



**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
SELECT BOARD  
APPROVED MINUTES**

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**REGULAR MEETING –MONDAY, JANUARY 27, 2014 –7PM  
NORTH HAMPTON TOWN HALL**

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**1. Call to Order**

Chair Maggiore called the meeting to order at 7:00 PM. Those in attendance were Selectman Wilson, Selectman Miller and Town Administrator Apple.

Chair Maggiore led the Pledge of Allegiance.

**2. Approval of Minutes of Previous Meetings**

2.1 Select Board Minutes of January 13, 2014

**Motion by Selectman Wilson to approve the minutes of January 13, 2014 as emended. Seconded by Selectman Miller. Motion carries 3-0.**

**3. Consent Calendar**

*No Items*

**4. Communications to the Select Board**

*No Items*

**5. Report of the Town Administrator**

Finances	Personnel
Technology Inventory	Personnel Plan
Municipal Facilities	Merit Pool Policy
Finance Policies	Reconstruction Town Clerk Building
Hampton Rod and Gun Club	Earned Time Policy
Status of DOL Citation	Storm Water Regulations

Town Administrator Apple stated overtime in all three major departments have improved significantly, most notably in the EMS department. He further stated the fire department budget continues to be in a difficult spot, and has asked Chief Cote for a plan to complete the year under budget.

Selectman Miller asked if the overtime “burn rate” could be calculated for the EMS department, and present that goal to the Chief.

Town Administrator Apple stated they are now looking into other areas within the EMS department’s budget that can sustain this type of loss due to the fact overtime will be over expended.

Further discussion ensued regarding neighborhood meetings that have been held, municipal complex funding, carbon monoxide levels at the Public Works Department, Deliberative Session, Town Warrant posting date, and the Governor Dale Conservation easement.

Town Administrator Apple reviewed Chief Page's report with the Select Board, noting the Chief is considering the possible re-structure of staff personnel and hiring a part time Court Prosecutor, after having met with the Honorable Sharon Devries informing him of changes at the court that will require even more personnel hours for Deputy Chief Maddocks as well as the Sergeants, in order to keep up with the demands of prosecuting cases. A possibility of sharing the duties of the Prosecutor with two other towns.

Selectman Wilson explained the appraisal of the Governor Dale Farm had been rejected, and that it was not uncommon for this to happen. A new appraiser has been hired by the Brian Hart of the Southeast Land Trust, with the Land Trust paying for the new report. A potential for closing if all goes as planned will be in April.

Town Administrator Apple added the funds wired for the closing in December had been returned to the town.

Chair Maggiore stated Senator Nancy Stiles was in attendance and asked if she would like to speak.

Senator Stiles spoke about a piece of legislation she currently is supporting making it a requirement for the Department of Education to get their information in to the Department of Revenue on or before October 1, in order for tax bills sent out in a more timely manner and bills will not be delayed next year.

Senator Stiles stated the Atlantic Avenue bridge project did not make it onto the 10 year bridge plan.

Selectman Miller asked about the progress of the state purchasing the railway land.

## **6. New Business**

### **6.1 Preparation for Deliberative Session**

The Select Board discussed the order in which Select Board members would move and second warrant articles. Town Administrator Apple will prepare a brief for the Select Board as well as the Town Moderator.

Selectman Wilson spoke regarding the cost now involved because of deferred maintenance of town buildings, and not using some of the undesignated fund balance to pay for that maintenance when it was upwards of two million dollars.

Selectman Wilson stated going back to when each building was built; there have been new laws, new regulations as well as changes in the demographics of the work force.

The Select Board discussed the numerous studies done regarding town facilities that yielded no results.

## **7. Closing Comments**

### **7.1 Closing Comments by Visitors**

### **7.2 Closing Comments by Select Board Member**

## **8. Adjournment**

Chair Maggiore adjourned the meeting at 8:00 PM.

Respectfully submitted,

*Janet L. Facella*

*Regular Meetings of the Select Board shall end at 9PM, unless voted to continue by a majority of the Select Board. Any items not taken up shall be automatically placed on the next regularly scheduled Select Board meeting agenda.*

**NORTH HAMPTON SELECT BOARD  
VISITOR ORIENTATION TO MEETING**

Welcome to this evening's regularly scheduled meeting of the North Hampton Select Board. If you wish to be heard by the board, it may allow visitor participation at the time an issue of specific interest is being addressed. If you wish to address the Board, you should wait until the Chair recognizes you and you must speak from the podium. You should state your name and address for the record. Please note that comments will be limited to three minutes. Please be aware that all meetings are broadcast on local television.

At the end of the agenda, the Board provides an opportunity for visitors to address the Board on topics not on the agenda. Visitors shall state their name and address prior to addressing the Board. Public comments shall be limited to three (3) minutes per person and fifteen minutes (15) total. Following such comments the Chair may place the matter on a future agenda, or refer the matter to the Town Administrator for investigation, report or to take such action as may be appropriate. Please be aware, that due to State law, the Select Board cannot discuss personnel matters during this time. Visitors should not expect a Board response to their comments or questions.

The Board's goal for the conduct of its meeting is to accomplish its work within a qualitative period respecting the participation of visitors as well as all others who contribute to the effectiveness of its meetings. Board meetings will not last past 9PM, unless approved by a majority of the Board.

You will note several agenda items listed "**CONSENT CALENDAR**". These items will not be discussed unless any one member of the Board requests their removal from the "**CONSENT CALENDAR**". The Board will previously have received information or reports on these topics.

The Select Board will meet in regular session on the second and fourth Monday of the month with special meetings, as necessary.