



## Budget Committee

Margaret Allen  
Dickie Garnett  
Michael Golden

Robert Hamilton  
Victoria Kilroy  
Larry Miller

David Peck  
Richard Stanton  
Michael Walzak

### *Budget Committee Minutes*

#### **Wednesday, September 18, 2013 Town Hall**

**Call to Order** at 7:09pm, Pledge of Allegiance, Mr. Maggiore as alternate for Mr. Miller, Mr. Golden and Mr. Peck excused.

#### **Town FY12 Actual v. Budget**

Town Administrator Paul Apple presented the Town FY12 expenditures. The Operating Budget surplus was \$23,393. Auditors financial statements are expected soon. Some budget lines were not expended and that was a management decision to make up for line items that were over expended.

Mr. Apple responded to questions emailed to him from the Budget Committee in regards to the packet he had sent to BudCom in advance of the meeting. Mr. Apple detailed legal expenditures and the Paramedic legal issue before the NH Supreme Court.

Mr. Stanton requested the status of the Conservation Trust Funds and the Library Building Fund controlled by the Trustees of the Library.

Mr. Apple reviewed the LGC refund and its possible disposition.

Mr. Stanton asked why some of the Social Services/Non-Profits had not collected the monies set aside for them. Mr. McCormick stated that all had been contacted and all but two of the funds were encumbered.

Mr. Apple outlined overtime management options and the possible risks involved. He indicated there would be future discussions over what level of services to fund.

#### **NHS FY12 Actual v. Budget**

BudCom congratulated NHS and WHS for being named to the Education Commissioners list of high achieving schools. NHS was listed as a Rewards school and WHS is in the Commissioner's Circle of Excellence.

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Ms. Nancy Tuttle from SAU21 reviewed NHS FY12. \$55,846 is being returned to the town. LGC refunds, net of employee refunds, are \$81,508 for 2010 and \$29,319 for 2011. Ms. Tuttle analyzed the past five years and noted that NHS spends 98% of their budgets as appropriated and approved by voters.

The SEA CBA expires June 30, 2014 and they are currently in negotiations. The SESPA CBA expires June 30, 2015.

\$90,050 in legal fees were expended by the district.

There were two unanticipated retirements and one anticipated retirement.

Food Services has had improved fiscal management. October 24<sup>th</sup> is Food Day at NHS and NHS has been chosen by the State DOE to kick off the NH School Breakfast Program.

The \$17K in "Other" expenses for the School Board was for the SPED Assessment.

Ms. Tuttle explained the \$32K first payment of the Renovation Project Bond versus the \$17K approved. RSA 33:2 allows the DRA to revise appropriations.

Discussion of Long Term Facilities Maintenance. Mrs. Allen requested the revised 5 year LTM schedule for the November 13 meeting of the NHS proposed budget.

Ms. Tuttle reviewed the School Renovation Project and the Sewer Project. The SRP still has a punch list to complete over Holiday Break but is on budget. The sewers are complete and were funded through the Building Maintenance Expendable Trust. As part of security, a repeater will be installed so that cell phones may be used in event of a lockdown or another emergency. Chief Page has real-time accessibility to cameras in the school.

The Jordan Institute tested the window installation and found a 5-7% improvement in infiltration for each window. Their recommendations of additional insulation and caulking were used by the installation team.

Anyone who would like to tour the school may call and make an appointment with Principal Sweet.

Ms. Tuttle clarified that SAU21 reported to DRA: The anticipated funds from LGC of \$81,508 and 29,319 were to be used to reduce the tax assessment.

**CBA discussion:** Moved to 10/23

**Approve minutes**

**7/25/13:** Ms. Kilroy moved, Mr. Garnett second, approved 6-0

**8/21/13:** Mr. Stanton moved, Mr. Garnett second, approved 5-0

**New Business:** Discussion of possible Emergency Fund

**Adjournment 9:04pm**

**Next meeting Wednesday, October 23, 7pm, Default Budg**

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