

Board of Selectmen
Minutes of 04/24/06
Approved 6/12/06

I. Call to Order

Chairman Emily Creighton called the meeting to order at 7:00 p.m. There were also present, Donald Gould, Selectman and Michael Pardue, Town Administrator. Mr. Marsh was not present, having been excused due to his need to address a prior commitment. Mr. Pardue served as the Recording Secretary for this session.

II. Selectmen Items

A. Bid Opening – Paving Bids

The Board opened bids received in response to the Town's Request For Proposal (RFP) as issued by the North Hampton Highway Department for paving. The bids were opened in no particular order.

- Bell & Flynn, Inc.
 - \$52.45 per ton
- Bayside Paving
 - \$51.49 per ton
- Pike Industries, Inc.
 - \$49.48 per ton
- Brox Industries, Inc.
 - \$53.00 per ton

After reviewing the bids the following motion and vote occurred.

MOTION/VOTE: Mr. Gould made a motion to accept the bid as presented by Pike Industries, Inc. at the rate of \$49.48 per ton. Ms. Creighton seconded the motion. The vote was unanimous and so moved 2-0.

B. Bid Award Recommendation – Self-Contained Breathing Apparatus – Chief Lambert

Chief Lambert advised the Board that the bid of Fire Tech & Safety of New England (the low bidder to this project) met the requirements of the bid. Chief Lambert advised the Board that he needs to insure the bidders compliance with the RFP requirement of

warranting that the parts for this equipment will be made available for a minimum of 15 years from date of purchase.

Motion / Vote: Mr. Gould made a motion to award the project to Fire Tech & Safety of New England, as recommended by Chief Lambert, at the price bid of \$93,690, subject to the Chief confirming the bidders compliance with the 15 year parts availability requirement of the RFP. Ms. Creighton seconded the motion. The vote was unanimous and so moved 2-0.

Discussion ensued. Chief Lambert advised the Board that he felt it important that the Town purchase an additional SEMS unit with these SCBA units. He explained that a SEMS unit is essentially a remote air management system, allowing the monitoring of a fire fighters air pack capacity from a remote location such as a command vehicle etc. He stated that the system being considered for purchase did include (1) SEMS unit in the purchase price. Chief Lambert advised the additional SEMS unit price to be \$2,618.00.

Ms. Creighton expressed some concerns over the legality of spending additional warrant article monies for an added SEMS unit.

Much discussion and consideration ensued relative to the need for an additional SEMS unit.

Board consensus was to not go forward with the Chief's request for an additional SEMS unit, recognizing that one SEMS unit would be a part of the order for SCBA devices.

C. E-911 Numbering Discussion

Chief Lambert advised the Board of the process for applying for E-911 numbering assistance from the State of New Hampshire. Chief Lambert explained in some detail the 50 foot numbering scheme and the benefits of such an approach in North Hampton, particularly for public safety efforts.

Chief Lambert further explained that the Town, with the approval of the Board of Selectmen, would request the services of the Bureau of Emergency Communications (State of New Hampshire). Such services would include the "plotting" and addressing at 50 ft. increments.

Chief Lambert continued by stating that once Town (BOS) approval is given to move forward with this effort, there is an approximate one-year backlog before the requested services are rendered. This, he explained, is merely due to the high number of communities applying for this assistance.

The Board discussed the many pros and cons associated with this type of effort. There was considerable dialogue between Board members themselves and audience members as well.

The Board agreed to table this matter until a full Board is available, likely at one of their regularly scheduled meetings in June.

D. Appointments to the Conservation Commission

MOTION/VOTE: Mr. Gould made a motion to appoint Mr. Chris Ganotis to the Conservation Commission for a three year term. Ms. Creighton seconded the motion. The vote was unanimous and so moved 2-0.

MOTION/VOTE: Mr. Gould made a motion to appoint Mr. John Peterson to the Conservation Commission for a three year term. Ms. Creighton seconded the motion. The vote was unanimous and so moved 2-0.

MOTION/VOTE: Mr. Gould made a motion to appoint Mr. Brian Chevalier as an alternate to the Conservation Commission for a three year term. Ms. Creighton seconded the motion. The vote was unanimous and so moved 2-0.

Mr. Pardue advised the Board that there currently exists a vacancy on the Customer Advisory Council to the Aquarion Water Company. Mr. Pardue advised that, if the Board agrees, he will advertise the vacancy in the hope that a few interested citizens come forward to serve on this Council. The Board advised Mr. Pardue to go forward with this effort.

Mr. Gould spoke of the need for the Town to research the history and mission of North Hampton Forever. He stated that he, like Mr. Pardue, have spoken to members of NH Forever to learn more about how this entity evolved, how one comes to serve as a member, the terms of appointment etc.

He stated that he would like to learn more of the facts related to how NH Forever came in to existence, how it is “governed” and how members are selected. Mr. Pardue stated that he would contact Mr. Charles Gordon, a long-time member of NH Forever, to learn of these details.

The Board then discussed the need to learn more about several of the Boards and Commissions in Town. Ms. Creighton advised that she would assist in contacting members of some of these entities and ask them to work to identify their respective missions etc.

E. Fire Department Request to Use 239 Atlantic Ave. for Fire Investigation Class

The Board members read a letter from Deputy Chief Landry explaining the basis for the request and describing the activities that would be held during the training sessions.

Chief Lambert explained in detail the proceedings that would take place during the proposed training exercises.

After discussion and consideration the Board reached consensus to grant permission for the Fire Department to host a Fire Investigation Class as proposed.

G. Board of Selectmen – Draft Goals and 2006-2007 Action Items

The Board discussed numerous goals and action items for the upcoming year.

The Board discussed the need to hire a consulting firm to conduct a staffing analysis of various Town departments.

Mr. Gould voiced the idea of a public safety department, combining fire and police functions under a single management tier.

Ms. Creighton echoed support for a staffing study.

Mr. Pardue stated that he would begin some research in an effort to identify a few firms in New England that are considered proficient in performing staffing studies of public safety entities. The Board asked Mr. Pardue to move forward in this area.

H. Generator Purchase Discussion

Police Chief Brian Page provided the Board with a series of photographs showing the proposed generator from various angles. Chief Page further provided the Board with a brief overview of the facts and circumstances that resulted in a price quote for the proposed generator.

Chief Page advised the Board that the generator company “Caterpillar” has provided the Town with written specifications for the proposed generator. He continued, explaining that the generator Caterpillar is suggesting will power the entire North Hampton School for all necessary electrical needs during a time of power outage.

Chief Page asked the Board to consider advancing the purchase of the Caterpillar generator at a price of \$46,000, leaving a balance in the warrant article of \$2,600 for additional electrical needs, concrete pad etc.

Discussion ensued.

MOTION/VOTE: Ms. Creighton made a motion to authorize the purchase of a 200KW generator, as per the recommendation of Chief Page. Mr. Gould seconded the motion. The vote was unanimous 2-0.

I. Questions and Comments on Above Topics

NONE.

III. Non-Public Session RSA 91-A: 3 II (d, e)

Motion / Vote: Mr. Gould made a motion to temporarily adjourn the meeting at 8:42 p.m. for the purpose of entering into non-public session under the provisions of RSA 91-A:3 II (d, e) for the purpose of the acquisition, sale or lease of real or personal property and a possible legal matter. Ms. Creighton seconded the motion. Motion passed unanimously 2-0.

Motion / Vote: Mr. Gould made a motion to reconvene the public portion of the meeting at 10:12 p.m. Ms. Creighton seconded the motion. Motion passed 2-0.

IV. Administration/Business

A. Town Administrator's Report

1. PD – Arbitration Hearing 4/27/06
2. PD – Striping 1998 cruiser of equipment – preparing it for sealed bid process
3. PD – Two new officers have completed FTO training – great job & soon to be “own their own”
4. REC – Egg Scramble – 250 + children – went very well
5. REC – CIT interviews completed. Ten interviews with six selected.
6. FD – Deputy Landry vacation week of 4/24.
7. FD – Chief pursuing grant funds for cost of rewriting Emergency Management Plan
8. FD – Fire hydrants being flushed this week 9 pm – 5am – articles have been in newspaper.
9. PWD – Street sweeping started today, 4/24.
10. PWD – Parks have been “limed” and await fertilizer
11. PWD – Plow damage has been repaired around town
12. CEO – Walnut Rd. “junkyard” matter is being monitored 38 cars and appx. 6 boats
13. CEO – Blake Chevrolet – cars near Rd. have been addressed
14. TA – Graded exercise drill went very well – North Hampton received high marks
15. TA – Auditors were in last week and continue their work
16. TA – Scott Marsh and I met Norm LeBlond of DRA to discuss accuracy of assessing data

17. TA – Arranging meeting with Brian Warburton re: beach parking spaces and beach maintenance
18. BOS – Please remember Payroll, Manifest, Veteran Exemptions (5) and Abatement Request
Please see Jan Tuesday / Wednesday – thank you.

B. Correspondence

Mr. Pardue advised the Board that he was in receipt of Letters of Appreciation regarding citizen praise for outstanding acts of service by several of North Hampton's Fire Fighters.

Mr. Pardue advised the Board that he would present the letters to the Board at a future meeting.

C. Approval of Meeting Minutes

The Board requested that their meeting minutes of 4/10/06 be held at this time and placed on their 5/8/06 agenda.

D. Payroll

The Board will be reviewing payroll documents on 4/25 at the Town office.

E. Manifest

The Board will be reviewing manifest documents on 4/25 at the Town office.

F. Other Business

Ms. Creighton discussed the Old Town Hall structure and ADA compliancy. Mr. Pardue advised that the Town is awaiting a report from the State that will hopefully support the Town's proposed ADA compliancy plan.

V. Adjournment

Being no further business to come before the Board, Mr. Gould made a motion to adjourn at 10:35 p.m. Ms. Creighton seconded the motion. The vote was unanimous and so moved 2-0.

Respectfully submitted,

Michael Pardue
Town Administrator