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3 TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

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5 FACILITIES WORKING GROUP  
6 MINUTES

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REGULAR MEETING – DECEMBER 20, 2013 – 2 P.M.

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10 Jim Maggiore, Tom McCormick, Paul Apple, John Ricci and Ron Lamarre participated from the Town Offices.

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12 The Group reviewed the revised Guaranteed Maximum Price. The consensus is that the escalation clause should be included  
13 in the estimated numbers, rather than appearing as a separate line item. Mr. Ricci responded that he can do that, but said that a  
14 10% contingency is too high if we proceed in that way. The Group agreed, and asked that he include a 2.5% escalation estimate  
15 in the line items and a 5% contingency to the project over-all.

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17 The Group discussed in detail the way that the number should be presented. Mr. Ricci's calculation is a gross number and does  
18 not include the Library's capital contribution. He agreed to revise the numbers and send them by email to the group over the  
19 weekend. Mr. Apple would then prepare a brief memorandum that detailed the net number that will represent the Town effort.

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21 The Group also agreed to present some of Mr. Ricci's proprietary data to the Select Board in a non-public meeting prior to the  
22 public meeting on Monday. The proprietary data, if release to the public, would enable bidders on the project to estimate the  
23 total budget rather than a competitive bid. The seal would remain only until the bids are sent out, and once they are received,  
24 then the public could have access to the specific bid budgets.

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26 Both Mr. Lamarre and Mr. Ricci confirmed their availability for December 23d at 5:00 p.m.

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28 The Group adjourned at approximately 2:45 p.m.

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30 Respectfully submitted,

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32 Paul L. Apple, Town Administrator