



## **MEETING MINUTES**

### **NORTH HAMPTON PLANNING BOARD**

#### **Work Session**

**Monday, October 16, 2006**

**Mary Herbert Conference Room**

---

*These minutes were prepared as a reasonable summary of the essential content of this meeting, not as a transcription.*

**Members present:** Phil Wilson, Chairman; Shep Kroner, Vice Chairman; Craig Salomon, Joseph Arena, Vince Vettraino and Laurel Pohl (came in at 6:36pm).

**Others present:** Jill Robinson, RPC Circuit Rider and Wendy Chase, Recording Secretary.

**Absent:** Henry Marsh, Selectman's Representative

**Alternates present:** None

The meeting was called to order at 6:32pm.

Town Engineer, Ed Kelly and Building Inspector, Richard Mabey were both present to discuss their findings on the drainage construction at the Crown Properties project site, case #05:09.

Mr. Mabey explained that NHDES did inspect the site but he has not yet received a report from them.

Mr. Kelly presented pictures of the site he had taken earlier in the day and commented that nothing had been corrected since he and Mr. Mabey's original visit to the site four weeks ago.

Mr. Kelly and Mr. Mabey both agreed that the corrections needed to be made would probably only take three or four days. They also agreed and recommended to the Board that the Town pull the bond, fix the problems and pave in the spring and consider the revocation process as a last resort.

The Board directed Mr. Mabey to write a letter to Mr. Joseph Roy advising him to make the necessary corrections to the approved site plan rendering a two-week deadline to comply. Mr. Mabey and Mr. Kelly will both inspect the site at the end of the two-week deadline.

**Mr. Wilson moved and Dr. Arena seconded the motion that the Board direct the Building Inspector to write a letter to Mr. Roy of Crown Properties indicating to Mr. Roy that he has two weeks to remedy the problems with the construction of the**

approved site plan under case #05-09; the problems pointed out by his own Engineer, as well as by the Building Inspector and the Town Engineer, and should he not remedy the problems within two weeks, the Town will pull sufficient funds from the surety bond that has been posted, to contract out the work and complete it prior to the winter season.

Mr. Salomon made a friendly amendment and accepted by Mr. Wilson that the Board direct the Building Inspector to write a letter to Mr. Roy of Crown Properties indicating to Mr. Roy that he has two weeks to remedy the problems with the construction of the approved site plan under case #05-09; the problems pointed out by his own Engineer, as well as by the Building Inspector and the Town Engineer, and should he not remedy the problems within two weeks, the Town will pull sufficient funds from the posted surety to remedy the problems and to complete the paving and berms approved on the site plan.

The vote was unanimous in favor of the friendly amended motion (6-0).

Mr. Salomon, having voted with the majority, moved to reconsider the Board's vote to schedule the revocation hearing for Joseph Roy owner of Crown Properties, case #05:09.

The vote was unanimous in favor of the motion (6-0).

Mr. Vettraino referred to the trespassing complaint made by Mr. Fitzgerald and questioned whether it were in the Board's realm of jurisdiction to address. Mr. Mabey explained that the trespassing complaint would be a civil matter and not the Board's responsibility.

Mr. Wilson moved and Mr. Salomon seconded the motion that the Board should not schedule a revocation hearing for Joseph Roy owner of Crown Properties, case #05:09.

The vote was unanimous in favor of the motion (6-0).

Mr. Salomon commented that a reason to hold a revocation hearing would be if the price of asphalt increases dramatically by the spring and there is not enough money in the bond to cover the cost of paving. Mr. Mabey agreed.

## **Other Business**

### **Sign Ordinance Enforcement**

Mr. Mabey discussed with the Board enforcement issues he has encountered with the adopted sign ordinance, Article V, Section 506.8. He offered the Board suggestions on how to remedy the issues. Mr. Mabey suggested (1) removing the (90) day time period to remove signs that do not comply with the ordinance and (2) to add language referring to RSA 676:17, Administrative and Enforcement Procedures.

Mr. Salomon suggested the Board direct Ms. Robinson to draft an amendment to the Sign Ordinance implementing Mr. Mabey's suggestions so that the Board will have it ready for the March 2007 Town Vote.

### **Approval of Minutes**

The minutes of the September 18, 2006 Work Session were reviewed and discussed. Changes to the minutes were made.

**Mr. Salomon moved and Mr. Wilson seconded the motion to approve the minutes of September 18, 2006 as amended.**

**The vote was unanimous in favor of the motion (6-0).**

The minutes of the October 2, 2006 regular meeting were reviewed and discussed. Changes to the minutes were made.

**Mr. Salomon moved and Mr. Kroner seconded the motion to approve the minutes of October 2, 2006 as amended.**

**The vote was unanimous in favor of the motion (6-0).**

### **Committee updates**

Mr. Kroner updated the Board on the Long Range Planning Committee meeting and noted that there was full attendance at their October 12<sup>th</sup> meeting.

Mr. Kroner explained that there is more administrative information needed for the CIP and that Ms. Pohl will be meeting with Mr. Pardue to obtain that information. He further explained that the Long Range Planning Committee is trying to have the CIP ready for the Budget Committee before they hold their final discussions and final budget hearings.

Mr. Salomon said that the Long Range Planning Committee would be meeting with the Selectmen on October 23, 2006 to discuss the CIP and the needs assessment. He noted that Phil and Lisa Wilson have done a lot of work compiling data and questions.

Ms. Pohl will follow up with Ms. Creighton to confirm the meeting time on October 23, 2006. The Long Range Planning Committee will meet at 5:30pm on the 23<sup>rd</sup> prior to the Selectmen's meeting. Ms. Pohl will let Ms. Chase know so that she may post the meeting.

Mr. Wilson explained that he and Mrs. Wilson took a list of towns in Rockingham County and a few others and reduced the list into 18 towns and stratified them into 3 cohorts, (1) towns with a population similar in size with North Hampton currently, (2) towns with a population of how North Hampton is projected to be and (3) towns that have roughly the same square mileage as North Hampton.

Mr. Wilson will email a copy of the questionnaires for the Fire Department, Police Department, Public Works Department and Town Administration and asked that the members provide him with feedback after they review them.

Ms. Pohl informed the Board that she is on the Cable T.V. Access committee. The committee is hopeful to be up and running in November 2006 and have a bulletin board running on channel 22 informing the towns people of upcoming events. Public meetings will also be televised on that channel.

### **Route 1 Corridor**

Ms. Robinson discussed with the Board the area on Route 1 regarding the corridor study. It was the consensus of the Board that the area of Route 1 that the Board will concentrate on would be Fern Road and North of Fern Road.

### **Other Business (continued)**

The Board is in receipt of a letter from Mr. Skowronski regarding the Board's decision not to change the turnouts on the Saunder's subdivision plan. Ms. Chase was directed to place the topic on the November 6<sup>th</sup> agenda under other business.

Dr. Arena suggested that all parties involved with the Saunder's plan and placement of the turnouts meet together and act on it.

### **Adjournment**

**A motion was made and seconded to adjourn at 7:57pm.**

**The vote was unanimous in favor of the motion (6-0).**

Respectfully submitted,

Wendy V. Chase  
Recording Secretary