

The Chair, Jenifer Landman, called the scheduled public session to order at 1:00pm. Those present included Lloyd Sullivan, Allen Hines (selectmen). The Town Administrator, Mr. Russell McAllister was absent due to an eye examination.

Selectmen's Issues

Preparation for Recruiting TA

Mrs. Landman welcomed Donetta Haley, Director of Human Resource Services at the NHMA, present to discuss the NHMA proposal for the scope of work regarding administering the recruitment process for hiring a Town Administrator. It was noted that the time schedule was an estimate and was flexible. Mr. Hines made the motion that the BoS accept the contract for the NHMA to act as Recruiting Agent as regards the TA vacancy. The motion was seconded by Mr. Sullivan. The vote was unanimous and so moved.

The Board signed the contract for services (\$2000 plus ad fees) and reviewed/amended the proposed advertisement for this position, which would be placed within the New England area: Two Sundays, September 22nd and September 29th, 2002 in the Boston Globe, NH Sunday, Sunday Citizens Fosters. It would also be listed on the NHMA website, be posted in their publication (if it made the deadline), and the Municipal Managers Association would be advised of the open position.

Pay and Classification Studies

While Ms. Haley was still before the board, Mrs. Landman inquired if the NHMA provided a personnel service which compared wage and job task/performance of town employees. She advised that they did provide such a service, "Pay and Classification Studies". The fee is \$250 per classification, and can take up to 3 or four months if 10 or so classifications were to be researched. If only 2 or 3 classifications, it could take 3 or 4 weeks. The BoS requested a quotation to be provided as soon as possible.

Selectmen's Issues - Other

1. Budget: Mr. Sullivan advised that the Budget Committee had set tentative meeting dates of November 12th, 14th, 19th and 20th. The various department heads and BoS should have their paperwork prepared by October 11th.
2. Mosquitoes: Ms. Landman asked if the BoS should approve another spraying for mosquitoes. Mr. Sullivan's and Mr. Hines' opinions were that it was too late in the season to spray. Ms. Landman recalled that the spray was not effective if used in temperatures around 40 degrees and the nights were getting down to that now. The BoS decided to ask that Michael Morrison to provide a quotation for 2003 mosquito treatment.

Questions and Comments

Chief Page discussed two policemen (David Pridham and Peter Cormier) who had been called to full-time military active duty after 9/11/01. He proposed to hire these gentlemen as part-time (not to exceed 20 hours per week), in compliance with rules set forth by the military. The selectmen approved the request unanimously.

Selectmen's Minutes
11 September 2002
1:00pm

There being no further business to come before the Board, Mr. Sullivan made the motion to convene in non-public session under RSA 91:A:3 II (a,e) for the purpose of discussing personnel/legal issues. Mr. Hines seconded the motion. The vote was unanimous and so moved.

Respectfully,

Jenifer Landman
Chair