



**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
SELECT BOARD  
APPROVED MINUTES**

---

**REGULAR MEETING –APRIL 14, 2014 –7PM**

---

*These minutes were prepared as a reasonable summary of the essential content of this meeting, not as a transcription.*

**1. Call to Order**

Chair Maggiore called the meeting to order at 7:05 PM. Those in attendance were Selectman Miller, Selectman Stanton and Town Administrator Apple.

Chair Maggiore led the Pledge of Allegiance.

**2. First Public Comment Session**

Phillip Thayer, Atlantic Avenue asked if the Select Board would report on the status of the 9-1-1 numbering of the town that started three years ago and has not been finished.

Mr. Thayer also expressed concern with a safety issue of cars speeding over the Atlantic Avenue bridge with children walking and bicycling to and from school.

**3. Consent Calendar**

- 3.1 Veteran's Tax Credit Application Map 019, Lot 016-001
- 3.2 Veteran's Tax Credit Application Map 021, Lot 007-124
- 3.3 Payroll Manifest for Week Ending 3/29/2014 in the amount of \$42,691.76
- 3.4 Accounts Payable Manifest for Weeks Ending 3/20/2014 & 4/3/2014 in the amount of \$47,893.98
- 3.5 Payroll Manifest for Week Ending 4/5/2014 in the amount of \$39,265.13
- 3.6 Payroll Manifest for Health Insurance and N.H. Retirement in the amount of \$98,203.78
- 3.7 Payroll Manifest for Payroll Correction in the amount of \$71.35
- 3.8 Order unsealing Nonpublic Minutes 2012-2014
- 3.9 Order renewing seal of Nonpublic Minutes 2012-2014

**Motion by Selectman Stanton to approve the Consent Calendar as presented on the agenda, with the addition of thanks to veteran's Mr. Bray and Mr. Rivera for serving. Seconded by Selectman Miller. Motion carries 3-0.**

**4. Communications to the Select Board**

- 4.1 Notice of Mosquito Control
- 4.2 Newspaper Article from Gerry Billadeau
- 4.3 MS-22 – Report of Appropriations Actually Voted - School District
- 4.4 MS-232 – Report of Appropriations Actually Voted - Town

Chair Maggiore reviewed the MS-22 and MS-232 forms that are required to be filed with the Department of Revenue each year stating the amounts voted to be appropriated on the school (s) and town budgets.

Chair Maggiore read the Public Notice of Mosquito Control into the record.

*Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.*

Chair Maggiore discussed correspondence received from Gerry Billadeau in reference to libraries of the future.

Chair Maggiore read correspondence from the Department of Revenue Administration stating they have reviewed the Uniform Standard Professionals Appraisal Practice (PSPAP) Standard 6 Report submitted by Vision Government Solutions for the 2013 tax year, and their review states the report submitted for the Town of North Hampton is compliant.

## **5. Report of the Town Administrator**

Town Administrator Apple reported the situation with the Fire Department overtime continues to be stable. The current total overtime for the year is 4,256.5 hours with an anticipated overtime line deficit of \$22,508.

Police Department overtime for the year is 1,907 hours with an anticipated overtime line deficit of \$6,368.

Highway Department overtime for the year is 651 hours with an anticipated overtime line deficit of just under \$1,100.

The current budget “burn rate” is currently at 18% remaining. The estimated “net” burn rate is 20%, and is essentially running flat.

Town Administrator Apple spoke of the resignation of the Finance Director effective April 30, 2014; interviews for bookkeeper; repairs to the Town Clerk/Tax Collector’s office; Storm Water Regulations and the Governor Dale Conservation Easement.

The Select Board spoke at length about repairs and Department of Labor issues with town buildings.

Town Administrator Apple stated he had received confirmation from Lamprey Energy that they would keep oil prices the same as in the past three years.

**Motion by Selectman Stanton to authorize Town Administrator Apple to conclude the ongoing relationship with Lamprey Energy at the price of \$3.24 per gallon. Seconded by Selectman Miller. Motion carries 3-0.**

## **6. New Business**

### **6.1 Meet with Carl McMorran, of Aquarion Water**

Carl McMorran, Operations Manager for Aquarion Water presented the Select Board with a power point presentation outlining the water infrastructure and conservation adjustment.

Mr. McMorran stated 2013 projects included \$737,875 invested in main, service, hydrant and valves replacements; 1.3788% surcharge approved by PUC; delay in surcharge from January 1 to April 1; surcharge on bills delayed because of IRS tax changes. He further stated the net effect of WICA surcharges and the credit will be a 4% rate decrease.

Mr. McMorran reviewed the 2014 Capital Budget and the operation and management tasks performed, as well as conservation and rain barrels that can be purchased for \$75.

### **6.2 Meet with Director of Public Works regarding air quality study at DPW building**

John Hubbard briefed the Select Board on an independent air quality testing report that was completed in February. Based on the results of that test, Mr. Hubbard is proposing the installation of a ventilation system to promote the removal of CO, and to curtail the CO spikes from running equipment during the winter months.

***Disclaimer – These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.***

Mr. Hubbard's proposal includes a dual fan and motorized inlet shutter system in the main bay area of the facility controlled by a carbon monoxide detector and a manual switch. The manual switch will allow the ventilation system to be used in the garage during the summer months for air exchange.

The proposal also calls for a fresh air ventilation system and the associated ductwork installed with the existing FHA heating system in the office and break room areas. The system will be controlled by a CO sensor and automatic time switch.

The total estimated cost of the project is \$15,700, which is based on an estimate from Lamprey Energy.

The Select Board stated they would be more comfortable getting a few more bids, and asked Mr. Hubbard to report back to them at a future Select Board meeting.

### 6.3 Discussion of location of Recycling Center

Chair Maggiore stated Selectman Stanton asked to have this item placed on the agenda, and have Mr. Hubbard come in and discuss.

Mr. Hubbard stated this was something that could be looked at and Cherry Road is definitely a residential area and although not an optimum area, it functions well and is low cost to run.

Selectman Stanton stated it was his idea to move the Recycling Center, with the objective of returning Cherry Road back to the residential tax rolls, and to make it more convenient for people to recycle from Route 1 or something that is closer to the town. He further stated the idea is just to start the exploration and talking to people to see what is reasonable.

Selectman Stanton stated there is state owned property just over before the bridge on Route 1 into Hampton, and wondered if a discussion could be started with the state about giving, leasing or letting the town use that piece property. He further stated that in speaking with Mr. Hubbard it was determined that site could not house the entire operation and it would only be able to handle recycling or brush dump.

Selectman Stanton stated another piece of property to look at is located behind Northeast Motors where there is a landlocked piece of property that maybe the owners would be interested in letting the town lease or purchase.

Mr. Hubbard was asked his opinion on looking into the possibility of moving the operation, and he asked what the goal and the reason for moving the recycling and brush out of Cherry Road would be other than it is in a residential.

Selectman Stanton stated that would be the main reason.

Mr. Hubbard stated there would be a number of issues that would have to be addressed with the first being the cleanup of Cherry Road. He further stated at the current facility they are able to process brush, but wasn't sure if there was another flat area somewhere they would be able to process and leave materials that are currently at the brush dump.

Chair Maggiore stated that maybe one of the first steps would be to ask the EPA what it would entail to remediate Cherry Road, or to find out if it makes sense to go ahead and look for other places for the recycling center.

Selectman Miller cautioned the Select Board about clean up costs that would be involved and possibly open the town up for the responsibility of the cost to clean up Cherry Road.

Town Administrator Apple cautioned the Select Board that they are making a public record about a very expensive proposition, and advised them to carefully consider what public record they would like to make about

***Disclaimer – These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.***

this issue. He further stated it may be worth a non public session in light of the fact that it might render ineffective of what is trying to be done if this were discussed in more detail in public.

Selectman Stanton stated he understood that it could get very expensive very quickly, but asked if it would be possible to level off the property at Cherry Road, and made into a ball field, or would the same restrictions apply. He further stated that the town does need another space besides Knowles Field. He further stated it would be an area for that side of town to have a ball park as well and it might be best just to turn it into recreation area.

Town Administrator Apple asked if the disturbance of the soil acts in the same way a disclosure statement would, and does it impose a duty on the landowner to remediate.

#### 6.4 Discussion of Atlantic Avenue Bridge removal/restructuring

Chair Maggiore stated that this idea has come up before, but Selectman Stanton had asked if they could revisit the topic. He further stated the bridge is not needed as there are no longer any trains and or railroad tracks.

Selectman Stanton stated we (the Select Board) would like to talk with the people from the state to give the actual facts and before spending any money find out what the sequence of events would be.

Mr. Hubbard explained there is a state program in which you can apply for a grant to help pay 75% of the cost of repairs to the bridge.

Phil Thayer, Atlantic Avenue stated his driveway was part of the construction of the new bridge. He stated that at the time his driveway was built, the state engineers had said it was foolish to leave the bridge at that height because of the railroad track being abandoned. He also stated at the time of construction of the new bridge, a lot of the original pieces from the wooden bridge were removed and therefore is not historical.

Chair Maggiore suggested getting in touch with Senator Stiles to let her know of the towns plans to pursue this, and to keep her on the same page and hopefully keep the fire lit.

The Select Board asked Mr. Hubbard to reach out to the state and come back to them with his findings.

Mike Kelley, 210 Atlantic Avenue, stated the bridge removal would affect his house negatively. He asked the Select Board to take a look at his property and they would understand why.

Chair Maggiore stated some type of forum would have to be held to find out the effects on the abutters.

Kathleen Kilgore, 220 Atlantic Avenue stated if the bridge were removed, there would not be any access to the railroad as there is still private property there that would have to be crossed, and would not give any access to the rails to trails. She further stated she wanted to be sure people did not misconstrue facts.

Selectman Miller stated there are no facts to be misconstrued, there are only ideas being given at this point.

#### 6.5 Appointment of Lisa Cote as an Alternate to the Agriculture Commission

Chair Maggiore stated that the appointment is for a full member of the Agriculture Commission and not an alternate as posted on the agenda.

**Motion by Selectman Stanton to appoint Lisa Cote as a full member of the Agriculture Commission for a one year term which expires in 2015. Seconded by Selectman Miller. Motion carries 3-0.**

#### 6.6 Discuss renewal of Municipal Resources Inc. Assessing Services Agreement

Town Administrator Apple stated MRI provides assessing services with a person on site at the Town Offices one day a week for seven and one half hours. Duties of the assessing services include entering the data for

***Disclaimer – These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.***

transfers of property as well as maintaining assessments, abatement work and recording data that is used to generate the tax bills.

Selectman Stanton expressed concerns with updates to the software being done on a regular basis, and Town Administrator Apple stated that had been taken care of.

**Motion by Selectman Stanton to approve the MRI contract with the addendum as posted. Seconded by Selectman Miller. Motion carries 3-0.**

**7. Any Other Item that may legally come before the Board**

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs which circumstances may require.

**8. Second Public Comment Session**

Wally Kilgore, 220 Atlantic Avenue stated one of the goals of the people in town that recycle, is to see it increase. He further stated he would like to see how much of the traffic at the recycling center is for the brush dump versus the recycling center and maybe looking at a dual location.

Mr. Kilgore stated as far as the Atlantic Avenue bridge is concerned, it should be either a yes the bridge goes, or no the bridge stays. Mr. Kilgore wondered if it would be worse if the road was flat and vehicles could go 70 miles per hour, versus 50 miles per hour.

**9. Approval of Minutes of Previous Meetings**

9.1 Select Board Minutes of March 18, 2014

**Motion by Selectman Stanton to approve the minutes of March 18, 2014 as emended by striking line 143. Seconded by Selectman Miller. Motion carries 3-0.**

9.2 Select Board Minutes of March 24, 2014

**Motion by Selectman Stanton to approve the minutes of March 24, 2014 as written. Seconded by Selectman Miller. Motion carries 3-0.**

9.3 Select Board Minutes of March 26, 2014

**Motion by Selectman Stanton to approve the minutes of March 26, 2014 as written. Seconded by Selectman Miller. Motion carries 3-0.**

9.4 Select Board Minutes of April 3, 2014

**Motion by Selectman Stanton to approve the minutes of April 3, 2014 as written. Seconded by Selectman Miller. Motion carries 3-0.**

9.5 Select Board Minutes of April 9, 2014

**Motion by Selectman Stanton to approve the minutes of April 9, 2014 as emended. Seconded by Selectman Miller. Motion carries 3-0.**

9.6 Select Board Non-Public Minutes of April 9, 2014

**Motion by Selectman Miller to accept the Non-Public minutes of April 9, 2014 as written. Seconded by Selectman Stanton. Motion carries 3-0.**

***Disclaimer – These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.***

**10. Adjournment**

Meeting adjourned at 9:15 PM.

Respectfully submitted,

Janet Facella  
Administrative Assistant

*Disclaimer – These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.*