



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
SELECT BOARD
APPROVED MINUTES

REGULAR MEETING –FEBRUARY 10, 2014 –7PM
NORTH HAMPTON TOWN HALL

These minutes were prepared as a reasonable summary of the essential content of this meeting, not as a transcription

1. Call to Order

Chair Maggiore called the meeting to order at 7:00 PM. Those in attendance were Selectman Wilson, Selectman Miller and Town Administrator Apple.

Chair Maggiore led the Pledge of Allegiance.

2. Approval of Minutes of Previous Meetings

2.1 Select Board Minutes of January 27, 2014

Motion by Selectman Wilson to accept the minutes of January 27, 2014 as presented. Seconded by Selectman Miller. Motion carries 3-0.

2.2 Select Board Minutes of January 30, 2014

Motion by Selectman Wilson to accept the minutes of January 30, 2014 as presented. Seconded by Chair Maggiore. Motion carries 2-0.

(Secretary's Note: Selectman Miller was absent from the January 30, 2014 meeting, and therefore did not vote on the acceptance of the minutes.)

Motion by Selectman Wilson to accept the minutes of February 6, 2014 as emended. Seconded by Selectman Miller. Motion carries 3-0.

3. Consent Calendar

3.1 Approval of Veteran Tax Credit

Motion by Selectman Wilson to approve the Consent Calendar as presented. Seconded by Selectman Miller. Motion carries 3-0.

4. Communications to the Select Board

4.1 Rockingham County Commissioners 2014 Budget

4.2 Correspondence from Comcast

The Select Board discussed the Rockingham County Commissioners 2014 budget proposal noting the biggest impacts.

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Chair Maggiore reviewed a copy of the Annual Customer Notice that will be sent to Comcast customers.

5. Report of the Town Administrator

Finances	Personnel
Technology Inventory	Personnel Plan
Municipal Facilities	Merit Pool Policy
Finance Policies	Reconstruction Town Clerk Building
Hampton Rod and Gun Club	Earned Time Policy
Status of DOL Citation	Storm Water Regulations

Town Administrator Apple reported on stabilization in the overtime budgets, noting the burn rate is within the area it should be. There are however projected deficits in overtime lines and are being watched carefully.

6. New Business

6.1 Appointment of Mike Sullivan to the Recreation Commission

Motion by Selectman Miller to appoint Mike Sullivan to the Recreation Commission with a term to expire in March, 2017. Seconded by Selectman Wilson. Motion carries 3-0.

6.2 Large Assembly Permit Application – Eastern States Run

Jen Giegengack representing Don Allison, Eastern States Race Director, spoke to the Select Board regarding the proposed road race on March 30, 2014.

The Eastern States 20 Mile race has been running through the Town of North Hampton since its inception in 1994.

Motion by Selectman Wilson to approve the Large Assembly Permit Application for the Eastern States Run with any and all conditions stated in the permit application and Mr. Allison's letter of February 10, 2014 shall be met, and to authorize the Chief of Police to sign the parade application/permit. Seconded by Selectman Miller. Motion carries 3-0.

6.3 Acceptance of Donation for Winterfest from LOCO Sports

Motion by Selectman Wilson to accept the donation of \$2,500 from LOCO Sports for the fireworks display to held at the Winterfest celebration of February 15, 2014. Seconded by Selectman Miller. Motion carries 3-0.

6.4 Discussion of EMS/F Budget and Proposed Hiring in the Department

Chief Cote stated there are currently two vacancies in the fire department. One of the positions is currently filled with a temporary employee; the second vacancy is the result of an employee called to active duty from February through August.

Chief Cote stated he would like to hire one full time position and one temporary position.

Town Administrator Apple stated Leon MacCorkle had resigned in November, and a temporary employee was hired to fill that position.

Selectman Miller stated he would like to be part of the hiring process.

The Select Board discussed policy procedures as well as a memorandum outlining the hiring options as proposed by the Town Administrator.

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Selectman Wilson stated it would seem appropriate to hire someone to fill the position vacated by Mr. McCorkle, and to appoint a temporary person to fill the temporary vacancy by the person out on deployment.

Motion by Selectman Miller to authorize the Fire Chief to hire one full time and one part time position, so long as it stays within his bottom line budget, and that the Select Board be made part of the hiring process.

Motion by Selectman Miller to withdraw his original motion.

Motion by Selectman Wilson the Select Board direct the Town Administrator to present the Select Board three candidates for one full time position, and three candidates for one temporary position based on the recommendation of the Fire Chief for the final candidate on the basis of the credentials of those three candidates it will then be decided by the Select Board whether a recommendation will be made or not, and whom the Select Board will appoint. Seconded by Selectman Miller. Motion carries 3-0.

6.5 Consider Clerk of the Works for Town Campus

Chair Maggiore stated at the Deliberative Session an idea came up to consider having a Clerk of the Works to oversee the Town Campus project. The process would be an RFP that would be submitted and one of the considerations talked about is that it would be great to have somebody with this type of experience construction, quality control and possibly someone who is from the town.

The Select Board discussed how quickly an RFQ (request for qualifications) could be put together with the architect, Ron Lamarre,, and construction manager John Ricci.

Motion by Selectman Miller to direct the Town Administrator, Architect and Construction Manager to develop a draft RFP for the position of Clerk of the Works for the Town Campus project with various scopes of review for the Select Board's approval on or before election day, in the event that Article 7 passes. Seconded by Selectman Wilson. Motion carries 3-0.

6.6 Review Letter for Village District of Little Boar's Head

Chair Maggiore stated the Select Board has been working to come to a resolution to solve issues involved with concurrent jurisdiction between the North Hampton Zoning Board of Adjustment and Little Boar's Head Zoning Board of Adjustment.

Discussion ensued regarding correspondence the Select Board would send to the Little Boar's Head commissioners. Discussion on the differences in Zoning Ordinances in Little Boar's Head versus the town. Amendments were made to a draft letter to the commissioners. Town Administrator Apple to also send a letter to planning board and zoning board advising.

7. Closing Comments

7.1 Closing Comments by Visitors

7.2 Closing Comments by Select Board Member

8. Adjournment

Chair Maggiore adjourned the meeting at 9:12 PM.

Respectfully,

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Janet L. Facella

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