



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
SELECT BOARD AGENDA
JULY 11, 2016
NON PUBLIC MEETING 6 PM TOWN OFFICES CONFERENCE ROOM
REGULAR MEETING 7 PM TOWN HALL

NORTH HAMPTON TOWN HALL
231 ATLANTIC AVENUE

1. Non Public Session I- 6:00 PM RSA 91-A:3, II (b) Town Offices Conference Room

The hiring of any person as a public employee.

2. Call To Order and Pledge of Allegiance

3. First Public Comment Session

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals ordinarily will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the First Public Comment Session will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

4. Consent Calendar

4.1 Payroll Manifest of 06/30/2016 in the amount of \$77,035.58

4.2 Payroll Manifest of 07/07/2016 in the amount of \$238,029.23

4.3 Accounts Payable Manifest of 06/30/2016 in the amount of \$112,371.83

5. Communications to the Select Board

5.4 Correspondence from Xfinity

6. Committee Updates

7. Report of the Town Administrator

7.1 General Report

8. New Business

- 8.1 Discuss Issues of Water Quality with Representative Thomas Sherman, M.D., Chair of the Governor's Task Force on Water Quality
- 8.2 Approval of Appointment of Shep Kroner to the Conservation Commission

9. Minutes of Prior Meetings

- 9.1 Minutes of June 27, 2016

10. Any Other Item that may legally come before the Board

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs, which circumstances may require.

11. Second Public Comment Session

See Item 2, above.

12. Adjournment

TOWN ADMINISTRATOR
PAUL APPLE

PAPPLE@NORTHHAMPTON-NH.GOV



MUNICIPAL OFFICES
233 ATLANTIC AVENUE
NORTH HAMPTON, NH 03862

TEL: (603) 964-8087
FAX: (603) 964-1514

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

C O N S E N T C A L E N D A R

TO: SELECT BOARD
FROM: PAUL APPLE, TOWN ADMINISTRATOR
SUBJECT: CONSENT CALENDAR FOR SELECT BOARD MEETING 07/11/2016
DATE: 07/08/2016

The following actions are for the approval of the Select Board:

4. Consent Calendar

4.1 Payroll Manifest of 06/30/2016 in the amount of \$77,035.58

4.2 Payroll Manifest of 07/07/2016 in the amount of \$238,029.23

4.3 Accounts Payable Manifest of 06/30/2016 in the amount of \$112,371.83

TOWN OF NORTH HAMPTON PAYROLL MANIFEST

Report # 31777

Include Authorization Codes: Yes
Batch: 16422
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
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Larry Miller, Selectman

Jim Maggiore, Selectman

Rick Stanton, Selectman

Paul Apple, Town Administrator

	06/30/2016	EFTPS	FEDERAL TAX PAYMENTS		12,525.27	12,525.27	0.00	0.00
217332	06/30/2016	9703	ANTHONY J. JANVRIN	1	96.00	83.39	0.00	83.39
217333	06/30/2016	9527	KENDALL CHEVALIER	1	946.58	749.67	0.00	749.67
217334	06/30/2016	9530	EDWARD DAVIS	1	368.00	319.48	0.00	319.48
217335	06/30/2016	9640	ARTHUR A. NADEAU	1	240.00	221.64	0.00	221.64
217336	06/30/2016	2008	PETER FRANCIS	1	3,160.73	2,177.07	308.37	1,868.70
217337	06/30/2016	2008	PETER FRANCIS	2	248.00	220.66	0.00	220.66
217338	06/30/2016	9649	SCOTT BUCHANAN	1	116.80	107.87	0.00	107.87
217339	06/30/2016	9722	FRANCIS P. CULLEN	1	138.00	127.44	0.00	127.44
217340	06/30/2016	9488	RICHARD C. JANVRIN	1	190.32	173.17	0.00	173.17
217341	06/30/2016	9691	GLEN S. BOSWORTH	1	462.88	396.81	396.81	0.00
217342	06/30/2016	9663	KEVIN C. KELLEY	1	1,221.16	820.63	820.63	0.00
217343	06/30/2016	1010	BRIAN P. PAGE	1	1,199.08	930.21	930.21	0.00
217344	06/30/2016	9655	COLIN J. CHEVALIER	1	3,517.99	2,364.35	2,364.35	0.00
217345	06/30/2016	9715	COREY A. GREANEY	1	1,707.62	1,157.90	1,157.90	0.00
217346	06/30/2016	9409	STEPHEN S. HENRY	1	1,287.84	962.12	962.12	0.00
217347	06/30/2016	5855	JAMES M. JURTA	1	1,671.54	1,252.59	1,252.59	0.00
217348	06/30/2016	2019	JASON M. LAJOIE	1	2,788.62	1,994.18	1,994.18	0.00
217349	06/30/2016	9721	ADAM J. MILLS	1	1,138.02	841.02	841.02	0.00
217350	06/30/2016	9701	MICHAEL W. MORIN	1	1,546.55	1,058.29	1,058.29	0.00
217351	06/30/2016	9481	JEREMY J. PARENT	1	1,216.10	796.84	796.84	0.00
217352	06/30/2016	9621	ANGELO C. PUGLISI	1	1,230.21	687.61	687.61	0.00
217353	06/30/2016	9557	LEE WILLIAM TABER	1	1,646.03	904.45	904.45	0.00
217354	06/30/2016	9422	MARTIN B. TAVITIAN	1	1,240.39	816.79	816.79	0.00
217355	06/30/2016	9083	MICHAEL J. TULLY	1	1,634.80	927.25	927.25	0.00
217356	06/30/2016	9687	RYAN A. CORNWELL	1	1,384.62	956.73	956.73	0.00
217357	06/30/2016	9702	ANNE M. KENNY	1	450.00	394.80	394.80	0.00
217358	06/30/2016	9283	JEFFREY P. BARNES	1	1,239.70	877.32	877.32	0.00
217359	06/30/2016	9401	JON E. HOXIE	1	867.60	607.83	607.83	0.00
217360	06/30/2016	9554	JOHN HUBBARD	1	1,538.47	1,037.14	1,037.14	0.00
217361	06/30/2016	9244	ROMEO L. TURCOTTE	1	1,005.30	730.97	730.97	0.00
217362	06/30/2016	9259	WILLIAM L. ADAMS III	1	1,115.65	733.42	733.42	0.00
217363	06/30/2016	9718	TIMON A. AIKAWA	1	1,114.10	868.56	868.56	0.00
217364	06/30/2016	9479	STEVEN J. JANVRIN	1	1,500.00	1,143.58	1,143.58	0.00
217365	06/30/2016	9634	ASA D. JOHNSON	1	962.24	690.44	690.44	0.00
217366	06/30/2016	9263	MICHAEL E. MADDOCKS	1	1,988.49	1,367.56	1,367.56	0.00

TOWN OF NORTH HAMPTON PAYROLL MANIFEST

Report # 31777

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void	
217367	06/30/2016	9699	JAMES D. MASCIOLI	1	1,995.02	1,315.66	1,315.66	0.00		
217368	06/30/2016	9314	JESSICA L. MIEHLE	1	904.81	644.39	644.39	0.00		
217369	06/30/2016	9332	JAMES M. RUSSELL	1	2,813.43	1,718.86	1,718.86	0.00		
217370	06/30/2016	9264	JOSHUA E. STOKEL	1	2,275.61	1,631.85	1,631.85	0.00		
217371	06/30/2016	9665	KYLE R. WILLETT	1	239.64	188.55	188.55	0.00		
217372	06/30/2016	9710	PAUL J. YANAKOPULOS	1	1,861.22	1,213.81	1,213.81	0.00		
217373	06/30/2016	9712	JOEL F. HURVITZ	1	105.00	90.80	90.80	0.00		
217374	06/30/2016	9656	JAMES M. O'HARA	1	871.66	630.57	630.57	0.00		
217375	06/30/2016	9230	STEVEN BUCHANAN	1	467.87	377.31	377.31	0.00		
217376	06/30/2016	9129	SUSAN M. BUCHANAN	1	1,060.00	751.19	751.19	0.00		
217377	06/30/2016	9482	GEORGIA A. DOUGHERTY	1	4,422.00	3,663.63	3,663.63	0.00		
217378	06/30/2016	9668	PAUL L. APPLE	1	1,826.93	1,341.11	1,341.11	0.00		
217379	06/30/2016	9004	JANET L. FACELLA	1	1,151.63	783.97	783.97	0.00		
217380	06/30/2016	9719	RICHARD M. MILNER	1	1,028.85	777.10	777.10	0.00		
217381	06/30/2016	LGC	Healthtrust		57.69	57.69	0.00	57.69		
217382	06/30/2016	457B	MID ATLANTIC CAPITAL CORP		1,249.52	1,249.52	0.00	1,249.52		
					77,035.58	58,461.06	40,756.56	5,179.23		

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	9	3,872.02
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	40	40,448.19
	ACH Employee Credits	41	40,756.56
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	2	1,307.21
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	1	12,525.27

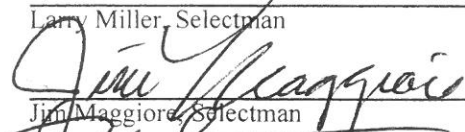
TOWN OF NORTH HAMPTON PAYROLL MANIFEST

Report # 31815

Include Authorization Codes: Yes
 Batch: 16442
 Check Dates: (Earliest) - (Latest)
 Cash Account Number:
 Minimum Check Amount: \$0.00
 Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
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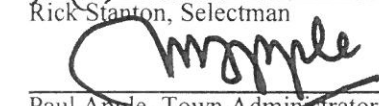
Larry Miller, Selectman



Jim Maggiora, Selectman



Rick Stanton, Selectman



Paul Apple, Town Administrator

	07/07/2016	EFTPS	FEDERAL TAX PAYMENTS		17,626.16	17,626.16	0.00	0.00	
	07/07/2016	MASWT	MASSACHUSETTS DEPARTM		820.13	820.13	0.00	0.00	
217383	07/07/2016	9703	ANTHONY J. JANVRIN	1	96.00	83.39	0.00	83.39	
217384	07/07/2016	2008	PETER FRANCIS	1	1,922.64	1,362.21	308.37	1,053.84	
217385	07/07/2016	9723	KATHARINA R. BRANDT	1	145.00	131.53	0.00	131.53	
217386	07/07/2016	9661	MATTHEW L. CHIMENTI-CARN	1	390.00	360.16	0.00	360.16	
217387	07/07/2016	3677	ABIGAIL S. LAWLOR	1	224.81	197.24	0.00	197.24	
217388	07/07/2016	9709	IZZY D. STAFFORD	1	147.25	125.58	0.00	125.58	
217389	07/07/2016	9662	EMILY M. WALZAK	1	398.25	367.79	0.00	367.79	
217390	07/07/2016	9674	MEGAN S. WHITTEN	1	370.00	313.28	0.00	313.28	
217391	07/07/2016	9722	FRANCIS P. CULLEN	1	115.52	106.68	0.00	106.68	
217392	07/07/2016	9488	RICHARD C. JANVRIN	1	250.33	222.59	0.00	222.59	
217393	07/07/2016	9647	JOHN SAVASTANO	1	3,195.84	2,589.38	0.00	2,589.38	
217394	07/07/2016	9691	GLEN S. BOSWORTH	1	432.60	373.39	373.39	0.00	
217395	07/07/2016	9663	KEVIN C. KELLEY	1	2,957.16	1,869.31	1,869.31	0.00	
217396	07/07/2016	1010	BRIAN P. PAGE	1	1,199.08	949.99	949.99	0.00	
217397	07/07/2016	9655	COLIN J. CHEVALIER	1	1,011.35	773.97	773.97	0.00	
217398	07/07/2016	9715	COREY A. GREANEY	1	787.50	531.66	531.66	0.00	
217399	07/07/2016	9409	STEPHEN S. HENRY	1	1,847.59	1,352.15	1,352.15	0.00	
217400	07/07/2016	5855	JAMES M. JURTA	1	1,002.10	760.16	760.16	0.00	
217401	07/07/2016	2019	JASON M. LAJOIE	1	2,027.26	1,493.63	1,493.63	0.00	
217402	07/07/2016	9721	ADAM J. MILLS	1	1,225.65	890.81	890.81	0.00	
217403	07/07/2016	9701	MICHAEL W. MORIN	1	1,236.41	854.92	854.92	0.00	
217404	07/07/2016	9481	JEREMY J. PARENT	1	1,089.58	698.90	698.90	0.00	
217405	07/07/2016	9621	ANGELO C. PUGLISI	1	1,068.22	578.43	578.43	0.00	
217406	07/07/2016	9557	LEE WILLIAM TABER	1	1,719.94	1,142.91	1,142.91	0.00	
217407	07/07/2016	9422	MARTIN B. TAVITIAN	1	1,271.79	735.37	735.37	0.00	
217408	07/07/2016	9083	MICHAEL J. TULLY	1	1,705.10	946.67	946.67	0.00	
217409	07/07/2016	9687	RYAN A. CORNWELL	1	1,430.31	983.80	983.80	0.00	
217410	07/07/2016	9515	BARBARA J. DEWING	1	549.25	507.24	507.24	0.00	
217411	07/07/2016	9702	ANNE M. KENNY	1	465.47	407.54	407.54	0.00	
217412	07/07/2016	9283	JEFFREY P. BARNES	1	1,472.74	1,041.28	1,041.28	0.00	
217413	07/07/2016	9401	JON E. HOXIE	1	971.53	671.48	671.48	0.00	
217414	07/07/2016	9554	JOHN HUBBARD	1	1,573.85	1,056.95	1,056.95	0.00	
217415	07/07/2016	9244	ROMEO L. TURCOTTE	1	8,435.39	5,114.18	5,114.18	0.00	
217416	07/07/2016	9259	WILLIAM L. ADAMS III	1	1,195.56	782.96	782.96	0.00	

TOWN OF NORTH HAMPTON PAYROLL MANIFEST

Report # 31815


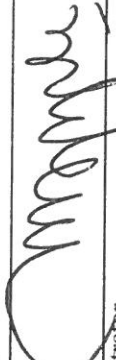
Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
217417	07/07/2016	9718	TIMON A. AIKAWA	1	765.60	548.63	548.63	0.00	
217418	07/07/2016	9479	STEVEN J. JANVRIN	1	1,534.50	1,166.13	1,166.13	0.00	
217419	07/07/2016	9634	ASA D. JOHNSON	1	2,218.75	1,500.61	1,500.61	0.00	
217420	07/07/2016	9263	MICHAEL E. MADDOCKS	1	1,715.27	1,116.74	1,116.74	0.00	
217421	07/07/2016	9699	JAMES D. MASCIOLI	1	2,244.43	1,448.32	1,448.32	0.00	
217422	07/07/2016	9314	JESSICA L. MIEHLE	1	2,692.81	1,834.31	1,834.31	0.00	
217423	07/07/2016	9332	JAMES M. RUSSELL	1	1,699.95	1,065.89	1,065.89	0.00	
217424	07/07/2016	9264	JOSHUA E. STOKEL	1	3,660.29	2,525.00	2,525.00	0.00	
217425	07/07/2016	9665	KYLE R. WILLETT	1	678.98	505.96	505.96	0.00	
217426	07/07/2016	9710	PAUL J. YANAKOPULOS	1	1,686.69	1,110.33	1,110.33	0.00	
217427	07/07/2016	9712	JOEL F. HURVITZ	1	796.00	628.25	628.25	0.00	
217428	07/07/2016	9656	JAMES M. O'HARA	1	887.35	639.29	639.29	0.00	
217429	07/07/2016	9230	STEVEN BUCHANAN	1	395.68	321.47	321.47	0.00	
217430	07/07/2016	9129	SUSAN M. BUCHANAN	1	1,302.90	921.98	921.98	0.00	
217431	07/07/2016	9482	GEORGIA A. DOUGHERTY	1	506.81	419.11	419.11	0.00	
217432	07/07/2016	9668	PAUL L. APPLE	1	1,905.48	1,387.26	1,387.26	0.00	
217433	07/07/2016	9004	JANET L. FACELLA	1	4,946.00	3,532.65	3,532.65	0.00	
217434	07/07/2016	9719	RICHARD M. MILNER	1	2,259.85	1,607.11	1,607.11	0.00	
217435	07/07/2016	AFLAC-NON	AFLAC NON FIRE DEPT		334.04	334.04	0.00	334.04	
217436	07/07/2016	LGC	Healthtrust		52,684.16	52,684.16	0.00	52,684.16	
217437	07/07/2016	457B	MID ATLANTIC CAPITAL CORP		925.75	925.75	0.00	925.75	
217438	07/07/2016	PD DUES-1	NEW ENGLAND PBA, INC.		520.00	520.00	0.00	520.00	
217439	07/07/2016	NHRS	NEW HAMPSHIRE RETIREME		87,930.38	87,930.38	0.00	87,930.38	
217440	07/07/2016	FD DUES	NORTH HAMPTON PROFESSI		417.50	417.50	0.00	417.50	
217441	07/07/2016	AFLAC	NORTH HAMPTON PROFESSI		942.70	942.70	0.00	942.70	
238,029.23					214,857.39	47,105.11	149,305.99		

Type	Description	Count	Amount
Employee	Checks	11	5,551.46
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	41	46,796.74
	ACH Employee Credits	42	47,105.11
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	7	143,754.53
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	2	18,446.29

TOWN OF NORTH HAMPTON ACCOUNTS PAYABLE MANIFEST

Report # 31784

Check Batch: 16426
 Check Header: (N/A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
				Larry Miller, Selectman		
				Jim Maggione, Selectman  Rick Stanton, Selectman		
				Paul Apple, Town Administrator 		
16426	31115	06/30/2016	512	A. H. HARRIS & SONS, INC.	0.00	340.58
	31116	06/30/2016	4521	AARP	0.00	192.76
	31117	06/30/2016	2579	Access A/V	0.00	468.00
	31118	06/30/2016	89	AQUARION WATER COMPANY	0.00	826.39
	31119	06/30/2016	43	AT & T MOBILITY	0.00	460.12
	31120	06/30/2016	4052	AUTOZONE	0.00	27.26
	31121	06/30/2016	1975	AVITAR ASSOCIATES OF N.E. INC	0.00	261.06
	31122	06/30/2016	4522	BAKER BALLISTICS, LLC	0.00	11,965.00
	31123	06/30/2016	3968	BARVENIK, JOHN	0.00	140.00
	31124	06/30/2016	2288	BEAUREGARD EQUIPMENT INC	0.00	173.33
	31125	06/30/2016	1033	BERGERON PROTECTIVE CLOTHING	0.00	2,636.80

TOWN OF NORTH HAMPTON ACCOUNTS PAYABLE MANIFEST

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	31126	06/30/2016	126	BOUND TREE MEDICAL	0.00	917.79
	31127	06/30/2016	4168	CAMERON OFFICE PRODUCTS	0.00	46.84
	31128	06/30/2016	2013	CENTRAL EQUIPMENT LLC	0.00	165.00
	31129	06/30/2016	4308	CHIMENTI-CARMEN, MATTHEW	0.00	49.75
	31130	06/30/2016	1209	COMCAST	0.00	186.40
	31131	06/30/2016	4280	CORNWELL, RYAN	0.00	576.85
	31132	06/30/2016	4034	CRYSTAL ROCK	0.00	81.38
	31133	06/30/2016	2657	DAVE'S SEPTIC SERVICE, INC	0.00	68.00
	31134	06/30/2016	4430	DRUMMONDWOODSUM	0.00	1,749.22
	31135	06/30/2016	33	EVERSOURCE	0.00	2,584.39
	31136	06/30/2016	746	JANET L FACELLA	0.00	13.91
	31137	06/30/2016	2269	FAIRPOINT COMMUNICATIONS, INC.	0.00	277.98
	31138	06/30/2016	438	FIRE TECH & SAFETY OF NEW ENGLAND	0.00	2,285.00
	31139	06/30/2016	2692	FRIENDS OF THE NORTH HAMPTON PUBLIC LIBR	0.00	385.44
	31140	06/30/2016	51	GALLS, LLC	0.00	90.53
	31141	06/30/2016	4515	GENERATOR CONNECTIONS	0.00	6,850.00
	31142	06/30/2016	218	GREENWOOD EMERGENCY VEHICLES	0.00	85.21
	31143	06/30/2016	29	Health Trust	0.00	7,482.07
	31144	06/30/2016	1931	HOME DEPOT CREDIT SERVICES	0.00	20.74
	31145	06/30/2016	4525	HUBBINGTONS	0.00	750.00
	31146	06/30/2016	4517	HURVITZ, JOEL	0.00	49.75
	31147	06/30/2016	3961	KINGSTON MATERIALS	0.00	2,011.23
	31148	06/30/2016	4351	LAMBERT, THOMAS	0.00	230.00
	31149	06/30/2016	530	LAMPREY BROTHERS, INC.	0.00	2,339.38
	31150	06/30/2016	209	LHS ASSOCIATES, INC.	0.00	487.00
	31151	06/30/2016	2763	MICHAEL MADDOCKS	0.00	45.00
	31152	06/30/2016	883	MIEHLE, JESSICA	0.00	45.00
	31153	06/30/2016	108	MIEHLE, JESSICA	0.00	24.86
	31154	06/30/2016	2980	MOORE, BEVERLY	0.00	33.58
	31155	06/30/2016	4091	O'HARA, JAMES	0.00	127.50
	31156	06/30/2016	4524	PC HELP, LIMITED	0.00	28.00
	31157	06/30/2016	138	PIKE INDUSTRIES, INC	0.00	997.00
	31158	06/30/2016	4412	PITNEY BOWES	0.00	149.83
	31159	06/30/2016	1258	PORTSMOUTH COMPUTER GROUP	0.00	78.48
	31160	06/30/2016	119	ROCKINGHAM COUNTY	0.00	2,702.00
	31161	06/30/2016	1428	ROUTE 1 SELF STORAGE	0.00	135.29
	31162	06/30/2016	4396	SANDERS SEARCHES, LLC	0.00	175.00
					0.00	386.12

TOWN OF NORTH HAMPTON ACCOUNTS PAYABLE MANIFEST

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	31163	06/30/2016	9	SEACOAST POWER EQUIPMENT	0.00	250.17
	31164	06/30/2016	1092	SKILL PATH/NST SEMINARS	0.00	299.00
	31165	06/30/2016	166	SOUTHWORTH-MILTON, INC.	0.00	37,079.00
	31166	06/30/2016	1452	STANLEY ELEVATOR COMPANY INC	0.00	323.47
	31167	06/30/2016	320	STRATHAM TIRE INC	0.00	930.08
	31168	06/30/2016	3149	SYMBOLARTS	0.00	260.00
	31169	06/30/2016	1364	TMDE CALIBRATION LAB INC	0.00	105.73
	31170	06/30/2016	4271	TOSHIBA FINANCIAL SERVICES	0.00	312.26
	31171	06/30/2016	3962	TOWN HALL STREAMS	0.00	250.00
	31172	06/30/2016	56	TREASURER STATE OF NH	0.00	1,647.67
	31173	06/30/2016	2111	TREASURER STATE OF NH	0.00	1,081.00
	31174	06/30/2016	2116	TREASURER, STATE OF NEW HAMPSHIRE	0.00	2,789.49
	31175	06/30/2016	4523	UNH TECHNOLOGY TRANSFER CENTER	0.00	120.00
	31176	06/30/2016	2886	UNITIL	0.00	75.46
	31177	06/30/2016	2330	UPTON & HATFIELD LLP	0.00	4,098.00
	31178	06/30/2016	1145	VISION GOVERNMENT SOLUTIONS	0.00	6,035.00
	31179	06/30/2016	1306	W.B. MASON	0.00	932.16
	31180	06/30/2016	91	WASTE MANAGEMENT	0.00	3,575.77
	31181	06/30/2016	4422	WHITTEN, MEGAN	0.00	49.75
Totals:					<u>0.00</u>	<u>\$112,371.83</u>

67 Checks Listed.



June 24, 2016

RECEIVED

JUN 27 2016

Board of Selectmen
Town of North Hampton
233 Atlantic Avenue
North Hampton, NH, 03862

Dear Chairman and Members of the Board:

We are writing to share with you:

- On August 3, 2016, *HD Premier XF Triple Play Bundle* will be renamed *HD Premier with Sports XF Triple Play Bundle*.
- On August 24, 2016, *HD Premier with Sports XF Triple Play Bundle* and *HD Preferred Plus XF Triple Play Bundle* will no longer be available for new subscriptions.

In addition, the following new packages will be available on August 3, 2016:

- **HD Preferred Extra XF Triple Play Bundle** will include Digital Preferred, Showtime, Starz, TMC, and Streampix for the primary outlet, HD Technology Fee, Blast! Internet and XFINITY Voice Unlimited for \$188.49 per month with a SurePrice (months 13-24) of \$174.99 per month;
- **HD Premier XF Triple Play Bundle** will include Digital Preferred, HBO, Showtime, Starz, Cinemax, TMC, and DVR Service or AnyRoom DVR Service for the primary outlet, HD Technology Fee, Blast! Internet and XFINITY Voice Unlimited for \$216.49 per month with a SurePrice (months 13-24) of \$194.99 per month.

Please do not hesitate to contact me @ 603.334.3603 should you have questions.

Very truly yours,

Jay Somers

Jay Somers, Sr. Manager
Government & Regulatory Affairs

Paul L. Apple
Town Administrator

Municipal Offices
233 Atlantic Avenue
North Hampton, NH 03862
papple@northhampton-nh.gov
Tel: (603) 964-8087
Fax: (603) 964-1514



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE of the TOWN ADMINISTRATOR

**TOWN ADMINISTRATOR'S REPORT
JULY 11, 2016 SELECT BOARD MEETING**

REPORTING PERIOD

The reporting period is from June 28, 2016 to July 11, 2016.

FINANCE

Fiscal 2017: As we have just started the fiscal year, there is no finance report.

Fiscal 2016: The final payroll for the fiscal year was processed last week, and invoices for FY 16 expenses are still coming in. As soon as a final projection is available, I will provide a year-end report.

PRIORITIES

Personnel

The Police Department. The Chief has a nomination this evening, and expects to make a second nomination before the end of the month. Both candidates, if appointed, would have to complete the New Hampshire Police Standards and Training Academy. The next Academy class (Class 171) begins on August 29, 2016 and the deadline for applications is August 1, 2016. At present, there appears to be sufficient room in the class. Members of the Class 171 are scheduled to complete academy training on December 16, 2016, and any North Hampton officer who graduates at that time would then undergo field training within the Department.

At the successful conclusion of this hiring process, there would be one vacancy in the Police Department.

The Department of Public Works. Romeo Turquotte retired on July 1. The Select Board appointed Scott Buchanan to replace him.

The Fire Department. The Chief has begun the process of advertising for a Deputy Chief.

Public Safety. Brian Page, our Director of Public Safety, has departed for a much deserved retirement in Florida, where he will be closer to his daughter and his family. He will return in August to assist the town in developing the new Hazard Mitigation Plan on a per diem basis; however, I take this opportunity to thank Director Page for his hard work on behalf of the Town.

Brian Page served North Hampton for 30 years, as a police officer, a police chief and as a public safety director. He is the exemplar of a faithful public employee. Simply put, if I asked him to do something, he did it. If I was about to do something stupid, he advised me against it. He was an honored colleague and he is a good friend. We will miss him.

Facilities

I have had email discussions with the Library Director, and we are now agreed on the purchase of a pod.

Projects

Cell Tower. Varsity has hired EMI, a third party contractor, to conduct Section 106 reviews for historic properties. The Heritage Commission met in consideration of EMI's letter requesting an opinion of the Town on whether the project would impact historic resources and concluded that we do not have sufficient information yet. We have communicated this position to EMI and requested their Section 106 information before the Town expresses any opinion.

Regionalization. A letter from the Rye Select Board is in communications. The preliminary date for our joint meeting is June 29th but we had to reschedule it because of a scheduling conflict on the Rye side. We are attempting to reschedule it for Thursday, July 14.

Website Update. We have received two drafts for the new design:

http://demo.virtualltownhall.net/Pages/DemoVTH_it/northhampton-mockup.jpg
http://demo.virtualltownhall.net/Pages/DemoVTH_it/northhampton-mockupFIND.jpg

The subcommittee is not pleased with these initial designs and will be meeting with Bill at VTS to make some changes. The goal of simplifying the site, however, is realized in these drafts.

Finance Policies: Nothing new to report.

Junkyard Closures and/or New Problems: Nothing new to report.

Hampton Rod and Gun Club: I spoke with John Reagan on Thursday, July 7. He said he would get back to me. He hasn't.

Storm-Water Regulations. I have nothing new to report.

Public Hearings. The public hearing for the conservation parcels is on July 25, 2016.

Mutual Aid. I have nothing new to report.

Economic Development. EDC met on July 1. The Committee is considering a series of draft recommendations to the Select Board and will be meeting at the end of the month to finalize them.

Capital Improvement Plan Committee. The CIP is meeting with the police department on July 15 and with the remaining departments in the weeks thereafter.

Extension of Gas Line. I have nothing new to report.

Land on Route 1. We are discussing facilities tonight.

Facilities. See, above.

Document Management System. I have nothing new to report.

Internet Speed and Wireless Coverage. New wireless portals have been installed. Wireless speeds are improved.

Modular Home Tax Abatement Policy.

Tax deeding manufactured housing creates significant risks. First, the Town becomes the delinquent owner's landlord and will be required to expend resources to evict the owner once the tax deed has been recorded. This process, in addition to being expensive, also presents public perception issues. The forced removal of anyone from their home is not a matter to be undertaken in all but the most severe cases.

Additional risks presented in this category include liability for park rent and other charges associated with the location of the unit. The park owners have agreed to waive park rent for properties taken pursuant to Tax Deed. The cost of disposal is also a potential liability for homes that are in poor condition or have no value. Manufactured housing does not hold value in the same way as traditional, stick-built housing.

Electronic Purchase Orders. EPOs will be implemented May 1, with a period of about 30 days in which participation will be focused on training.

Rails to Trails. Nothing new to report.

Conservation Commission Referral. Nothing new to report.

Public Service Announcements. Nothing new to report.



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4
5 TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
6 SELECT BOARD DRAFT MINUTES
7 JUNE 27, 2016
8 NON PUBLIC SESSIONS 5PM TOWN OFFICES EXECUTIVE CONFERENCE
9 ROOM
10 REGULAR MEETING 7 PM TOWN HALL
11 NORTH HAMPTON TOWN HALL
12 231 ATLANTIC AVENUE
13

14 1. **Non Public Session I- 5:00 PM RSA 91-A:3, II (b)**

15 The hiring of any person as a public employee.
16

17 2. **Non Public Session II – 5:30 PM RSA 91-A:3, II (a)**

18 The dismissal, promotion or compensation of any public employee or the disciplining of such
19 employee, or the investigation of charges against him or her, unless the employee affected (1) has
20 a right to a meeting and (2) requests that the meeting be open, in which case the request shall be
21 granted.
22

23 3. **Non Public Session III – 5:45 PM RSA 91-A:3, II (a)**

24 The dismissal, promotion or compensation of any public employee or the disciplining of such
25 employee, or the investigation of charges against him or her, unless the employee affected (1) has
26 a right to a meeting and (2) requests that the meeting be open, in which case the request shall be
27 granted.
28

29 4. **Non Public Session IV – 6:15 PM RSA 91-A:3, II (b)**

30 The hiring of any person as a public employee
31

32 5. **Call To Order and Pledge of Allegiance**

33 Chair Maggiore called the meeting to order at 7:00 PM. Those in attendance were Selectman
34 Miller, Selectman Stanton and Town Administrator Apple.
35

36 **Motion by Selectman Stanton to come out of Non Public Session. Seconded by Selectman**
37 **Miller. Roll call vote: Maggiore, aye; Miller, aye; Stanton, aye. Motion passes 3-0.**
38

39 **Motion by Selectman Stanton to seal the minutes of Non Public Session II. Seconded by**
40 **Selectman Miller. Roll call vote: Maggiore, aye; Miller, aye; Stanton, aye. Motion passes**
41 **3-0.**

42
43 Chair Maggiore led the Pledge of Allegiance.
44

45 **6. First Public Comment Session**

46 Public Comment is an opportunity for residents to ask questions, request information and make
47 comments on issues facing the Town. Individuals ordinarily will be given not more than three (3)
48 minutes to speak, and people who have already spoken will be asked to wait until everyone has
49 had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes.
50 Individuals who are not able to speak during the First Public Comment Session will be given first
51 opportunity to speak during the Second Public Comment Session at the end of the Meeting.
52

53 George Chauncey, Hobbs Road asked the Select Board to look into a growing safety issue at the
54 intersection of Atlantic Avenue and Hobbs Road. He further stated although they are two state
55 roads, he wondered if the Select Board could help.
56

57 Chief Tully stated he has been working on a solution to this problem due to an upward trend in
58 accidents at the intersection. He further stated he had met with the homeowner on the corner of
59 Hobbs and Atlantic and he has agreed to trim the trees and would be willing to work with the
60 state on a solution.
61

62 Chief Tully has a call into NHDOT Division 6 and will be meeting with them to go over what can
63 be done.
64

65 **7. Consent Calendar**

66 7.1 Payroll Manifest of 06/16/2016 in the amount of \$79,907.35

67 7.2 Payroll Manifest of 06/23/2016 in the amount of \$61,060.33

68 7.3 Accounts Payable Manifest of 06/16/2016 in the amount of \$43,078.93

69 7.4 Abatement Application for Map 017, Lot 082-021

70 7.5 Abatement Application for Map 021, Lot 001-025

71 **Motion to accept the Consent Calendar as presented. Seconded by Selectman Miller.**
72 **Motion carries 3-0.**
73

74 **8. Communications to the Select Board**

75 *No items*
76

77 **9. Committee Updates**

78 *No updates at this time.*
79

80 **10. Report of the Town Administrator**

81 10.1 General Report

82 A copy of the Town Administrator's report is attached to these minutes.

83 Town Administrator Apple stated he had not heard back from the Department of Environmental
84 Services (DES) regarding a joint meeting.

85
86 The Select Board reiterated that it has been three years and they still have zero information.

87
88 Town Administrator Apple will draft a letter to the DES from the Select Board and will copy
89 Governor Hassan.

90
91 The Select Board discussed the status of a “pod” at the library. Town Administrator Apple stated
92 there seems to be some confusion as to whether a pod was being purchased or some type of shed.

93
94 Selectman Stanton stated he had sent a draft Memorandum of Understanding (MOU) to Kelly
95 Parrott and was waiting to hear back.

96
97 Selectman Miller asked whether the town could hire someone to pant the trim on the library.

98
99 **11. New Business**

100 11.1 Projection re: Budget Surplus for FY2016

101
102 Town Administrator Apple stated there would be a surplus of \$394,969 at the end of FY2016. He
103 further stated \$300,000 can be attributed to unfilled positions in the police department.

104
105 Selectman Stanton stated he would like some of the money returned to the taxpayers by means of
106 lowering the tax rate.

107
108 11.2 Discussion and Approval of End-of-Year Projects and Encumbrances

109 Town Administrator Apple explained transfers from the Due To/Due From accounts.

110
111 Selectman Stanton noted that all of the items were not “extras” and are all needs to improve
112 public safety.

113 **Motion by Selectman Stanton to approve the transfers as presented by Town Administrator**
114 **Apple, with the exception of the bunk and shower at the Department of Public Works.**
115 **Seconded by Selectman Miller for discussion. Motion carries 3-0.**

116 *(Secretary's Note: This item was re-voted on, however there was not a motion made to rescind*
117 *this motion.)*

118 **Motion by Selectman Stanton to strike items 1 and 2 on the Fire Department and accept**
119 **item 3. Seconded by Selectman Miller. Motion carries 3-0.**

120 **Motion by Selectman Stanton to approve items 1 through 7 for the Police Department.**
121 **Seconded by Selectman Miller. Motion carries 3-0.**

122 Selectman Stanton stated the driver feedback signs will collect data to allow the police to pinpoint
123 enforcement efforts.

124 Discussion returned to the Department of Public Works regarding the bunkroom and shower.
125 Selectman Stanton stated in thinking about those particular items, he had changed his mind being
126 that the money had already been raised by taxation so there would not be any additional cost to t
127 he taxpayer.

128 **Motion by Selectman Stanton to approve transfers for items 1 through 9 in the Department**
129 **of Public Works. Seconded by Selectman Miller. Motion carries 3-0.**

130 11.3 Discussion of Net Surplus Allocation
131
132

133 **12. Minutes of Prior Meetings**

134 12.1 Minutes of June 13, 2016

135 **Motion by Selectman Stanton to approve the June 13, 2016 minutes as corrected. Seconded**
136 **by Selectman Miller. Motion carries 3-0.**

137

138 **13. Any Other Item that may legally come before the Board**

139

140 The Board reserves the right to take action on any item relative to the prudential administration of
141 the Town's affairs, which circumstances may require.

142

143 Chair Maggiore stated he had met with members of the North Hampton Youth Association. They
144 stated to him they had to cancel programs held at the North Hampton School due to a leaking
145 roof, and the school issued them a bill in the amount of \$1,732.50 for custodial services.

146

147 Chair Maggiore stated the NHYA asked if the town would pay the bill as they have a deficit of
148 \$2,000 in their account.

149

150 Town Administrator Apple cautioned that paying with public funds to a private organization is
151 frowned upon.

152

153 Selectman Miller asked if the Town Administrator could approach the school to ask for
154 forgiveness of the invoice as it was their leaky roof that caused the cancellation.

155

156 **Motion by Selectman Stanton to have the Chair and Town Administrator visit North**
157 **Hampton School to prevail upon to forgive the bill. Seconded by Selectman Miller. Motion**
158 **carries 3-0.**

159

160 **Motion by Selectman Stanton to approve the four abatements as presented, based on an**
161 **email dated June 26, 2016. Seconded by Selectman Miller. Motion carries 3-0.**

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Motion by Selectman Stanton to authorize the Town Administrator to encumber funds sufficient for abatements approved in the prior motion from the surplus of FY16 if permissible by law. Seconded by Selectman Miller. Motion carries 3-0.

14. Second Public Comment Session

See Item 2, above.

15. Adjournment

Meeting adjourned at 8:32 PM.

Respectfully,

Janet L. Facella