

Board of Selectmen
Minutes of 04/11/05
Approved 4/25/05

I. Call to Order

Chairman Don Gould called the meeting to order at 7:02 p.m. There were present, Emily Creighton, Selectwoman, Jon Rineman, Selectman and Michael Pardue, Town Administrator. Mr. Pardue served as the Recording Secretary for this session.

II. Selectmen Items

A. Award of Mosquito Control Services Bid

Mr. David Peck, a member of the Mosquito Control Committee was present to report on behalf of the Committee. Mr. Peck advised the Board of the process and procedure employed by the Committee as they worked to select the most qualified vendor for the mosquito control effort. He further advised the Board that the Committee had performed a significant amount of due diligence in their effort to bring forward their recommendation.

Mr. Peck, on behalf of the Mosquito Control Committee, recommended the Town grant the 2005 mosquito control contract to Dragon Mosquito Control. He cited Dragon Mosquito Control's excellent record, references and reporting procedures as pivotal points in the decision process. After being advised that Dragon Mosquito Control will be issuing periodic reports, the Board asked that copies of these reports also be provided to the Board of Selectmen.

Motion / Vote: Ms. Creighton made a motion to approve the recommendation of the Mosquito Control Committee to award the bid for the 2005 mosquito control bid to Dragon Mosquito Control on the condition the vendor agrees to receiving the Town's first payment for services rendered on or after July 1, 2005. Mr. Rineman seconded the motion. The vote was unanimous and so moved. 3-0.

B. Bandstand Committee

- Deborah A. Sillay, 3 year term
- Stephen E. Bua, 3 year term

MOTION / VOTE: Mr. Gould made a motion to appoint both Deborah Sillay and Stephen Bua to the Bandstand Committee for a three (3) year term expiring in 2008. Mr. Rineman seconded the motion. The vote was unanimous and so moved. 3-0.

The Board expressed their appreciation for individuals willing to serve the Town.

C. Division of Parks and Recreation – North Hampton Beach Operations Plan Discussion

Mr. Pardue presented the Board with a North Hampton State Beach Operations Plan (Plan) as developed by the State of New Hampshire Division of Parks and Recreation. The plan follows on the heels of the Board's meeting with two representatives of the Parks and Recreation Division in which the Board expressed concerns relative to beach operations.

The Plan addressed numerous items including, but not limited to, hours of operation, lifeguard staffing, restroom cleaning, parking meters and enforcement and pets on the beach.

Mr. Pardue advised the Board that he and Chief of Police Page had recently met with Johanna Lyons of the New Hampshire Parks and Recreation Division and reviewed the data contained in the Plan.

Mr. Pardue advised that Ms. Lyons has pledged to stay in communication with the Town and to work in concert to provide for a well staffed and clean beach setting throughout the 2005 summer season.

D. Summer Recreation Camp Fees

Mr. Pardue provided the Board with a letter authored by Interim Recreation Director Diana G. Wheeler in which Ms. Wheeler requests an increase in the fees for the upcoming summer recreation camp. The proposed increase would raise the camp fees from \$120.00 (or \$1.33 per hour) for the six-week program to \$130.00 for the six-week program. With the proposed fee increase, the camp hours would be extended by ½ hour daily or 2.5 hours weekly. Ms. Wheeler's request reflects an increase in services as has been requested by adult respondents to a Recreation Department questionnaire.

Motion / Vote: Mr. Rineman made a motion to approve the fee increase for the summer recreation camp as per the recommendation of Interim Recreation Director Wheeler. Ms. Creighton seconded the motion. The vote was unanimous and so moved. 3-0.

E. Discuss Interviewing Citizens Bank Representative

Mr. Gould spoke of having a representative from Citizens Bank attend a meeting of the Board to discuss the Town's investment accounts, fees and bank charges.

Consensus of the Board was that this would be an excellent meeting to hold and that the Town Treasurer and Mr. Terrance Conklin of the Budget Committee should be present to participate in the discussion as well.

The Board expressed that this meeting should be public and scheduled during normal business hours to accommodate the schedules of those persons needing to attend.

Mr. Pardue will work to set-up this meeting on at a time convenient for all participants.

F. Questions & Comments Related to Above Topics

Ms. Laurel Pohl, an audience member asked to be advised of the meeting with Citizens bank as she wishes to attend.

Mr. Gould advised the Board that he had recently met with Ms. Janet Gorman of the School Committee for the purpose of discussing how the school and town could work in concert. Mr. Gould stated that he and Ms. Gorman discussed sharing resources and cooperative bidding when seeking reduced prices for items such as fuel oil, snow removal and office supplies etc.

The Board and Road Agent Strout (who was in the audience) discussed the issues associated with the Town performing snow removal at the school. Staffing levels and equipment resources were discussed.

It was agreed that there should be additional thought and discussion related to the Town and school working more closely together with an eye on improving service levels while reducing service delivery costs.

Mr. Pardue advised the Board that he and Mr. Stout had discussed the need for Mr. Strout to begin working to identify each of the functions performed by the highway department staff. Along with this effort, Mr. Strout will work to associate the amount of time and personnel required to accomplish each of the functions. The compilation of this information will likely take several months but will be a valuable "tool" going forward in the budget process etc.

III. Non-Public Session RSA 91-A: 3 II (d,e)

Motion / Vote: Ms. Creighton made a motion to temporarily adjourn the meeting at 7:44 p.m. for the purpose of entering into non-public session under the provisions of RSA 91-A:3 II (a,d) to a personnel matter and to consider the acquisition, sale or lease of real or personal property. Mr. Rineman seconded the motion. A roll call vote of the Board was taken. Motion passed 3-0.

Motion / Vote: Ms. Creighton made a motion to reconvene the public portion of the meeting at 8:35 p.m. Mr. Rineman seconded the motion. Motion passed 3-0.

IV. Administration/Business

A. Town Administrator's Report

Mr. Pardue advised the Board that the new computer servers are on schedule for installation and that he is hopeful to receive a lease / purchase agreement from All American Investment Group, LLC within the next few days. Once the agreement is in hand, the Board will need to convene to approve said lease agreement.

B. Correspondence

None.

C. Property Tax Abatement Request

One request has been recommended for approval by the Town's Assessor and is available at the Town Office for Board review.

D. Approval of Minutes

March 28, 2005 – Open Session

March 28, 2005 – Non-Public Session

Motion / Vote: Mr. Rineman made a motion to approve the minutes of March 28, 2005 Open Session and March 28, 2005 Non-Public Session as written. Ms. Creighton seconded the motion. The vote was unanimous and so moved. 3-0.

E. Payroll

The Board reviewed and signed off on payroll forms.

F. Manifest

The Board reviewed and signed off on the manifest.

G. Other Business

None.

V. Adjournment

Being no further business to come before the Board, Mr. Rineman made a motion to adjourn at 9:03 p.m. Ms. Creighton seconded the motion. The vote was unanimous and so moved. 3-0.

Respectfully submitted,

Michael Pardue
Town Administrator