



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
SELECT BOARD
APPROVED MINUTES

JOINT MEETING WITH LITTLE BOAR'S HEAD-JUNE 30, 2014 5:30 PM
31 ATLANTIC AVENUE

REGULAR MEETING –JUNE 30, 2014 –7PM
NORTH HAMPTON TOWN HALL
231 ATLANTIC AVENUE

These minutes were prepared as a reasonable summary of the essential content of this meeting, not as a transcription.

1. **Call to Order at 5:30 PM**

2. **Recess Joint Meeting**

3. **Call to Order Regular Meeting**

Chair Maggiore called the regular meeting to order at 7:00 PM. Those in attendance were Selectman Miller, Selectman Stanton and Town Administrator Apple.

Chair Maggiore led the Pledge of Allegiance.

4. **First Public Comment Session**

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals ordinarily will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

Vin Carbone, 3 Appledore Avenue, Arthur Nadeau, 34 Pine Road and Kelly Parrott, 2 Garrett Drive spoke in favor of one phase construction for the entire town campus and the importance of a unified approach.

5. **Consent Calendar**

- 5.1 Approval of Circuit Rider Planner Services 2014/2015
- 5.2 Payroll Manifest for 06/19/2014 in the amount of \$589.00
- 5.3 Payroll Manifest for 06/26/2014 in the amount of \$55,919.82
- 5.4 Accounts Payable Manifest for 06/19/2014 in the amount of \$61,441.98

Disclaimer – These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.

Motion by Selectman Miller to approve the Consent Calendar as presented. Seconded by Selectman Stanton. Motion carries 3-0.

6. Communications to the Select Board

6.1 Correspondence from State of New Hampshire Department of Revenue Administration

6.2 Correspondence from Kel Dalton to Rick Stanton

Chair Maggiore read the letter from the State of New Hampshire regarding the 2013 assessment review that was performed, and the areas that need to be improved upon.

Selectman Stanton read a letter he received from Kel Dalton asking if he supported putting the safety complex on the Homestead property.

7. Report of the Town Administrator

Town Administrator Apple reviewed year end overtime and the projected return of approximately \$13,800 to the fund balance.

Selectman Stanton asked Chief Cote to discuss what amount of the total 5,201.50 hours for the year were directly related to EMS calls.

Chief Cote stated 878 callback hours were used which is 17%.

8. New Business

8.1 Receive Report of the Capital Improvements Plan (CIP) Committee

Motion by Selectman Stanton to approve the report as printed. Seconded by Selectman Miller for discussion. Selectman Miller stated the Select Board accepting the report does not mean they agree with it. Motion carries 3-0.

8.2 Town Campus Update

Ron Lamarre discussed the changes Selectman Stanton had asked him to review in regard to reduction in costs by changes made to the exterior, reduction of public bathrooms, moving the workout room above the bays and the elimination of one bay. Mr. Lamarre stated by eliminating one bay on the fire station there would be an approximate savings of \$60,000.

Discussion ensued regarding the space needs and the need to have four bays so that vehicles do not have to be moved around to get another one parked behind it out; future needs for apparatus for the fire department; and Selectmen Stanton's suggestion of getting rid of the piece of apparatus that is only used the majority of the time for mutual aid. He further stated he does not see the need to have all of the equipment in the future.

Chief Page stated he understood the need to save money on the project but is convinced the Select Board must be united with a 3-0 vote on the project or it will fail. He further stated he was working for the police department when the current station was built, and space and costs were cut so much that now the building is 23 years old and there is no space left, and having to start over again. He stated if the size of the proposed complex continues to be cut, he would doubt the building will even provide space for the next 30 years.

Kelly Parrott stated the importance of community involvement that the town had last summer, sooner rather than later. She further stated it seemed that the project is at the same point it was a year ago.

Discussion ensued regarding reconstituting the Building Committee, and what they would be charged with. The Select Board also discussed with Mrs. Parrott fundraising for the new library and the need to let the residents know the type of financing for the project.

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Motion by Chair Maggiore to prepare the bid documents prepared in order to hire a construction manager, and to reach out to the members of the Building Committee to see if they would still be interested in serving on the committee. Seconded by Selectman Stanton. Motion carries 3-0.

Motion by Selectman Stanton provided it is not against the law or the building codes, to modify last year's plan for the safety complex to reduce the number of apparatus bays for the fire department from four to three. Seconded by Selectman Miller for discussion. Selectman Miller stated in the scheme of things for 50 years, this is a very minor consideration, and does not see any savings and will limit the value of what is actually built. Motion fails 1-2. (Stanton-aye, Maggiore-nay, Miller-nay)

Motion by Selectman Stanton to reduce the number of bathrooms from two to one, and to locate the workout room over the bay. Seconded by Selectman Miller for discussion. Motion carries 3-0.

Motion by Selectman Stanton that the Select Board of North Hampton endorses the following plan to complete a much needed upgrade of facilities on the municipal campus as follows: the construction sequence is to build a new safety complex for both the fire and police departments; 2. in conjunction with a future agreement with the library trustees build a new library; and 3. to renovate the current police department and town administration building for town administration with town administration to be on the first floor. Seconded for discussion by Chair Maggiore. Motion carries 3-0.

8.3 End of Fiscal Year Report

(Secretary's Note: This item was taken up under the Town Administrator's Report.)

9. Any Other Item that may legally come before the Board

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs which circumstances may require.

Motion by Selectman Stanton to authorize the following amounts to be transferred from the General Fund to the accounts maintained by the Treasurer for revenues and expenditures incurred during the months of September, 2013 through May, 2014: Ambulance Fee Revolving Fund (60) in the amount of \$5,775.22; Ambulance Billing and Collection SRF (61) in the amount of \$85,651.37 for a total transfer of \$91,426.59. Seconded by Selectman Miller. Motion carries 3-0.

Motion by Selectman Stanton to reimburse the Capital Reserve accounts maintained by the Trustees of the Trust Funds the following amounts from the town's accounts for revenues and expenditures occurred during the months of September, 2013 through March, 2014: Capital Reserve #18, Municipal Transportation, \$18,185. Seconded by Chair Maggiore. Motion carries 3-0.

Motion by Selectman Stanton to transfer the following amounts to the General Fund from accounts maintained by the Treasurer for revenues and expenditures incurred during the months of March, 2008 through March, 2014: Conservation Commission \$370,698.44, Cable PEG \$157,380.39 for a total of \$528,078.83. Seconded by Selectman Miller. Motion carries 3-0.

Motion by Selectman Stanton to reimburse the town General Fund the following amounts from Capital Reserve accounts maintained by the Trustees of the Trust Funds for revenues and expenditures incurred during the months of April, 2008 through April, 2014: Bandstand Fund \$301.53; Capital Reserve #1, Building Maintenance \$2,480; Capital Reserve #4, Fire \$162,515.66; Capital Reserve #7, Mosquito Control \$121,550; Capital Reserve #9 Town Building Fund \$41,287; Capital Reserve #11 Coakley Landfill \$4,469.30; Capital Reserve #17 Revaluation \$8,796.15 for a total of \$341,399.64. Seconded by Selectman Miller. Motion carries 3-0.

Motion by Selectman Stanton to approve the Non Public Session Minutes of June 26, 2014. Seconded by Selectman Miller. Motion carries 3-0.

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Motion by Selectman Stanton to approve the Non Public Session Minutes of June 19, 2014. Seconded by Selectman Miller. Motion carries 3-0.

Motion by Selectman Stanton to approve the Non Public Session Minutes of June 26, 2014 as corrected. Seconded by Selectman Miller. Motion carries 3-0.

Selectman Stanton stated the Select Board had hired Labor Attorney Kathy Peele as part of the town's negotiation team.

The Select Board discussed meeting dates for the month of July. It was noted there would not be a meeting on July 14, but there would be one on July 10.

10. Second Public Comment Session

See Item 2, above.

Donna Etela, 72 Exeter Road urged the Select Board to only consider one bond for the entire project and not break it up into two bond issues.

Chair Maggiore stated the Heritage Commission would like permission from the Select Board to sell the Alethoscope that is currently in their possession. If the Alethoscope is sold, they would like to use the funds to rehabilitate the Megalethoscope they have.

Motion by Selectman Stanton to allow the Heritage Commission to sell the Alethoscope. Seconded by Chair Maggiore. Motion carries 3-0.

11. Approval of Minutes of Previous Meetings

11.1 Select Board Minutes of June 9, 2014

Motion by Selectman Stanton to approve the minutes of June 9, 2014 as amended. Seconded by Selectman Miller. Motion carries 3-0.

11.2 Select Board Minutes of June 12, 2014

Motion by Selectman Stanton to approve the minutes of June 12, 2014 as amended. Seconded by Selectman Miller. Motion carries 3-0.

11.3 Select Board Minutes of June 19, 2014

Motion by Selectman Stanton to approve the minutes of June 19, 2014 as amended. Seconded by Selectman Miller. Motion carries 3-0.

Selectman Stanton stated he had been asked when political signs could go out. He stated he had already seen political signs up for the election in September. He further proposed changing the dates by making a motion.

The Select Board discussed what the ordinance states now and what Selectman Stanton proposed.

Selectman Miller asked who would be responsible for enforcing the display of political signs.

Chair Maggiore stated according to the town's ordinance it is the responsibility of the Code Enforcement officer.

Selectman Miller asked how the proposed ordinance and current ordinance differ.

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Selectman Stanton stated the current ordinance states the dates will be set by the Board of Selectmen. By the action proposed the Select Board is setting the dates to be two weeks prior, to one week after, unless you win the primary then it will go according to RSA 664:17.

Motion by Selectman Stanton that political signs do not require permits and may be displayed for a period of two weeks prior to one week after the scheduled election, unless the election is a primary and the advertising concerns a candidate who is a winner in the primary. All political advertising shall be removed by the candidate no later than one week following the election, and political signs shall not be placed in areas where they will create a traffic safety hazard due to obstruction of the site lines at intersections or driveways. Political signs content is not regulated by this ordinance. Seconded by Selectman Miller. Motion carries 3-0.

12. Adjournment

Chair Maggiore adjourned the meeting at 10:30 PM.

Respectfully submitted,

Janet L. Facella, Administrative Assistant