



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
SELECT BOARD AGENDA
MARCH 7, 2016

NON-PUBLIC SESSION I 5:30 PM EXECUTIVE CONFERENCE ROOM TOWN OFFICES
NON-PUBLIC SESSION II 6:15 PM EXECUTIVE CONFERENCE ROOM TOWN OFFICES
REGULAR MEETING 7 PM TOWN HALL

NORTH HAMPTON TOWN OFFICES
233 ATLANTIC AVENUE

NORTH HAMPTON TOWN HALL
231 ATLANTIC AVENUE

1. **Non-Public Session I Pursuant to RSA 91-A:3, II (a) -5:30 PM**
2. **Non-Public Session II Pursuant to RSA 91-A:3 II (b)-6:15 PM**
3. **Call To Order and Pledge of Allegiance**
4. **First Public Comment Session**

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals ordinarily will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the First Public Comment Session will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

5. **Consent Calendar**

- 5.1 Payroll Manifest of February 25, 2016 in the amount of \$61,418.24
- 5.2 Payroll Manifest of March 3, 2016 in the amount of \$174,319.55
- 5.3 Accounts Payable Manifest of February 25, 2016 in the amount of \$972,875.06
- 5.4 Abatement Application for Map 013, Lot 071-026

5.5 Abatement Application for Map 013, Lot 071-064

5.6 Land Use Change Tax for Map 006, Lots 131, 131-001, 131-002, 131-003, 131-004 and 132

5.7 Elderly & Disabled Tax Deferral Application for Map 018, Lot 015-001

6. Communication to the Select Board

No Items

7. Report of the Town Administrator

8. New Business

8.1 Announcement of Personnel Decisions Taken in Non-Public Session

8.2 Approval of Beach Parking Sticker Fee

8.3 Financial Surety for Removal of Cell Towers

9. Approval of Minutes

9.1 Minutes of February 22, 2016

10. Any Other Item that may legally come before the Board

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs which circumstances may require.

11. Second Public Comment Session

See Item 2, above.

12. Adjournment

TOWN ADMINISTRATOR
PAUL APPLE

PAPPLE@NORTHHAMPTON-NH.GOV



MUNICIPAL OFFICES
233 ATLANTIC AVENUE
NORTH HAMPTON, NH 03862

TEL: (603) 964-8087
FAX: (603) 964-1514

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

C O N S E N T C A L E N D A R

TO: SELECT BOARD
FROM: PAUL APPLE, TOWN ADMINISTRATOR
SUBJECT: CONSENT CALENDAR FOR SELECT BOARD MEETING 03/07/2016
DATE: 03/04/2016

The following actions are for the approval of the Select Board:

1. Consent Calendar


- 1.1 Payroll Manifest of February 25, 2016 in the amount of \$61,418.24
- 1.2 Payroll Manifest of March 3, 2016 in the amount of \$174,319.55
- 1.3 Accounts Payable Manifest of February 25, 2016 in the amount of \$972,875.06
- 1.4 Abatement Application for Map 013, Lot 071-026
- 1.5 Abatement Application for Map 013, Lot 071-064
- 1.6 Land Use Change Tax for Map 006, Lots 131, 131-001, 131-002, 131-003, 131-004 and 132
- 1.7 Elderly & Disabled Tax Deferral Application for Map 018, Lot 015-001

TOWN OF NORTH HAMPTON PAYROLL MANIFEST

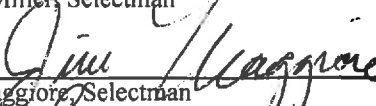
Report # 31084

Include Authorization Codes: Yes
Batch: 15889
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number


Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
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Larry Miller, Selectman



Jim Maggiore, Selectman



Rick Stanton, Selectman



Paul Apple, Town Administrator

	02/25/2016	EFTPS	FEDERAL TAX PAYMENTS		9,577.64	9,577.64	0.00	0.00	
216433	02/25/2016	9703	ANTHONY J. JANVRIN	1	96.00	83.39	0.00	83.39	
216434	02/25/2016	2008	PETER FRANCIS	1	1,452.26	1,036.66	308.37	728.29	
216435	02/25/2016	9715	COREY A. GREANEY	1	787.50	552.86	0.00	552.86	
216436	02/25/2016	9711	EMILY R. STOCKBRIDGE	1	82.50	76.18	0.00	76.18	
216437	02/25/2016	9488	RICHARD C. JANVRIN	1	253.76	225.42	0.00	225.42	
216438	02/25/2016	9691	GLEN S. BOSWORTH	1	589.12	494.46	494.46	0.00	
216439	02/25/2016	9663	KEVIN C. KELLEY	1	1,221.16	820.19	820.19	0.00	
216440	02/25/2016	1010	BRIAN P. PAGE	1	1,199.08	930.21	930.21	0.00	
216441	02/25/2016	9655	COLIN J. CHEVALIER	1	833.45	643.17	643.17	0.00	
216442	02/25/2016	9409	STEPHEN S. HENRY	1	1,354.92	1,011.13	1,011.13	0.00	
216443	02/25/2016	5855	JAMES M. JURTA	1	973.86	739.40	739.40	0.00	
216444	02/25/2016	2019	JASON M. LAJOIE	1	1,638.48	1,212.93	1,212.93	0.00	
216445	02/25/2016	9701	MICHAEL W. MORIN	1	1,430.12	984.27	984.27	0.00	
216446	02/25/2016	9481	JEREMY J. PARENT	1	2,028.78	1,304.09	1,304.09	0.00	
216447	02/25/2016	9621	ANGELO C. PUGLISI	1	1,522.06	843.34	843.34	0.00	
216448	02/25/2016	9557	LEE WILLIAM TABER	1	1,019.41	576.65	576.65	0.00	
216449	02/25/2016	9422	MARTIN B. TAVITIAN	1	1,262.25	830.69	830.69	0.00	
216450	02/25/2016	9083	MICHAEL J. TULLY	1	1,634.80	926.93	926.93	0.00	
216451	02/25/2016	9687	RYAN A. CORNWELL	1	1,384.62	956.28	956.28	0.00	
216452	02/25/2016	9702	ANNE M. KENNY	1	320.00	287.75	287.75	0.00	
216453	02/25/2016	9283	JEFFREY P. BARNES	1	1,345.60	952.58	952.58	0.00	
216454	02/25/2016	9401	JON E. HOXIE	1	1,266.72	892.28	892.28	0.00	
216455	02/25/2016	9554	JOHN HUBBARD	1	1,538.47	1,036.69	1,036.69	0.00	
216456	02/25/2016	9244	ROMEO L. TURCOTTE	1	1,468.50	1,061.58	1,061.58	0.00	
216457	02/25/2016	9650	ROBERT ACRES	1	798.65	557.88	557.88	0.00	
216458	02/25/2016	9259	WILLIAM L. ADAMS III	1	1,481.73	1,044.99	1,044.99	0.00	
216459	02/25/2016	9718	TIMON A. AIKAWA	1	765.60	569.78	569.78	0.00	
216460	02/25/2016	9716	BRENT C. EDMUNDS	1	796.17	617.13	617.13	0.00	
216461	02/25/2016	9479	STEVEN J. JANVRIN	1	1,403.88	1,070.66	1,070.66	0.00	
216462	02/25/2016	9634	ASA D. JOHNSON	1	822.84	594.27	594.27	0.00	
216463	02/25/2016	9263	MICHAEL E. MADDOCKS	1	1,660.49	1,154.46	1,154.46	0.00	
216464	02/25/2016	9699	JAMES D. MASCIOLI	1	1,248.46	871.30	871.30	0.00	
216465	02/25/2016	9314	JESSICA L. MIEHLE	1	904.81	644.39	644.39	0.00	
216466	02/25/2016	9332	JAMES M. RUSSELL	1	2,072.77	1,296.53	1,296.53	0.00	
216467	02/25/2016	9264	JOSHUA E. STOKEL	1	1,575.33	1,150.34	1,150.34	0.00	

TOWN OF NORTH HAMPTON PAYROLL MANIFEST

Report # 31084

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
216468	02/25/2016	9665	KYLE R. WILLET	1	239.64	188.55	188.55	0.00	
216469	02/25/2016	9710	PAUL J. YANAKOPULOS	1	1,185.67	843.58	843.58	0.00	
216470	02/25/2016	9712	JOEL F. HURVITZ	1	97.50	84.62	84.62	0.00	
216471	02/25/2016	9656	JAMES M. O'HARA	1	871.66	630.06	630.06	0.00	
216472	02/25/2016	9230	STEVEN BUCHANAN	1	578.89	463.19	463.19	0.00	
216473	02/25/2016	9129	SUSAN M. BUCHANAN	1	1,060.00	750.52	750.52	0.00	
216474	02/25/2016	9482	GEORGIA A. DOUGHERTY	1	320.72	275.17	275.17	0.00	
216475	02/25/2016	9668	PAUL L. APPLE	1	3,653.86	2,824.37	2,824.37	0.00	
216476	02/25/2016	9004	JANET L. FACELLA	1	1,359.78	912.79	912.79	0.00	
216477	02/25/2016	9719	RICHARD M. MILNER	1	1,028.85	777.10	777.10	0.00	
216478	02/25/2016	LGC	Healthtrust		76.92	76.92	0.00	76.92	
216479	02/25/2016	457B	MID ATLANTIC CAPITAL CORP		1,132.96	1,132.96	0.00	1,132.96	
					61,418.24	46,588.33	34,134.67	2,876.02	

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	5	1,666.14
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	40	33,826.30
	ACH Employee Credits	41	34,134.67
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	2	1,209.88
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	1	9,577.64

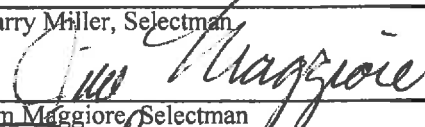
TOWN OF NORTH HAMPTON PAYROLL MANIFEST

Report # 31161

Include Authorization Codes: Yes
Batch: 15939
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
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Larry Miller, Selectman



Jim Maggiore, Selectman



Rick Stanton, Selectman



Paul Apple, Town Administrator

	03/03/2016	EFTPS	FEDERAL TAX PAYMENTS		9,912.01	9,912.01	0.00	0.00	
	03/03/2016	MASWT	MASSACHUSETTS DEPARTM		460.45	460.45	0.00	0.00	
216480	03/03/2016	9703	ANTHONY J. JANVRIN	1	96.00	83.39	0.00	83.39	
216481	03/03/2016	2008	PETER FRANCIS	1	2,051.38	1,459.33	308.37	1,150.96	
216482	03/03/2016	9715	COREY A. GREANEY	1	787.50	552.86	0.00	552.86	
216483	03/03/2016	9488	RICHARD C. JANVRIN	1	253.76	225.42	0.00	225.42	
216484	03/03/2016	9720	AMY LYNN KANE	1	57.50	53.10	0.00	53.10	
216485	03/03/2016	9647	JOHN SAVASTANO	1	3,154.84	2,557.66	0.00	2,557.66	
216486	03/03/2016	9691	GLEN S. BOSWORTH	1	715.36	592.11	592.11	0.00	
216487	03/03/2016	9663	KEVIN C. KELLEY	1	1,221.16	820.19	820.19	0.00	
216488	03/03/2016	1010	BRIAN P. PAGE	1	1,199.08	930.21	930.21	0.00	
216489	03/03/2016	9655	COLIN J. CHEVALIER	1	787.50	609.39	609.39	0.00	
216490	03/03/2016	9409	STEPHEN S. HENRY	1	1,466.72	1,093.33	1,093.33	0.00	
216491	03/03/2016	5855	JAMES M. JURTA	1	1,876.74	1,403.20	1,403.20	0.00	
216492	03/03/2016	2019	JASON M. LAJOIE	1	1,336.08	990.60	990.60	0.00	
216493	03/03/2016	9701	MICHAEL W. MORIN	1	962.76	686.42	686.42	0.00	
216494	03/03/2016	9481	JEREMY J. PARENT	1	1,664.46	1,076.57	1,076.57	0.00	
216495	03/03/2016	9621	ANGELO C. PUGLISI	1	983.40	548.08	548.08	0.00	
216496	03/03/2016	9557	LEE WILLIAM TABER	1	1,627.60	894.86	894.86	0.00	
216497	03/03/2016	9422	MARTIN B. TAVITIAN	1	1,262.25	830.69	830.69	0.00	
216498	03/03/2016	9083	MICHAEL J. TULLY	1	1,634.80	926.93	926.93	0.00	
216499	03/03/2016	9687	RYAN A. CORNWELL	1	1,384.62	956.28	956.28	0.00	
216500	03/03/2016	9515	BARBARA J. DEWING	1	542.17	500.70	500.70	0.00	
216501	03/03/2016	9702	ANNE M. KENNY	1	440.00	386.57	386.57	0.00	
216502	03/03/2016	9283	JEFFREY P. BARNES	1	922.00	650.15	650.15	0.00	
216503	03/03/2016	9401	JON E. HOXIE	1	867.60	607.31	607.31	0.00	
216504	03/03/2016	9554	JOHN HUBBARD	1	1,538.47	1,036.69	1,036.69	0.00	
216505	03/03/2016	9244	ROMEO L. TURCOTTE	1	1,005.30	730.87	730.87	0.00	
216506	03/03/2016	9650	ROBERT ACRES	1	1,047.53	741.39	741.39	0.00	
216507	03/03/2016	9259	WILLIAM L. ADAMS III	1	2,701.63	1,873.80	1,873.80	0.00	
216508	03/03/2016	9718	TIMON A. AIKAWA	1	765.60	569.78	569.78	0.00	
216509	03/03/2016	9716	BRENT C. EDMUNDS	1	796.17	617.13	617.13	0.00	
216510	03/03/2016	9479	STEVEN J. JANVRIN	1	1,158.57	889.79	889.79	0.00	
216511	03/03/2016	9634	ASA D. JOHNSON	1	830.91	600.22	600.22	0.00	
216512	03/03/2016	9263	MICHAEL E. MADDOCKS	1	1,660.49	1,154.46	1,154.46	0.00	
216513	03/03/2016	9699	JAMES D. MASCIOLI	1	1,732.21	1,158.52	1,158.52	0.00	

TOWN OF NORTH HAMPTON PAYROLL MANIFEST

Report # 31161


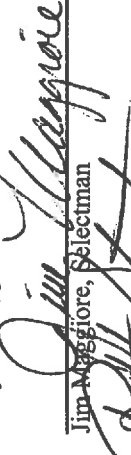


Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void	
216514	03/03/2016	9314	JESSICA L. MIEHLE	1	904.81	644.39	644.39	0.00		
216515	03/03/2016	9332	JAMES M. RUSSELL	1	2,098.31	1,311.56	1,311.56	0.00		
216516	03/03/2016	9264	JOSHUA E. STOKEL	1	1,775.21	1,297.72	1,297.72	0.00		
216517	03/03/2016	9665	KYLE R. WILLETT	1	199.70	158.60	158.60	0.00		
216518	03/03/2016	9710	PAUL J. YANAKOPULOS	1	796.17	569.16	569.16	0.00		
216519	03/03/2016	9656	JAMES M. O'HARA	1	871.66	630.06	630.06	0.00		
216520	03/03/2016	9230	STEVEN BUCHANAN	1	388.57	315.97	315.97	0.00		
216521	03/03/2016	9129	SUSAN M. BUCHANAN	1	1,060.00	750.52	750.52	0.00		
216522	03/03/2016	9482	GEORGIA A. DOUGHERTY	1	472.64	392.69	392.69	0.00		
216523	03/03/2016	9668	PAUL L. APPLE	1	1,826.93	1,340.80	1,340.80	0.00		
216524	03/03/2016	9004	JANET L. FACELLA	1	1,110.00	757.67	757.67	0.00		
216525	03/03/2016	9719	RICHARD M. MILNER	1	1,028.85	777.10	777.10	0.00		
216526	03/03/2016	AFLAC-NON	AFLAC NON FIRE DEPT		417.55	417.55	0.00	417.55		
216527	03/03/2016	LGC	Healthtrust		50,612.99	50,612.99	0.00	50,612.99		
216528	03/03/2016	457B	MID ATLANTIC CAPITAL CORP		1,155.57	1,155.57	0.00	1,155.57		
216529	03/03/2016	PD DUES-1	NEW ENGLAND PBA, INC.		520.00	520.00	0.00	520.00		
216530	03/03/2016	NHRS	NEW HAMPSHIRE RETIREME		57,125.67	57,125.67	0.00	57,125.67		
216531	03/03/2016	AFLAC	NORTH HAMPTON PROFESSI		716.30	716.30	0.00	716.30		
216532	03/03/2016	FD DUES	NORTH HAMPTON PROFESSI		334.00	334.00	0.00	334.00		
					174,319.55	159,008.78	33,130.85	115,505.47		

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	6	4,623.39
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	40	32,822.48
	ACH Employee Credits	41	33,130.85
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	7	110,882.08
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	2	10,372.46

TOWN OF NORTH HAMPTON ACCOUNTS PAYABLE MANIFEST

Report # 31092

Check Batch: 15894
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
				 Larry Miller, Selectman		
				 Jim Maggiore, Selectman		
				 Rick Stanton, Selectman		
				 Paul Apple, Town Administrator		
15894	30587	02/25/2016	128	2WAY COMMUNICATIONS SERVICE	0.00	254.50
	30588	02/25/2016	4482	ALLEN, JANET	0.00	43.20
	30589	02/25/2016	4444	ANHEPRA	0.00	15.00
	30590	02/25/2016	2905	APPLIED MAINTENANCE SUPPLIES AND SOLLUTIO	0.00	170.95
	30591	02/25/2016	89	AQUARION WATER COMPANY	0.00	55.80
	30592	02/25/2016	43	AT & T MOBILITY	0.00	33.21
	30593	02/25/2016	2929	BAY RING COMMUNICATIONS	0.00	877.38
	30594	02/25/2016	49	BEN'S UNIFORMS	0.00	534.00
	30595	02/25/2016	1209	COMCAST	0.00	383.89
	30596	02/25/2016	47	COMSTAR INC	0.00	738.60
	30597	02/25/2016	4034	CRYSTAL ROCK	0.00	100.56

TOWN OF NORTH HAMPTON ACCOUNTS PAYABLE MANIFEST

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	30598	02/25/2016	1108	CYR POLYGRAPH SERVICES	0.00	275.00
	30599	02/25/2016	2657	DAVE'S SEPTIC SERVICE, INC	0.00	74.30
	30600	02/25/2016	4430	DRUMMONDWOODSUM	0.00	1,439.83
	30601	02/25/2016	33	EVERSOURCE	0.00	2,111.53
	30602	02/25/2016	4021	EXETER HOSPITAL	0.00	140.58
	30603	02/25/2016	399	FIRE TECH & SAFETY OF NE	0.00	420.00
	30604	02/25/2016	218	GREENWOOD EMERGENCY VEHICLES	0.00	26.75
	30605	02/25/2016	3781	HACKWORTH FIRE AND SECURITY LLC	0.00	105.00
	30606	02/25/2016	102	HAMPTON FORD-HYUNDAI	0.00	19.99
	30607	02/25/2016	29	Health Trust	0.00	6,444.25
	30608	02/25/2016	4187	HILTUNEN, GAIL	0.00	77.48
	30609	02/25/2016	1931	HOME DEPOT CREDIT SERVICES	0.00	62.19
	30610	02/25/2016	372	LAFC	0.00	214.00
	30611	02/25/2016	4387	IHOP	0.00	75.00
	30612	02/25/2016	147	INTERWARE DEVELOPMENT CO INC	0.00	230.00
	30613	02/25/2016	205	JOE'S MEAT SHOPPE	0.00	240.75
	30614	02/25/2016	3982	JORDAN AND SONS	0.00	910.00
	30615	02/25/2016	530	LAMPREY BROTHERS, INC.	0.00	783.78
	30616	02/25/2016	2180	LARIVIERE INC	0.00	4,830.00
	30617	02/25/2016	255	LIBERTY INTERNATIONAL TRUCKS	0.00	176.42
	30618	02/25/2016	4012	MELANSON HEATH	0.00	2,500.00
	30619	02/25/2016	4481	MILNER, RICHARD	0.00	6.00
	30620	02/25/2016	4483	MOLONEY, JUDY	0.00	275.00
	30621	02/25/2016	1460	NATIONAL ENTERTAINMENT TECHNOLOGIES, INC	0.00	480.00
	30622	02/25/2016	158	NEWMARKET SAND & GRAVEL DIV OF	0.00	1,754.49
	30623	02/25/2016	513	NH ASSOC OF FIRE CHIEFS	0.00	30.00
	30624	02/25/2016	12	NORTH HAMPTON PUBLIC LIBRARY	0.00	31,429.16
	30625	02/25/2016	14	NORTH HAMPTON SCHOOL DISTRICT	0.00	651,233.50
	30626	02/25/2016	119	ROCKINGHAM COUNTY	0.00	64.49
	30627	02/25/2016	2916	RS FIREWORKS, LLC	0.00	2,000.00
	30628	02/25/2016	204	SANI-CLEAN DISTRIBUTORS	0.00	134.90
	30629	02/25/2016	2875	SPORTS- PROMOTIONAL OUTPOST	0.00	32.00
	30630	02/25/2016	1942	STATE OF NH CRIMINAL RECORDS	0.00	25.00
	30631	02/25/2016	4428	STATE OF NH DEPT OF LABOR	0.00	50.00
	30632	02/25/2016	335	SULLIVAN TIRE INC	0.00	326.20
	30633	02/25/2016	4250	THE MAIDS	0.00	900.00
	30634	02/25/2016	4271	TOSHIBA FINANCIAL SERVICES	0.00	304.34

TOWN OF NORTH HAMPTON ACCOUNTS PAYABLE MANIFEST

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	30635	02/25/2016	56	TREASURER STATE OF NH	0.00	3,618.58
	30636	02/25/2016	27	TREASURER, STATE OF NH	0.00	940.00
	30637	02/25/2016	3191	TRI STATE FIRE PROTECTION, LLC	0.00	104.40
	30638	02/25/2016	2330	UPTON & HATFIELD LLP	0.00	744.00
	30639	02/25/2016	4026	VERIZON WIRELESS	0.00	163.06
	30640	02/25/2016	1306	W.B. MASON	0.00	453.05
	30641	02/25/2016	400	WALNUT PRINTING SPECIALTIES	0.00	561.00
	30642	02/25/2016	91	WASTE MANAGEMENT	0.00	2,157.95
	30643	02/25/2016	338	WHITE'S WELDING CO., INC.	0.00	724.00
	30644	02/25/2016	93	WINNACUNNET COOP SCHOOL DISTRICT	0.00	250,000.00
Totals:					0.00	\$972,875.06

58 Checks Listed.

ABATEMENT RECOMMENDATION

To: Select Board
Town of North Hampton

From: Michael Pelletier
Municipal Resources
Contracted Assessor's Agents

Date: February 23, 2016

Applicant: Cooper Richard
C/O Sara Thurber
44B East Concord St
Dover, NH 03820

Address: 23 Seabreeze Dr
Tax Map 13 Lot 71- 26

Tax Year: 2015

The subject property is a mobile home at the Shel-Al Mobile Home Park. The building has been condemned, and the owner's have abandoned. As such the park owner must remove the structure as it poses a health risk. With instruction from the Town Administrator it is recommended that abatement for \$309.30 plus any applicable interest be granted to correct town records.

ABATEMENT GRANTED

ABATEMENT DENIED

Dated _____

*2015 POZ
needs to
be abated*

TOWN OF NORTH HAMPTON

Town Clerk/Tax Collector
237 Atlantic Avenue
North Hampton, NH 03862

Office Hours

Monday (except Holidays) 8:30am - 6:00pm
Tuesday- Friday 8:30am - 3:00pm
(603) 964-6029

*demolished
Removed
MH*

**COOPER RICHARD
C/O SARA THURBER
44B EAST CONCORD ST
DOVER, NH 03820**

**OFFICE OF THE TAX COLLECTOR
SUMMARY OF ACTIVITY BY OWNER
Printed Tuesday, February 9, 2016
Interest Calculated As Of 02/09/2016**

Map Lot Sub: 000013 000071 000026

Invoice: 2011P01006802		Acres: 0.00	Location: 23 SEABREEZE DR		
		Bill Amount: \$ 373.00	Due Date: 07/01/2011		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
06/29/2011	Payment of \$373.00 (#1552) Paid By: COOPER RICHARD	(\$ 373.00)	\$ 0.00	\$ 0.00	\$ 0.00
Per Diem:	0.0000	Total Due For Invoice 2011P01006802:			\$ 0.00

Invoice: 2011P02006901		Acres: 0.00	Location: 23 SEABREEZE DR		
		Bill Amount: \$ 433.00	Due Date: 12/19/2011		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
12/16/2011	Payment of \$433.00 (#1567) Paid By: COOPER RICHARD	(\$ 433.00)	\$ 0.00	\$ 0.00	\$ 0.00
Per Diem:	0.0000	Total Due For Invoice 2011P02006901:			\$ 0.00

Invoice: 2012L01000012		Acres: 0.00	Location: 23 SEABREEZE DR		
		Bill Amount: \$ 903.23	Due Date: 05/21/2013		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
04/13/2015	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.67	\$ 0.00
04/15/2015	Deed Notice	\$ 0.00	\$ 0.00	\$ 27.67	\$ 0.00
09/18/2015	Abatement	(\$ 903.23)	\$ 0.00	\$ 0.00	\$ 0.00
Per Diem:	0.0000	Total Due For Invoice 2012L01000012:			\$ 0.00

Invoice: 2012P01006902		Acres: 0.00	Location: 23 SEABREEZE DR		
		Bill Amount: \$ 404.00	Due Date: 07/02/2012		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
04/11/2013	Lien Notice	\$ 0.00	\$ 0.00	\$ 18.50	\$ 0.00
05/21/2013	Lien Execution	\$ 0.00	\$ 0.00	\$ 18.50	\$ 0.00
05/21/2013	Lien Exec.	(\$ 404.00)	(\$ 42.90)	(\$ 37.00)	\$ 0.00
Per Diem:	0.0000	Total Due For Invoice 2012P01006902:			\$ 0.00

Invoice: 2012P02006907		Acres: 0.00	Location: 23 SEABREEZE DR		
		Bill Amount: \$ 399.00	Due Date: 12/17/2012		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
05/21/2013	Lien Exec.	(\$ 399.00)	(\$ 20.33)	\$ 0.00	\$ 0.00
Per Diem:	0.0000	Total Due For Invoice 2012P02006907:			\$ 0.00

Invoice: 2013L01000016		Acres: 0.00	Location: 23 SEABREEZE DR		
		Bill Amount: \$ 665.46	Due Date: 04/29/2014		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
09/18/2015	Abatement	(\$ 665.46)	\$ 0.00	\$ 0.00	\$ 0.00
Per Diem:	0.0000	Total Due For Invoice 2013L01000016:			\$ 0.00

Invoice: 2013P01007102		Acres: 0.00	Location: 23 SEABREEZE DR		
		Bill Amount: \$ 401.00	Due Date: 07/01/2013		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
03/20/2014	Lien Notice	\$ 0.00	\$ 0.00	\$ 19.00	\$ 0.00
04/29/2014	Lien Execution	\$ 0.00	\$ 0.00	\$ 19.00	\$ 0.00
04/29/2014	Lien Exec.	(\$ 401.00)	(\$ 39.81)	(\$ 38.00)	\$ 0.00
Per Diem:	0.0000	Total Due For Invoice 2013P01007102:			\$ 0.00

Invoice: 2013P02007205		Acres: 0.00	Location: 23 SEABREEZE DR		
		Bill Amount: \$ 179.00	Due Date: 12/20/2013		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
04/29/2014	Lien Exec.	(\$ 179.00)	(\$ 7.65)	\$ 0.00	\$ 0.00
Per Diem:	0.0000	Total Due For Invoice 2013P02007205:			\$ 0.00

Invoice: 2014L01000012		Acres: 0.00	Location: 23 SEABREEZE DR		
		Bill Amount: \$ 667.41	Due Date: 04/24/2015		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
09/18/2015	Abatement	(\$ 667.41)	\$ 0.00	\$ 0.00	\$ 0.00
Per Diem:	0.0000	Total Due For Invoice 2014L01000012:			\$ 0.00

Invoice: 2014P01007302		Acres: 0.00	Location: 23 SEABREEZE DR		
		Bill Amount: \$ 290.00	Due Date: 07/15/2014		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
03/17/2015	Lien Notice	\$ 0.00	\$ 0.00	\$ 19.00	\$ 0.00
04/24/2015	Lien Execution	\$ 0.00	\$ 0.00	\$ 19.00	\$ 0.00
04/24/2015	Lien Exec.	(\$ 290.00)	(\$ 26.98)	(\$ 38.00)	\$ 0.00
Per Diem:	0.0000	Total Due For Invoice 2014P01007302:			\$ 0.00

Invoice: 2014P02007307		Acres: 0.00	Location: 23 SEABREEZE DR		
		Bill Amount: \$ 300.00	Due Date: 12/19/2014		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
04/24/2015	Lien Exec.	(\$ 300.00)	(\$ 12.43)	\$ 0.00	\$ 0.00
Per Diem:	0.0000	Total Due For Invoice 2014P02007307:			\$ 0.00

Invoice: 2015P01007307		Acres: 0.00	Location: 23 SEABREEZE DR		
		Bill Amount: \$ 295.00	Due Date: 07/02/2015		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
09/18/2015	Abatement	(\$ 295.00)	\$ 0.00	\$ 0.00	\$ 0.00
Per Diem:	0.0000	Total Due For Invoice 2015P01007307:			\$ 0.00

Invoice: 2015P02007305		Acres: 0.00	Location: 23 SEABREEZE DR		
		Bill Amount: \$ 304.00	Due Date: 12/18/2015		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
02/09/2016	Int/Pen From 12/18/2015	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5.30
Per Diem:	0.0999	Total Due For Invoice 2015P02007305:			\$ 309.30

Total Due For Parcel 000013 000071 000026: \$ 309.30

LEVY YEAR TAX TYPE INFORMATION

B - Betterment	P - Property	T - Timber Yield
G - Gravel Yield	R - Residence	U - Use Change
L - Lien	S - Sewer	W - Water

ABATEMENT RECOMMENDATION

To: Select Board
Town of North Hampton

From: Michael Pelletier
Municipal Resources
Contracted Assessor's Agents

Date: February 23, 2016

Applicant: Donna L Perrone
Todd A Porter
1 Stoneledge Road
North Hampton, NH 03862

Address: 1 Stoneledge Rd
Tax Map 13 Lot 71-64

Tax Year: 2015

The subject property is a mobile home at the Granite Post Green Mobile Home Park. The building has been condemned, and the owner's have abandoned. As such the park owner must remove the structure as it poses a health risk. With instruction from the Town Administrator it is recommended that abatement for \$261.48 plus any applicable interest be granted to correct town records.

ABATEMENT GRANTED

ABATEMENT DENIED

Dated _____

TOWN OF NORTH HAMPTON

Town Clerk/Tax Collector

237 Atlantic Avenue

North Hampton, NH 03862

Office Hours

Monday (except Holidays) 8:30am - 6:00pm

Tuesday- Friday 8:30am - 3:00pm

(603) 964-6029

*2015 P02
needs
to
be
abated*

*Removed
MH*

**PERRONE DONNA L
PORTER TODD A
1 STONELEDGE RD.
NO HAMPTON, NH 03862**

**OFFICE OF THE TAX COLLECTOR
SUMMARY OF ACTIVITY BY OWNER
Printed Tuesday, February 9, 2016
Interest Calculated As Of 02/09/2016**

Map Lot Sub: 000017 000082 000064

Invoice: 2007L01000069		Acres: 0.00	Location: 64 GRANITE POST GREEN		
		Bill Amount: \$ 523.23	Due Date: 04/22/2008		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
10/16/2008	Payment of \$200.00 (Cash)	(\$ 154.33)	(\$ 45.67)	\$ 0.00	\$ 0.00
03/30/2010	Deed Notice	\$ 0.00	\$ 0.00	\$ 16.00	\$ 0.00
04/13/2010	Payment of \$220.00 (Cash)	(\$ 105.03)	(\$ 98.97)	(\$ 16.00)	\$ 0.00
09/18/2015	Abatement	(\$ 263.87)	\$ 0.00	\$ 0.00	\$ 0.00
Per Diem: 0.0000		Total Due For Invoice 2007L01000069:			\$ 0.00

Invoice: 2008L01000084		Acres: 0.00	Location: 64 GRANITE POST GREEN		
		Bill Amount: \$ 544.83	Due Date: 04/22/2009		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
04/14/2011	Deed Notice	\$ 0.00	\$ 0.00	\$ 16.00	\$ 0.00
09/18/2015	Abatement	(\$ 544.83)	\$ 0.00	\$ 0.00	\$ 0.00
Per Diem: 0.0000		Total Due For Invoice 2008L01000084:			\$ 0.00

Invoice: 2009L01000064		Acres: 0.00	Location: 1 STONELEDGE RD		
		Bill Amount: \$ 527.59	Due Date: 04/28/2010		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
03/23/2012	Deed Notice	\$ 0.00	\$ 0.00	\$ 16.00	\$ 0.00
09/18/2015	Abatement	(\$ 527.59)	\$ 0.00	\$ 0.00	\$ 0.00
Per Diem: 0.0000		Total Due For Invoice 2009L01000064:			\$ 0.00

Invoice: 2010L01000061		Acres: 0.00	Location: 1 STONELEDGE RD		
		Bill Amount: \$ 541.90	Due Date: 04/22/2011		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
04/11/2013	Deed Notice	\$ 0.00	\$ 0.00	\$ 16.50	\$ 0.00
09/18/2015	Abatement	(\$ 541.90)	\$ 0.00	\$ 0.00	\$ 0.00
Per Diem: 0.0000		Total Due For Invoice 2010L01000061:			\$ 0.00

Invoice: 2011L01000049		Acres: 0.00	Location: 1 STONELEDGE RD		
		Bill Amount: \$ 484.06	Due Date: 05/18/2012		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
04/18/2014	Deed Notice	\$ 0.00	\$ 0.00	\$ 27.67	\$ 0.00
09/18/2015	Abatement	(\$ 484.06)	\$ 0.00	\$ 0.00	\$ 0.00
Per Diem: 0.0000		Total Due For Invoice 2011L01000049:			\$ 0.00

Invoice: 2011P01025406		Acres: 0.00	Location: 1 STONELEDGE RD		
		Bill Amount: \$ 194.00	Due Date: 07/01/2011		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
04/06/2012	Lien Notice	\$ 0.00	\$ 0.00	\$ 18.00	\$ 0.00
05/18/2012	Lien Execution	\$ 0.00	\$ 0.00	\$ 18.50	\$ 0.00
05/18/2012	Lien Exec.	(\$ 194.00)	(\$ 20.54)	(\$ 36.50)	\$ 0.00
Per Diem: 0.0000		Total Due For Invoice 2011P01025406:			\$ 0.00

Invoice: 2011P02025604		Acres: 0.00	Location: 1 STONELEDGE RD		
		Bill Amount: \$ 222.00	Due Date: 12/19/2011		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
05/18/2012	Lien Exec.	(\$ 222.00)	(\$ 11.02)	\$ 0.00	\$ 0.00
Per Diem: 0.0000		Total Due For Invoice 2011P02025604:			\$ 0.00

Invoice: 2012L01000038		Acres: 0.00	Location: 1 STONELEDGE RD		
		Bill Amount: \$ 483.59	Due Date: 05/21/2013		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
04/13/2015	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.67	\$ 0.00
04/15/2015	Deed Notice	\$ 0.00	\$ 0.00	\$ 27.67	\$ 0.00
09/18/2015	Abatement	(\$ 483.59)	\$ 0.00	\$ 0.00	\$ 0.00
Per Diem: 0.0000		Total Due For Invoice 2012L01000038:			\$ 0.00

Invoice: 2012P01025607		Acres: 0.00	Location: 1 STONELEDGE RD		
		Bill Amount: \$ 208.00	Due Date: 07/02/2012		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
04/11/2013	Lien Notice	\$ 0.00	\$ 0.00	\$ 18.50	\$ 0.00
05/21/2013	Lien Execution	\$ 0.00	\$ 0.00	\$ 18.50	\$ 0.00
05/21/2013	Lien Exec.	(\$ 208.00)	(\$ 22.09)	(\$ 37.00)	\$ 0.00
Per Diem: 0.0000		Total Due For Invoice 2012P01025607:			\$ 0.00

Invoice: 2012P02025703		Acres: 0.00	Location: 1 STONELEDGE RD		
		Bill Amount: \$ 206.00	Due Date: 12/17/2012		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
05/21/2013	Lien Exec.	(\$ 206.00)	(\$ 10.50)	\$ 0.00	\$ 0.00
Per Diem: 0.0000		Total Due For Invoice 2012P02025703:			\$ 0.00

Invoice: 2013L01000036		Acres: 0.00	Location: 1 STONELEDGE RD		
		Bill Amount: \$ 306.22	Due Date: 04/29/2014		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
09/18/2015	Abatement	(\$ 306.22)	\$ 0.00	\$ 0.00	\$ 0.00
Per Diem: 0.0000		Total Due For Invoice 2013L01000036:			\$ 0.00

Invoice: 2013P01026106		Acres: 0.00	Location: 1 STONELEDGE RD		
		Bill Amount: \$ 207.00	Due Date: 07/01/2013		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
03/20/2014	Lien Notice	\$ 0.00	\$ 0.00	\$ 19.00	\$ 0.00
04/29/2014	Lien Execution	\$ 0.00	\$ 0.00	\$ 19.00	\$ 0.00
04/29/2014	Lien Exec.	(\$ 207.00)	(\$ 20.55)	(\$ 38.00)	\$ 0.00
Per Diem: 0.0000		Total Due For Invoice 2013P01026106:			\$ 0.00

Invoice: 2013P02026507		Acres: 0.00	Location: 1 STONELEDGE RD		
		Bill Amount: \$ 39.00	Due Date: 12/20/2013		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
04/29/2014	Lien Exec.	(\$ 39.00)	(\$ 1.67)	\$ 0.00	\$ 0.00
Per Diem: 0.0000		Total Due For Invoice 2013P02026507:			\$ 0.00

Invoice: 2014L01000038		Acres: 0.00	Location: 1 STONELEDGE RD		
		Bill Amount: \$ 305.74	Due Date: 04/24/2015		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
09/18/2015	Abatement	(\$ 305.74)	\$ 0.00	\$ 0.00	\$ 0.00
Per Diem:	0.0000	Total Due For Invoice 2014L01000038:			\$ 0.00

Invoice: 2014P01026607		Acres: 0.00	Location: 1 STONELEDGE RD		
		Bill Amount: \$ 123.00	Due Date: 07/15/2014		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
03/17/2015	Lien Notice	\$ 0.00	\$ 0.00	\$ 19.00	\$ 0.00
04/24/2015	Lien Execution	\$ 0.00	\$ 0.00	\$ 19.00	\$ 0.00
04/24/2015	Lien Exec.	(\$ 123.00)	(\$ 11.44)	(\$ 38.00)	\$ 0.00
Per Diem:	0.0000	Total Due For Invoice 2014P01026607:			\$ 0.00

Invoice: 2014P02026601		Acres: 0.00	Location: 1 STONELEDGE RD		
		Bill Amount: \$ 128.00	Due Date: 12/19/2014		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
04/24/2015	Lien Exec.	(\$ 128.00)	(\$ 5.30)	\$ 0.00	\$ 0.00
Per Diem:	0.0000	Total Due For Invoice 2014P02026601:			\$ 0.00

Invoice: 2015P01026603		Acres: 0.00	Location: 1 STONELEDGE RD		
		Bill Amount: \$ 125.00	Due Date: 07/02/2015		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
09/18/2015	Abatement	(\$ 125.00)	\$ 0.00	\$ 0.00	\$ 0.00
Per Diem:	0.0000	Total Due For Invoice 2015P01026603:			\$ 0.00

Invoice: 2015P02026506		Acres: 0.00	Location: 1 STONELEDGE RD		
		Bill Amount: \$ 257.00	Due Date: 12/18/2015		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
02/09/2016	Int/Pen From 12/18/2015	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4.48
Per Diem:	0.0845	Total Due For Invoice 2015P02026506:			\$ 261.48

Total Due For Parcel 000017 000082 000064: \$ 261.48

Per Diem: 0.0845 Total Due For All Parcels: \$ 261.48

LEVY YEAR TAX TYPE INFORMATION

B - Betterment	P - Property	T - Timber Yield
G - Gravel Yield	R - Residence	U - Use Change
L - Lien	S - Sewer	W - Water

Memorandum

To: Select Board
Town of North Hampton

From: Michael Pelletier CNHA
Municipal Resources, Inc.
Contracted Assessing Agents

Date: January 12, 2016

RE: Land Use Change Tax
Tax Map 006 Lots 131, 131-1,131-2,131-3,131-4 and 132

Attached are land use change tax forms for the parcels referenced above. Tax Map 6 Lot 131-1 sold and subsequently the remaining lots no longer qualify for current use classification due to size.

Parcel- 006-131

This is a 2.13-acre parcel of which 1-acre was not enrolled in the current use program as it was improved with a dwelling, etc. The 1.13 acres disqualified are excess land. There is limited sale data available, however based on our experience as well as revaluation information; it is our opinion that a market value estimate of \$6,000 as of the disqualification date is fair and reasonable.

Parcel-006-131-1

This is a 3-acre parcel which was recently sold to an abutter. Based upon our review of market data and interviews with parties involved with the sale, it is our opinion that a market value estimate of \$365,000 as of the date of disqualification is fair and reasonable.

Parcel-006-131-2

This is a 2-acre parcel Based upon our review of market data it is our opinion that a market value estimate of \$300,000 as of the date of disqualification is fair and reasonable. It should be noted parcel recently transferred at that amount.

Parcel-006-131-3

This is a 2-acre parcel Based upon our review of market data it is our opinion that a market value estimate of \$300,000 as of the date of disqualification is fair and reasonable. It should be noted parcel recently transferred at that amount.

Memorandum (continued)

Parcel-006-131-4

This is a 2.75-acre parcel Based upon our review of market data it is our opinion that a market value estimate of \$300,000 as of the date of disqualification is fair and reasonable. It should be noted parcel recently transferred at that amount.

Parcel- 006-132

This is a 4.10-acre parcel of which 2.8-acres were not enrolled in the current use program as it was improved with a dwelling, etc. The 1.30 acres disqualified are excess land. There is limited sale data available, however based on our experience as well as revaluation information; it is our opinion that a market value estimate of \$6,500 as of the disqualification date is fair and reasonable.

Based on all of the above, it is recommended that the Select Board signs the various attached Land Use Change Tax and Tax Collector Warrant forms and that tax bills in the amount of \$600, \$36,500, \$30,000, \$30,000, \$30,000 and \$650 respectfully be issued.

If there are any questions let me know.

FORM

A-5

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
LAND USE CHANGE TAX

STEP 1 PROPERTY OWNER(S) AND RESPONSIBLE PARTY (if applicable)

PLEASE TYPE OR PRINT	LAST NAME WOOD JR	FIRST NAME ROBERT	INITIAL C
	LAST NAME WOOD	FIRST NAME HEIDI	INITIAL
	RESPONSIBLE PARTY, IF OTHER THAN PROPERTY OWNER [RSA 79-A:7, II(e)]		
	STREET ADDRESS 1925 NORTH SADDLECREEK COURT		
	ADDRESS (continued)		
	TOWN/CITY WICHITA	STATE KS	ZIP CODE+4 67206

STEP 2 PROPERTY LOCATION

PLEASE TYPE OR PRINT	STREET 19 MAPLE RD					
	TOWN/CITY NORTH HAMPTON			COUNTY ROCKINGHAM		
	NUMBER OF ACRES 1.13	CHECK ONE: PARTIAL RELEASE <input type="checkbox"/> FULL RELEASE <input checked="" type="checkbox"/>			BOOK # 4836	PAGE # 2521
	MAP # 6	LOT # 131	MAP #	LOT #	MAP #	LOT #

STEP 3 LOCAL IDENTIFICATION OF LAND BEING DISQUALIFIED

(a) Owners Name of Record When Land Was First Classified ROBERT C WOOD JR & HEIDI WOOD	BOOK # 5009	PAGE # 2002
(b) Number of Acres Originally Classified	12.18	
(c) Number of Acres Previously Disqualified	3	
(d) Acres Disqualified per this Assessment	1.13	
(e) Number of Acres Remaining in Current Use [3(b) minus 3(c) and 3(d)]	8.05	

STEP 4 ASSESSMENT OF LAND USE CHANGE TAX

(a) Narrative description of the disqualification: TRANSFER ON 9/29/2015 CONTIG ARCRES UNDER 10	
(b) Actual Date of Change in Use (MM/DD/YYYY)	09/29/2015
(c) Full and True Value at Time of Change in Use	\$ 6,000.00
(d) Land Use Change Tax [Step 4(c) x 10%]	\$ 600.00

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
LAND USE CHANGE TAX

STEP 5 SIGNATURES OF A MAJORITY OF SELECTMEN/ASSESSORS

TYPE OR PRINT NAME (in black ink) JIM MAGGIORE	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) LARRY MILLER	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) RICK STANTON	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE

STEP 6 LAND USE CHANGE TAX NOTICE (TO BE COMPLETED BY LOCAL ASSESSING OFFICIALS)

PLEASE TYPE OR PRINT	LAST NAME WOOD JR	FIRST NAME ROBERT & HEIDI	
	ADDRESS 1925 NORTH SADDLECREEK COURT		
	ADDRESS (continued)		
	TOWN/CITY WICHITA	STATE KS	ZIP CODE+4 67206
(a) Date of Release (MM/DD/YYYY)		09/29/2015	
(b) Date of Bill (MM/DD/YYYY)			
(c) Full and True Value at Time of Change in Use		\$	6,000.00
(d) Total Tax Due		\$	600.00

STEP 7 CHECKS PAYABLE TO AND MAILED TO (TO BE COMPLETED BY TAX COLLECTOR)

(a) Make Check Payable to:		TOWN OF NORTH HAMPTON	
(b) Mail To:	NAME	TOWN OF NORTH HAMPTON - TAX COLLECTOR	
	ADDRESS	237 ATLANTIC AVE.	
	TOWN/CITY	STATE	ZIP CODE+4
	NORTH HAMPTON	NH	03862
(c) Tax Collector's Office Location: 237 ATLANTIC AVE. NORTH HAMPTON NH 03862			
(d) Tax Collector's Office Hours: MON. 8:30 AM - 7:00 PM ; TUES- FRI 8:30 AM - 3:00 PM			
(e) Include a separate check in the amount of \$ _____ Payable to <u>ROCKINGHAM COUNTY</u> for recording fee at County Register of Deeds.			
(f) Payment of this tax is due no later than 30 days after mailing of this bill. Interest, at the rate of 18% per annum, shall be due if this tax is not paid on or before _____			

STEP 8 ACKNOWLEDGMENT OF PAYMENT

SIGNATURE (in black ink) OF TAX COLLECTOR	DATE PAID
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NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
LAND USE CHANGE TAX
 INSTRUCTIONS

GENERAL INSTRUCTIONS

WHO MUST FILE

Local assessing officials shall complete Form A-5, Land Use Change Tax, to assess the use change tax on current use land where property previously classified as open space land and assessed at current use values on or after April 1, 1974 is changed to a use which does not qualify for current use assessment.

WHAT TO FILE

The Form A-5 shall be prepared by the local assessing officials and an original and two copies shall be submitted to the tax collector for collection of land use change tax. In accordance with Cub 309.03 Form A-5W shall serve as a warrant with which the tax collector shall collect the tax. The tax collector shall ensure that a copy of these instructions are provided to the land owner advising them of their appeal rights.

WHEN TO FILE

Pursuant to RSA 79-A:7, II(d), payment of Land Use Change Tax, together with the recording fees due the Register of Deeds, is due within 30 days after mailing of the tax bill. Interest at a rate of 18% will accrue on any unpaid tax after 30 days.

WHERE TO FILE

Once completed and signed in black ink, this form and attachments shall be filed as follows:

Original:	Register of Deeds
Copy:	Local Assessing Officials
Copy:	Land Owner
Copy:	Local Tax Collector

APPEALS

Within 2 months of the notice of the tax date, and not afterwards, a land owner may apply in writing to the Selectmen or Assessors for an abatement of the Land Use Change Tax. If the Selectmen or Assessors neglect or refuse to abate the Land Use Change Tax, any person aggrieved may either apply in writing to the Board of Tax and Land Appeals or petition the County Superior Court within 8 months of the notice of the tax in accordance with RSA 79-A:10 or RSA 79-A:11. Forms for appealing to the Board of Tax and Land Appeals may be obtained from the NH Board of Tax and Land Appeals, 107 Pleasant Street, Concord, NH 03301 or by calling (603) 271-2578 or by visiting their web site at www.nh.gov/btla. Be sure to specify that you are appealing the Land Use Change tax.

ADA

Individuals who need auxiliary aids for effective communication in programs and services of the department are invited to make their needs and preferences known to the NH Department of Revenue Administration.

NEED HELP?

Contact your local municipality or the Property Appraisal Division at (603) 271-2687.

LINE-BY-LINE INSTRUCTIONS

STEP 1

Enter the complete name(s), address, municipality, state and zip code of the present owner(s) and/or responsible party [if other than owner pursuant to RSA 79-A:7, II(e)], being assessed the Land Use Change Tax in accordance with RSA 79-A:7. If there is more than two owners, submit a supplemental list of all owners names of record.

STEP 2

Enter the property location information of the land being disqualified in the spaces provided. Check whether this is a partial release or a full release.

STEP 3

- Enter name and address of the owners of record when the land was first classified under Current Use, including the Book and Page where it was recorded.
- Enter the number of acres originally classified under RSA 75:1.
- Enter the number of acres previously disqualified from RSA 75:1.
- Enter the number of acres disqualified per this Assessment.
- Enter the number of acres remaining in Land Use Assessment. [Steps 3(b) minus 3(c) and 3(d)].

STEP 4

- Provide a brief narrative description of the property subject to disqualification. (i.e. forest land converted to house lots.)
- Enter the actual date of change in use in the following format: MM/DD/YYYY.
- Enter the full and true value of the disqualified property at the time of the change in use.
- Calculate the Land Use Change Tax by multiplying Step 4(c) by 10%. Enter the result on Step 4(d).

STEP 5

Signatures, in black ink, of a majority of the local selectmen/assessors in the spaces provided indicates approval.

STEP 6

Enter the name and mailing address of the present owners or responsible party responsible for payment of tax.

- Enter the actual date of the change in use. [Same as Step 4(b)].
- Enter the date of the Land Use Change tax notice.
- Enter the Full and True Value of the land subject to Land Use Change as provided in RSA 75:1. [Same as Step 4(d)].
- Enter the Land Use Change Tax Due as calculated on page 1 Step 4(d).

STEP 7

- Enter the municipality to which checks are to be made payable. This should be the municipality in which the disqualified property is located.
- Enter the name of the tax collector and the applicable mailing address to which payments should be remitted.
- Enter the tax collector's office location.
- Enter the hours of operation for the local tax collector.
- Enter the applicable lien release recording fee to be remitted to the County Registry of Deeds and the proper county to which the fee is due.
- Enter the final date the taxpayer has to pay the bill to avoid penalties.

STEP 8

The tax collector must sign and date in black ink to indicate when the tax is paid and then shall remit the original Form A-5 with the recording fee to the County Registry of Deeds.

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
CURRENT USE LAND USE CHANGE TAX COLLECTOR'S WARRANT

TAX COLLECTOR'S WARRANT FOR TOWN/CITY

TOWN/CITY OF NORTH HAMPTON		
STREET ADDRESS 237 ATLANTIC AVE		
ADDRESS (continued)		
TOWN/CITY NORTH HAMPTON	STATE NH	ZIP CODE+4 03862

COLLECTION OF LAND USE CHANGE TAX

State of New Hampshire, County of ROCKINGHAM	
To SUE BUCHANAN	Collector of Taxes
for the Town/City of NORTH HAMPTON	in said County.
In the name of said State you are directed to collect the LAND USE CHANGE TAX in the list herewith committed to you, amounting in all of the sum of: Interest at 18% will be assessed after 30 days.	\$ 600.00
Given under our hands at	
This day of	
OWNER NAME ROBERT C WOOD JR & HEIDI WOOD	
OWNER ADDRESS 1925 NORTH SADDLECREEK COURT, WICHITA KS 67206	
MAP 6	LOT 131

SIGNATURES OF A MAJORITY OF SELECTMEN/ASSESSORS

TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE
JIM MAGGIORE		
TYPE OR PRINT NAME (in black ink) LARRY MILLER	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) RICK STANTON	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
CURRENT USE LAND USE CHANGE TAX COLLECTOR'S WARRANT
 INSTRUCTIONS

GENERAL INSTRUCTIONS

WHO MUST FILE

Assessing Officials shall complete Form A-5W, Tax Collectors Warrant, to assess the Current Use Land Use Change Tax, as approved by the board, to serve as a warrant with which the tax collector shall collect the tax from the property owner.

WHAT TO FILE

The Form A-5W, Current Use: Land Use Change Tax Collector's Warrant. Assessing officials shall submit Form A-5W, Current Use: Land Use Change Tax Collectors Warrant, as approved by the board, to the Tax collector to serve as a warrant with which the tax collector shall collect the tax.

WHERE TO FILE

Once completed and signed in black ink, this form and attachments shall be filed as follows:

Original and 2 copies: Local Tax Collector

TAX COLLECTORS PROCEDURES

Upon receipt of the land use change tax warrant and the prescribed forms, the tax collector shall mail the duplicate copy of the tax bill to the owner responsible for the tax as the notice thereof. Such bill shall be mailed, at the latest, within 18 months of the date upon which the local assessing officials receive written notice of the change of use from the landowner or his agent, or within 18 months of the date the local assessing officials actually discover that the land use change tax is due and payable. Upon receipt of payment, but except for proceedings under RSA 79-A:7, II(e), the collector shall forward the original tax bill to the register of deeds of the county in which the land is located for the purpose of releasing recorded contingent liens required under RSA 79-A:5, VI. The tax bill shall state clearly whether all, or only a portion, of the land affected by the notice of contingent lien is subject to release. The recording fee charged by the register of deeds shall be paid by the owner of the land in accordance with the fees to which the register of deeds is entitled under RSA 478:17; 478:17-f or 478:17-g, I as applicable.

WHEN DUE

Payment of the land use change tax, together with the recording fees due the register of deeds, shall be due not later than 30 days after mailing of the tax bills for such tax, and interest at the rate of 18 percent per annum shall be due thereafter on any taxes not paid within the 30-day period.

COLLECTION OF UNPAID TAX

All land use change tax assessments levied under this section shall, on the date of the change in use, create a lien upon the land on account of which they are made and against the owner of record of such land or against the responsible party pursuant to RSA 79-A:7, II(e). Furthermore, such liens shall continue for a period of 24 months following the date upon which the local assessing officials receive written notice of the change of use from the landowner or his agent, or the date the local assessing officials actually discover that the land use change tax is due and payable, and such assessment shall be subject to statutory collection proceedings against real estate as prescribed by RSA 80.

ADA

Individuals who need auxiliary aids for effective communication in programs and services of the department are invited to make their needs and preferences known to the NH Department of Revenue Administration.

NEED HELP?

Contact the Property Appraisal Division at (603) 230-5950.

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
LAND USE CHANGE TAX

FORM
A-5

STEP 1 PROPERTY OWNER(S) AND RESPONSIBLE PARTY (if applicable)

PLEASE TYPE OR PRINT	LAST NAME WOOD JR	FIRST NAME ROBERT	INITIAL C
	LAST NAME WOOD	FIRST NAME HEIDI	INITIAL
	RESPONSIBLE PARTY, IF OTHER THAN PROPERTY OWNER [RSA 79-A:7, II(e)]		
	STREET ADDRESS 1925 NORTH SADDLECREEK COURT		
	ADDRESS (continued)		
	TOWN/CITY WICHITA	STATE KS	ZIP CODE+4 67206

STEP 2 PROPERTY LOCATION

PLEASE TYPE OR PRINT	STREET 17 MAPLE RD					
	TOWN/CITY NORTH HAMPTON			COUNTY ROCKINGHAM		
	NUMBER OF ACRES 3.00	CHECK ONE: PARTIAL RELEASE <input type="checkbox"/> FULL RELEASE <input checked="" type="checkbox"/>		BOOK # 4994	PAGE # 2601	
	MAP # 6	LOT # 131-1	MAP #	LOT #	MAP #	LOT #

STEP 3 LOCAL IDENTIFICATION OF LAND BEING DISQUALIFIED

(a) Owners Name of Record When Land Was First Classified ROBERT C WOOD JR & HEIDI WOOD	BOOK # 5009	PAGE # 2002
(b) Number of Acres Originally Classified	12.18	
(c) Number of Acres Previously Disqualified	0	
(d) Acres Disqualified per this Assessment	3	
(e) Number of Acres Remaining in Current Use [3(b) minus 3(c) and 3(d)]	9.18	

STEP 4 ASSESSMENT OF LAND USE CHANGE TAX

(a) Narrative description of the disqualification: SALE OF PARCEL NO LONGER QUALIFIES	
(b) Actual Date of Change in Use (MM/DD/YYYY)	09/29/2015
(c) Full and True Value at Time of Change in Use	\$ 365,000.00
(d) Land Use Change Tax [Step 4(c) x 10%]	\$ 36,500.00

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
LAND USE CHANGE TAX

STEP 5 SIGNATURES OF A MAJORITY OF SELECTMEN/ASSESSORS

TYPE OR PRINT NAME (in black ink) JIM MAGGIORE	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) LARRY MILLER	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) RICK STANTON	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE

STEP 6 LAND USE CHANGE TAX NOTICE (TO BE COMPLETED BY LOCAL ASSESSING OFFICIALS)

PLEASE TYPE OR PRINT	LAST NAME WOOD JR	FIRST NAME ROBERT & HEIDI	
	ADDRESS 1925 NORTH SADDLECREEK COURT		
	ADDRESS (continued)		
	TOWN/CITY WICHITA	STATE KS	ZIP CODE+4 67206
(a) Date of Release (MM/DD/YYYY)		09/29/2015	
(b) Date of Bill (MM/DD/YYYY)			
(c) Full and True Value at Time of Change in Use		\$	365,000.00
(d) Total Tax Due		\$	36,500.00

STEP 7 CHECKS PAYABLE TO AND MAILED TO (TO BE COMPLETED BY TAX COLLECTOR)

(a) Make Check Payable to: TOWN OF NORTH HAMPTON			
(b) Mail To:	NAME TOWN OF NORTH HAMPTON - TAX COLLECTOR		
	ADDRESS 237 ATLANTIC AVE.		
	TOWN/CITY NORTH HAMPTON	STATE NH	ZIP CODE+4 03862
(c) Tax Collector's Office Location: 237 ATLANTIC AVE. NORTH HAMPTON NH 03862			
(d) Tax Collector's Office Hours: MON. 8:30 AM - 7:00 PM ; TUES- FRI 8:30 AM - 3:00 PM			
(e) Include a separate check in the amount of \$ _____ Payable to ROCKINGHAM COUNTY _____ for recording fee at County Register of Deeds.			
(f) Payment of this tax is due no later than 30 days after mailing of this bill. Interest, at the rate of 18% per annum, shall be due if this tax is not paid on or before _____			

STEP 8 ACKNOWLEDGMENT OF PAYMENT

SIGNATURE (in black ink) OF TAX COLLECTOR	DATE PAID
---	-----------

**LAND USE CHANGE TAX
INSTRUCTIONS**

GENERAL INSTRUCTIONS

WHO MUST FILE

Local assessing officials shall complete Form A-5, Land Use Change Tax, to assess the use change tax on current use land where property previously classified as open space land and assessed at current use values on or after April 1, 1974 is changed to a use which does not qualify for current use assessment.

WHAT TO FILE

The Form A-5 shall be prepared by the local assessing officials and an original and two copies shall be submitted to the tax collector for collection of land use change tax. In accordance with Cub 309.03 Form A-5W shall serve as a warrant with which the tax collector shall collect the tax. The tax collector shall ensure that a copy of these instructions are provided to the land owner advising them of their appeal rights.

WHEN TO FILE

Pursuant to RSA 79-A:7, II(d), payment of Land Use Change Tax, together with the recording fees due the Register of Deeds, is due within 30 days after mailing of the tax bill. Interest at a rate of 18% will accrue on any unpaid tax after 30 days.

WHERE TO FILE

Once completed and signed in black ink, this form and attachments shall be filed as follows:

Original:	Register of Deeds
Copy:	Local Assessing Officials
Copy:	Land Owner
Copy:	Local Tax Collector

APPEALS

Within 2 months of the notice of the tax date, and not afterwards, a land owner may apply in writing to the Selectmen or Assessors for an abatement of the Land Use Change Tax. If the Selectmen or Assessors neglect or refuse to abate the Land Use Change Tax, any person aggrieved may either apply in writing to the Board of Tax and Land Appeals or petition the County Superior Court within 8 months of the notice of the tax in accordance with RSA 79-A:10 or RSA 79-A:11.

Forms for appealing to the Board of Tax and Land Appeals may be obtained from the NH Board of Tax and Land Appeals, 107 Pleasant Street, Concord, NH 03301 or by calling (603) 271-2578 or by visiting their web site at www.nh.gov/btla. Be sure to specify that you are appealing the Land Use Change tax.

ADA

Individuals who need auxiliary aids for effective communication in programs and services of the department are invited to make their needs and preferences known to the NH Department of Revenue Administration.

NEED HELP?

Contact your local municipality or the Property Appraisal Division at (603) 271-2687.

LINE-BY-LINE INSTRUCTIONS

STEP 1

Enter the complete name(s), address, municipality, state and zip code of the present owner(s) and/or responsible party [if other than owner pursuant to RSA 79-A:7, II(e)], being assessed the Land Use Change Tax in accordance with RSA 79-A:7. If there is more than two owners, submit a supplemental list of all owners names of record.

STEP 2

Enter the property location information of the land being disqualified in the spaces provided. Check whether this is a partial release or a full release.

STEP 3

- (a) Enter name and address of the owners of record when the land was first classified under Current Use, including the Book and Page where it was recorded.
- (b) Enter the number of acres originally classified under RSA 75:1.
- (c) Enter the number of acres previously disqualified from RSA 75:1.
- (d) Enter the number of acres disqualified per this Assessment.
- (e) Enter the number of acres remaining in Land Use Assessment. [Steps 3(b) minus 3(c) and 3(d)].

STEP 4

- (a) Provide a brief narrative description of the property subject to disqualification. (i.e. forest land converted to house lots.)
- (b) Enter the actual date of change in use in the following format: MM/DD/YYYY.
- (c) Enter the full and true value of the disqualified property at the time of the change in use.
- (d) Calculate the Land Use Change Tax by multiplying Step 4(c) by 10%. Enter the result on Step 4(d).

STEP 5

Signatures, in black ink, of a majority of the local selectmen/assessors in the spaces provided indicates approval.

STEP 6

Enter the name and mailing address of the present owners or responsible party responsible for payment of tax.

- (a) Enter the actual date of the change in use. [Same as Step 4(b)].
- (b) Enter the date of the Land Use Change tax notice.
- (c) Enter the Full and True Value of the land subject to Land Use Change as provided in RSA 75:1. [Same as Step 4(d)].
- (d) Enter the Land Use Change Tax Due as calculated on page 1 Step 4(d).

STEP 7

- (a) Enter the municipality to which checks are to be made payable. This should be the municipality in which the disqualified property is located.
- (b) Enter the name of the tax collector and the applicable mailing address to which payments should be remitted.
- (c) Enter the tax collector's office location.
- (d) Enter the hours of operation for the local tax collector.
- (e) Enter the applicable lien release recording fee to be remitted to the County Registry of Deeds and the proper county to which the fee is due.
- (f) Enter the final date the taxpayer has to pay the bill to avoid penalties.

STEP 8

The tax collector must sign and date in black ink to indicate when the tax is paid and then shall remit the original Form A-5 with the recording fee to the County Registry of Deeds.

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
CURRENT USE LAND USE CHANGE TAX COLLECTOR'S WARRANT

TAX COLLECTOR'S WARRANT FOR TOWN/CITY

TOWN/CITY OF NORTH HAMPTON		
STREET ADDRESS 237 ATLANTIC AVE		
ADDRESS (continued)		
TOWN/CITY NORTH HAMPTON	STATE NH	ZIP CODE+4 03862

COLLECTION OF LAND USE CHANGE TAX

State of New Hampshire, County of ROCKINGHAM	
To SUE BUCHANAN	Collector of Taxes
for the Town/City of NORTH HAMPTON	in said County.
In the name of said State you are directed to collect the LAND USE CHANGE TAX in the list herewith committed to you, amounting in all of the sum of: Interest at 18% will be assessed after 30 days.	\$ 36,500.00
Given under our hands at	
This day of	
OWNER NAME	ROBERT C WOOD JR & HEIDI WOOD
OWNER ADDRESS	1925 NORTH SADDLECREEK COURT, WICHITA KS 67206
MAP 6	LOT 131-1

SIGNATURES OF A MAJORITY OF SELECTMEN/ASSESSORS

TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE
JIM MAGGIORE		
LARRY MILLER		
RICK STANTON		

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
CURRENT USE LAND USE CHANGE TAX COLLECTOR'S WARRANT
 INSTRUCTIONS

GENERAL INSTRUCTIONS

WHO MUST FILE

Assessing Officials shall complete Form A-5W, Tax Collectors Warrant, to assess the Current Use Land Use Change Tax, as approved by the board, to serve as a warrant with which the tax collector shall collect the tax from the property owner.

WHAT TO FILE

The Form A-5W, Current Use: Land Use Change Tax Collector's Warrant. Assessing officials shall submit Form A-5W, Current Use: Land Use Change Tax Collectors Warrant, as approved by the board, to the Tax collector to serve as a warrant with which the tax collector shall collect the tax.

WHERE TO FILE

Once completed and signed in black ink, this form and attachments shall be filed as follows:

Original and 2 copies: Local Tax Collector

TAX COLLECTORS PROCEDURES

Upon receipt of the land use change tax warrant and the prescribed forms, the tax collector shall mail the duplicate copy of the tax bill to the owner responsible for the tax as the notice thereof. Such bill shall be mailed, at the latest, within 18 months of the date upon which the local assessing officials receive written notice of the change of use from the landowner or his agent, or within 18 months of the date the local assessing officials actually discover that the land use change tax is due and payable. Upon receipt of payment, but except for proceedings under RSA 79-A:7, II(e), the collector shall forward the original tax bill to the register of deeds of the county in which the land is located for the purpose of releasing recorded contingent liens required under RSA 79-A:5, VI. The tax bill shall state clearly whether all, or only a portion, of the land affected by the notice of contingent lien is subject to release. The recording fee charged by the register of deeds shall be paid by the owner of the land in accordance with the fees to which the register of deeds is entitled under RSA 478:17; 478:17-f or 478:17-g, I as applicable.

WHEN DUE

Payment of the land use change tax, together with the recording fees due the register of deeds, shall be due not later than 30 days after mailing of the tax bills for such tax, and interest at the rate of 18 percent per annum shall be due thereafter on any taxes not paid within the 30-day period.

COLLECTION OF UNPAID TAX

All land use change tax assessments levied under this section shall, on the date of the change in use, create a lien upon the land on account of which they are made and against the owner of record of such land or against the responsible party pursuant to RSA 79-A:7, II(e). Furthermore, such liens shall continue for a period of 24 months following the date upon which the local assessing officials receive written notice of the change of use from the landowner or his agent, or the date the local assessing officials actually discover that the land use change tax is due and payable, and such assessment shall be subject to statutory collection proceedings against real estate as prescribed by RSA 80.

ADA

Individuals who need auxiliary aids for effective communication in programs and services of the department are invited to make their needs and preferences known to the NH Department of Revenue Administration.

NEED HELP?

Contact the Property Appraisal Division at (603) 230-5950.

FORM

A-5

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
LAND USE CHANGE TAX

STEP 1 PROPERTY OWNER(S) AND RESPONSIBLE PARTY (if applicable)

PLEASE TYPE OR PRINT	LAST NAME	FIRST NAME	INITIAL
	WOOD JR	ROBERT	C
	LAST NAME	FIRST NAME	INITIAL
	WOOD	HEIDI	
	RESPONSIBLE PARTY, IF OTHER THAN PROPERTY OWNER [RSA 79-A:7, II(e)]		
	STREET ADDRESS		
1925 NORTH SADDLECREEK COURT			
ADDRESS (continued)			
TOWN/CITY		STATE	ZIP CODE+4
WICHITA		KS	67206

STEP 2 PROPERTY LOCATION

PLEASE TYPE OR PRINT	STREET					
	21 MAPLE RD					
	TOWN/CITY			COUNTY		
	NORTH HAMPTON			ROCKINGHAM		
	NUMBER OF ACRES		CHECK ONE:		BOOK #	PAGE #
	2.00		PARTIAL RELEASE <input type="checkbox"/> FULL RELEASE <input checked="" type="checkbox"/>		4836	2521
MAP #	LOT #	MAP #	LOT #	MAP #	LOT #	
6	131-2					

STEP 3 LOCAL IDENTIFICATION OF LAND BEING DISQUALIFIED

(a) Owners Name of Record When Land Was First Classified	BOOK #	PAGE #
ROBERT C WOOD JR & HEIDI WOOD	5009	2002
(b) Number of Acres Originally Classified	12.18	
(c) Number of Acres Previously Disqualified	4.13	
(d) Acres Disqualified per this Assessment	2	
(e) Number of Acres Remaining in Current Use [3(b) minus 3(c) and 3(d)]	6.05	

STEP 4 ASSESSMENT OF LAND USE CHANGE TAX

(a) Narrative description of the disqualification:	
TRANSFER ON 9/29/2015 CONTIG ARCRES UNDER 10	
(b) Actual Date of Change in Use (MM/DD/YYYY)	09/29/2015
(c) Full and True Value at Time of Change in Use	\$ 300,000.00
(d) Land Use Change Tax [Step 4(c) x 10%]	\$ 30,000.00

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
LAND USE CHANGE TAX

STEP 5 SIGNATURES OF A MAJORITY OF SELECTMEN/ASSESSORS

TYPE OR PRINT NAME (in black ink) JIM MAGGIORE	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) LARRY MILLER	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) RICK STANTON	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE

STEP 6 LAND USE CHANGE TAX NOTICE (TO BE COMPLETED BY LOCAL ASSESSING OFFICIALS)

PLEASE TYPE OR PRINT	LAST NAME WOOD JR	FIRST NAME ROBERT & HEIDI	
	ADDRESS 1925 NORTH SADDLECREEK COURT		
	ADDRESS (continued)		
	TOWN/CITY WICHITA	STATE KS	ZIP CODE+4 67206
(a) Date of Release (MM/DD/YYYY)		09/29/2015	
(b) Date of Bill (MM/DD/YYYY)			
(c) Full and True Value at Time of Change in Use		\$	300,000.00
(d) Total Tax Due		\$	30,000.00

STEP 7 CHECKS PAYABLE TO AND MAILED TO (TO BE COMPLETED BY TAX COLLECTOR)

(a) Make Check Payable to:		TOWN OF NORTH HAMPTON	
(b) Mail To:	NAME	TOWN OF NORTH HAMPTON - TAX COLLECTOR	
	ADDRESS	237 ATLANTIC AVE.	
	TOWN/CITY	STATE	ZIP CODE+4
	NORTH HAMPTON	NH	03862
(c) Tax Collector's Office Location:		237 ATLANTIC AVE. NORTH HAMPTON NH 03862	
(d) Tax Collector's Office Hours:		MON. 8:30 AM - 7:00 PM ; TUES- FRI 8:30 AM - 3:00 PM	
(e) Include a separate check in the amount of \$ _____ Payable to <u>ROCKINGHAM COUNTY</u> for recording fee at County Register of Deeds.			
(f) Payment of this tax is due no later than 30 days after mailing of this bill. Interest, at the rate of 18% per annum, shall be due if this tax is not paid on or before _____			

STEP 8 ACKNOWLEDGMENT OF PAYMENT

SIGNATURE (in black ink) OF TAX COLLECTOR	DATE PAID
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NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
LAND USE CHANGE TAX
 INSTRUCTIONS

GENERAL INSTRUCTIONS

WHO MUST FILE

Local assessing officials shall complete Form A-5, Land Use Change Tax, to assess the use change tax on current use land where property previously classified as open space land and assessed at current use values on or after April 1, 1974 is changed to a use which does not qualify for current use assessment.

WHAT TO FILE

The Form A-5 shall be prepared by the local assessing officials and an original and two copies shall be submitted to the tax collector for collection of land use change tax. In accordance with Cub 309.03 Form A-5W shall serve as a warrant with which the tax collector shall collect the tax. The tax collector shall ensure that a copy of these instructions are provided to the land owner advising them of their appeal rights.

WHEN TO FILE

Pursuant to RSA 79-A:7, II(d), payment of Land Use Change Tax, together with the recording fees due the Register of Deeds, is due within 30 days after mailing of the tax bill. Interest at a rate of 18% will accrue on any unpaid tax after 30 days.

WHERE TO FILE

Once completed and signed in black ink, this form and attachments shall be filed as follows:

Original:	Register of Deeds
Copy:	Local Assessing Officials
Copy:	Land Owner
Copy:	Local Tax Collector

APPEALS

Within 2 months of the notice of the tax date, and not afterwards, a land owner may apply in writing to the Selectmen or Assessors for an abatement of the Land Use Change Tax. If the Selectmen or Assessors neglect or refuse to abate the Land Use Change Tax, any person aggrieved may either apply in writing to the Board of Tax and Land Appeals or petition the County Superior Court within 8 months of the notice of the tax in accordance with RSA 79-A:10 or RSA 79-A:11.

Forms for appealing to the Board of Tax and Land Appeals may be obtained from the NH Board of Tax and Land Appeals, 107 Pleasant Street, Concord, NH 03301 or by calling (603) 271-2578 or by visiting their web site at www.nh.gov/btla. Be sure to specify that you are appealing the Land Use Change tax.

ADA

Individuals who need auxiliary aids for effective communication in programs and services of the department are invited to make their needs and preferences known to the NH Department of Revenue Administration.

NEED HELP?

Contact your local municipality or the Property Appraisal Division at (603) 271-2687.

LINE-BY-LINE INSTRUCTIONS

STEP 1

Enter the complete name(s), address, municipality, state and zip code of the present owner(s) and/or responsible party [if other than owner pursuant to RSA 79-A:7, II(e)], being assessed the Land Use Change Tax in accordance with RSA 79-A:7. If there is more than two owners, submit a supplemental list of all owners names of record.

STEP 2

Enter the property location information of the land being disqualified in the spaces provided. Check whether this is a partial release or a full release.

STEP 3

- Enter name and address of the owners of record when the land was first classified under Current Use, including the Book and Page where it was recorded.
- Enter the number of acres originally classified under RSA 75:1.
- Enter the number of acres previously disqualified from RSA 75:1.
- Enter the number of acres disqualified per this Assessment.
- Enter the number of acres remaining in Land Use Assessment [Steps 3(b) minus 3(c) and 3(d)].

STEP 4

- Provide a brief narrative description of the property subject to disqualification. (i.e. forest land converted to house lots.)
- Enter the actual date of change in use in the following format: MM/DD/YYYY.
- Enter the full and true value of the disqualified property at the time of the change in use.
- Calculate the Land Use Change Tax by multiplying Step 4(c) by 10%. Enter the result on Step 4(d).

STEP 5

Signatures, in black ink, of a majority of the local selectmen/assessors in the spaces provided indicates approval.

STEP 6

Enter the name and mailing address of the present owners or responsible party responsible for payment of tax.

- Enter the actual date of the change in use. [Same as Step 4(b)].
- Enter the date of the Land Use Change tax notice.
- Enter the Full and True Value of the land subject to Land Use Change as provided in RSA 75:1. [Same as Step 4(d)].
- Enter the Land Use Change Tax Due as calculated on page 1 Step 4(d).

STEP 7

- Enter the municipality to which checks are to be made payable. This should be the municipality in which the disqualified property is located.
- Enter the name of the tax collector and the applicable mailing address to which payments should be remitted.
- Enter the tax collector's office location.
- Enter the hours of operation for the local tax collector.
- Enter the applicable lien release recording fee to be remitted to the County Registry of Deeds and the proper county to which the fee is due.
- Enter the final date the taxpayer has to pay the bill to avoid penalties.

STEP 8

The tax collector must sign and date in black ink to indicate when the tax is paid and then shall remit the original Form A-5 with the recording fee to the County Registry of Deeds.

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
CURRENT USE LAND USE CHANGE TAX COLLECTOR'S WARRANT

TAX COLLECTOR'S WARRANT FOR TOWN/CITY

TOWN/CITY OF NORTH HAMPTON		
STREET ADDRESS 237 ATLANTIC AVE		
ADDRESS (continued)		
TOWN/CITY NORTH HAMPTON	STATE NH	ZIP CODE+4 03862

COLLECTION OF LAND USE CHANGE TAX

State of New Hampshire, County of ROCKINGHAM	
To SUE BUCHANAN	Collector of Taxes
for the Town/City of NORTH HAMPTON	in said County.
In the name of said State you are directed to collect the LAND USE CHANGE TAX in the list herewith committed to you, amounting in all of the sum of: Interest at 18% will be assessed after 30 days.	\$ 30,000.00
Given under our hands at	
This day of	
OWNER NAME ROBERT C WOOD JR & HEIDI WOOD	
OWNER ADDRESS 1925 NORTH SADDLECREEK COURT, WICHITA KS 67206	
MAP 6	LOT 131-2

SIGNATURES OF A MAJORITY OF SELECTMEN/ASSESSORS

TYPE OR PRINT NAME (in black ink) JIM MAGGIORE	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) LARRY MILLER	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) RICK STANTON	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
CURRENT USE LAND USE CHANGE TAX COLLECTOR'S WARRANT
 INSTRUCTIONS

GENERAL INSTRUCTIONS

WHO MUST FILE

Assessing Officials shall complete Form A-5W, Tax Collectors Warrant, to assess the Current Use Land Use Change Tax, as approved by the board, to serve as a warrant with which the tax collector shall collect the tax from the property owner.

WHAT TO FILE

The Form A-5W, Current Use: Land Use Change Tax Collector's Warrant. Assessing officials shall submit Form A-5W, Current Use: Land Use Change Tax Collectors Warrant, as approved by the board, to the Tax collector to serve as a warrant with which the tax collector shall collect the tax.

WHERE TO FILE

Once completed and signed in black ink, this form and attachments shall be filed as follows:

Original and 2 copies: Local Tax Collector

TAX COLLECTORS PROCEDURES

Upon receipt of the land use change tax warrant and the prescribed forms, the tax collector shall mail the duplicate copy of the tax bill to the owner responsible for the tax as the notice thereof. Such bill shall be mailed, at the latest, within 18 months of the date upon which the local assessing officials receive written notice of the change of use from the landowner or his agent, or within 18 months of the date the local assessing officials actually discover that the land use change tax is due and payable. Upon receipt of payment, but except for proceedings under RSA 79-A:7, II(e), the collector shall forward the original tax bill to the register of deeds of the county in which the land is located for the purpose of releasing recorded contingent liens required under RSA 79-A:5, VI. The tax bill shall state clearly whether all, or only a portion, of the land affected by the notice of contingent lien is subject to release. The recording fee charged by the register of deeds shall be paid by the owner of the land in accordance with the fees to which the register of deeds is entitled under RSA 478:17; 478:17-f or 478:17-g, I as applicable.

WHEN DUE

Payment of the land use change tax, together with the recording fees due the register of deeds, shall be due not later than 30 days after mailing of the tax bills for such tax, and interest at the rate of 18 percent per annum shall be due thereafter on any taxes not paid within the 30-day period.

COLLECTION OF UNPAID TAX

All land use change tax assessments levied under this section shall, on the date of the change in use, create a lien upon the land on account of which they are made and against the owner of record of such land or against the responsible party pursuant to RSA 79-A:7, II(e). Furthermore, such liens shall continue for a period of 24 months following the date upon which the local assessing officials receive written notice of the change of use from the landowner or his agent, or the date the local assessing officials actually discover that the land use change tax is due and payable, and such assessment shall be subject to statutory collection proceedings against real estate as prescribed by RSA 80.

ADA

Individuals who need auxiliary aids for effective communication in programs and services of the department are invited to make their needs and preferences known to the NH Department of Revenue Administration.

NEED HELP?

Contact the Property Appraisal Division at (603) 230-5950.

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
LAND USE CHANGE TAX

FORM

A-5

STEP 1 PROPERTY OWNER(S) AND RESPONSIBLE PARTY (if applicable)

PLEASE TYPE OR PRINT	LAST NAME	FIRST NAME	INITIAL	
	WOOD JR	ROBERT	C	
	LAST NAME	FIRST NAME	INITIAL	
	WOOD	HEIDI		
	RESPONSIBLE PARTY, IF OTHER THAN PROPERTY OWNER [RSA 79-A:7, I(e)]			
	STREET ADDRESS 1925 NORTH SADDLECREEK COURT			
ADDRESS (continued)				
TOWN/CITY		STATE	ZIP CODE+4	
WICHITA		KS	67206	

STEP 2 PROPERTY LOCATION

PLEASE TYPE OR PRINT	STREET 23 MAPLE RD					
	TOWN/CITY NORTH HAMPTON			COUNTY ROCKINGHAM		
	NUMBER OF ACRES 2.00		CHECK ONE: PARTIAL RELEASE <input type="checkbox"/> FULL RELEASE <input checked="" type="checkbox"/>		BOOK # 4836	PAGE # 2521
	MAP # 6	LOT # 131-3	MAP #	LOT #	MAP #	LOT #

STEP 3 LOCAL IDENTIFICATION OF LAND BEING DISQUALIFIED

(a) Owners Name of Record When Land Was First Classified ROBERT C WOOD JR & HEIDI WOOD	BOOK # 5009	PAGE # 2002
(b) Number of Acres Originally Classified	12.18	
(c) Number of Acres Previously Disqualified	6.13	
(d) Acres Disqualified per this Assessment	2.00	
(e) Number of Acres Remaining in Current Use [3(b) minus 3(c) and 3(d)]	4.05	

STEP 4 ASSESSMENT OF LAND USE CHANGE TAX

(a) Narrative description of the disqualification: TRANSFER ON 9/29/2015 CONTIG ARCRES UNDER 10	
(b) Actual Date of Change in Use (MM/DD/YYYY)	09/29/2015
(c) Full and True Value at Time of Change in Use	\$ 300,000.00
(d) Land Use Change Tax [Step 4(c) x 10%]	\$ 30,000.00

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
LAND USE CHANGE TAX

STEP 5 SIGNATURES OF A MAJORITY OF SELECTMEN/ASSESSORS

TYPE OR PRINT NAME (in black ink) JIM MAGGIORE	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) LARRY MILLER	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) RICK STANTON	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE

STEP 6 LAND USE CHANGE TAX NOTICE (TO BE COMPLETED BY LOCAL ASSESSING OFFICIALS)

PLEASE TYPE OR PRINT	LAST NAME WOOD JR	FIRST NAME ROBERT & HEIDI	
	ADDRESS 1925 NORTH SADDLECREEK COURT		
	ADDRESS (continued)		
	TOWN/CITY WICHITA	STATE KS	ZIP CODE+4 67206
(a) Date of Release (MM/DD/YYYY)		09/29/2015	
(b) Date of Bill (MM/DD/YYYY)			
(c) Full and True Value at Time of Change in Use		\$	300,000.00
(d) Total Tax Due		\$	30,000.00

STEP 7 CHECKS PAYABLE TO AND MAILED TO (TO BE COMPLETED BY TAX COLLECTOR)

(a) Make Check Payable to:		TOWN OF NORTH HAMPTON	
(b) Mail To:	NAME	TOWN OF NORTH HAMPTON - TAX COLLECTOR	
	ADDRESS	237 ATLANTIC AVE.	
	TOWN/CITY	STATE	ZIP CODE+4
	NORTH HAMPTON	NH	03862
(c) Tax Collector's Office Location: 237 ATLANTIC AVE. NORTH HAMPTON NH 03862			
(d) Tax Collector's Office Hours: MON. 8:30 AM - 7:00 PM ; TUES- FRI 8:30 AM - 3:00 PM			
(e) Include a separate check in the amount of \$ _____ Payable to <u>ROCKINGHAM COUNTY</u> for recording fee at County Register of Deeds.			
(f) Payment of this tax is due no later than 30 days after mailing of this bill. Interest, at the rate of 18% per annum, shall be due if this tax is not paid on or before _____			

STEP 8 ACKNOWLEDGMENT OF PAYMENT

SIGNATURE (in black ink) OF TAX COLLECTOR	DATE PAID
---	-----------

LAND USE CHANGE TAX INSTRUCTIONS

GENERAL INSTRUCTIONS

WHO MUST FILE

Local assessing officials shall complete Form A-5, Land Use Change Tax, to assess the use change tax on current use land where property previously classified as open space land and assessed at current use values on or after April 1, 1974 is changed to a use which does not qualify for current use assessment.

WHAT TO FILE

The Form A-5 shall be prepared by the local assessing officials and an original and two copies shall be submitted to the tax collector for collection of land use change tax. In accordance with Cub 309.03 Form A-5W shall serve as a warrant with which the tax collector shall collect the tax. The tax collector shall ensure that a copy of these instructions are provided to the land owner advising them of their appeal rights.

WHEN TO FILE

Pursuant to RSA 79-A:7, II(d), payment of Land Use Change Tax, together with the recording fees due the Register of Deeds, is due within 30 days after mailing of the tax bill. Interest at a rate of 18% will accrue on any unpaid tax after 30 days.

WHERE TO FILE

Once completed and signed in black ink, this form and attachments shall be filed as follows:

Original:	Register of Deeds
Copy:	Local Assessing Officials
Copy:	Land Owner
Copy:	Local Tax Collector

APPEALS

Within 2 months of the notice of the tax date, and not afterwards, a land owner may apply in writing to the Selectmen or Assessors for an abatement of the Land Use Change Tax. If the Selectmen or Assessors neglect or refuse to abate the Land Use Change Tax, any person aggrieved may either apply in writing to the Board of Tax and Land Appeals or petition the County Superior Court within 8 months of the notice of the tax in accordance with RSA 79-A:10 or RSA 79-A:11. Forms for appealing to the Board of Tax and Land Appeals may be obtained from the NH Board of Tax and Land Appeals, 107 Pleasant Street, Concord, NH 03301 or by calling (603) 271-2578 or by visiting their web site at www.nh.gov/btla. Be sure to specify that you are appealing the Land Use Change tax.

ADA

Individuals who need auxiliary aids for effective communication in programs and services of the department are invited to make their needs and preferences known to the NH Department of Revenue Administration.

NEED HELP?

Contact your local municipality or the Property Appraisal Division at (603) 271-2687.

LINE-BY-LINE INSTRUCTIONS

STEP 1

Enter the complete name(s), address, municipality, state and zip code of the present owner(s) and/or responsible party [if other than owner pursuant to RSA 79-A:7, II(e)], being assessed the Land Use Change Tax in accordance with RSA 79-A:7. If there is more than two owners, submit a supplemental list of all owners names of record.

STEP 2

Enter the property location information of the land being disqualified in the spaces provided. Check whether this is a partial release or a full release.

STEP 3

- (a) Enter name and address of the owners of record when the land was first classified under Current Use, including the Book and Page where it was recorded.
- (b) Enter the number of acres originally classified under RSA 75:1.
- (c) Enter the number of acres previously disqualified from RSA 75:1.
- (d) Enter the number of acres disqualified per this Assessment.
- (e) Enter the number of acres remaining in Land Use Assessment. [Steps 3(b) minus 3(c) and 3(d)].

STEP 4

- (a) Provide a brief narrative description of the property subject to disqualification. (i.e. forest land converted to house lots.)
- (b) Enter the actual date of change in use in the following format: MM/DD/YYYY.
- (c) Enter the full and true value of the disqualified property at the time of the change in use.
- (d) Calculate the Land Use Change Tax by multiplying Step 4(c) by 10%. Enter the result on Step 4(d).

STEP 5

Signatures, in black ink, of a majority of the local selectmen/assessors in the spaces provided indicates approval.

STEP 6

Enter the name and mailing address of the present owners or responsible party responsible for payment of tax.

- (a) Enter the actual date of the change in use. [Same as Step 4(b)].
- (b) Enter the date of the Land Use Change tax notice.
- (c) Enter the Full and True Value of the land subject to Land Use Change as provided in RSA 75:1. [Same as Step 4(d)].
- (d) Enter the Land Use Change Tax Due as calculated on page 1 Step 4(d).

STEP 7

- (a) Enter the municipality to which checks are to be made payable. This should be the municipality in which the disqualified property is located.
- (b) Enter the name of the tax collector and the applicable mailing address to which payments should be remitted.
- (c) Enter the tax collector's office location.
- (d) Enter the hours of operation for the local tax collector.
- (e) Enter the applicable lien release recording fee to be remitted to the County Registry of Deeds and the proper county to which the fee is due.
- (f) Enter the final date the taxpayer has to pay the bill to avoid penalties.

STEP 8

The tax collector must sign and date in black ink to indicate when the tax is paid and then shall remit the original Form A-5 with the recording fee to the County Registry of Deeds.

CURRENT OWNER		TOPO.	UTILITIES	STRT./ROAD	LOCATION	CURRENT ASSESSMENT	
WOOD ROBERT C JR & HEIDI		0] Level	2 Public Water	1 Paved	2 Suburban	Description	Assessed Value
1925 NORTH SADDLECREEK COURT			6 Septic			CU LAND	193,500
WICHITA, KS 67206			7 Electric			REC LAND	300
Additional Owners:		SUPPLEMENTAL DATA					500
		Total Fixtur					0
Other ID:		ASSOC PID#					193,800
Color		006-131-003					500
Foundation							
District							
Layout							
(not used)							
GIS ID:							

RECORD OF OWNERSHIP		BK-VOL/PAGE	SALE DATE	q/u	v/i	SALE PRICE	V.C.
WOOD ROBERT C JR & HEIDI		4836/2511	08/24/2007	U	V	350,000	1G
CADILLAC AUTO CO OF BOSTON		3070/1687	09/08/1994	U	V	0	1A

EXEMPTIONS		Year	Type	Description	Amount	Number	Amount	Comm. Int.
Total:								

ASSESSING NEIGHBORHOOD		Code	Description	Number	Amount	Comm. Int.
STREET INDEX NAME			TRACING			
NBHD NAME						
0001/A						

2005-NEW ACCOUNT PER SUB-DIV PLAN D-32080 APPROVED 10/20/04.
 08/07 N/C

04-09 ENROLLED IN CU

07-13 ADJ PER CU UPDATE REPORT

Net Total Appraised Parcel Value 193,800

BUILDING PERMIT RECORD		Permit ID	Issue Date	Type	Description	Amount	Insp. Date	% Comp.	Date Comp.	Comments
Total:										

LAND LINE VALUATION SECTION																				
B #	Use Code	Use Description	Zone	Frontage	Depth	Units	Unit Price	I. Factor	S. A	Acre Disc	C. Factor	ST. Idx	S.I. Adj.	Notes-Adj	Rec Y/N	CU Cond	Special Pricing	Adj. Unit Price	Land Value	
1	8000	FARM	R2			1.00 AC	154,650.00	1.3000	0	1.0000	0.95		0.00	ROW	N	0.000	CU	190,992.75	191,000	
1	8000	FARM	R2			0.50 AC	5,000.00	1.0000	0	1.0000	1.00		0.00		N	0.000	CU	5,000.00	2,500	
1	8300	UNPR WET				0.50 AC	5,000.00	1.0000	0	1.0000	0.10		0.00		N	0.000	CU	500.00	300	
Total Card Land Units:												2.00 AC	Parcel Total Land Area:		2 AC	Total Land Value:		193,800		

APPROXIMATED VALUE SUMMARY

Appraised Bldg. Value (Card) 0

Appraised XF (B) Value (Bldg) 0

Appraised OB (L) Value (Bldg) 0

Appraised Land Value (Bldg) 0

Special Land Value 193,800

Total Appraised Parcel Value 193,800

Valuation Method: C

Adjustment: 0

Net Total Appraised Parcel Value 193,800

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
CURRENT USE LAND USE CHANGE TAX COLLECTOR'S WARRANT

TAX COLLECTOR'S WARRANT FOR TOWN/CITY

TOWN/CITY OF NORTH HAMPTON		
STREET ADDRESS 237 ATLANTIC AVE		
ADDRESS (continued)		
TOWN/CITY NORTH HAMPTON	STATE NH	ZIP CODE+4 03862

COLLECTION OF LAND USE CHANGE TAX

State of New Hampshire, County of ROCKINGHAM	
To SUE BUCHANAN	Collector of Taxes
for the Town/City of NORTH HAMPTON	in said County.
In the name of said State you are directed to collect the LAND USE CHANGE TAX in the list herewith committed to you, amounting in all of the sum of: Interest at 18% will be assessed after 30 days.	\$ 30,000.00
Given under our hands at	
This day of	
OWNER NAME	ROBERT C WOOD JR & HEIDI WOOD
OWNER ADDRESS	1925 NORTH SADDLECREEK COURT, WICHITA KS 67206
MAP 6	LOT 131-3

SIGNATURES OF A MAJORITY OF SELECTMEN/ASSESSORS

TYPE OR PRINT NAME (in black ink) JIM MAGGIORE	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) LARRY MILLER	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) RICK STANTON	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
CURRENT USE LAND USE CHANGE TAX COLLECTOR'S WARRANT
 INSTRUCTIONS

GENERAL INSTRUCTIONS

WHO MUST FILE

Assessing Officials shall complete Form A-5W, Tax Collectors Warrant, to assess the Current Use Land Use Change Tax, as approved by the board, to serve as a warrant with which the tax collector shall collect the tax from the property owner.

WHAT TO FILE

The Form A-5W, Current Use: Land Use Change Tax Collector's Warrant. Assessing officials shall submit Form A-5W, Current Use: Land Use Change Tax Collectors Warrant, as approved by the board, to the Tax collector to serve as a warrant with which the tax collector shall collect the tax.

WHERE TO FILE

Once completed and signed in black ink, this form and attachments shall be filed as follows:

Original and 2 copies: Local Tax Collector

TAX COLLECTORS PROCEDURES

Upon receipt of the land use change tax warrant and the prescribed forms, the tax collector shall mail the duplicate copy of the tax bill to the owner responsible for the tax as the notice thereof. Such bill shall be mailed, at the latest, within 18 months of the date upon which the local assessing officials receive written notice of the change of use from the landowner or his agent, or within 18 months of the date the local assessing officials actually discover that the land use change tax is due and payable. Upon receipt of payment, but except for proceedings under RSA 79-A:7, II(e), the collector shall forward the original tax bill to the register of deeds of the county in which the land is located for the purpose of releasing recorded contingent liens required under RSA 79-A:5, VI. The tax bill shall state clearly whether all, or only a portion, of the land affected by the notice of contingent lien is subject to release. The recording fee charged by the register of deeds shall be paid by the owner of the land in accordance with the fees to which the register of deeds is entitled under RSA 478:17; 478:17-f or 478:17-g, I as applicable.

WHEN DUE

Payment of the land use change tax, together with the recording fees due the register of deeds, shall be due not later than 30 days after mailing of the tax bills for such tax, and interest at the rate of 18 percent per annum shall be due thereafter on any taxes not paid within the 30-day period.

COLLECTION OF UNPAID TAX

All land use change tax assessments levied under this section shall, on the date of the change in use, create a lien upon the land on account of which they are made and against the owner of record of such land or against the responsible party pursuant to RSA 79-A:7, II(e). Furthermore, such liens shall continue for a period of 24 months following the date upon which the local assessing officials receive written notice of the change of use from the landowner or his agent, or the date the local assessing officials actually discover that the land use change tax is due and payable, and such assessment shall be subject to statutory collection proceedings against real estate as prescribed by RSA 80.

ADA

Individuals who need auxiliary aids for effective communication in programs and services of the department are invited to make their needs and preferences known to the NH Department of Revenue Administration.

NEED HELP?

Contact the Property Appraisal Division at (603) 230-5950.

FORM

A-5

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
LAND USE CHANGE TAX

STEP 1 PROPERTY OWNER(S) AND RESPONSIBLE PARTY (if applicable)

PLEASE TYPE OR PRINT	LAST NAME	FIRST NAME	INITIAL	
	WOOD JR	ROBERT	C	
	LAST NAME	FIRST NAME	INITIAL	
	WOOD	HEIDI		
	RESPONSIBLE PARTY, IF OTHER THAN PROPERTY OWNER [RSA 79-A:7, I(e)]			
	STREET ADDRESS 1925 NORTH SADDLECREEK COURT			
ADDRESS (continued)				
TOWN/CITY		STATE	ZIP CODE+4	
WICHITA		KS	67206	

STEP 2 PROPERTY LOCATION

PLEASE TYPE OR PRINT	STREET					
	25 MAPLE RD					
	TOWN/CITY			COUNTY		
	NORTH HAMPTON			ROCKINGHAM		
	NUMBER OF ACRES		CHECK ONE:		BOOK #	PAGE #
	2.75		PARTIAL RELEASE <input type="checkbox"/> FULL RELEASE <input checked="" type="checkbox"/>		4836	2521
MAP #	LOT #	MAP #	LOT #	MAP #	LOT #	
6	131-4					

STEP 3 LOCAL IDENTIFICATION OF LAND BEING DISQUALIFIED

(a) Owners Name of Record When Land Was First Classified ROBERT C WOOD JR & HEIDI WOOD	BOOK # 5009	PAGE # 2002
(b) Number of Acres Originally Classified	12.18	
(c) Number of Acres Previously Disqualified	8.13	
(d) Acres Disqualified per this Assessment	2.75	
(e) Number of Acres Remaining in Current Use [3(b) minus 3(c) and 3(d)]	1.30	

STEP 4 ASSESSMENT OF LAND USE CHANGE TAX

(a) Narrative description of the disqualification: TRANSFER ON 9/29/2015 CONTIG ARCRES UNDER 10	
(b) Actual Date of Change in Use (MM/DD/YYYY)	09/29/2015
(c) Full and True Value at Time of Change in Use	\$ 300,000.00
(d) Land Use Change Tax [Step 4(c) x 10%]	\$ 30,000.00

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
LAND USE CHANGE TAX

STEP 5 SIGNATURES OF A MAJORITY OF SELECTMEN/ASSESSORS

TYPE OR PRINT NAME (in black ink) JIM MAGGIORE	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) LARRY MILLER	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) RICK STANTON	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE

STEP 6 LAND USE CHANGE TAX NOTICE (TO BE COMPLETED BY LOCAL ASSESSING OFFICIALS)

PLEASE TYPE OR PRINT	LAST NAME WOOD JR	FIRST NAME ROBERT & HEIDI	
	ADDRESS 1925 NORTH SADDLECREEK COURT		
	ADDRESS (continued)		
	TOWN/CITY WICHITA	STATE KS	ZIP CODE+4 67206
(a) Date of Release (MM/DD/YYYY)		09/29/2015	
(b) Date of Bill (MM/DD/YYYY)			
(c) Full and True Value at Time of Change in Use		\$	300,000.00
(d) Total Tax Due		\$	30,000.00

STEP 7 CHECKS PAYABLE TO AND MAILED TO (TO BE COMPLETED BY TAX COLLECTOR)

(a) Make Check Payable to:		TOWN OF NORTH HAMPTON	
(b) Mail To:	NAME	TOWN OF NORTH HAMPTON - TAX COLLECTOR	
	ADDRESS	237 ATLANTIC AVE.	
	TOWN/CITY	STATE	ZIP CODE+4
	NORTH HAMPTON	NH	03862
(c) Tax Collector's Office Location: 237 ATLANTIC AVE. NORTH HAMPTON NH 03862			
(d) Tax Collector's Office Hours: MON. 8:30 AM - 7:00 PM ; TUES- FRI 8:30 AM - 3:00 PM			
(e) Include a separate check in the amount of \$ _____ Payable to <u>ROCKINGHAM COUNTY</u> for recording fee at County Register of Deeds.			
(f) Payment of this tax is due no later than 30 days after mailing of this bill. Interest, at the rate of 18% per annum, shall be due if this tax is not paid on or before _____			

STEP 8 ACKNOWLEDGMENT OF PAYMENT

SIGNATURE (in black ink) OF TAX COLLECTOR	DATE PAID
---	-----------

LAND USE CHANGE TAX INSTRUCTIONS

GENERAL INSTRUCTIONS

WHO MUST FILE

Local assessing officials shall complete Form A-5, Land Use Change Tax, to assess the use change tax on current use land where property previously classified as open space land and assessed at current use values on or after April 1, 1974 is changed to a use which does not qualify for current use assessment.

WHAT TO FILE

The Form A-5 shall be prepared by the local assessing officials and an original and two copies shall be submitted to the tax collector for collection of land use change tax. In accordance with Cub 309.03 Form A-5W shall serve as a warrant with which the tax collector shall collect the tax. The tax collector shall ensure that a copy of these instructions are provided to the land owner advising them of their appeal rights.

WHEN TO FILE

Pursuant to RSA 79-A:7, II(d), payment of Land Use Change Tax, together with the recording fees due the Register of Deeds, is due within 30 days after mailing of the tax bill. Interest at a rate of 18% will accrue on any unpaid tax after 30 days.

WHERE TO FILE

Once completed and signed in black ink, this form and attachments shall be filed as follows:

Original:	Register of Deeds
Copy:	Local Assessing Officials
Copy:	Land Owner
Copy:	Local Tax Collector

APPEALS

Within 2 months of the notice of the tax date, and not afterwards, a land owner may apply in writing to the Selectmen or Assessors for an abatement of the Land Use Change Tax. If the Selectmen or Assessors neglect or refuse to abate the Land Use Change Tax, any person aggrieved may either apply in writing to the Board of Tax and Land Appeals or petition the County Superior Court within 8 months of the notice of the tax in accordance with RSA 79-A:10 or RSA 79-A:11.

Forms for appealing to the Board of Tax and Land Appeals may be obtained from the NH Board of Tax and Land Appeals, 107 Pleasant Street, Concord, NH 03301 or by calling (603) 271-2578 or by visiting their web site at www.nh.gov/btla. Be sure to specify that you are appealing the Land Use Change tax.

ADA

Individuals who need auxiliary aids for effective communication in programs and services of the department are invited to make their needs and preferences known to the NH Department of Revenue Administration.

NEED HELP?

Contact your local municipality or the Property Appraisal Division at (603) 271-2687.

LINE-BY-LINE INSTRUCTIONS

STEP 1

Enter the complete name(s), address, municipality, state and zip code of the present owner(s) and/or responsible party [if other than owner pursuant to RSA 79-A:7, II(e)], being assessed the Land Use Change Tax in accordance with RSA 79-A:7. If there is more than two owners, submit a supplemental list of all owners names of record.

STEP 2

Enter the property location information of the land being disqualified in the spaces provided. Check whether this is a partial release or a full release.

STEP 3

- (a) Enter name and address of the owners of record when the land was first classified under Current Use, including the Book and Page where it was recorded.
- (b) Enter the number of acres originally classified under RSA 75:1.
- (c) Enter the number of acres previously disqualified from RSA 75:1.
- (d) Enter the number of acres disqualified per this Assessment.
- (e) Enter the number of acres remaining in Land Use Assessment. [Steps 3(b) minus 3(c) and 3(d)].

STEP 4

- (a) Provide a brief narrative description of the property subject to disqualification. (i.e. forest land converted to house lots.)
- (b) Enter the actual date of change in use in the following format: MM/DD/YYYY.
- (c) Enter the full and true value of the disqualified property at the time of the change in use.
- (d) Calculate the Land Use Change Tax by multiplying Step 4(c) by 10%. Enter the result on Step 4(d).

STEP 5

Signatures, in black ink, of a majority of the local selectmen/assessors in the spaces provided indicates approval.

STEP 6

Enter the name and mailing address of the present owners or responsible party responsible for payment of tax.

- (a) Enter the actual date of the change in use. [Same as Step 4(b)].
- (b) Enter the date of the Land Use Change tax notice.
- (c) Enter the Full and True Value of the land subject to Land Use Change as provided in RSA 75:1. [Same as Step 4(d)].
- (d) Enter the Land Use Change Tax Due as calculated on page 1 Step 4(d).

STEP 7

- (a) Enter the municipality to which checks are to be made payable. This should be the municipality in which the disqualified property is located.
- (b) Enter the name of the tax collector and the applicable mailing address to which payments should be remitted.
- (c) Enter the tax collector's office location.
- (d) Enter the hours of operation for the local tax collector.
- (e) Enter the applicable lien release recording fee to be remitted to the County Registry of Deeds and the proper county to which the fee is due.
- (f) Enter the final date the taxpayer has to pay the bill to avoid penalties.

STEP 8

The tax collector must sign and date in black ink to indicate when the tax is paid and then shall remit the original Form A-5 with the recording fee to the County Registry of Deeds.

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
CURRENT USE LAND USE CHANGE TAX COLLECTOR'S WARRANT

TAX COLLECTOR'S WARRANT FOR TOWN/CITY

TOWN/CITY OF NORTH HAMPTON		
STREET ADDRESS 237 ATLANTIC AVE		
ADDRESS (continued)		
TOWN/CITY NORTH HAMPTON	STATE NH	ZIP CODE+4 03862

COLLECTION OF LAND USE CHANGE TAX

State of New Hampshire, County of ROCKINGHAM	
To SUE BUCHANAN	Collector of Taxes
for the Town/City of NORTH HAMPTON	in said County.
In the name of said State you are directed to collect the LAND USE CHANGE TAX in the list herewith committed to you, amounting in all of the sum of: Interest at 18% will be assessed after 30 days.	\$ 30,000.00
Given under our hands at	
This day of	
OWNER NAME	ROBERT C WOOD JR & HEIDI WOOD
OWNER ADDRESS	1925 NORTH SADDLECREEK COURT, WICHITA KS 67206
MAP 6	LOT 131-4

SIGNATURES OF A MAJORITY OF SELECTMEN/ASSESSORS

TYPE OR PRINT NAME (In black ink) JIM MAGGIORE	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (In black ink) LARRY MILLER	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (In black ink) RICK STANTON	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (In black ink)	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (In black ink)	SIGNATURE (in black ink)	DATE

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
CURRENT USE LAND USE CHANGE TAX COLLECTOR'S WARRANT
INSTRUCTIONS

GENERAL INSTRUCTIONS

WHO MUST FILE

Assessing Officials shall complete Form A-5W, Tax Collectors Warrant, to assess the Current Use Land Use Change Tax, as approved by the board, to serve as a warrant with which the tax collector shall collect the tax from the property owner.

WHAT TO FILE

The Form A-5W, Current Use: Land Use Change Tax Collector's Warrant. Assessing officials shall submit Form A-5W, Current Use: Land Use Change Tax Collectors Warrant, as approved by the board, to the Tax collector to serve as a warrant with which the tax collector shall collect the tax.

WHERE TO FILE

Once completed and signed in black ink, this form and attachments shall be filed as follows:

Original and 2 copies: Local Tax Collector

TAX COLLECTORS PROCEDURES

Upon receipt of the land use change tax warrant and the prescribed forms, the tax collector shall mail the duplicate copy of the tax bill to the owner responsible for the tax as the notice thereof. Such bill shall be mailed, at the latest, within 18 months of the date upon which the local assessing officials receive written notice of the change of use from the landowner or his agent, or within 18 months of the date the local assessing officials actually discover that the land use change tax is due and payable. Upon receipt of payment, but except for proceedings under RSA 79-A:7, II(e), the collector shall forward the original tax bill to the register of deeds of the county in which the land is located for the purpose of releasing recorded contingent liens required under RSA 79-A:5, VI. The tax bill shall state clearly whether all, or only a portion, of the land affected by the notice of contingent lien is subject to release. The recording fee charged by the register of deeds shall be paid by the owner of the land in accordance with the fees to which the register of deeds is entitled under RSA 478:17; 478:17-f or 478:17-g, I as applicable.

WHEN DUE

Payment of the land use change tax, together with the recording fees due the register of deeds, shall be due not later than 30 days after mailing of the tax bills for such tax, and interest at the rate of 18 percent per annum shall be due thereafter on any taxes not paid within the 30-day period.

COLLECTION OF UNPAID TAX

All land use change tax assessments levied under this section shall, on the date of the change in use, create a lien upon the land on account of which they are made and against the owner of record of such land or against the responsible party pursuant to RSA 79-A:7, II(e). Furthermore, such liens shall continue for a period of 24 months following the date upon which the local assessing officials receive written notice of the change of use from the landowner or his agent, or the date the local assessing officials actually discover that the land use change tax is due and payable, and such assessment shall be subject to statutory collection proceedings against real estate as prescribed by RSA 80.

ADA

Individuals who need auxiliary aids for effective communication in programs and services of the department are invited to make their needs and preferences known to the NH Department of Revenue Administration.

NEED HELP?

Contact the Property Appraisal Division at (603) 230-5950.

FORM

A-5

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
LAND USE CHANGE TAX

STEP 1 PROPERTY OWNER(S) AND RESPONSIBLE PARTY (if applicable)

PLEASE TYPE OR PRINT	LAST NAME	FIRST NAME	INITIAL
	WOOD JR	ROBERT	C
	LAST NAME	FIRST NAME	INITIAL
	WOOD	HEIDI	
	RESPONSIBLE PARTY, IF OTHER THAN PROPERTY OWNER [RSA 79-A:7, I(e)]		
STREET ADDRESS			
1925 NORTH SADDLECREEK COURT			
ADDRESS (continued)			
TOWN/CITY		STATE	ZIP CODE+4
WICHITA		KS	67206

STEP 2 PROPERTY LOCATION

PLEASE TYPE OR PRINT	STREET					
	31 MAPLE RD					
	TOWN/CITY			COUNTY		
	NORTH HAMPTON			ROCKINGHAM		
	NUMBER OF ACRES	CHECK ONE:		BOOK #	PAGE #	
1.30	PARTIAL RELEASE <input type="checkbox"/>	FULL RELEASE <input checked="" type="checkbox"/>	3959	0612		
MAP #	LOT #	MAP #	LOT #	MAP #	LOT #	
6	132					

STEP 3 LOCAL IDENTIFICATION OF LAND BEING DISQUALIFIED

(a) Owners Name of Record When Land Was First Classified	BOOK #	PAGE #
ROBERT C WOOD JR & HEIDI WOOD	5009	2002
(b) Number of Acres Originally Classified	12.18	
(c) Number of Acres Previously Disqualified	10.88	
(d) Acres Disqualified per this Assessment	1.30	
(e) Number of Acres Remaining in Current Use [3(b) minus 3(c) and 3(d)]	0	

STEP 4 ASSESSMENT OF LAND USE CHANGE TAX

(a) Narrative description of the disqualification:	
TRANSFER ON 9/29/2015 CONTIG ARCRES UNDER 10	
(b) Actual Date of Change in Use (MM/DD/YYYY)	09/29/2015
(c) Full and True Value at Time of Change in Use	\$ 6,500.00
(d) Land Use Change Tax [Step 4(c) x 10%]	\$ 650.00

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
LAND USE CHANGE TAX

STEP 5 SIGNATURES OF A MAJORITY OF SELECTMEN/ASSESSORS

TYPE OR PRINT NAME (in black ink) JIM MAGGIORE	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) LARRY MILLER	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) RICK STANTON	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE

STEP 6 LAND USE CHANGE TAX NOTICE (TO BE COMPLETED BY LOCAL ASSESSING OFFICIALS)

PLEASE TYPE OR PRINT	LAST NAME WOOD JR	FIRST NAME ROBERT & HEIDI	
	ADDRESS 1925 NORTH SADDLECREEK COURT		
	ADDRESS (continued)		
	TOWN/CITY WICHITA	STATE KS	ZIP CODE+4 67206
(a) Date of Release (MM/DD/YYYY)		09/29/2015	
(b) Date of Bill (MM/DD/YYYY)			
(c) Full and True Value at Time of Change in Use		\$	6,500.00
(d) Total Tax Due		\$	650.00

STEP 7 CHECKS PAYABLE TO AND MAILED TO (TO BE COMPLETED BY TAX COLLECTOR)

(a) Make Check Payable to:		TOWN OF NORTH HAMPTON	
(b) Mail To:	NAME	TOWN OF NORTH HAMPTON - TAX COLLECTOR	
	ADDRESS	237 ATLANTIC AVE.	
	TOWN/CITY	STATE	ZIP CODE+4
	NORTH HAMPTON	NH	03862
(c) Tax Collector's Office Location: 237 ATLANTIC AVE. NORTH HAMPTON NH 03862			
(d) Tax Collector's Office Hours: MON. 8:30 AM - 7:00 PM ; TUES- FRI 8:30 AM - 3:00 PM			
(e) Include a separate check in the amount of \$ _____ Payable to <u>ROCKINGHAM COUNTY</u> for recording fee at County Register of Deeds.			
(f) Payment of this tax is due no later than 30 days after mailing of this bill. Interest, at the rate of 18% per annum, shall be due if this tax is not paid on or before _____			

STEP 8 ACKNOWLEDGMENT OF PAYMENT

SIGNATURE (in black ink) OF TAX COLLECTOR	DATE PAID
---	-----------

LAND USE CHANGE TAX

INSTRUCTIONS

GENERAL INSTRUCTIONS**WHO MUST FILE**

Local assessing officials shall complete Form A-5, Land Use Change Tax, to assess the use change tax on current use land where property previously classified as open space land and assessed at current use values on or after April 1, 1974 is changed to a use which does not qualify for current use assessment.

WHAT TO FILE

The Form A-5 shall be prepared by the local assessing officials and an original and two copies shall be submitted to the tax collector for collection of land use change tax. In accordance with Cub 309.03 Form A-5W shall serve as a warrant with which the tax collector shall collect the tax. The tax collector shall ensure that a copy of these instructions are provided to the land owner advising them of their appeal rights.

WHEN TO FILE

Pursuant to RSA 79-A:7, II(d), payment of Land Use Change Tax, together with the recording fees due the Register of Deeds, is due within 30 days after mailing of the tax bill. Interest at a rate of 18% will accrue on any unpaid tax after 30 days.

WHERE TO FILE

Once completed and signed in black ink, this form and attachments shall be filed as follows:

Original:	Register of Deeds
Copy:	Local Assessing Officials
Copy:	Land Owner
Copy:	Local Tax Collector

APPEALS

Within 2 months of the notice of the tax date, and not afterwards, a land owner may apply in writing to the Selectmen or Assessors for an abatement of the Land Use Change Tax. If the Selectmen or Assessors neglect or refuse to abate the Land Use Change Tax, any person aggrieved may either apply in writing to the Board of Tax and Land Appeals or petition the County Superior Court within 8 months of the notice of the tax in accordance with RSA 79-A:10 or RSA 79-A:11.

Forms for appealing to the Board of Tax and Land Appeals may be obtained from the NH Board of Tax and Land Appeals, 107 Pleasant Street, Concord, NH 03301 or by calling (603) 271-2578 or by visiting their web site at www.nh.gov/btla. Be sure to specify that you are appealing the Land Use Change tax.

ADA

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NEED HELP?

Contact your local municipality or the Property Appraisal Division at (603) 271-2687.

LINE-BY-LINE INSTRUCTIONS**STEP 1**

Enter the complete name(s), address, municipality, state and zip code of the present owner(s) and/or responsible party [if other than owner pursuant to RSA 79-A:7, II(e)], being assessed the Land Use Change Tax in accordance with RSA 79-A:7. If there is more than two owners, submit a supplemental list of all owners names of record.

STEP 2

Enter the property location information of the land being disqualified in the spaces provided. Check whether this is a partial release or a full release.

STEP 3

- Enter name and address of the owners of record when the land was first classified under Current Use, including the Book and Page where it was recorded.
- Enter the number of acres originally classified under RSA 75:1.
- Enter the number of acres previously disqualified from RSA 75:1.
- Enter the number of acres disqualified per this Assessment.
- Enter the number of acres remaining in Land Use Assessment. [Steps 3(b) minus 3(c) and 3(d)].

STEP 4

- Provide a brief narrative description of the property subject to disqualification. (i.e. forest land converted to house lots.)
- Enter the actual date of change in use in the following format: MM/DD/YYYY.
- Enter the full and true value of the disqualified property at the time of the change in use.
- Calculate the Land Use Change Tax by multiplying Step 4(c) by 10%. Enter the result on Step 4(d).

STEP 5

Signatures, in black ink, of a majority of the local selectmen/assessors in the spaces provided indicates approval.

STEP 6

Enter the name and mailing address of the present owners or responsible party responsible for payment of tax.

- Enter the actual date of the change in use. [Same as Step 4(b)].
- Enter the date of the Land Use Change tax notice.
- Enter the Full and True Value of the land subject to Land Use Change as provided in RSA 75:1. [Same as Step 4(d)].
- Enter the Land Use Change Tax Due as calculated on page 1 Step 4(d).

STEP 7

- Enter the municipality to which checks are to be made payable. This should be the municipality in which the disqualified property is located.
- Enter the name of the tax collector and the applicable mailing address to which payments should be remitted.
- Enter the tax collector's office location.
- Enter the hours of operation for the local tax collector.
- Enter the applicable lien release recording fee to be remitted to the County Registry of Deeds and the proper county to which the fee is due.
- Enter the final date the taxpayer has to pay the bill to avoid penalties.

STEP 8

The tax collector must sign and date in black ink to indicate when the tax is paid and then shall remit the original Form A-5 with the recording fee to the County Registry of Deeds.

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
CURRENT USE LAND USE CHANGE TAX COLLECTOR'S WARRANT

TAX COLLECTOR'S WARRANT FOR TOWN/CITY

TOWN/CITY OF NORTH HAMPTON		
STREET ADDRESS 237 ATLANTIC AVE		
ADDRESS (continued)		
TOWN/CITY NORTH HAMPTON	STATE NH	ZIP CODE+4 03862

COLLECTION OF LAND USE CHANGE TAX

State of New Hampshire, County of		ROCKINGHAM
To	SUE BUCHANAN	Collector of Taxes
for the Town/City of	NORTH HAMPTON	in said County.
In the name of said State you are directed to collect the LAND USE CHANGE TAX in the list herewith committed to you, amounting in all of the sum of: Interest at 18% will be assessed after 30 days.		\$ 650.00
Given under our hands at		
This day of		
OWNER NAME	ROBERT C WOOD JR & HEIDI WOOD	
OWNER ADDRESS	1925 NORTH SADDLECREEK COURT, WICHITA KS 67206	
MAP 6	LOT 132	

SIGNATURES OF A MAJORITY OF SELECTMEN/ASSESSORS

TYPE OR PRINT NAME (in black ink) JIM MAGGIORE	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) LARRY MILLER	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) RICK STANTON	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
CURRENT USE LAND USE CHANGE TAX COLLECTOR'S WARRANT
INSTRUCTIONS

GENERAL INSTRUCTIONS

WHO MUST FILE

Assessing Officials shall complete Form A-5W, Tax Collectors Warrant, to assess the Current Use Land Use Change Tax, as approved by the board, to serve as a warrant with which the tax collector shall collect the tax from the property owner.

WHAT TO FILE

The Form A-5W, Current Use: Land Use Change Tax Collector's Warrant. Assessing officials shall submit Form A-5W, Current Use: Land Use Change Tax Collectors Warrant, as approved by the board, to the Tax collector to serve as a warrant with which the tax collector shall collect the tax.

WHERE TO FILE

Once completed and signed in black ink, this form and attachments shall be filed as follows:

Original and 2 copies: Local Tax Collector

TAX COLLECTORS PROCEDURES

Upon receipt of the land use change tax warrant and the prescribed forms, the tax collector shall mail the duplicate copy of the tax bill to the owner responsible for the tax as the notice thereof. Such bill shall be mailed, at the latest, within 18 months of the date upon which the local assessing officials receive written notice of the change of use from the landowner or his agent, or within 18 months of the date the local assessing officials actually discover that the land use change tax is due and payable. Upon receipt of payment, but except for proceedings under RSA 79-A:7, II(e), the collector shall forward the original tax bill to the register of deeds of the county in which the land is located for the purpose of releasing recorded contingent liens required under RSA 79-A:5, VI. The tax bill shall state clearly whether all, or only a portion, of the land affected by the notice of contingent lien is subject to release. The recording fee charged by the register of deeds shall be paid by the owner of the land in accordance with the fees to which the register of deeds is entitled under RSA 478:17; 478:17-f or 478:17-g, I as applicable.

WHEN DUE

Payment of the land use change tax, together with the recording fees due the register of deeds, shall be due not later than 30 days after mailing of the tax bills for such tax, and interest at the rate of 18 percent per annum shall be due thereafter on any taxes not paid within the 30-day period.

COLLECTION OF UNPAID TAX

All land use change tax assessments levied under this section shall, on the date of the change in use, create a lien upon the land on account of which they are made and against the owner of record of such land or against the responsible party pursuant to RSA 79-A:7, II(e). Furthermore, such liens shall continue for a period of 24 months following the date upon which the local assessing officials receive written notice of the change of use from the landowner or his agent, or the date the local assessing officials actually discover that the land use change tax is due and payable, and such assessment shall be subject to statutory collection proceedings against real estate as prescribed by RSA 80.

ADA

Individuals who need auxiliary aids for effective communication in programs and services of the department are invited to make their needs and preferences known to the NH Department of Revenue Administration.

NEED HELP?

Contact the Property Appraisal Division at (603) 230-5950.

Memo

To: Paul Apple
Town Administrator
Town of North Hampton

From: Michael Pelletier, CNHA
Municipal Resources, Inc.
Contracted Assessing Agents

Date: March 1, 2016

RE: Elderly & Disabled Tax Deferral Application
Tax Map 18 Lot 15-1

Attached is a Tax Deferral Application for the remaining taxes owed. A misunderstanding occurred; the first half taxes were not included in the prior deferral application. In the past the applications have been approved by the Select Board.

As always, if you have any questions, please let me know.

Paul L. Apple
Town Administrator

Municipal Offices
233 Atlantic Avenue
North Hampton, NH 03862
papple@northhampton-nh.gov
Tel: (603) 964-8087
Fax: (603) 964-1514



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE of the TOWN ADMINISTRATOR

**TOWN ADMINISTRATOR'S REPORT
MARCH 7, 2016 SELECT BOARD MEETING**

REPORTING PERIOD

The reporting period is from February 22, 2016 until March 7, 2016.

FINANCE

There are 17 weeks remaining in the Fiscal Year. The amount remaining amount of the total appropriation of \$6,428,750 is \$2,171,075 million. The Town does not spend money in even amounts, so the amount remaining is not an accurate statement – by itself – of the Town's financial position. However, annual premiums of items like workers' compensation, property and liability and other insurances are paid at the beginning of the fiscal year and have a tendency to negatively affect the amount remaining.

Another indicator used to assess the Town's financial position is the burn rate, or how quickly we are spending money over time. The estimated unadjusted weekly burn rate is \$123,630. This includes annual premiums. When those items are annualized, the adjusted weekly burn rate is \$121,650. The actual weighted burn rate is \$98,548.

The burn rate indicator, at present, indicates spending well in check, with a positive variance of \$25,082 per week. Despite my concerns about the snow storms of the last two weeks, the positive variance has remained somewhat steady. I believe this is largely due to controlled spending.

There are no particularly negative trends evident in the report that cause concern; however, the personnel issues throughout departments pose significant risks to our bottom line. In the police department, for example, the projected deficit remains steady about \$30,000. The fire department overtime line is projected to be in surplus, at about \$20,100. The DPW overtime line is also

projected to be in surplus, at about \$5,200. These figures are merely estimates given current conditions. Significant personnel issues, winter weather and the like will create different conditions that would impact these projections.

PRIORITIES

Personnel

The Fire Chief has recommended a candidate for promotion in a non-public session to be held before the public meeting tonight. If the Board approves the recommendation, it is the Chief's intention to announce the promotion at tonight's meeting.

The Police Chief has similarly recommended a candidate for appointment as Deputy Chief. The interview of this candidate will also take place in non-public session to be held before the public meeting tonight.

I have very pleased to announce that Mr. Kelly has returned to duty as the code enforcement officer after a serious illness. He is much recovered, but will work half-days for another week before resuming full-time status.

I also regret to announce the death of Leslie O. Chase, III, beloved husband of our former planning and zoning administrator, Wendy Chase. Wendy served this Town for 10 years, and the loss of her husband was a sudden and terrible shock to her and her children. The Town Offices were closed on Thursday afternoon to allow town employees to attend the wake. North Hampton's contention was quite large, and I commend many town employees who attended with us even though they were off-duty. I ask that citizens of North Hampton keep Wendy and her family in their thoughts and prayers during this difficult time.

I will be away from March 12-19. Brian Page will act as Town Administrator while I am out of town.

Facilities

There are no facilities issues, other than the chronic issues of which you are already aware.

Projects

Cell Tower on Municipal Land. I with Varsity representatives on Wednesday, March 2, 2016 to discuss this project. Varsity is not interested in building on town land, for a number of reasons. First, the tower – although approved by the FAA for 130 feet – would be visible from a number of residences in the area. We agreed this is likely to create opposition to the construction of a tower. Second, because the town campus is located within an historic district, NEPA process and approval would be required. The Section 106 process is lengthy, difficult and, ultimately, has little likelihood of success for a project of this sort. Third, the question of adequate building space is one that creates significant concern for Varsity. I expect that Varsity will provide us

with written reasons for why they do not want to build on town land and as soon as I have that, I will pass it along.

This brings to a close a very lengthy study process for this project, but it raises two issues. First, Varsity has indicated that they will apply for permission to construct a cell tower on private land off North Road. The Town will be afforded free space for public safety communications, and so the primary goal of this project has been satisfied: we are going to get a cell tower if the land-use boards approve. The Select Board should take a lead role in explaining why a cell tower is important. This is not just an issue of convenience for cell phone users. The construction of a tower in town will ensure that police and fire have better coverage.

Second, the question of acquiring the land behind the campus where the gas tanks are now remains an issue the Board should consider in light of the rails to trails project. Having municipal land with adequate parking for trail use would make North Hampton a destination and improve our chances of capitalizing on the economic development that the rails to trails project could bring to our Town.

I recommend that we put the acquisition of the land on the Board's list of priorities for the coming year.

Election Day. Town elections are March 8, at the North Hampton School. Polls open at 8 and close at 7. The Board will discuss the schedule for election day this evening.

Website Update. Town and Schools will begin the redesign later this spring, pursuant to your authorization on February 8.

Finance Policies: Nothing new to report.

Junkyard Closures and/or New Problems: Nothing new to report.

Hampton Rod and Gun Club: Nothing new to report.

Storm-Water Regulations. This project remains on hold because the permit will not be brought into force in September as originally thought.

Public Hearings. There are no public hearings tonight.

Mutual Aid. I have nothing new to report.

Economic Development. I have nothing new to report.

Extension of Gas Line. I have nothing new to report.

Land on Route 1. I have nothing new to report.

Facilities. See, above.

Document Management System. I have nothing new to report.

Modular Home Tax Abatement Policy.

Tax deeding manufactured housing creates significant risks. First, the Town becomes the delinquent owner's landlord and will be required to expend resources to evict the owner once the tax deed has been recorded. This process, in addition to being expensive, also presents public perception issues. The forced removal of anyone from their home is not a matter to be undertaken in all but the most severe cases.

Additional risks presented in this category include liability for park rent and other charges associated with the location of the unit. The park owners have agreed to waive park rent for properties taken pursuant to Tax Deed. The cost of disposal is also a potential liability for homes that are in poor condition or have no value. Manufactured housing does not hold value in the same way as traditional, stick-built housing.

Electronic Purchase Orders. Nothing new to report.

Rails to Trails. Nothing new to report.

Conservation Commission Referral. Nothing new to report.

Public Service Announcements. Nothing new to report.



STATE OF NEW HAMPSHIRE **RECEIVED**
DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT
DIVISION of PARKS and RECREATION

172 Pembroke Road Concord, New Hampshire 03301
PHONE: (603) 271-3556 FAX: (603) 271-3553 E-MAIL: nhparks@dred.state.nh.us
WEB: www.nhstateparks.org

February 19, 2016

Paul L. Apple
Town of North Hampton
233 Atlantic Ave.
North Hampton, NH 03862

Dear Mr. Apple,

Lease Application. Enclosed, please find information on the NH Division of Parks and Recreation, Seacoast Area Parking Lease Program. **The lease application deadline is March 4th, 2016, with the first payment due on June 1, 2016.**

Lease Rate. The *Policies and Rates* document reflects the 2016 rates for leased parking spaces. As relayed to you previously, the annual reevaluation of and basis for establishing the lease rate are to comply with the results of a legislative audit review.

To mitigate the effects of fluctuations in year-to-year earnings and to even out the lease rate over time, the Division sets its leased parking rates by using a three-year rolling average of actual revenues earned from non-leased parking spaces, and discount the rate to 80%.

Lease Term. The term of the 2016 lease period is from April 1, 2016 through November 1, 2016. The Division may extend seasonal operations at its discretion.

Lease Payments. The first payment of 50% of the balance is due June 1, 2016. The final payment of the remaining balance is due July 15, 2016. Late payments shall incur a 5% late fee on the outstanding balance. The Division reserves its right to remove the "Leased" parking signs when payments are not received by the due date.

Please feel free to contact me or the program coordinator, Torene Tango-Lowy at 603-271-3556 or torene.tango-lowy@dred.nh.gov with any questions you may have.

Sincerely,

Michael Housman
Supervisor of Park Operations

Enclosures

C: Philip A. Bryce, Director

MH/jjl.21816



SEACOAST AREA PARKING LEASE PROGRAM POLICIES AND RATES

PURPOSE: The State issues parking space leases to businesses that provide oceanfront seasonal, overnight lodging and accommodations to the general public. Irrespective of this purpose, the State reserves its right to enter into lease agreements and to continue to lease to entities that have held parking space leases continuously since 1975 until further notice. This "grandfather" provision is applicable to the current property owner(s) only. No leasing rights shall be inherited, transferred, sublet, or resold, without prior written permission from the State.

To support the day visitor, leases shall not be issued on Ocean Boulevard between Haverhill Avenue and the Ashworth Hotel, and for spaces on the ocean side of all state-owned parking lots except at North Beach Seawall and North Hampton, at the sole discretion of the State.

APPLICATIONS: Lodging establishments interested in obtaining a lease for parking spaces must be a registered business in "good standing" with the Secretary of State, and shall submit a lease application and a copy of their certificate of rental occupancy from the Town. Materials must be sent to the State at the above address by the **(Two weeks after sent out) application deadline.**

RATES: The State reserves the right to increase its lease rates annually, based upon its current standard parking pricing and day use occupancy. **The period covered by the 2016 lease shall be April 1, 2016 through November 1, 2016**, subject to extended seasonal operations at the discretion of the State.

The Lease Rates are as follows:	2016 RATES (\$ per space*)
1. Hampton Seashell South Seashell to Haverhill Street: Space #'s 200-300	\$2,028.00
2. Hampton Seashell North Area 1 Memorial to Church Street S: Space #'s 600-800	\$1,654.00
3. Hampton Seashell North Area 2 Church St N to End of Beach: Space #'s 900-1100	\$873.00
4. Hampton Seashell North Area 3 End of Beach to Rocky Bend: Space #'s 1200-1300	\$544.00
5. North Beach Boars Head to High Street, incl. metered spaces	\$529.00
6. North Hampton State Beach	\$866.00
<i>* Each space shall accommodate one standard passenger vehicle only.</i>	

*FY 15
 Sold 700
 22,400
 x 20
 \$17,320*

PAYMENTS: 50% of the full lease amount is due no later than June 1, 2016. The final installment is due no later than July 15, 2016. If payments are not received by due dates, the State shall impose a 5% late fee on the balance due, remove the "leased" signs and revert the parking space to general public use. No contract for lease of parking spaces shall be considered executed prior to State approval and receipt of the 1st payment.

SPACE ASSIGNMENT: The State makes a reasonable effort to renew leases and to assign the same spaces yearly, but adjustments shall be made at the discretion of the State whenever necessary. When a lodging business changes ownership, the State does not guarantee that the new owner will be granted a lease for all or any of the parking spaces, or that the location of the parking spaces will remain the same.

ENFORCEMENT: The State shall install "leased" signs; however, the Lessee assumes full responsibility and liability for enforcement, including the towing of illegally parked vehicles in the Lessee's parking spaces. Unauthorized vehicles parked in a leased space may be ticketed by the State and / or towed by the Lessee at the vehicle owner's expense.

PROPERTY TAXES DUE: Parking space leases are merely a privilege to use the spaces, and do not represent a real property interest in the land. The Lessee shall be responsible for payment of property taxes on the leased parking spaces to the local municipality.

The State reserves its right to withhold future lease privileges from a Lessee who has violated or breached the provisions or policies of a previous Lease Agreement.



SEACOAST AREA PARKING LEASE PROGRAM APPLICATION & AGREEMENT

Under the provisions of RSA 227-H:9 and RSA 216:3, an application is hereby made for the lease of parking spaces under the policies and rates prescribed in the "*SEACOAST AREA PARKING LEASE PROGRAM POLICIES AND RATES*." Additionally, the applicant shall abide by and uphold the following provisions and regulations of this program:

1. This lease application is issued under the authority of the Commissioner, Department of Resources & Economic Development ("State"), by the Director of the Division of Parks and Recreation ("Director").
2. The lease shall be valid only upon signed approval by the Director and receipt of the first payment.
3. **The period covered by this lease shall be April 1, 2016 through November 1, 2016.** The Division retains its right to adjust the parking operating season, and shall notify its Lessees of any changes.
4. Payments shall be made payable to "Treasurer, State of New Hampshire."
50% of the Total Amount Due shall be paid not later than June 1, 2016, time being of the essence. The remaining 50% of the Total Amount Due shall be paid not later than July 15, 2016, time being of the essence.
5. A late fee of 5% of any outstanding balance shall be imposed if payment is not received by the due date. If payments are not received by due dates, the State shall remove the "leased" signs and revert the parking space to general public use. The State reserves its right to forward to the Attorney General's Office for collection, a Lessee with outstanding balances.
6. Parking spaces shall be assigned by the State and shall be for exclusive use of the Lessee and his/her business patrons only. Unless expressly granted by the State, each space shall accommodate one standard passenger vehicle only. No leases or assigned parking spaces shall be re-assigned, sublet or rented to another party without prior written consent from the Director.
7. The State shall install appropriate signs to identify the assigned leased space, following a fully executed Lease Agreement. "Leased" signs may be installed prior to a fully executed lease agreement for returning Lessees who have fulfilled all obligations under a prior lease, at the discretion of the State. No signs shall be erected or improvements made by the Lessee.
8. **The Lessee shall assume full responsibility and liability for enforcement, and for towing of illegally parked vehicles in its assigned leased parking spaces. The State reserves its right to ticket illegally parked vehicles in such leased parking spaces.**
9. Violation of any terms of the Lease, including the terms for payments, may result in immediate termination of the Lease and removal of "Leased" signs, at the discretion of the Director.
10. The Lessee shall agree to defend, indemnify and hold harmless the State of New Hampshire against any and all claims resulting from the Lessee's and his/her guests' use of the leased parking spaces.
11. The Lessee agrees to hold the State, including the Department of Resources and Economic Development, Division of Parks and Recreation, harmless with respect to taxes levied against the premises subject to this lease as a consequence of the application of RSA 72:23-I. The Lessee agrees to pay in addition to other payments hereunder all properly assessed real and personal property taxes against the premises subject to this lease in accordance with the provision of RSA 72:23-I. In the event the Lessee shares a larger parcel of land with other Lessees, he/she shall be obligated to pay only his/her prorated share of any such taxes. Failure of the Lessee to pay the duly assessed personal and real estate taxes when due shall be cause to terminate said lease by the State. The Lessee shall, in addition, reimburse the State for any taxes paid by the State pursuant to RSA 72:23-I as a result of Lessee's failure to pay said taxes.

Mailed original 3/1/11

SEACOAST AREA PARKING LEASE PROGRAM APPLICATION & AGREEMENT - 2016

PLEASE PRINT LEGIBLY

Number of parking spaces requested: same Preferred location(s): same

Business Name: Town of No. Hampton

Name of Business Owner: ATTN: Paul Apple, Town Administrator

Name of Authorized Agent: _____
(if applicable)
Daytime Phone: 603-964-8087

Email: papple@northhampton-nh.gov

SEACOAST Business Address: 233 Atlantic Avenue

MAILING Address: North Hampton, NH 03862
(if different from above)

I hereby attest that I am the duly authorized signatory, and agree to abide by and uphold the Seacoast Area Parking Lease Program policies, provisions and regulations outlined in the materials:

Owner or Authorized Agent [Signature] 29 FEB 16
Signature (DULY AUTHORIZED) Date

Please mail the following documents to the address shown on page one, DUE BY March 4th, 2016:

- This signed and completed Parking Lease Application.
- A copy of your Certificate of Rental Occupancy from the Town permitting overnight accommodations, if the certificate on record has expired.
- I affirm that this business is registered in "Good Standing" with the NH Secretary of State.

A fully executed lease agreement will be mailed to you following the Director's approval.

DO NOT WRITE IN THIS SPACE - FOR DIVISION USE ONLY

Approval is hereby granted to lease and assign _____ parking spaces to the above business applicant. The assigned parking spaces are identified as:

RATE: \$ _____ X _____ spaces = \$ _____ TOTAL LEASE AMOUNT

RATE: \$ _____ X _____ spaces = \$ _____ TOTAL LEASE AMOUNT

FIRST PAYMENT OF 50% DUE BY JUNE 1, 2016: Recvd: _____ Amt \$ _____ Ck# _____

FINAL PAYMENT DUE BY JULY 15, 2016: Recvd: _____ Amt \$ _____ Ck# _____

Director Philip A. Bryce _____
Div. Parks and Recreation Signature Date

Paul Apple

From: Rick Milner
Sent: Wednesday, March 02, 2016 8:49 AM
To: Paul Apple
Subject: South Road cell tower

Hi Paul,

At its March 1, 2016 meeting, the Planning Board discussed your memo regarding the termination of the surety for the 2000 co-location of antenna equipment by Nextel Communications on the South Road cell tower. The consensus of the Planning Board was that the matter of securing financial surety for the existing cell towers should be a function of the Select Board. The Planning Board expressed its gratitude for bringing the matter to its attention and keeping the Planning Board informed of the situation so that it may take appropriate action if cell tower applications are presented to the Planning Board in the future.

With regards to the specific Nextel surety mentioned in your memo, no action needs to be taken at this time. Changes to federal law regarding the administration of cell towers in recent years has taken the power to regulate co-location of antenna equipment away from local boards to a great extent. However, the Planning Board suggested that the Town of North Hampton research if there are current, enforceable documents that provide financial surety for the removal of the cell towers (and associated equipment) on South Road and Walnut Avenue without expense to the Town of North Hampton if they are abandoned as described in Sections 415.8 and 415.9 of the Zoning Ordinance. The Select Board may want to take action to ensure there is no financial liability for the Town of North Hampton for the removal of an abandoned cell tower.

If you have any questions or would like to discuss details, please feel free to contact me.

Thank you,
Rick Milner
Planning & Zoning Administrator
Town of North Hampton, NH
rmilner@northhampton-nh.gov
603-964-8650

MEMORANDUM

TO: Richard Milner, Planning and Zoning Administrator
FROM: Paul Apple, Town Administrator
DATE: February 24, 2016
RE: Nextel Communications



I received the attached letter indicating that the Site Restoration Bond for a site operated by Nextel Communications in North Hampton is being terminated as of March 25, 2016. The site location is at 130 South Road. The bond became effective on February 9, 2000, well before you and I entered service with the Town. Nevertheless, the letter poses the question of whether any conditions for site restoration were imposed by the Planning Board or the ZBA at the time the site was approved.

Please investigate what steps, if any, are necessary to ensure that the site restoration work has been done and bring this issue to the attention of the appropriate land-use board.



RECEIVED

Travelers Casualty and Surety Company of America
Hartford, CT 06183

Date: February 19, 2016

FEB 23 2016

TOWN OF NORTH HAMPTON
233 ATLANTIC AVENUE
NORTH HAMPTON, NH 03862

Office at: 7465 W. 132nd Street, OVERLAND
PARK, KS 66213

CANCELLATION NOTICE

License No. _____

RE: NEXTEL COMMUNICATIONS
40 HARTWELL AVENUE
LEXINGTON, MA 02421

Bond No. **103257398**
Former Bond No. _____
Type of Bond/Policy: Site Restoration Bond

You are hereby notified that this Company elects to cancel the above captioned bond required by the
TOWN OF NORTH HAMPTON

This cancellation is to take effect on 3/25/2016, in accordance with the terms of said Bond or Policy.

Travelers Casualty and Surety Company of America

By: 
Robert L. Raney, Senior Vice President

COPY

SITE RESTORATION BOND

Nextel Communications of the Mid-Atlantic, Inc., d/b/a Nextel Communications, as Principal, and Travelers Casualty and Surety Company of America of Hartford, CT, as Surety, are held and firmly bound unto Town of North Hampton, 237 Atlantic Avenue, North Hampton, NH 02862-0710, as Obligor, in the penal sum of Fifty Thousand and no 100 Dollars, (\$50,000) the payment of which we bind ourselves, our heirs, executors and assigns, jointly by these presents.

WHEREAS, the Principal has entered into a written agreement in connection with the operation of a communications facility located at 130 South Road, North Hampton (Nextel Site No. NH 05624/Hampton Tollis), the ("Property") which agreement sets forth the terms and conditions which govern the use of such Property, which agreement is hereby specifically referred to and made part hereof, with like force and effect as if herein set forth.

Now therefore, if upon termination of the agreement, the Principal removes all additions and equipment belonging to the Principal and restores the premises to the original condition, then this obligation to be void, otherwise to remain in full force and effect.

The total amount payable under this bond, in the aggregate, shall be the penal sum referenced above, regardless of the number of years this bond remains in force. This bond is a continuous obligation and shall remain in force until canceled. The Surety may cancel this bond at any time by giving the Obligor written notice thirty (30) days prior to the effective date of the cancellation. Upon the cancellation effective date, future exposure to the Surety under this bond shall terminate. However, the Surety shall remain liable for any exposure under this bond resulting from the Principal's failure to fulfill its site restoration obligations during the time this bond was in force. Cancellation by the Surety does not need to be accepted by the Obligor to be effective. The Obligor may terminate this bond at any time.

Effective Date of Bond: February 9, 2000

Signed and sealed this 28th day of February, 2000

Nextel Communications of the Mid-Atlantic, Inc.
d/b/a Nextel Communications
Principal

By _____
Christie Hill, Corporate Secretary

Travelers Casualty and Surety Company of America
Surety

By Isquahina Drogunsky
Isquahina Drogunsky, Attorney-in-Fact

10/18
10 535103257308