



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
SELECT BOARD MEETING
APPROVED MINUTES

MARCH 9, 2015 7:00PM
NORTH HAMPTON TOWN HALL
231 ATLANTIC AVENUE

These minutes were prepared as a reasonable summary of the essential content of this meeting, not as a transcription.

1. Non-Public Session I, Pursuant to RSA 91-A:3, I(b) – 5:00 PM
2. Non-Public Session II, Pursuant to RSA 91-A:3, I(b) – 5:30 PM
3. Non-Public Session III, Pursuant to RSA 91-A:3, I(b) – 6:15 PM
4. Call to Order

Chair Maggiore called the public session of the meeting to order at 7:00 PM. He stated the Select Board had just recessed from a non-public session, and there were no minutes to seal.

Those in attendance were Selectman Miller, Selectman Stanton and Town Administrator Apple.

Chair Maggiore led the Pledge of Allegiance.

Chair Maggiore stated a new Deputy Fire Chief/Officer in Charge had been hired.

Town Administrator Apple stated in a non-public session, the Select Board acted on a recommendation by Director Page and himself, and announced Michael Tully would now be the Deputy Chief in the North Hampton Fire Department. A formal swearing in ceremony will be held on March 23, 2015 when Chief Tully's family can be present.

Chief Tully introduced Michael Morin, as a new fire fighter in the Fire Department. Chief Tully stated Mr. Morin joins the department as the town's first paramedic, and he will run the paramedic program. He further stated he hopes to build the program to the level of having a paramedic on every shift.

Town Administrator Apple swore in Mr. Morin.

5. First Public Comment Session

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Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals ordinarily will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

6. Consent Calendar

- 6.1 Payroll Manifest of 02/26/2015 in the amount of \$63,839.03
- 6.2 Payroll Manifest of 03/05/2015 in the amount of \$162,567.24
- 6.3 Accounts Payable Manifest of 02/26/2015 in the amount of \$1,071,263.13
- 6.4 Signature of Corrected Cemetery Deed for Rita Robinson
- 6.5 Approval of Elderly Exemption for Map 021, Lot 028
- 6.6 Approval of Elderly Exemption for Map 015, Lot 015-001
- 6.7 Approval of Elderly Exemption for Map 021, Lot 007-123
- 6.8 Approval of Abatement for Map 002, Lot 014

Motion by Selectman Stanton to remove and table items 6.5, 6.6 and 6.7 from the Consent Calendar as they are incomplete. Seconded by Selectman Miller. Motion carries 3-0.

Motion by Selectman Stanton to accept the Consent Calendar as emended. Seconded by Selectman Miller. Motion carries 3-0.

7. Communications to the Select Board

- 7.1 Correspondence from Frank Guinta, Member of Congress
- 7.2 Correspondence from David Allen
- 7.3 Correspondence from Jeff Brillhart, NHDOT
- 7.4 Correspondence from NHDES re: Results of Additional Soil Sampling at Hampton Rod & Gun Club

Chair Maggiore read a synopsis of each letter received.

Selectman Stanton suggested inviting Mr. Guinta to a Select Board meeting.

Discussion ensued regarding a meeting between the Hampton Rod and Gun Club, the DES, and the Select Board for a status update so as the town can keep residents informed on what is happening with the investigation.

The Select Board asked Town Administrator Apple to send an invitation to the aforementioned parties.

Chair Maggiore read a letter of thanks to the Fire Department for their help building the skating rink.

Town Administrator Apple stated the ice skating rink was closed for the season, and that he was puzzled by the person (s) who cut the town lock over the weekend to get into the skating rink, which was closed for repairs, and then installed their own lock.

8. Report of the Town Administrator

Town Administrator Apple spoke about the poor shape the library building is currently in. Leaking issues have forced the closing of the children's area. Approximately $\frac{3}{4}$ of the roofline on the building has leaked.

Insurance claims are being processed regarding the severed gas line that occurred when a neighboring business was plowing their property and the gas line was buried in the snow.

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Ice damns have formed on every town building in spite of the efforts to shovel the roofs. Much leaking and some damages have occurred.

Town Administrator Apple reviewed and reported on the financial status of the town as well as overtime budgets in public safety. Also discussed were updates on the Cell Tower on Municipal Land.

9. New Business

9.1 NHDOT Project #24457, US 1 Bridge Improvements over former B&M Railroad at North Road

Chair Maggiore noted that a quorum notice had been posted by both the Planning Board and the Zoning Board of Adjustment, and that members of both boards were present.

Keith Cota, Chief Project Manager for the NHDOT thanked the Select Board for allowing him to come before them to explain an important proposed project along US Route 1 over the former B&M Railroad, and to get feedback from the community. Mr. Cota introduced Mike Dugas, Chief of Preliminary Design for the NHDOT; Casey Singleton Engineer for NHDOT; Kevin Russell, District Six and Jennifer Mercier Design Consultant.

Mr. Cota spoke of the ongoing negotiations between the Department of Transportation and Pan Am to acquire the corridor. He further stated there is some interest of future development of a recreational trail along this corridor.

Mr. Cota stated the bridge is on the State of New Hampshire's "red list" of bridges due to its poor conditions. He further stated a typical day on Route 1 sees approximately 17,000 cars and it is typical to project for future traffic in 20 years. Current projections show traffic to be over 20,000 cars per day.

Mr. Cota stated the two side streets, North Road west and North Road east, have much less volume.

Mr. Cota stated the bridge itself is most likely eligible for the National Historic Register, which will affect the way in which the project is approached. He further stated that Drake Farm is eligible for the National Historic Register as well and will have to be considered in this project.

Mr. Cota stated after the meeting, he would take back suggestions and ideas regarding this project and begin the design phase of the project. He expected to be back before the Select Board in the late summer or early fall of 2015. Potential start date of the project is sometime in Fiscal 2018.

Phil Wilson, 9 Runnymede Drive stated the project has been before the RPC/MPO which works closely with the DOT on transportation plans. He further stated his question has always been why spend \$3.7 million to re-do the bridge when there is a serious safety issue particularly with the eastern approach on North Road. He felt it would make more sense to spend that money to solve the problem with North Road if there is a less expensive alternative.

Mr. Wilson stated he would like the NHDOT to not think of the project as just replacing a bridge; rather to think of it as solving a major public safety issue.

Chris Ganotis echoed Mr. Wilson's statement that the intersection is dangerous. He spoke about the issues of trying to pull out of the western side of North Road and the lack of visibility.

Selectman Stanton stated it was more important to him to fix the safety issues with this intersection than the replacement of the bridge.

Director Page stated when looking at the crash statistics at this intersection, it is even worse than the NHDOT stated. He further stated when he was Police Chief and people would ask him about the

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intersection, he would advise them not to use it. Director Page stated it is actually the height of the railings on the bridge when coming from the north which presents the visibility problem.

9.2 Cycle the Seacoast – Permission to use Town Green

Town Administrator Apple advised the Select Board that the Large Gathering Permit had already been applied for an approved.

David Betts, Cycle the Seacoast volunteer gave an overview of the cycle ride that would be coming through North Hampton and the different routes that would be taken for the 25, 50 and 100 mile rides.

Motion by Selectman Stanton to approve the request of Cycle the Seacoast to use the North Hampton Town Green as a rest stop on May 3, 2015, and further to authorize Town Administrator Apple to sign the agreement on behalf of the Select Board. Seconded by Selectman Miller. Motion carries 3-0.

9.3 Discussion of Document Management Program

Town Administrator Apple stated while he and Chair Maggiore were in attendance at a hearing on proposed HB 646, which would allow towns to charge for labor in completing large complex right to know requests, he had a discussion with an attorney that represents newspapers and was reminded by him that most of the costs towns incur could be reduced or eliminated by a document management system that many large law firms utilize. He further explained in 2007 the town appropriated money for this acquisition.

Town Administrator Apple stated he had spoken with Cynthia Swank and has asked for her assistance in researching a system that would be appropriate for the towns needs.

Town Administrator Apple asked the Select Board for their permission to explore and or request bids from qualified providers for the acquisition and installation.

Motion by Selectman Stanton to authorize Town Administrator Apple to request bids from qualified providers for the acquisition and installation of a document management system that will enable efficient electronic storage of and access to the town's records. The Select Board will consider bids and make a determination about whether to acquire a document management system before the end of the fiscal year. Seconded by Selectman Miller for discussion.

Ms. Swank stated with all of the research that needed to be done in order to find out what type of document the town should even look at, there would not be time to acquire the system prior to the end of the fiscal year.

Selectman Stanton amended his motion to read "before the end of August, 2015." Seconded by Selectman Miller. Motion carries 3-0.

9.4 Discussion of North Hampton Fire Rescue "Life Pak 15" Warranty Purchase

Town Administrator Apple stated a Life-Pak device (defibrillator) was acquired at the same time as the ambulance in 2013. At two years in service, there are maintenance issues starting to occur, and the batteries will need to be replaced. Two batteries have to be replaced every 24-30 months at a cost of \$800.

A problem recently occurred when the blood pressure cuff failed to work properly which resulted in a call for maintenance. The technician was able to help over the telephone, but had he been called in to the station, the cost would have been between \$200 and \$1,100.

The cost of the hourly charge, the initial analysis and new batteries are all covered under the service plan. The cost of the service plan is now approximately \$6,400. The life span of this device is 8-10 years and the town can anticipate an additional 6-8 years of service. The town can anticipate an additional 6-8 years of service. This device is an essential piece of equipment and it is the judgment of the Town Administrator, the Public Safety Director and Lieutenant Francis that a service plan is still a financially prudent course of

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action. Sufficient funds are available in the Fire Department maintenance capital reserve fund, and appropriation requires a majority vote by the Select Board.

Motion by Selectman Stanton to appropriate up to \$6,400 from the Fire Department Maintenance Capital Reserve Fund (Fund 61) for the purpose of purchasing the service contract for the Life-Pak 15 device on the North Hampton Ambulance. Seconded by Selectman Miller. Motion carries 3-0.

- 9.5 Acceptance of Unanticipated Grant or Donation Under RSA 31:95-b with a Value of Up to \$8,500 which is the Flat Rate RERP Budget Approved by NH Emergency Management, July 2014

Chair Maggiore opened the public hearing at 8:00 PM.

Director Page stated part of the Seabrook Nuclear Power Plant RERP Emergency money will be handled differently in that it will be budgeted for, so there will not be a need for a public hearing each time.

\$4,250 of the \$8,500 has already been received and he felt it would be wise to have the Select Board accept all of the funds now instead of having a public hearing each time money is received.

Director Page stated the money is to be spent on emergency management related items.

Motion by Selectman Stanton to accept an unanticipated grant under RSA 31:95-b with a value of up to \$8,500 which is a flat rate approved by the New Hampshire Emergency Management of July, 2014. Seconded by Selectman Miller. Motion carries 3-0.

- 9.6 Acceptance of Unanticipated Grant or Donation Under RSA 31:95-b with a Value of Approximately \$450-\$500 for "Teddy Bears Wearing Bunker Gear"

David Lyman, Commander from the VFW, Exeter Post #2181 presented Lieutenant Jason Lajoie with 20 Teddy Bears wearing Bunker Gear for use when transporting a child by ambulance. He stated than another member of the VFW, Linda Casey, is a postal retail clerk in North Hampton and thought it would be a good idea to give the teddy bears to North Hampton, as they had given some to Exeter and it was a tremendous success.

Lieutenant Lajoie extended is thanks on behalf of the members of North Hampton Fire & Rescue. Lieutenant Lajoie stated the teddy bear is one of the most effective tools in their toolbox when faced with an emergency involving children.

Motion by Selectman Stanton to accept the unanticipated donation under RDA 31:95-b with a value of approximately \$450 to \$500 for the Teddy Bears Wearing Bunker Gear. Seconded by Selectman Miller. Motion carries 3-0.

- 9.7 Acceptance of Unanticipated Grant or Donation Under RSA 31:95-b with a Value of \$200

Deputy Chief Maddocks stated the police department had received a \$200 donation from a resident. He further stated he would like to use the funds received to help defray costs associated with the DARE graduation that would be taking place on March 11.

Motion by Selectman Stanton to accept an unanticipated donation under RSA 31:95-b with a value of \$200. Seconded by Selectman Miller. Motion carries 3-0.

Chair Maggiore closed the public hearing at 8:31 PM.

- 9.8 Discussion of Authority to sign MassHealth Document to Enable Comstar to Bill and Collect for Certain Massachusetts Residents Transported by North Hampton Fire Rescue

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Director Page stated this item will allow the Town of North Hampton to collect from MassHealth providers for both residents of Massachusetts as well as New Hampshire residents that work and are insured in the state of Massachusetts.

Motion by Selectman Stanton to authorize the Director of Public Safety to sign the MassHealth documents to enable Comstar to bill and collect for certain Massachusetts residents transported by North Hampton Fire and Rescue. Seconded by Selectman Miller. Motion carries 3-0.

9.9 Discussion of Select Board Attendance at the Town Elections on March 10, 2015

Chair Maggiore reminded residents the polling hours for this election have been extended and they will open at 7:00 AM and close at 7:00 PM.

The Select Board agreed that Chair Maggiore and Selectman Stanton would arrive at the polls before 7:00 AM and Selectman Miller would arrive at 1:00 PM.

10. Any Other Item that may legally come before the Board

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs which circumstances may require.

Senator Nancy Stiles stated her pleasure at attending the meeting and found it very informative. Senator Stiles further stated she brought with her some information from the Department of Employment Security in regards to a job and resource fair being held on Monday, March 23, 2015 at the Seabrook Community Center from 10:00 AM to 2:00 PM.

The Select Board agreed to post the notice as well as place an article in the next Friday Folder.

11. Second Public Comment Session

See Item 2, above.

12. Approval of Minutes of Previous Meetings

12.1 Select Board Minutes of February 17, 2015

Motion by Selectman Stanton to approve the minutes of February 17, 2015 as presented. Seconded by Selectman Miller. Motion carries 3-0.

Motion by Selectman Stanton to approve the non public minutes of February 17, 2015 as presented. Seconded by Selectman Miller. Motion carries 3-0.

Meeting adjourned at 9:10 PM.

Respectfully submitted,

Janet Facella
Administrative Assistant

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