



**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
SELECT BOARD
APPROVED MINUTES**

REGULAR MEETING –MONDAY, DECEMBER 23, 2013 –7PM
NORTH HAMPTON TOWN HALL

1. Non-Public Session, Pursuant to RSA 91-A:3, II (b) – 5:00 PM Town Office Executive Conference Room

2. Call to Order

Chair Maggiore called the meeting to order at 7:15 PM.

Those in attendance were Selectman Wilson, Selectman Miller and Town Administrator Apple.

Chair Maggiore led the Pledge of Allegiance.

Motion by Selectman Miller to seal the minutes of the non public session. Seconded by Selectman Wilson. Motion carries 3-0.

3. Approval of Minutes of Previous Meetings

3.1 Select Board Minutes of December 9, 2013

Motion by Selectman Wilson to approve the minutes as amended and as emended. Seconded by Selectman Miller. Motion carries 3-0.

Chair Maggiore noted that on Line 141 the Select Board discussed reaching out to Dan Derby to serve on the Municipal Complex Building Committee. Chair Maggiore stated he had spoken with Mr. Derby and he accepted the nomination.

Selectman Wilson stated he would like to add an item under New Business on the agenda to nominate Tim Harned to the Municipal Complex Finance Committee.

4. Consent Calendar

- 4.1 Approval of Veterans Tax Credit for Map 003, Lot 071
- 4.2 Approval of Veterans Tax Credit for Map 004, Lot 026
- 4.3 Approval of Veterans Tax Credit for Map 021, Lot 007-117
- 4.4 Approval of Veterans Tax Credit for Map 013, Lot 054
- 4.5 Approval of Veterans Tax Credit for Map 021, Lot 001-033
- 4.6 Approval of Tax Deferral Application for Map 018, Lot 015-001
- 4.7 Land Use Change Tax Warrants for Jeppesen Property
- 4.8 Approval of Veterans Tax Credit for Map 013, Lot 073-117

Motion by Selectman Miller to approve the Consent Calendar as presented. Seconded by Selectman Wilson. Motion carries 3-0.

5. Communications to the Select Board

5.1 Correspondence from Comcast

Chair Maggiore read a letter submitted by Jay Somers, Senior Manager of Government Affairs in which he informed the Select Board of price increases as of January 22, 2014.

6. Report of the Town Administrator

Finances	Personnel
Technology Inventory	Personnel Plan
Municipal Facilities	Merit Pool Policy
Finance Policies	Reconstruction Town Clerk Building
Hampton Rod and Gun Club	Earned Time Policy
Status of DOL Citation	Storm Water Regulations

Town Administrator Apple reported that overtime in the EMS/F continues at significant levels, but it is anticipated there will be a decline in January. He further stated the police and public works departments overtime are well within acceptable parameters.

A current report of FY 2014 expenses to date indicates the “burn rate” is currently at 46% remaining.

7. New Business

7.1 Polling Place for March 2014 Elections

Chair Maggiore stated an email had been received from Nancy Tuttle, Finance Manager at SAU #21 regarding determining the location of the March election.

Selectman Miller and Selectman Wilson suggested alternating locations each year.

7.2 Municipal Complex Guaranteed Maximum Price

Town Administrator Apple gave a presentation regarding the municipal complex that focuses on three elements; why, what and how much?

Town Administrator Apple stated there was good news in that the numbers they have been working with have come in close to the guaranteed maximum rate.

Town Administrator Apple reviewed liability issues, safety problems, efficiency issues and structural problems throughout the municipal complex as it currently stands.

The design/renovation cost for the safety complex will be \$3,666,172; town administration \$727,000; library total town cost will be \$1,001,972 for a total cost to the town of \$6,096,954.

Costs of renovations were discussed with the cost far greater than building. Also discussed was the possibility of going over the GMP, and how the bonding company of the Construction Manager would pay to finish the project.

John Ricci discussed the 5% contingency that is included in the \$6,000,000 should things arise that were not anticipated.

Selectman Wilson asked Mr. Ricci what was it about the town’s plans that made him willing to put his business on the line and possibly at risk in taking on this project.

Mr. Ricci stated the plan makes sense; the process and the public meetings that have taken place, the team that has put everything together, and is confident when the plan is completed it is going to be a very energy efficient, economical 50 year complex, and he would put his name to it because he knows it will be a success.

Selectman Wilson asked Mr. Ricci if he agreed with building new as opposed to renovating.

Mr. Ricci stated that anytime there is renovation that will require demolition, there is a negative value involved. He further stated if a building were to be renovated, the town would not see 50 years of life out of it.

Selectman Wilson asked Ron Lamarre if North Hampton had a municipal facilities problem and if so could he characterize it.

Mr. Lamarre stated when the fire station was built, building codes and equipment were completely different. He stated from a facility point of view, the fire station has run its normal course of life and has served the community well for a long time.

Discussion ensued with Mr. Lamarre on where the original idea for the municipal complex came from, the charette, and proposed renovations of the police department. He stated that the plan before them today looks nothing like the plan that was suggested by Plan NH. He further stated the municipal complex was an evolution of what would be the best plan for North Hampton.

Mr. Lamarre was asked why he would suggest putting the public safety facility on the homestead property.

Mr. Lamarre stated having attended the charette, the idea was to get public safety out of the middle of the civic complex. From an architectural and planning point of view he feels the same way.

Selectman Wilson stated that is has never been the intention of increasing staff in any of the departments once the buildings are constructed.

Selectman Miller asked about the Emergency Operations Center (EOC) and availability of grants to help fund the project.

Motion by Selectman Wilson to accepted the guaranteed maximum price of \$6,100,000 proposed by the Construction Manager for the purpose of constructing a new Municipal Safety Complex, constructing a new Public Library and renovating the existing Police Station to be used for the Town Administrative Offices. Seconded by Selectman Miller. Motion carries 3-0.

7.3 Signature on Public Hearing for Proposed Bond Issue Notice

Motion by Selectman Wilson to sign the notice of Public Hearing for Proposed Bond Issue as drafted and presented. Seconded by Selectman Miller. Motion carries 3-0.

7.4 Appointment of Tim Harned to Municipal Facilities Finance Committee

Selectman Wilson stated Mr. Harned is an engineer that has an incredible understanding of numbers, and would be a very strong addition to the committee.

Motion by Selectman Wilson to appoint Tim Harned as a fourth member to the Municipal Facilities Finance Committee. Seconded by Selectman Miller. Motion carries 3-0.

8. Closing Comments

8.1 Closing Comments by Visitors

8.2 Closing Comments by Select Board Member

The Select Board thanked Town Administrator Apple for working so diligently on the Municipal Facility project and helping to bring it to the voters.

9. Adjournment

Chair Maggione adjourned the meeting at 9:00 PM.

Respectfully submitted,

Janet L. Facella

