



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
**SELECT BOARD**  
**APPROVED MINUTES**

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REGULAR MEETING –SEPTEMBER 8, 2014 –7PM  
MARY B. HERBERT CONFERENCE ROOM  
233 ATLANTIC AVENUE

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*The Board will meet to discuss Collective Bargaining negotiations at 6:00 p.m. in the Town Administrative Offices. This is a “non-meeting” under the Right to Know Law. No minutes will be kept.*

*These minutes were prepared as a reasonable summary of the essential content of this meeting, not as a transcription.*

**Non-Public Session Pursuant to RSA 91-A:3, II (d) – 6:30 PM**

**1. Call to Order**

Chair Maggiore called the meeting to order at 7:20 p.m. Those in attendance were Selectman Miller, Selectman Stanton and Town Administrator Apple.

Chair Maggiore led the Pledge of Allegiance.

**Motion by Selectman Stanton to come out of Non-Public Session. Seconded by Selectman Miller.**

**Roll Call: Maggiore, Aye; Miller, Aye; Stanton, Aye**

**Motion by Selectman Stanton to seal the minutes of the Non-Public Session. Seconded by Selectman Miller. Motion carries 3-0.**

**2. First Public Comment Session**

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals ordinarily will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

*No questions or comments by the public.*

**3. Consent Calendar**

3.1 Payroll Manifest for 08/28/2014 in the amount of \$53,559.85

3.2 Payroll Manifest for 09/04/2014 in the amount of \$108,832.61

3.3 Accounts Payable Manifest for 08/28/2014 in the amount of \$1,009,674.80

***Disclaimer – These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.***

3.4 Veteran's Tax Credit Application for Map 021, Lot 007-093

**Motion by Selectman Miller to approve the Consent Calendar as presented. Seconded by Selectman Stanton. Motion carries 3-0.**

**4. Communications to the Select Board**

4.1 Correspondence from Fire Chief Dennis Cote

Chair Maggiore read a letter of resignation from Fire Chief Dennis Cote, effective September 26, 2014.

**5. Report of the Town Administrator**

Town Administrator Apple discussed the following items:

- Air conditioning unit in Town Offices needs replacement of coil and condenser
- Lightning strike issues
- Route 1 land acquisitions
- Fire Department collective bargaining ground rules agreed upon
- Outside notice boards
- Storm water regulations
- Continuation of summer hours in town offices
- Cell tower on municipal property
- Internal controls policy
- Public Wi-Fi now available on the town campus
- Investment Policy amendments

**Motion by Selectman Stanton to approve three banks, Optima Bank, First Colebrook and Bank of America, be added to the Appendix A of the Investment Policy. Seconded by Selectman Miller for discussion. Selectman Miller confirmed that the banks would have to be collateralized as are the banks currently listed in the investment policy. He further stated he would like to see the bank listed in the Appendix and a note beside it indicating whether or not the bank is collateralized. Motion carries 3-0.**

**6. New Business**

6.1 Review and Take Positions on NHMA Legislative Policy Conference Items

Chair Maggiore stated the New Hampshire Municipal Association (NHMA) represents towns and cities in New Hampshire during the legislative process. The NHMA urges each municipality's governing body, prior to the Legislative Policy Conference, vote on their position on the recommendations of floor proposals to help in providing direction to their voting delegate at the Conference. This year's Legislative Policy Conference will be held on Friday, September 26, 2014 at 9:00 AM in the NHMA's office in Concord.

**Motion by Selectman Stanton to approve the position statements with majority ruling, on the spreadsheet tabulated and prepared by Town Administrator Apple. Seconded by Selectman Miller. Motion carries 3-0.**

6.2 NHMA Voting Delegate Authorization

General discussion amongst the Select Board as to who should be chosen to represent them at the above referenced meeting.

**Motion by Selectman Stanton to nominate Chair Maggiore as representative from the Select Board. Seconded by Selectman Miller. Motion carries 3-0.**

6.3 Air Conditioning Status in Town Offices

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*(This item was taken up under the Town Administrator's Report Agenda Item 5)*

**7. Any Other Item that may legally come before the Board**

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs which circumstances may require.

Selectman Stanton reminded everyone about the dedication ceremony service that will be held on September 11 at Hampton Post 35 in Hampton.

Chair Maggiore remind everyone to vote in the September 9 election being held at Town Hall from 8 AM until 7 PM.

**8. Second Public Comment Session**

See Item 2, above.

Jean Robinson, Pine Road asked the Select Board for an update on land acquisitions on Route 1.

**9. Approval of Minutes of Previous Meetings**

9.1 Minutes of August 25, 2014

**Motion by Selectman Stanton to approve the minutes of August 25, 2014 as presented. Seconded by Selectman Miller. Motion carries 3-0.**

**Meeting adjourned at 8:15 PM.**

Respectfully submitted,

Janet L. Facella  
Administrative Assistant

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