

9/11/06 RECREATION COMMISSION MEETING MINUTES

In Attendance: Diane Wheeler, Rec Director; Brenda Worrell, Chair; Sandy Dewing, Commissioner; Sharon Hart, Secretary

- I. Summer Recreation Overview—see printed notes attached from Diane regarding:
 - A. Summer Rec Camps
 1. Reviewed Emergency procedures w/selectmen following July Tornado. It was determined that the School Board needed to revisit policies to follow. Those procedures will be confirmed by Diane for future dealings at the school involving Summer Rec.
 2. Full-time Camp: Kids and parents loved it; Numbers support plans to expand; some work needs to be done to coordinate activity planning for afternoons.
 3. Part-time camper enrollment decreased this year owing to higher registration fees. Translation= costs offset lower numbers
 4. Little Nippers: Well attended, very popular and needed in community. This camp will probably be re-located at school next year; pick-ups and drop-offs will need to be determined.
 - B. Discussed needs for next year's Summer Rec Camps:
 1. Will need to hire new Summer Rec Director. Parental policies for hiring a Summer Recreation Director having children enrolled in the program will need to be reviewed at a later date.
 2. Will need to review staff, policies and rules for future. Might consider having policies statement signed by parents to ensure follow-through.
 3. All three camps will have separate budgets (the total will be divided according to determined needs). Staffing set-up TBD.
- II. Summer Recreation Programs—see printed notes week/week for individual Camp Session Reviews w/highlights &/or comments listed below:
 - A. Coates Hoop Camp—very popular; mostly Hampton residents
 - B. Surf Camp—Most successful camp
 - C. Golf Tournament—Sandy mentioned that raffles are the best way to raise money at these events.
 - D. Scholarship Review—Donors listed with gifts
 1. Rockingham County Incentive (Grant) Representative visited the school during Summer Rec Camp and was very impressed with what they saw, especially the special ed inclusiveness.
- III. Recreation Budget Review begins with 1st draft due Oct. 1 (See Preliminary numbers listed based on 2005-2006):
 - A. Diane's salary has remained the same even though her position went to full-time status. However, because she is working 40 hours per week, her hourly rate is down from about \$18 previously to \$12-\$13 now.
 - B. Total Summer Rec Pay increases expected to rise by 1%

- C. Health Insurance=+1%
- D. Training and Education=\$350
- E. Utilities=forthcoming from Office Manager
- F. Dues fees will increase by approx: \$275 due to NH Recreation and Parks Assoc. as well as Advertising costs
- G. Office supplies=\$3000, up by \$300 due to increases in printing costs
- H. Egg Scramble fees will remain constant though activity's popularity has increased immensely (numbers went from 100 to 250)
- I. Santa's Visit= Back at the Old Town Hall
- J. Summer Rec Camp Supplies for all (3) camps will remain constant
- K. General Maintenance will increase due to storage unit rental costs
- L. New Equipment has remaining budget of \$1500= still need to have mulching completed for playground and discussed ice rink at Dearborn, which would cover surplus).
- M. Beach Parking concerns were raised about policing spaces reserved for Town people.

Sandy, Brenda, Sharon, Diane
Meeting adjourned 8pm