



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
SELECT BOARD
APPROVED MINUTES

REGULAR MEETING –MONDAY, OCTOBER 14, 2013 –7PM
NORTH HAMPTON TOWN HALL

These minutes were prepared as a reasonable summary of the essential content of this meeting, not as a transcription

1. Call to Order

Chair Maggiore called the meeting to order at 7:00 PM. Those in attendance were Selectman Wilson, Selectman Miller and Town Administrator Apple.

Chair Maggiore led the Pledge of Allegiance.

2. Approval of Minutes of Previous Meetings

2.1 Select Board Minutes of September 23, 2013

Motion by Selectman Wilson to approve the minutes as written. Seconded by Selectman Miller. Motion carries 3-0.

2.2 Select Board Non-Public Minutes of September 23, 2013

The Non-Public Minutes of September 23, 2013 were tabled until the next Non-Public session.

Motion by Selectman Wilson to seal the minutes from the October 14, 2013 Non-Public Session. Seconded by Selectman Miller. Motion carries 3-0.

3. Consent Calendar

- 3.1 Appointments to Large Assembly Ordinance Committee
- 3.2 Appointment of Alternate to Conservation Commission
- 3.3 Appointment of Alternate to Heritage Commission
- 3.4 Ratification of MS-1
- 3.5 Approval of MS-5

Chair Maggiore asked to have item 3.4 moved to New Business item 6.6

Motion by Selectman Miller to accept the Consent Calendar as proposed, with the exception of item 3.4. Seconded by Selectman Wilson. Motion carries 3-0.

4. Communications to the Select Board

4.1 Correspondence from Comcast

Chair Maggiore noted due to increases in operating costs, Comcast would be raising their late fee charge from \$8.00 to \$9.50, and the reactivation fee will increase from \$5.00 to \$6.00 effective November 1, 2013.

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4.2 Correspondence from New Hampshire Division of Historical Resources

Chair Maggiore noted a letter received from the New Hampshire Division of Historical Resources stated the North Hampton 1907 Library will be considered for nomination to the National Register of Historic Places.

5. Report of the Town Administrator

Finances	Personnel
Technology Inventory	Personnel Plan
Statistical Update	Merit Pool Policy
Finance Policies	Reconstruction Town Clerk Building
Hampton Rod and Gun Club	Earned Time Policy
Status of DOL Citation	Storm Water Regulations

Town Administrator Apple reported on overtime expenses for Fire, Police and Highway, noting that there would be an increase in overtime in the Fire Department during the months of November and December as the end of the calendar year approaches and employees must “use or lose” their time.

The auditors’ have completed the Fiscal Year 2013 MS-5, Financial Report of the Town, which showed a net surplus of \$32,621.

Current year expenses for FY 2014 show the town at 71% of the budget remaining for the year.

Town Administrator Apple outlined expenses to date that were related to the Municipal Facilities project as per the request of Kathleen Kilgore, 220 Atlantic Avenue..

An agreement has been finalized with FB Environmental to provide a survey of outfalls in the town that will bring the town into compliance with Storm Water Regulations.

The Town Administrator will be meeting with the Budget Committee on October 23, 2013 to review a draft of the Default Budget, and the proposed FY 2015 Operating Budget on November 6, 2013.

6. New Business

6.1 Presentation by Ron Lamarre, Lavallo, Brensinger, Regarding Municipal Facilities

Ron Lamarre presented the Select Board with a revised site plan of the Municipal Complex. The plan includes building a new police and fire station, new library and a renovation of the current police station for use by the town administration.

Rick Stanton, 108 Walnut Avenue suggested posting the plans of the Municipal Complex on the town website.

Kelly Parrott, 2 Garrett Drive asked if the current library could remain and renovated into a Senior Center.

Ron Lamarre stated that unlike the Police Station which is a wood framed building, the library is a brick structure and is much more inflexible to renovate.

6.2 Meet with Library Trustees Regarding Status of Fundraising Efforts

Library Trustee Chair Kelly Parrott introduced Jamie Forbes from Opus Advisors who would be giving a status update of the library campaign feasibility and planning study.

Mr. Forbes summarized the work they had done since working with the library in the Spring of 2013.

Mr. Forbes stated the focus of their work has been in conducting an internal systems review; assessment of the proposed campaign through one on one interviews; and conducted a campaign strategy community session.

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Mr. Forbes stated some of the key findings is a broad awareness among community members of the possibility of an upcoming campaign for a new library. He also noted a significant amount of confusion among residents about the location of a new building and where a new library fits into the complex.

Mr. Forbes stated in order to maximize fundraising potential, the location of the new library should be determined, plans for the new library, and details of how the new library relates to the town complex. He further stated that the potential for raising \$1 million in a 12 month period would be more successful given the appropriate leadership, increased organization, and stronger case materials.

(Secretary's Note: Mrs. Parrott and Mr. Lamarre spoke from the audience and could not be heard as they were not speaking into a microphone.)

The Select Board discussed the proposed three iterations of the Municipal Complex thus far. Selectmen Wilson Selectmen Miller expressed their desire to move forward with concept #3, and stated they were very comfortable with putting this before the voters at a cost of \$6 million.

Town Administrator Apple suggested the Select Board set a "hard goal" for a decision on October 28 to say a decision is going to be made one way or the other as the deadline is getting close to get on to the ballot.

Joanne Lamprey stated the town is looking for the Select Board's leadership, and the project has got to move forward.

The Select Board agreed to hold a Public Hearing on October 28, 2013 to allow residents to speak regarding the current proposal.

Ron Lamarre stated he is ready to proceed given the go ahead from the Select Board.

Motion by Selectman Wilson to construct a new safety complex on the homestead property, demolish the existing library and fire station, renovate the existing police department to satisfy the needs of town administration at 8,000 square feet, and construct a new library between the homestead property and the town administration building. Seconded by Selectman Miller. Motion carries 3-0.

Hope Miller, 6 Alden Avenue asked how the Select Board intended to communicate to the public about the Public Hearing because not everyone has access to the internet.

Kathleen Kilgore, 220 Atlantic Avenue asked if the Select Board could send out a post card to residents announcing the Public Hearing.

The Select Board agreed that a mailer should be sent to all residents announcing the Public Hearing in order to ensure everyone is given opportunity to attend. Copies of the plans will also be available at the Town Offices, Library and Town Clerk's office.

6.3 Update on Status of Franchise Agreement Negotiations and Execution of Third Extension

Chair Maggiore stated the Cable Franchise Agreement is up for renewal, and the Cable Committee has been working on the new agreement.

A Public Hearing on the proposal for the new agreement will be held on October 28, 2013, and until that time, the contract must be extended.

Motion by Selectman Wilson to extend the current Cable Franchise Agreement until October 28, 2013. Seconded by Selectman Miller. Motion carries 3-0.

6.4 Update on LGC Litigation and Consideration of Disbursements to Employees

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Chair Maggiore stated the Local Government Center was ordered to refund monies back to the town to those who have contributed into the pool. The town has received the money, but due to ongoing litigation, the Select Board were not one hundred percent sure they would be able to refund the money, and then have to make changes.

Chair Maggiore stated the Select Board has received a legal opinion from Donahue, Tucker and Ciandella as to how safe the town would be if the refund is distributed back to the participants. Chair Maggiore further stated it is the opinion of Attorney John Rattigan the risk is "very, very small."

Town Administrator Apple stated that public employee unions are beginning to get a little more aggressive, and are insisting upon distribution. He further stated although that should not be a motivation, there are other towns distributing the money, and there certainly seems to be safety in numbers.

Town Administrator Apple stated that refunds have been calculated and are ready to go if the Select Board were to give the go ahead. The figures have been shared with both union presidents' and there are no objections.

Motion by Selectman Wilson to execute the refunds that have been calculated. Seconded by Selectman Miller. Motion carries 3-0.

6.5 Nomination of Tom McCormick as Finance Director

Chair Maggiore stated the current Finance Director, Doug Smith has submitted his resignation.

Chair Maggiore stated the Town Account, Tom McCormick has done an incredible amount of work keeping the towns finances in order, and the nomination for him to become Finance Director is an excellent one.

Selectman Miller stated he had full confidence in Mr. McCormick's ability to become Finance Director.

Selectman Wilson echoed Selectman Miller's sentiments.

Town Administrator Apple stated he has the utmost confidence in Mr. McCormick.

Chair Maggiore stated Mr. Smith would be working with Mr. McCormick through November 1, 2013 on the transition.

Motion by Selectman Wilson to appoint Tom McCormick as Finance Director for the Town of North Hampton at a salary of \$60,000 per annum. Seconded by Chair Maggiore. Motion carries 3-0.

6.6 Ratification of MS-1

Chair Maggiore stated Vision Appraisal recently completed the revaluation of the town. Part of the Select Board's duty is to make sure the valuation is fair and equitable.

Chair Maggiore stated Selectman Wilson and former Selectman Michael Coutu went through an audit of the valuation to make sure that certain criteria had been met, and in their research concluded that the revaluation was fair and equitable.

Selectman Wilson stated that he and Mr. Coutu concluded the revaluation was a fair and *reasonable*, but were not prepared to say that it was fully fair and equitable. He further stated it is worded that way because it is a statistical update, and it is not a full measure and list revaluation. Selectman Wilson stated that he and Mr. Coutu agree that a statistical update cannot say if two properties were to be compared they would be fully equitable.

Motion by Chair Maggiore to accept the recommendation of the Audit Committee. Seconded by Selectman Miller. Motion carries 2-0 with Selectman Wilson recusing himself.

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Motion by Chair Maggiore to accept the MS-1 as submitted. Seconded by Selectman Miller. Motion carries 3-0.

7. Closing Comments

7.1 Closing Comments by Visitors

None

7.2 Closing Comments by Select Board Member

None

8. Adjournment

Meeting adjourned at 9:30 PM.

Respectfully submitted,

Janet L. Facella

Administrative Assistant

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