

Board of Selectmen

Minutes of June 1, 2007

Approved: June 25, 2007

## **I. Call to Order**

Chair Creighton called the meeting to order at 9:04 a.m. Also present were Selectmen Gould and Salomon, Interim Town Administrator Philip Munck and members of the public. Mr. Munck served as the Recording Secretary for this session.

## **II. Selectmen Items**

a. Town Administrator Recruitment. Mr. Munck introduced Barry L. Cox, LGC Professional Recruitment Service Consultant, who discussed the process to follow going forward with recruiting a full-time town administrator for North Hampton. Mr. Cox said that advertisement for the position has begun with resumes to be submitted through his office. The process will include ranking applicants, reviewing and checking qualifications and recommending applicants for interview.

**Moved by Mr. Salomon, seconded by Mr. Gould to approve the Professional Recruitment Services Agreement with the Local Government Center. Motion carried unanimously.**

Mr. Cox and Mr. Munck discussed issues that they believe the Board should be aware of in negotiating an employment agreement including term of agreement, salary, health insurance, vacations, memberships, conference attendance, education, relocation expense, vehicle/mileage reimbursement, etc. The Board decided to address candidate travel and lodging reimbursement issues on a case-by-case basis and to defer a decision on whether to ask for essay question responses from top candidates.

b. Cooperative Agreement for Farm and Ranch Lands Protection Program (FRPP). North Hampton Forever Attorney Michelle Peckham and Planning Board Chairman Phillip Wilson discussed the agreement that had been given to the Board previously for review and requested that it be executed. Ms Peckham said that, acting on behalf of the town in this matter, she recommended it be executed. The agreement would be the vehicle from which North Hampton Forever would recover \$216,000 (half of the price) of the cost of acquiring a conservation easement on the Jenkins Trust property.

**Moved by Mr. Gould, seconded by Mr. Salomon that Chair Creighton be authorized to execute the cooperative agreement on behalf of the Town. Motion carried unanimously.**

c. Junkyard Licensing. Mr. Salomon brought the Board's attention to the fact that recent changes in state law require that junkyards, whether grand fathered or not, must be annually licensed by the Board of Selectmen and that the

junkyards must certify that their operations comply with best management practices for salvage yards. The Board discussed locations that have been issues in the past including Fern Road & Lafayette, Cedar Road, Walnut & Bunker Hill, behind the Mobil Station and behind the Hendry property among others. Mr. Munck said that Code Enforcement has begun a survey of potential problems locations to see what the scope of the problem might be. Mr. Wilson pointed out that junkyards are not permitted uses in any district in North Hampton and that a valid grand fathered yard would have had to have been in continuous use as a junkyard since before the zoning ordinance was enacted.

d. Route 111 Sidewalk Construction Funds Encumbrance. Mr. Munck said that he would be presenting a comprehensive list of funds to be encumbered at the second regular meeting in June.

e. North Hampton Forever Funding Status. Mr. Wilson requested that there be a formal resolution by the Board of Selectmen about the processing of funds for the final acquisitions with North Hampton Forever bond funds.

f. Fire Department Study. Members of the Municipal Resources, Inc., team were introduced: Wallace Stickney, Brian Dugan and Keith Doyle. The team and the board discussed the time line for the study and the various approaches that could be taken for a community survey. Mr. Dugan said that the study will formally begin on July 1 with the goal of producing a draft report in October and a final report in early November.

g. Mr. Salomon was excused at 11:20 a.m.

**Moved by Mr. Gould, seconded by Ms. Creighton at 12:15 p.m. that the Board go into non-public session pursuant to RSA 91-A to discuss the status of real estate transactions. Yeas – Creighton, Gould; Nays – none. Moved by Mr. Gould, seconded by Ms. Creighton at 1 p.m. that Board return to public session, no decisions having been made in non-public session. Motion carried unanimously.**

### **III. Administration/Business**

#### Minutes.

**Moved by Mr. Gould, seconded by Ms. Creighton that minutes of the meetings of May 14, May 16 and May 25, 2007, be approved with corrections. Motion carried unanimously.**

### **IV. Adjournment**

**At 1:15 p.m., moved by Mr. Gould, seconded by Ms Creighton to adjourn. Motion carried unanimously.**

Respectfully submitted,

Philip Munck  
Interim Town Administrator