



MEETING MINUTES

NORTH HAMPTON PLANNING BOARD

Work Session

Monday, March 19, 2007

Town Office Conference Room

These minutes were prepared as a reasonable summary of the essential content of this meeting, not as a transcription.

Members present: Phil Wilson, Chairman; Shep Kroner, Vice Chairman; Joseph Arena, Laurel Pohl, Barbara Kohl, Tom McManus and Craig Salomon, Interim Selectman's Representative

Others present: Jill Robinson, RPC Circuit Rider and Wendy Chase, Recording Secretary

Alternates present: None

The meeting was convened at 7:24pm.

New Business

The following proposed amendments to the Site Plan, Subdivision and Excavation regulations under completed application requirements were discussed: Completed Application Requirements: *Applicant shall submit evidence of prior and current approval by Little Boar's Head Village District Planning Board, Little Boar's Head Village District Zoning Board of Adjustment and/or the North Hampton Zoning Board of Adjustment if requisite.* Amendments drafted for the excavation regulations were suggested to include the following language under the introduction paragraph of the excavation application form: *N.B. if this application is within the Little Boar's Head Village District then prior and current approval of the Little Boar's Head Village District Planning Board and/or Little Boar's Head Village District Zoning Board of Adjustment must be submitted with this application.*

Mr. Wilson opened the public hearing at 7:25pm.

Mr. Wilson closed the public hearing at 7:25pm without public comment.

Dr. Arena moved and Mr. McManus seconded the motion to accept the proposed amendments to the Site Plan, Subdivision and Excavation regulations under completed application requirements.

The vote was unanimous in favor of the motion (7-0).

Minutes

The February 21, 2007 Work Session minutes were reviewed.

Dr. Arena moved and Mr. Wilson seconded the motion to accept the minutes of February 21, 2007.

The vote was unanimous in favor of the motion (5-0).

The March 5, 2007 minutes were reviewed.

Mr. Wilson moved and Ms. Pohl seconded the motion to accept the minutes of March 5, 2007.

The vote was unanimous in favor of the motion (5-0).

Committee updates

The Capital Improvement Plan (CIP) is not adopted yet. Ms. Pohl explained to the new members that the CIP is a tool to help everyone achieve a better understanding of capital expenditures. She also expressed her frustration in obtaining some of the vital information that is needed to complete the CIP. Mr. Wilson suggested that the Board invite Mr. Munck, the new Town Administrator to a future Work Session to discuss devising a plan that would make it easier to receive the information needed by the different departments and administration to complete the CIP.

Mr. Kroner suggested that each of the members come to the next work session with an idea of which subcommittee they wish to serve on.

- Application Review Committee (ARC) – The ARC is responsible for preliminary review of all applications for completeness and compliance with applicable regulations.
- Long Range Planning Committee (LRP) – The LRP is responsible for developing, monitoring and recommending updates and changes to the North Hampton Master Plan, CIP, Zoning Ordinances and Planning Board Regulations.
- Rules and Regulations Committee – This committee is responsible for periodically reviewing and recommending revisions and additions to the Rules of Procedure, the Site Plan Review Regulations, the Subdivision Regulations and Excavation Regulations.

The three standing committees shall report to the full Board, where final actions will be taken after appropriate public hearings are held.

Dr. Arena suggested that the Board create a new subcommittee to deal with code enforcement issues.

Ms. Robinson updated the Board on Rockingham Planning Commission news. She reminded the members that the 14th Spring Planning and Zoning Conference is Saturday, April 28, 2007, 8:00am – 4:00pm at the Radisson Hotel, Center of New Hampshire, Manchester, NH. Ms. Chase has applications and if anyone is interested she will sign them up. She also said that a meeting with the North Hampton Business Association has

been scheduled for April 18th at 8:00am. Ms. Robinson, Mr. David Walker and Mr. Wilson will attend.

Mr. Salomon informed the Board that Lormar Education Services is offering a one-day seminar on advanced zoning and land use in New Hampshire. He will bring a copy of the application in to Ms. Chase so that she may sign any member up who wishes to attend.

Other Business

The Board discussed changing the regular meeting and work session meeting nights and time. It was decided to change the regular meeting night from the first Mondays to the first Tuesday of the month at 6:30pm and change the Work Session meeting night from the third Monday to the third Wednesday of each month at 6:30pm.

A motion was made and seconded to adjourn at 8:40pm and all were in favor.

Respectfully submitted,

Wendy V. Chase
Recording Secretary