U	Campus Plan	Report due: 05/30/15 SB to decide: 08/01/15	
U	LIB Roof	Underway	
U	LIB Ventilation		
U	LIB Mold Remediation	Underway	
U	LIB ADA	Ask for design cost	
U	FD Apron	MT to present first meeting in June	
U	FD Boiler	MT to present first meeting in June	
U	FD Tower/Insulated Door	MT to present first meeting in June	
U	FD Roof	Hold until Campus Plan Report	
S	PD Break Room	Inexpedient to Legislate	

				beaver remediation and control culvert cleaning	
S	Non-Resident Trash Stickers				
S	Personnel Plan Revision			FMLA chapter	
P	Rails to Trails Committee				
S	Solar Roof Tops			Follow up with Andrew	

DPW - Category

S	Revise Road Maintenance Plan			First CIP Meeting is 5/8/15	
S	Electronic Equipment Maintenance Records				
S	Roller acquisition				
U	Emergency Generator at DPW				

Administration - Category

P	Document Management System				
P	Administrative Code				
P	Internal Control Document for SB items				
P	Appointment of Tree Warden			Advertise Immediately Appoint	

LBH - Category

U	Contact DOT re striping				
P	Investigate cost of solar-powered Speed Feed Back Signs				
S	Send letter to Stiles re issues from last year				

Communication - Category

S	Video Friday Folders				
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S	Internet Speed				
S	Ch. 22 Equipment upgrades				
P	Deputy Director for Ch. 22				
U	Cell Tower				

Health - Category

S	Rod & Gun club joint meeting				
P	Little R. Pollution Mitigation Grants				
P	Health Officer			Primary & deputy	
P	Blasting Ordinance			Administrator	
				Training	
				Share with other Towns	
				Review Ordinance Goals	

Budget - Category

S	Mosquito Control to FY 17 Operating Budget				
S	Packet to BudComm to include CRF authorising language				
S	CIP				

Rating

U = Urgent; P = Priority; S = Slow but sure