



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

CAPITAL IMPROVEMENT PLAN COMMITTEE
MINUTES

REGULAR MEETING –NOVEMBER 15, 2013 – 8:30 A.M.
NORTH HAMPTON TOWN ADMINISTRATIVE OFFICES

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11 The meeting was called to order at approximately 8:40 a.m. Anne Ambrogi, Cynthia Swank, Rick Stanton, Rich Goeselt and
12 Jim Maggiore were present on the Committee. Susan Grant, Library Director; Brian Page, Police Chief; Michael Maddocks,
13 Deputy Police Chief; and Paul Apple, Town Administrator also attended.

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15 The Town Administrator presented a revised Schedule II.1 for review. The Committee determined that the following projects
16 for 2013-2014 have been completed or are no longer relevant: TC-TC: ADA Compliance; Fire: Replace Ambulance; School:
17 Renovation; DPW Overlay Plan 3; Fire: Replace Bunk Gear; Police: Vehicle; Police: Vehicle: DPW: Replace six wheel; Adm.:
18 Town Bldg. Maintenance School: Long Term Building Maintenance and DPW Reclaim Parking areas in the Complex.

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20 The Committee thought it should have a CIP worksheet for Town Building Maintenance, specifically include a list of items.
21 Mr. Apple reported that the Town had interviewed and hired a part-time Facilities Manager who could compile such a list in
22 the future. There was additional discussion on the balance of that work with the janitorial services the candidate would provide.
23 There was also discussion about advising that the Digitizing Records Capital Reserve should be amended to more broadly
24 include Technology Issues.

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26 Chief Page reported that the Vehicles entry for 2014-15 would be \$39,400, reflecting the budget decision to purchase outright
27 one vehicle rather than leasing it. There was also discussion of including the light bar expenses as a separate item.

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29 DPW Overlay Plan 4 increased to \$222,000 for 2014-15 and \$230,000 in 2015-16, but only \$160,000 of that would be as a
30 warrant article. The Committee agreed that Alden Road improvements should be added as a separate item.

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32 Mrs. Ambrogi discussed the school submissions. The storage shed is on FY 2017, the Stage Lighting proposal is in FY 2018
33 for \$25,000 and a boiler is proposed for FY 2017 for \$80,000.

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35 Ms. Grant reported that a new roof, new HVAC were necessary in the Library in addition to the windows, but did not yet know
36 the approximate costs of these items.

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38 Chief Page reported an estimate of \$220,000 to repair the existing facility if Facilities does not pass. He agreed to update the
39 CIP worksheets.

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41 The Committee decided that the spreadsheet should be updated before prioritizing the projects and the Town Administrator
42 was directed to do so.

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44 The next meeting is December 6, 2013 at 8:30 a.m.
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