



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
SELECT BOARD
APPROVED MINUTES

REGULAR MEETING –AUGUST 11, 2014 –7PM
NORTH HAMPTON TOWN HALL
231 ATLANTIC AVENUE

These minutes were prepared as a reasonable summary of the essential content of this meeting, not as a transcription.

1. Call to Order

Chair Maggiore called the meeting to order at 7:00 PM. Those in attendance were Selectman Miller, Selectman Stanton and Town Administrator Apple.

Chair Maggiore led the Pledge of Allegiance.

2. First Public Comment Session

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals ordinarily will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

Cynthia Swank, 19 Hobbs Road asked if it was correct that there is no internet access in the Town Hall. Town Administrator Apple stated that is correct, due to the lightening strike in July one of the devices in the town hall was destroyed.

Senator Nancy Stiles stated she was in attendance to see what if the Select Board had any questions or concerns that she could help them with.

Selectman Miller asked Senator Stiles about the status of the removal of the Atlantic Avenue bridge.

Senator Stiles stated she had tried to get the project in the state's ten year plan, but because the bridge is not "red listed" she was not successful. She further stated she would continue to try and that the bridge is still "in her radar."

3. Consent Calendar

3.1 Payroll Manifest for 07/31/2014 in the amount of \$107,732.15

3.2 Payroll Manifest for 08/07/2014 in the amount of \$69,896.37

3.3 Accounts Payable Manifest for 07/31/2014 in the amount of \$14,098.78

Disclaimer – These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.

3.4 Accounts Payable Manifest for 07/31/2014 in the amount of \$1,102,124.22

3.5 Cemetery Deed

3.6 Intent to Cut Wood or Timber, Map 019, Lot 006

Motion by Selectman Stanton to approve the Consent Calendar as presented. Seconded by Selectman Miller. Motion carries 3-0.

4. Public Hearing

4.1 Discretionary Preservation Easement Applications and Renewals

a. Map 017, Lot 080

b. Map 008, Lot 111

c. Map 006, Lot 054

d. Map 014, Lot 017

Chair Maggiore opened the Public Hearing.

Selectman Stanton asked for a point of order. He asked if the Public Hearing was properly noticed as he could not find the notice of a public hearing anywhere in the newspaper.

Town Administrator Apple stated it was not statutorily necessary to publish this type of public hearing in the newspaper. He further stated this particular statute does not have the requirement of publishing in the newspaper, and in the opinion of the Assessor, publication in a newspaper was not necessary.

Selectman Miller stated he felt it should be noticed in the newspaper.

Selectman Stanton stated he had several problems with the way the packets of information were distributed, and noted that some of the applications had been sitting for over a year, and there need to be a lot of procedures worked on regarding the whole process

Chair Maggiore polled the board to see whether or not they would prefer to table this item and take it up at another meeting.

Selectman Stanton stated he would like to discuss the Drake Farm application at this meeting, and also would like the Heritage Commission to weigh in with their opinions. Selectman Miller concurred.

Chair Maggiore stated they would proceed with discussions, but that a public hearing with a notice published in the newspaper would be done for the August 25 meeting.

Town Administrator Apple suggested having the Assessor at the meeting to answer any questions the Select Board may have.

Chair Maggiore stated this item would be taken up at this meeting under New Business.

Donna Etela, Chair of the Heritage Commission was asked to comment on the barns under consideration for discretionary easements.

Mrs. Etela stated the only barn she could speak to or has knowledge of, is the Drake Farm located on Map 017, Lot 080.

Mrs. Etela stated the owner of Drake Farm had contacted the Heritage Commission before he purchased the property to inquire about barn easements. She further spoke of the meeting that was held with various departments and the owner regarding how to apply for the easement and registration on the National Register. She further stated it was her opinion there would be nothing that could deem it not historic.

Disclaimer – These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.

Selectman Stanton suggested giving Mrs. Etela the four properties on the agenda and maybe she could find out some information about them and give any input they might have.

5. Communications to the Select Board

5.1 Correspondence from Henry Fuller

Chair Maggiore read a letter submitted from Henry Fuller regarding the type of windows that would save the town a considerable amount of money, should the town campus be approved by the voters.

Selectman Miller thanked Mr. Fuller for submitting the information to the Select Board.

5.2 Correspondence from State of New Hampshire Department of Safety

Chair Maggiore read a letter from Perry E. Plummer, Director of Homeland Security and Emergency Management stating the allocation of fund to support the Radiological Emergency Response Plan (RERP) in North Hampton for Fiscal Year 2015 is \$23,588.00.

Town Administrator Apple stated a letter had been sent out to River Road residents regarding the upcoming asphalt overlay project. The correspondence was sent out by the Public Works Director.

6. Report of the Town Administrator

Town Administrator Apple reviewed overtime within each of the three major departments, noting that there are two firefighters currently out with non work related injuries. He further highlighted a few other areas including work that continues on the placement of a cell tower in North Hampton, a North Hampton School Board meeting he will be attending, carbon monoxide levels at the Department of Public Works, lightening strike issues, inquiries on Route 1 land availability and ongoing efforts, assistant code enforcement officer position, reconstruction of the Town Clerk's building and the RFP's received.

The Select Board discussed cell tower locations and options with the Town Administrator, and the importance of getting safety communications to the beach.

7. New Business

7.1 Meet with Delores Chase Regarding Bandstand Maintenance

Chair Maggiore stated Delores Chase had sent the Town Administrator an email earlier that day stating she would be unable to attend the meeting.

Selectman Stanton stated he would like to know what the Warrant Article for the sprinkler system stated, and also what the normal procedure has been for paying the water bill in the past.

Selectman Miller stated the Bandstand has \$101,000 currently and would like to know what the purpose of those funds are.

Chair Maggiore stated the Select Board would like to meet with Mrs. Chase at her convenience.

Chair Maggiore stated Public Works Director Hubbard was in attendance to ask the Select Board to waive the normal three bid policy in order to go ahead with mitigating the CO2 in the Public Works building. He further stated that Director Hubbard had requested eight bids and has only received one in the amount of \$13,200.

Director Hubbard gave an overview of the events that led to the need to install the CO detector.

Disclaimer – These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.

Motion by Selectman Stanton that due to the lack of competitive bids, the Select Board suspend the policy of non solicitors of this project. Seconded by Selectman Miller. Motion carries 3-0.

Motion by Selectman Stanton to approve the Lamprey Energy contract in the amount of \$13,200. Seconded by Selectman Miller. Motion carries 3-0.

7.2 Aquarion Water Company – Carl McMorran

Carl McMorran, Operations Manager of Aquarion Water Company gave the Select Board a brief snapshot of operations and maintenance tasks that have been performed through July 2014; tax credits and water infrastructure conservation adjustments made; main replacements, and capital budget expenses.

Mr. McMorran stated Aquarion had received a refund based on new IRS regulations, and that savings would be passed along to the customers in January 2015.

Selectman Stanton confirmed with Mr. McMorran that hydrants would be included in the savings, and that when going before the budget committee they could count on the decrease in hydrant costs.

Mr. McMorran stated he would be happy to meet with the budget committee in the fall when numbers are much more definite.

7.3 Discussion of Delinquent Taxpayer Policy

The Select Board reviewed a draft of the Delinquent Taxpayer Policy.

Town Administrator Apple stated one of the options a delinquent taxpayer would have would be a payment plan option provided they complete and file an application with proper requested documentation provided. He further stated the policy is a document in which puts together all of the “unofficial” practices the Town of North Hampton has been utilizing in the past.

The Select Board agreed to forward the draft policy to Tax Collector Buchanan for her input, and they would then discuss and finalize the policy at the August 25 meeting.

7.4 Discussion of Director of Public Safety

Town Administrator Apple stated the Director of Public Safety position has been offered to Chief Brian Page. Chief Page was unable to attend the meeting due to illness. He further stated the DPS will have administrative control over both the police and fire departments in terms of budgeting and expenditures. Operational control of those departments will remain with the Officer in Charge.

Town Administrator Apple stated there had been some miscommunication in the public and wanted to be sure the residents understood there would be no additional personnel hired; this position is merely a “shuffling of the deck.”

The Select Board asked to have a Non-Public session with Chief Page sometime before the August 25 Select Board to discuss salary and retirement as well as answer questions that Chief Page has.

8. Any Other Item that may legally come before the Board

The Board reserves the right to take action on any item relative to the prudential administration of the Town’s affairs which circumstances may require.

9. Second Public Comment Session

See Item 2, above.

10. Approval of Minutes of Previous Meetings

Disclaimer – These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.

9.1 Minutes of July 28, 2014

Motion by Selectman Stanton to approve the minutes of July 28, 2014 as written. Seconded by Selectman Miller. Motion carries 3-0.

Chair Maggiore adjourned the meeting at 9:00 PM.

Respectfully submitted,
Janet L. Facella, Administrative Assistant

Disclaimer – These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.