

Board of Selectmen
Minutes of 03/15/04
Approved 04/12/04

I. Call to Order.

Chairman Lloyd Sullivan called the meeting to order at 6:30 p.m. There were present Don Gould, Selectman, Jon Rineman, Selectman and Michael Pardue, Town Administrator. Mr. Pardue served as the Recording Secretary for this session.

II. Selectmen Items

A. Oath of Office – Newly Elected Board of Selectmen Members

The Oath of Office was administered to Mr. Gould and Mr. Rineman as newly elected Selectmen for the Town of North Hampton. Ms. Delores Chase, Town Clerk, administered the Oath of Office. Mr. Sullivan welcomed both newly elected Board members.

B. Reorganization of Board of Selectmen Positions

MOTION/VOTE: Mr. Gould made a motion to appoint Lloyd Sullivan as Chair of the Board of Selectmen. Mr. Rineman seconded the motion. The vote was unanimous and so moved. 3-0.

MOTION/VOTE: Mr. Sullivan made a motion to appoint Don Gould as the Board of Selectmen's representative to the Budget Committee. Mr. Rineman seconded the motion. The vote was unanimous and so moved. 3-0.

MOTION/VOTE: Mr. Sullivan made a motion to appoint Jon Rineman as the Board of Selectmen's representative to the Planning Board. Mr. Gould seconded the motion. The vote was unanimous and so moved. 3-0.

MOTION/VOTE: Mr. Gould made a motion to appoint Lloyd Sullivan, as a second alternate to represent the Board of Selectmen on the Planning Board should Mr. Rineman be unavailable to attend a Planning Board meeting. Mr. Rineman seconded the motion. The vote was unanimous and so moved. 3-0.

MOTION/VOTE: Mr. Gould made a motion to appoint Lloyd Sullivan as the Board of Selectmen's representative to the Heritage Commission and North Hampton Forever. Mr. Rineman seconded the motion. The vote was unanimous and so moved. 3-0.

C. Execution of the Purchase & Sale Agreement – 239 Atlantic Ave.

Board members discussed the particulars of the Purchase & Sales Agreement related to the land and structure located at 239 Atlantic Ave. in North Hampton. Mr. Rineman made inquiry about the status of tenant occupancy at this time. Mr. Pardue advised the Board that all tenants are scheduled to be out of the building no later than April 1, 2004.

Mr. Gould made inquiry about paragraph six of the agreement, noting that it is impossible for the Town to meet the requirements of this provision.

Mr. Gould also inquired about paragraph 9, Possession and Condition. In particular, he questioned aspects related to closing on the property with tenants still occupying the building.

Mr. Gould also inquired as to the whereabouts of the referenced “Attachments/Exhibits” that were to be included with the Purchase and Sales Agreement. Mr. Pardue advised the Board that he too was awaiting the arrival of the attachments, as they were not included with the initial document.

The Board moved forward with their signing of the Purchase and Sale Agreement. The Board instructed that the following conditions must be in place prior to the release of the signed agreement and the related deposit funds:

- Insure that all tenants will be out of the building on or before April 1, 2004 and advise the seller that the Town will not purchase the building until such time it is vacant.
- Insure that all personal property is removed from the building prior to closing.
- The above referenced attachments/exhibits are in-hand at the Town office.
- The Board agrees to a closing date of April 12, 2004.

The Board of Selectmen then signed the Purchase and Sales Agreement for the above referenced property.

D. Questions/Comments Related to Above Topic Areas

Ms. Jenifer Landman asked the Board to insure that the Historical Society / Heritage Commission representatives be afforded the opportunity to access said building prior to its (possible) demolition. The purpose for this request is so that said representatives can (on behalf of the Town) identify and secure items of historical value.

The Board assured Ms. Landman that this opportunity would avail itself prior to any dismantling or demolition, should that be the course of action deemed appropriate.

III. Administration/Business

A. Town Administrator's Report

Mr. Pardue provided the Board with a summarizing recent work efforts and projects that he and the municipal staff have been progressing with over the past few weeks.

1. PD – One individual accused of being involved in the March 2nd bank robbery of the North Hampton branch of the Bank of New Hampshire is in custody.
2. The Board will notice an increase in PD overtime as a result of this incident.
3. FD is nearly back to full strength following numerous illnesses and disability related absences.
4. FD – The exam for the position of Fire Lieutenant was administered on 3/10/04.
5. PWD – Quite few weeks – looking like that will change based on this week weather forecast.
6. PWD – Paving bids are being prepared – slated to “go out” in early April.
7. PWD – Weather permitting – Wednesday, 3/17 the staff will be attending a training session provided by the gas company. Training to take place in Hampton.
8. PWD – Re: NHMA Dept. of Labor Safety Survey – Electrical work will be performed over the next few weeks to address the deficiencies noted in said safety survey. This work will address deficiencies discovered in the PW garage, Town Hall and Old Town Hall.
9. Department of Revenue Administration has issued their final report of “their experience and investigation(s) surrounding your (North Hampton’s) recent revaluation”. (See related correspondence). In summary, the report is very favorable.

B. Correspondence

Mr. Pardue gave the Board a letter issued by the Department of Revenue Administration in relation to the Town’s recent assessment certification process. Mr. Pardue advised those in attendance that a copy of said letter would be available at the Town Office should anyone desire a copy. Mr. Pardue also read the letter aloud for those in attendance. In sum, the letter credited the Town and its contracted service provider, Vision Appraisal Technology, with having performed the Assessment Certification in a proper and acceptable manner.

C. Approval of Minutes

- i. March 8, 2004* These minutes cannot be “accepted” by the sitting Board as the Board membership has changed leaving only one member present that was in attendance at the March 8, 2004 meeting. These meeting minutes will remain available in “draft” form.

D. Payroll

Payroll was reviewed and signed off on.

E. Manifest

The manifest was signed off on.

IV. Temporary Adjournment of Public Session

Being no further business to come before the Board in open session, at 7:27 p.m. Mr. Gould made the motion to adjourn the public portion of the meeting for the purpose of convening in Non-Public Session - RSA 91-A:3 II(a) - for the purpose of discussing a personnel matter. Mr. Rineman seconded the motion. The vote was unanimous and so moved. 3-0.

V. Reconvening of Public Session

The Board reconvened at 7:37 p.m. No further discussion ensued. Mr. Gould made a motion to adjourn the meeting at 7:38 p.m. Mr. Rineman seconded the motion. The vote was unanimous and so moved. 3-0.

Respectfully Submitted,

Michael Pardue
Town Administrator