



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
SELECT BOARD WORKSHOP
APPROVED MINUTES

WORKSHOP – APRIL 16, 2013 10:30 AM
TOWN OFFICES EXECUTIVE CONFERENCE ROOM

These minutes were prepared as a reasonable summary of the essential content of this meeting, not as a transcription

1. Call to Order

Chair Maggiore called the meeting to order at 10:36 AM. Those in attendance were Selectman Wilson, Selectman Miller and Town Administrator Apple.

Town Administrator Apple asked the Select Board to sign the MS-2, Report of Actual Appropriations, which must be filed with the State of New Hampshire Department of Revenue Administration.

Town Administrator Apple stated that he had been speaking with Bill Hickey at SAU #21 regarding fuel oil bids and joining with the North Hampton School in purchasing fuel oil and propane.

2. New Business

2.1 2013-2014 Goal Development

The Select Board categorized their goals and priorities with deadlines as follows:

June 30, 2013

- Mutual Aid
- LGC Refunds
- Facilities Plan
- Interim Maintenance and Repairs
- Records Committee
- Heating Plants (fire department and town clerk's office)
- HR Matters (job/role, review process, salary structure, merit process)
- Proposed Fees
- Cable (Cable Advisory Committee, contract extension)
- Little Boar's Head (concurrent jurisdiction)
- Status of Cable Director's position (employee vs contractor)

December 31, 2013

- LGC (Judge Mitchell order executed)
- Municipal Facilities Plan completed

Disclaimer – These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.

- RFP Proposal and vendor chosen
- Proposed Warrant
- Bond Hearings
- Records organized and plan in place for storage
- REGGI research (natural gas line extension)
- Cable Franchise Contract completed
- ACA Planning
- Conservation Bond Reconciliation
- FY2015 Budget
- Road Race limits
- I.T. Inventory

June 30, 2014

- Internal Controls Financial Policies
- Administrative Code

The Select Board discussed placing the Merit Plan and Policy on the next agenda scheduled for April 22, 2013 for adoption.

Selectman Miller stated he would like employees to be aware of the Earned Time availability and Selectman Wilson suggesting notifying employees by letter.

Chair Maggiore adjourned the meeting at 12:40 PM.

Respectfully submitted,

Janet L. Facella

3. Adjournment

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