



**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
FACILITIES COMMITTEE  
APPROVED MINUTES**

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**REGULAR MEETING –MONDAY, JULY 22, 2013 –8AM  
NORTH HAMPTON TOWN HALL**

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**1. Call to Order**

Chair Maggiore called the meeting to order at 8:00 AM. Those in attendance were, Susan Hills, Tom McManus Judy Day, David O’Heir, Kelly Parrott and James Sununu. Absent: Rick Stanton and Town Administrator Apple.

**2. Approval of Minutes of Previous Meetings**

2.1 Committee Minutes of July 15, 2013

**Motion by Tom McManus to accept the minutes of July 15, 2013 as amended. Seconded by Susan Hills. Motion carries 5-0.**

**3. New Business**

3.1 Meet with Department Heads regarding space needs

Kelly Parrott asked Chief Cote if plans for 14,000 square feet (+/-) would be sufficient for the Fire Departments needs.

Chief Cote stated there is definitively a need for the 14,000 square feet, but it is difficult to figure out space needs without a layout at this point. Chief Cote discussed the lack of storage for medical equipment on the bay floor and stated it is currently located in the kitchen.

Shared training space, storage needs, climate controlled rooms and grants were discussed at length between all of the committee members and Chief Cote.

Kelly Parrott asked Chief Cote if it is true there is only a half inch of clearance in the bay for the ladder truck.

Chief Cote stated that is correct. He further stated that when he was ordering the new ambulance, a smaller chassis was needed because of space issues in the bay.

Susan Hills asked Chief Cote if it were true that it would be less of a hazard to be able to drive the ladder truck through the building as opposed to backing it in.

Chief Cote stated it would be much easier to be able to bring the ladder truck down Alden Avenue and pull into the bay rather than backing it in.

The committee discussed parking behind the proposed Safety Complex and how many spaces would be needed.

David O’Heir asked when the committee could expect to get the Plan NH report.

Susan Hills and Jim Maggiore stated that Plan NH’s commitment is to deliver a report on July 31, 2013.

Tom McManus asked Chief Cote to look at communications equipment, dispatch equipment and emergency EOC equipment, and make a list of what will be kept and what will not be kept, so that as things move forward it will help the committee to get an idea, in a potential new building, the technical features and characteristics that take the per square foot cost and help to begin to define that.

Judy Day asked to emphasize the code requirements needed.

Tom McManus stated he wanted to be sure that all costs were considered and the town citizen knows the true cost up front when they are asked to vote in March.

### 3.2 Develop questions for Mr. Ricci

Tom McManus stated he wanted to ask Mr. Ricci about the ledge at the homestead property; the potential for underground utilities, and if there is anything special construction standards regarding a public safety building's needs.

Kelly Parrott stated that she wanted to be sure it is clearly articulated to the taxpayers what the time frame is for the project in a "staged approach."

David O'Heir stated he would like to ask Mr. Ricci about "temporary housing" for the different departments involved.

Jim Sununu stated he would like to know if they have any experience with renovating municipal safety complexes versus new construction projects. He would also like budgetary information as in cost per square foot, but also any unforeseen overages and how it was handled.

Judy Day stated she would like to know if in all the buildings Mr. Ricci has been involved in, what has he seen that worked, and didn't work in other towns. Ms. Day stated she would also like to know how "rural aesthetic" is determined.

Susan Hills stated she would like to know from Mr. Ricci if the acreage that Plan NH has laid out support the footprints of the buildings that were suggested. Mrs. Hills would also like to ask Mr. Ricci about construction costs per square foot, and whether or not 15% is still the add on percentage for project costs, and what is the completion percentage for all-in-costs.

Kelly Parrott stated that she would like to see each building broken out by cost, for interior, exterior and for demolition.

Susan Hills stated she would like to ask Mr. Ricci if he can give the demolition costs on the current police and fire buildings as one whole demolition and in phases.

Chair Maggiore stated he would take all of the questions, and email them out to everybody on the committee as well as Mr. Ricci.

### 3.3 Any other item of new business at the Chair's discretion

Chair Maggiore stated if there were no objections from committee members, he would like to open up the meeting for comments by visitors.

Todd MacLaughlin, 4 Hampshire Road asked if the committee could come up with a cost per thousand that the project is going to cost the taxpayers, and wanted to be sure that taxpayers are told in advance of the town meeting in March.

Mr. MacLaughlin further stated he would like the committee to put together a fund to help all of the residents if blasting is needed or any other type of major construction to pay for any expenses incurred because of the construction. He further stated that he does not want to see any 50 foot light poles in the parking lot that will abutt his property.

Mr. MacLaughlin stated he will be attending every committee meeting to make sure things are done correctly. Hope Miller, 6 Alden Avenue asked to be sure to check where property lines are and how close the parking lot will be to abutters. She further asked to keep all of the abutting residences in mind when planning the municipal complex and any potential problems that may occur.

Chair Maggiore stated the next meeting will be held on Wednesday, July 24, 2013 at 7:00 PM in the Town Hall.

**8. Adjournment**

Meeting adjourned at 9:00 AM.