



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
**SELECT BOARD AGENDA**  
**FEBRUARY 22, 2016 7PM**

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NORTH HAMPTON TOWN HALL  
231 ATLANTIC AVENUE

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**1. Call To Order and Pledge of Allegiance**

**2. First Public Comment Session**

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals ordinarily will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the First Public Comment Session will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

**3. Consent Calendar**

- 3.1 Payroll Manifest of February 11 , 2016 in the amount of \$57,882.68
- 3.2 Payroll Manifest of February 18, 2016 in the amount of \$60,941.48
- 3.3 Accounts Payable Manifest of February 11, 2016 in the amount of \$219,460.31
- 3.4 Approval of Elderly Exemption Application

**4. Communication to the Select Board**

- 4.1 Correspondence from Jay Somers, Sr. Manager Comcast

**5. Report of the Town Administrator**

**6. New Business**

- 6.1 Promotion of Warrant Articles
- 6.2 Request from Planning Board to Approve Revised Application Fee Schedule
- 6.3 Discussion of Conservation Deeds

6.4 Open Bids for Legal Services and Discussion of Next Steps

6.5 Approval of Large Assembly Permit for NEPBA Benefit for Cormier Family

**7. Approval of Minutes**

7.1 Minutes of February 8, 2016

**8. Any Other Item that may legally come before the Board**

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs which circumstances may require.

**9. Second Public Comment Session**

See Item 2, above.

**10. Adjournment**

TOWN ADMINISTRATOR  
PAUL APPLE

PAPPLE@NORTHHAMPTON-NH.GOV



MUNICIPAL OFFICES  
233 ATLANTIC AVENUE  
NORTH HAMPTON, NH 03862

TEL: (603) 964-8087  
FAX: (603) 964-1514

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

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**C O N S E N T   C A L E N D A R**

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**TO:** SELECT BOARD  
**FROM:** PAUL APPLE, TOWN ADMINISTRATOR  
**SUBJECT:** CONSENT CALENDAR FOR SELECT BOARD MEETING 02/22/2016  
**DATE:** 02/19/2016

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**The following actions are for the approval of the Select Board:**

**3. Consent Calendar**

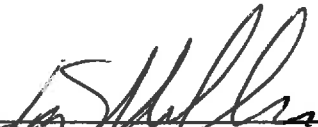
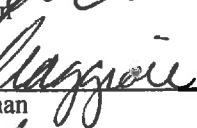

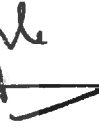
- 3.1 Payroll Manifest of February 11, 2016 in the amount of \$57,882.68
- 3.2 Payroll Manifest of February 18, 2016 in the amount of \$60,941.48
- 3.3 Accounts Payable Manifest of February 11, 2016 in the amount of \$219,460.31
- 3.4 Approval of Elderly Exemption

# TOWN OF NORTH HAMPTON PAYROLL MANIFEST

Report # 30998

Include Authorization Codes: Yes  
 Batch: 15843  
 Check Dates: (Earliest) - (Latest)  
 Cash Account Number:  
 Minimum Check Amount: \$0.00  
 Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
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 \_\_\_\_\_  
 Larry Miller, Selectman  
  
 \_\_\_\_\_  
 Jim Maggiore, Selectman  
  
 \_\_\_\_\_  
 Rick Stanton, Selectman  
  
 \_\_\_\_\_  
 Paul Apple, Town Administrator

	02/11/2016	EFTPS	FEDERAL TAX PAYMENTS		8,843.41	8,843.41	0.00	0.00	
216338	02/11/2016	9703	ANTHONY J. JANVRIN	1	96.00	83.39	0.00	83.39	
216339	02/11/2016	2008	PETER FRANCIS	1	1,596.05	1,142.39	308.37	834.02	
216340	02/11/2016	9715	COREY A. GREANEY	1	787.50	557.76	0.00	557.76	
216341	02/11/2016	9711	EMILY R. STOCKBRIDGE	1	82.50	76.18	0.00	76.18	
216342	02/11/2016	9488	RICHARD C. JANVRIN	1	237.90	212.35	0.00	212.35	
216343	02/11/2016	9720	AMY LYNN KANE	1	224.25	207.10	0.00	207.10	
216344	02/11/2016	9691	GLEN S. BOSWORTH	1	715.36	592.11	592.11	0.00	
216345	02/11/2016	9663	KEVIN C. KELLEY	1	1,221.16	820.19	820.19	0.00	
216346	02/11/2016	1010	BRIAN P. PAGE	1	1,199.08	930.21	930.21	0.00	
216347	02/11/2016	9655	COLIN J. CHEVALIER	1	879.39	676.95	676.95	0.00	
216348	02/11/2016	9409	STEPHEN S. HENRY	1	1,208.90	900.87	900.87	0.00	
216349	02/11/2016	5855	JAMES M. JURTA	1	973.86	739.40	739.40	0.00	
216350	02/11/2016	2019	JASON M. LAJOIE	1	1,379.28	1,022.37	1,022.37	0.00	
216351	02/11/2016	9701	MICHAEL W. MORIN	1	1,912.09	1,288.87	1,288.87	0.00	
216352	02/11/2016	9481	JEREMY J. PARENT	1	1,626.11	1,052.62	1,052.62	0.00	
216353	02/11/2016	9621	ANGELO C. PUGLISI	1	1,086.69	626.17	626.17	0.00	
216354	02/11/2016	9557	LEE WILLIAM TABER	1	1,064.39	602.07	602.07	0.00	
216355	02/11/2016	9422	MARTIN B. TAVITIAN	1	1,444.91	949.47	949.47	0.00	
216356	02/11/2016	9083	MICHAEL J. TULLY	1	1,634.80	926.92	926.92	0.00	
216357	02/11/2016	9687	RYAN A. CORNWELL	1	1,384.62	956.28	956.28	0.00	
216358	02/11/2016	9702	ANNE M. KENNY	1	405.00	357.75	357.75	0.00	
216359	02/11/2016	9283	JEFFREY P. BARNES	1	1,327.95	939.99	939.99	0.00	
216360	02/11/2016	9401	JON E. HOXIE	1	1,250.09	880.40	880.40	0.00	
216361	02/11/2016	9554	JOHN HUBBARD	1	1,538.47	1,036.69	1,036.69	0.00	
216362	02/11/2016	9244	ROMEO L. TURCOTTE	1	1,449.20	1,047.80	1,047.80	0.00	
216363	02/11/2016	9650	ROBERT ACRES	1	798.65	557.88	557.88	0.00	
216364	02/11/2016	9259	WILLIAM L. ADAMS III	1	1,486.61	1,048.59	1,048.59	0.00	
216365	02/11/2016	9718	TIMON A. AIKAWA	1	765.60	569.78	569.78	0.00	
216366	02/11/2016	9716	BRENT C. EDMUNDS	1	796.17	617.13	617.13	0.00	
216367	02/11/2016	9479	STEVEN J. JANVRIN	1	1,418.36	1,081.33	1,081.33	0.00	
216368	02/11/2016	9634	ASA D. JOHNSON	1	1,210.08	851.27	851.27	0.00	
216369	02/11/2016	9263	MICHAEL E. MADDOCKS	1	1,660.49	1,154.46	1,154.46	0.00	
216370	02/11/2016	9699	JAMES D. MASCIOLI	1	1,167.84	821.12	821.12	0.00	
216371	02/11/2016	9314	JESSICA L. MIEHLE	1	904.81	644.39	644.39	0.00	
216372	02/11/2016	9332	JAMES M. RUSSELL	1	1,468.29	940.57	940.57	0.00	

# TOWN OF NORTH HAMPTON PAYROLL MANIFEST

Report # 30998


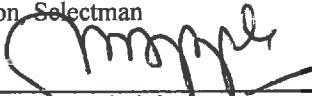
Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void	
216373	02/11/2016	9264	JOSHUA E. STOKEL	1	1,689.31	1,234.38	1,234.38	0.00		
216374	02/11/2016	9710	PAUL J. YANAKOPULOS	1	796.17	569.16	569.16	0.00		
216375	02/11/2016	9656	JAMES M. O'HARA	1	871.66	630.06	630.06	0.00		
216376	02/11/2016	9230	STEVEN BUCHANAN	1	626.47	499.99	499.99	0.00		
216377	02/11/2016	9129	SUSAN M. BUCHANAN	1	1,060.00	750.52	750.52	0.00		
216378	02/11/2016	9482	GEORGIA A. DOUGHERTY	1	506.40	418.79	418.79	0.00		
216379	02/11/2016	9668	PAUL L. APPLE	1	1,826.93	1,340.80	1,340.80	0.00		
216380	02/11/2016	9004	JANET L. FACELLA	1	1,110.00	757.67	757.67	0.00		
216381	02/11/2016	9719	RICHARD M. MILNER	1	1,028.85	777.10	777.10	0.00		
216382	02/11/2016	LGC	Healthtrust		76.92	76.92	0.00	76.92		
216383	02/11/2016	457B	MID ATLANTIC CAPITAL CORP		1,044.11	1,044.11	0.00	1,044.11		
					<b>57,882.68</b>	<b>43,855.73</b>	<b>31,920.49</b>	<b>3,091.83</b>		

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	6	1,970.80
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	38	31,612.12
	ACH Employee Credits	39	31,920.49
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	2	1,121.03
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	1	8,843.41

# TOWN OF NORTH HAMPTON PAYROLL MANIFEST

Report # 31055

Include Authorization Codes: Yes  
Batch: 15881  
Check Dates: (Earliest) - (Latest)  
Cash Account Number:  
Minimum Check Amount: \$0.00  
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
<hr/>									
Larry Miller, Selectman									
<hr/>									
Jim Maggiore, Selectman									
									
<hr/>									
Rick Stanton, Selectman									
									
<hr/>									
Paul Apple, Town Administrator									
	02/18/2016	EFTPS	FEDERAL TAX PAYMENTS		9,371.88	9,371.88	0.00	0.00	
216384	02/18/2016	9703	ANTHONY J. JANVRIN	1	96.00	83.39	0.00	83.39	
216385	02/18/2016	9527	KENDALL CHEVALIER	1	473.29	381.20	0.00	381.20	
216386	02/18/2016	2008	PETER FRANCIS	1	1,476.22	1,054.29	308.37	745.92	
216387	02/18/2016	9715	COREY A. GREANEY	1	787.50	552.86	0.00	552.86	
216388	02/18/2016	9711	EMILY R. STOCKBRIDGE	1	82.50	76.18	0.00	76.18	
216389	02/18/2016	9488	RICHARD C. JANVRIN	1	253.76	225.42	0.00	225.42	
216390	02/18/2016	9720	AMY LYNN KANE	1	46.00	42.48	0.00	42.48	
216391	02/18/2016	9691	GLEN S. BOSWORTH	1	715.36	592.11	592.11	0.00	
216392	02/18/2016	9663	KEVIN C. KELLEY	1	1,221.16	820.19	820.19	0.00	
216393	02/18/2016	1010	BRIAN P. PAGE	1	1,199.08	930.21	930.21	0.00	
216394	02/18/2016	9655	COLIN J. CHEVALIER	1	787.50	609.39	609.39	0.00	
216395	02/18/2016	9409	STEPHEN S. HENRY	1	1,153.68	860.27	860.27	0.00	
216396	02/18/2016	5855	JAMES M. JURTA	1	2,122.98	1,574.15	1,574.15	0.00	
216397	02/18/2016	2019	JASON M. LAJOIE	1	1,444.08	1,070.01	1,070.01	0.00	
216398	02/18/2016	9713	BRENDAN B. MCLAREN	1	143.00	129.88	129.88	0.00	
216399	02/18/2016	9701	MICHAEL W. MORIN	1	918.95	654.96	654.96	0.00	
216400	02/18/2016	9481	JEREMY J. PARENT	1	1,050.86	693.37	693.37	0.00	
216401	02/18/2016	9621	ANGELO C. PUGLISI	1	1,097.31	631.85	631.85	0.00	
216402	02/18/2016	9557	LEE WILLIAM TABER	1	1,406.44	784.93	784.93	0.00	
216403	02/18/2016	9422	MARTIN B. TAVITIAN	1	1,655.82	1,086.60	1,086.60	0.00	
216404	02/18/2016	9083	MICHAEL J. TULLY	1	1,634.80	926.92	926.92	0.00	
216405	02/18/2016	9687	RYAN A. CORNWELL	1	1,384.62	956.28	956.28	0.00	
216406	02/18/2016	9702	ANNE M. KENNY	1	410.00	361.86	361.86	0.00	
216407	02/18/2016	9283	JEFFREY P. BARNES	1	1,486.80	1,053.41	1,053.41	0.00	
216408	02/18/2016	9401	JON E. HOXIE	1	1,399.76	987.27	987.27	0.00	
216409	02/18/2016	9554	JOHN HUBBARD	1	1,538.47	1,036.69	1,036.69	0.00	
216410	02/18/2016	9244	ROMEO L. TURCOTTE	1	1,622.90	1,171.83	1,171.83	0.00	
216411	02/18/2016	9650	ROBERT ACRES	1	798.65	557.88	557.88	0.00	
216412	02/18/2016	9259	WILLIAM L. ADAMS III	1	1,474.33	1,039.53	1,039.53	0.00	
216413	02/18/2016	9718	TIMON A. AIKAWA	1	765.60	569.78	569.78	0.00	
216414	02/18/2016	9716	BRENT C. EDMUNDS	1	796.17	617.13	617.13	0.00	
216415	02/18/2016	9479	STEVEN J. JANVRIN	1	1,158.33	889.60	889.60	0.00	
216416	02/18/2016	9634	ASA D. JOHNSON	1	1,306.89	914.08	914.08	0.00	
216417	02/18/2016	9263	MICHAEL E. MADDOCKS	1	1,660.49	1,154.46	1,154.46	0.00	
216418	02/18/2016	9699	JAMES D. MASCIOLI	1	1,380.21	962.29	962.29	0.00	

# TOWN OF NORTH HAMPTON PAYROLL MANIFEST

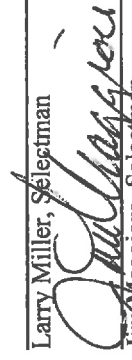
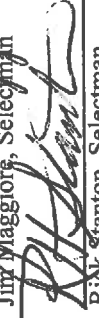

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
216419	02/18/2016	9314	JESSICA L. MIEHLE	1	904.81	644.39	644.39	0.00	
216420	02/18/2016	9332	JAMES M. RUSSELL	1	2,174.93	1,356.68	1,356.68	0.00	
216421	02/18/2016	9264	JOSHUA E. STOKEL	1	1,887.96	1,379.98	1,379.98	0.00	
216422	02/18/2016	9710	PAUL J. YANAKOPULOS	1	1,043.93	725.10	725.10	0.00	
216423	02/18/2016	9712	JOEL F. HURVITZ	1	191.25	161.82	161.82	0.00	
216424	02/18/2016	9656	JAMES M. O'HARA	1	871.66	630.06	630.06	0.00	
216425	02/18/2016	9230	STEVEN BUCHANAN	1	634.40	506.12	506.12	0.00	
216426	02/18/2016	9129	SUSAN M. BUCHANAN	1	1,060.00	750.52	750.52	0.00	
216427	02/18/2016	9482	GEORGIA A. DOUGHERTY	1	633.00	516.71	516.71	0.00	
216428	02/18/2016	9668	PAUL L. APPLE	1	1,826.93	1,340.80	1,340.80	0.00	
216429	02/18/2016	9004	JANET L. FACELLA	1	1,130.82	770.59	770.59	0.00	
216430	02/18/2016	9719	RICHARD M. MILNER	1	1,028.85	777.10	777.10	0.00	
216431	02/18/2016	LGC	Healthtrust		76.92	76.92	0.00	76.92	
216432	02/18/2016	457B	MID ATLANTIC CAPITAL CORP		1,154.63	1,154.63	0.00	1,154.63	
					<b>60,941.48</b>	<b>46,216.05</b>	<b>33,505.17</b>	<b>3,339.00</b>	

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	7	2,107.45
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	40	33,196.80
	ACH Employee Credits	41	33,505.17
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	2	1,231.55
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	1	9,371.88

# TOWN OF NORTH HAMPTON ACCOUNTS PAYABLE MANIFEST

Report # 31008

Check Batch: 15848  
 Check Header: (N/A)  
 Check Numbers: (First) - (Last)  
 Check Dates: (Earliest) - (Latest)  
 Cash Account Numbers: (First) - (Last)  
 Bank Account Code: (N/A)  
 Check Authorization Code: AP  
 Minimum Check Amount: \$0.00  
 Sorted By:  
 Include Payable Information: No  
 Include Payable Dist Information: No  
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
				Larry Miller, Selectman		
				 Jim Maggione, Selectman		
				 Rick Stanton, Selectman		
				 Paul Apple, Town Administrator		
15848	30523	02/11/2016	2579	Access A/V	0.00	2,585.00
	30524	02/11/2016	4158	APPLE, PAUL	0.00	75.00
	30525	02/11/2016	89	AQUARION WATER COMPANY	0.00	130,991.41
	30526	02/11/2016	2203	BARNES, JEFFREY	0.00	30.00
	30527	02/11/2016	4378	BARRAZA, ALYSON	0.00	380.00
	30528	02/11/2016	4477	BARRAZA, JONATHAN	0.00	360.00
	30529	02/11/2016	4476	BAUEN CORPORATION	0.00	1,300.00
	30530	02/11/2016	2288	BEAUREGARD EQUIPMENT INC	0.00	788.63
	30531	02/11/2016	4333	BEDNAREK, LUKE	0.00	180.00
	30532	02/11/2016	1319	CENTER FOR OCCUPATIONAL HEALTH	0.00	1,278.94
	30533	02/11/2016	4480	CHAPPELL TRACTOR SALES, INC.	0.00	164.00



# TOWN OF NORTH HAMPTON ACCOUNTS PAYABLE MANIFEST

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	30534	02/11/2016	2102	CHASE, WENDY	0.00	970.32
	30535	02/11/2016	3995	CIT FINANCING SERVICE, INC.	0.00	282.78
	30536	02/11/2016	2020	CITIZENS BANK	0.00	2,565.71
	30537	02/11/2016	4280	CORNWELL, RYAN	0.00	75.00
	30538	02/11/2016	1213	CRITICAL ALERT SYSTEMS, LLC	0.00	87.00
	30539	02/11/2016	2800	CURIOUS CREATURES	0.00	270.00
	30540	02/11/2016	299	DONAHUE, TUCKER & CIANDELLA	0.00	1,754.86
	30541	02/11/2016	2014	EHRlich CO., INC.	0.00	83.00
	30542	02/11/2016	33	EVERSOURCE	0.00	2,194.59
	30543	02/11/2016	2269	FAIRPOINT COMMUNICATIONS, INC.	0.00	278.12
	30544	02/11/2016	4023	FB ENVIROMENTAL ASSOCIATES, LLC	0.00	1,090.50
	30545	02/11/2016	71	G & K SERVICES	0.00	238.65
	30546	02/11/2016	2798	GANOTIS, CHRIS	0.00	171.36
	30547	02/11/2016	363	GRANITE STATE MINERALS	0.00	5,530.98
	30548	02/11/2016	29	Health Trust	0.00	7,482.33
	30549	02/11/2016	4187	HILTUNEN, GAIL	0.00	22.50
	30550	02/11/2016	4306	HOXIE, JON	0.00	30.00
	30551	02/11/2016	4004	HRC TOTAL SOLUTIONS	0.00	8,160.08
	30552	02/11/2016	2864	HUBBARD, JOHN	0.00	75.00
	30553	02/11/2016	3065	INDUSTRIAL PROTECTION SERVICES, LLC	0.00	8.80
	30554	02/11/2016	147	INTERWARE DEVELOPMENT CO INC	0.00	198.70
	30555	02/11/2016	4479	JOAN GRANLUND 2008 TRUST	0.00	26,727.66
	30556	02/11/2016	4113	KELLEY, KEVIN C.	0.00	65.00
	30557	02/11/2016	4275	KLIDARAS, TROY	0.00	260.00
	30558	02/11/2016	499	KNOWLES TREE SERVICE	0.00	600.00
	30559	02/11/2016	530	LAMPREY BROTHERS, INC.	0.00	1,912.55
	30560	02/11/2016	4478	MARION, JO	0.00	320.00
	30561	02/11/2016	3337	MODERN MARKETING	0.00	240.59
	30562	02/11/2016	1230	MUNICIPAL RESOURCES INC	0.00	4,972.14
	30563	02/11/2016	59	NEPTUNE, INC.	0.00	364.85
	30564	02/11/2016	2082	TREASURER OF THE STATE OF NH	0.00	87.35
	30565	02/11/2016	3362	NHCA	0.00	80.00
	30566	02/11/2016	318	NORTHEAST RESOURCE RECOVERY	0.00	301.07
	30567	02/11/2016	4091	O'HARA, JAMES	0.00	50.00
	30568	02/11/2016	1258	PORTSMOUTH COMPUTER GROUP	0.00	2,704.00
	30569	02/11/2016	3796	REP ENTERPRISES	0.00	25.00
	30570	02/11/2016	2638	ROCCO, JEAN	0.00	1,875.00

# TOWN OF NORTH HAMPTON ACCOUNTS PAYABLE MANIFEST

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	30571	02/11/2016	2742	SAVASTANO, JOHN P.	0.00	359.95
	30572	02/11/2016	4186	SEACOAST EMERGENCY TRAINING SERVICES	0.00	900.00
	30573	02/11/2016	45	SEACOAST MEDIA GROUP	0.00	1,402.45
	30574	02/11/2016	1452	STANLEY ELEVATOR COMPANY INC	0.00	323.47
	30575	02/11/2016	2869	STATE OF NEW HAMPSHIRE - UC	0.00	148.80
	30576	02/11/2016	4250	THE MAIDS	0.00	750.00
	30577	02/11/2016	4271	TOSHIBA FINANCIAL SERVICES	0.00	400.59
	30578	02/11/2016	3962	TOWN HALL STREAMS	0.00	250.00
	30579	02/11/2016	2111	TREASURER STATE OF NH	0.00	893.00
	30580	02/11/2016	3295	TROIANO WASTE SERVICE, INC.	0.00	225.00
	30581	02/11/2016	2141	TULLY, MICHAEL	0.00	75.00
	30582	02/11/2016	560	TURCOTTE, ROMEO	0.00	30.00
	30583	02/11/2016	1306	W.B. MASON	0.00	147.00
	30584	02/11/2016	4208	WADLEIGH, STARR & PETERS, P.L.L.C.	0.00	943.50
	30585	02/11/2016	91	WASTE MANAGEMENT	0.00	2,288.08
	30586	02/11/2016	338	WHITE'S WELDING CO., INC.	0.00	35.00
<b>Totals:</b>					<b>0.00</b>	<b>\$219,460.31</b>

64 Checks Listed.

# **EXEMPTION/TAX CREDIT RECOMMENDATION**

**To:** Select Board  
Town of North Hampton

**From:** Michael Pelletier, CNHA  
Municipal Resources, Inc.  
Contracted Assessing Agents

**Date:** February 9, 2016

**RE:** Elderly Exemption Application  
Tax Map 2 Lot 3-1

Application and supporting information was reviewed and it appears that Mr. MacDormand qualifies for the elderly exemption. It is recommended that the application be granted.

As always, if you have any questions, please let me know.

RECEIVED  
FEB 18 2016



February 17, 2016

Board of Selectmen  
Town of North Hampton  
233 Atlantic Avenue  
North Hampton, NH 03862

Dear Chairman and Members of the Board:

As you know, we announced a multi-year plan to reinvent the customer experience. Transforming the customer experience is our #1 goal and we're 100% committed to making it happen. We are looking at everything through a customer lens and making incremental investments and changes to make it easier to do business with us. We wanted to make you aware of one such change as it relates to simplifying our installation billing practices and pricing.

Starting March 7, 2016, we will simplify our initial installation charges in your community by introducing a single Professional Installation charge of \$79.99, inclusive of installation fees (excludes applicable taxes and fees). This single installation charge will include the standard installation of XFINITY TV, XFINITY Internet and/or XFINITY Voice on all TVs in the customer's home at time of initial installation in addition to fees related to Installation, Activation and Relocation of each Additional Outlet, Connection of DVR equipment, Voice Service Activation and Wireless Networking On-Site Professional Set-Up. Today these additional fees are billed separately from the installation charge. Customers will be able to order service, schedule a Professional Installation, and inform our technician the rooms they want their services to be installed, all for one price! The charge does not apply to the installation of XFINITY Home or Gigabit Pro Internet Service.

The Professional Installation charge will replace the One Product, Two Product and Three Product Installation charges in addition to the other fees previously charged during an initial installation of service as described above.

Starting March 7, 2016 and running through April 6, 2016, we will be offering a \$30.00 discount to existing customers for a single product initial installation of XFINITY TV service. We will offer a \$20.00 discount for all other initial product installations.

Customers are receiving notice of this change with their bill statement starting February 7, 2016. If you have any questions about this change, please feel free to contact me at 603.334.3603.

Sincerely,

*Jay Somers*

Jay Somers, Sr. Manager  
Government & Regulatory Affairs

Paul L. Apple  
Town Administrator

Municipal Offices  
233 Atlantic Avenue  
North Hampton, NH 03862  
papple@northhampton-nh.gov  
Tel: (603) 964-8087  
Fax: (603) 964-1514



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE of the TOWN ADMINISTRATOR

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**TOWN ADMINISTRATOR'S REPORT  
FEBRUARY 22, 2016 SELECT BOARD MEETING**

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**REPORTING PERIOD**

The reporting period is from February 8, 2016 until February 22, 2016.

**FINANCE**

There are 19 weeks remaining in the Fiscal Year. The amount remaining amount of the total appropriation of \$6,428,750 is \$2,422,709 million. The Town does not spend money in even amounts, so the amount remaining is not an accurate statement – by itself – of the Town's financial position. However, annual premiums of items like workers' compensation, property and liability and other insurances are paid at the beginning of the fiscal year and have a tendency to negatively affect the amount remaining.

Another indicator used to assess the Town's financial position is the burn rate, or how quickly we are spending money over time. The estimated unadjusted weekly burn rate is \$123,630. This includes annual premiums. When those items are annualized, the adjusted weekly burn rate is \$121,396. The actual weighted burn rate is \$98,565.

The burn rate indicator, at present, indicates spending well in check, with a positive variance of \$25,065 per week. Despite my concerns about the snow storms of the last two weeks, the positive variance has remained somewhat steady. I believe this is largely due to controlled spending.

There are no particularly negative trends evident in the report that cause concern; however, the personnel issues throughout departments pose significant risks to our bottom line. In the police department, for example, the projected deficit remains steady about \$30,000. The fire department overtime line is projected to be in surplus, at about \$20,100. The DPW overtime line is also

projected to be in surplus, at about \$5,200. These figures are merely estimates given current conditions. Significant personnel issues, winter weather and the like will create different conditions that would impact these projections.

## **PRIORITIES**

### **Personnel**

The Chief is conducting a background investigation on the proposed nominee to fill the vacancy in the Fire Department. Substantial work has been done on scheduling oral boards to interview the two internal candidates for deputy chief in the police department. I expect oral boards will be scheduled sometime in early March.

The deputy building inspector continues to work a full-time schedule temporarily in order for the Town to maintain basic inspection and enforcement services. The fire department is also assisting in providing enforcement services.

The Town Clerk has returned to duty for a period of time, easing somewhat the personnel issues in that office. We have a substitute who has helped ease work flow issues but the situation still requires the Deputy Town Clerk to be in the office. Deposits are being made either by the Finance Director or the Town Administrator.

Mr. Milner is training to serve as a back-up in the Finance Department.

Although I mentioned Winterfest in my last report, the pictures below are stunning and I wanted you to see the quality of the celebration. Again, many thanks to the Recreation Director and our sponsor, Optima Bank.





### **Facilities**

There are no facilities issues, other than the chronic issues of which you are already aware. The issue of what role the Town Administrator is to take in promoting the warrant articles is on for discussion this evening.

### **Projects**

*Cell Tower on Municipal Land.* I met briefly with counsel to discuss the available space for construction of the tower should the Board elect to proceed in an attempt to address concerns by Varsity. Final approval on the height of the proposed tower has not been issued, but as Varsity has reported to me, the FAA has agreed to a height tall enough to make the tower viable.

*NH Primary Day.* The Town successfully participated in the N.H. Primary on February 9, 2016. Turn-out was very strong, with over 2,000 voters. There were several facilities issues that should command our attention in the coming months. The most significant of these is the balance of free speech and space needs. The decision to open the Homestead as a secondary free speech area for partisans was a one-time event. I am working with one aggrieved citizen and the Moderator to determine how to address this balance going forward.

*FY 2017 Budget.* All budget materials and the Warrant have been revised as a result of the Deliberative Session and delivered to Jan for inclusion in the Town Report and to the Town Clerk.

*Website Update.* Town and Schools will begin the redesign later this spring, pursuant to your authorization on February 8. I think we should involve people in the redesign as a consultative committee. I am asking for permission to solicit participants.

*Finance Policies:* Nothing new to report.

*Junkyard Closures and/or New Problems:* Nothing new to report.

*Hampton Rod and Gun Club:* Nothing new to report.

*Storm-Water Regulations.* This project remains on hold because the permit will not be brought into force in September as originally thought.

*Public Hearings.* There are no public hearings tonight.

*Mutual Aid.* I have nothing new to report.

*Economic Development.* I have nothing new to report.

*Extension of Gas Line.* I have nothing new to report.

*Land on Route 1.* I have nothing new to report.

*Facilities.* See, above.

*Document Management System.* I have nothing new to report.

*Modular Home Tax Abatement Policy.*

Tax deeding manufactured housing creates significant risks. First, the Town becomes the delinquent owner's landlord and will be required to expend resources to evict the owner once the tax deed has been recorded. This process, in addition to being expensive, also presents public perception issues. The forced removal of anyone from their home is not a matter to be undertaken in all but the most severe cases.

Additional risks presented in this category include liability for park rent and other charges associated with the location of the unit. The park owners have agreed to waive park rent for properties taken pursuant to Tax Deed. The cost of disposal is also a potential liability for homes that are in poor condition or have no value. Manufactured housing does not hold value in the same way as traditional, stick-built housing.

*Electronic Purchase Orders.* Nothing new to report.

*Rails to Trails.* Nothing new to report.

*Conservation Commission Referral.* I spoke at length with Andrew Vorkink, a member of the Conservation Commission, regarding the state of the deeds for town owned property. This is a full agenda item for tonight. Many of our properties do not have express conservation easements. The properties fall into two categories: one where donative intent is clear and one in which no such intent is either apparent or, if implied, clear enough. Clear intent can be addressed by a corrective deed. Cases in which intent is not clear will have to move through the hearing process in RSA 41:14-a before a conservation easement is imposed.



*Public Service Announcements.* Nothing new to report.

## Janet Facella

---

**From:** Paul Apple  
**Sent:** Friday, February 19, 2016 9:34 AM  
**To:** Janet Facella  
**Subject:** FW: Controversy regarding table at poll eit and Channel 22

As instructed.

**From:** Maggiore  
**Sent:** Friday, February 19, 2016 9:32 AM  
**To:** Paul Apple <papple@northhampton-nh.gov>  
**Subject:** Fwd: Controversy regarding table at poll eit and Channel 22

Paul,  
Can you give this email chain to Jan for our SB packets. I'm in a NHMA meeting and I don't have Jan's email.  
Thanks.

Jim

Sent from XFINITY Connect Mobile App

-----Original Message-----

**From:** [rmiller@northerncomposites.com](mailto:rmiller@northerncomposites.com)  
**To:** [boeschb@comcast.net](mailto:boeschb@comcast.net)  
**Cc:** [mjmaggiore@comcast.net](mailto:mjmaggiore@comcast.net)  
**Sent:** 2016-02-18 20:43:24 GMT  
**Subject:** Controversy regarding table at poll eit and Channel 22

Bill,  
You should be aware that there is a controversy to be discussed on Monday night regarding the table manned by supporters of Article 6 on the Town Warrant and the sample article presented as information on a PSA on Channel 22.  
Larry Miller

---

**From:** Jim Maggiore [<mailto:mjmaggiore@comcast.net>]  
**Sent:** Thursday, February 18, 2016 1:36 PM  
**To:** Donna Etela; Anne Ambrogi  
**Cc:** Paul Apple; Ray Miller; Rick Stanton  
**Subject:** Fw: PASA

Dear Donna and Anne.

A North Hampton resident, Laurel Pohl, is challenging the legality of promoting warrant articles by our Town Administrator, Select Board, and the group sponsoring "Our Town, Our Future". You are the fiscal agent and resident who moved the citizens petition and therefore I thought it prudent to inform your group is accused of illegal electioneering under RSA 659:44-a.

I have invited Ms. Pohl to the Monday, February 22, regular meeting of the Select Board to publically address the Board with her concerns. As you will read in the email chain below, Ms. Pohl asked me to "do the right

thing". I feel the "right thing" is to inform the entire Select Board, Town Administrator, and accused parties of the accusations against them; and furthermore, to invite all parties to a public meeting to hear the facts. I have also asked our Town attorney to be present at the meeting. If the Town and Board are going to be accused of maleficence, it seems logical to have an attorney present.

If the facts of Ms. Pohl's case suggest that the reputation and rights of Town employees are in question, I may have to recess that portion of the meeting and reconvene in a publically noticed non-public meeting under the appropriate subsections of RSA 91:A.

If you have questions of substance I encourage you to attend Monday's meeting.

All the best.

Jim Maggiore

**From:** [laurelpohl@comcast.net](mailto:laurelpohl@comcast.net)  
**Sent:** Thursday, February 18, 2016 8:38 AM  
**To:** [mjmaggiore@comcast.net](mailto:mjmaggiore@comcast.net)  
**Cc:** [papple@northhampton-nh.gov](mailto:papple@northhampton-nh.gov) ; [rmiller@northerncomposites.com](mailto:rmiller@northerncomposites.com) ; [rhstanton@comcast.net](mailto:rhstanton@comcast.net) ; [jmaggiore@northhampton-nh.gov](mailto:jmaggiore@northhampton-nh.gov)  
**Subject:** Re: PASA

I don't know if that will be enough time, but I will distribute any supporting materials as soon as I receive them.

---

**From:** [mjmaggiore@comcast.net](mailto:mjmaggiore@comcast.net)  
**To:** [laurelpohl@comcast.net](mailto:laurelpohl@comcast.net)  
**Cc:** [papple@northhampton-nh.gov](mailto:papple@northhampton-nh.gov), [rmiller@northerncomposites.com](mailto:rmiller@northerncomposites.com), [rhstanton@comcast.net](mailto:rhstanton@comcast.net), [jmaggiore@northhampton-nh.gov](mailto:jmaggiore@northhampton-nh.gov)  
**Sent:** Thursday, February 18, 2016 7:23:32 AM  
**Subject:** Re: PASA

Jan just told me 4:00 today is fine if you have everything.

Sent from XFINITY Connect Mobile App

-----Original Message-----

**From:** [laurelpohl@comcast.net](mailto:laurelpohl@comcast.net)  
**To:** [mjmaggiore@comcast.net](mailto:mjmaggiore@comcast.net)  
**Cc:** [jmaggiore@northhampton-nh.gov](mailto:jmaggiore@northhampton-nh.gov), [papple@northhampton-nh.gov](mailto:papple@northhampton-nh.gov), [rhstanton@comcast.net](mailto:rhstanton@comcast.net), [rmiller@northerncomposites.com](mailto:rmiller@northerncomposites.com)  
**Sent:** 2016-02-18 06:56:29 GMT  
**Subject:** Re: PASA

Jim,

I will not have copies of expected supporting material by noon today. However, I will distribute any supporting materials as soon as I receive them.

Please title the agenda item; "Promotion of Warrant Articles"

Laurel

---

**From:** "Jim Maggiore" <[mjmaggiore@comcast.net](mailto:mjmaggiore@comcast.net)>  
**To:** [laurelpohl@comcast.net](mailto:laurelpohl@comcast.net)  
**Cc:** "Paul Apple" <[papple@northhampton-nh.gov](mailto:papple@northhampton-nh.gov)>, "Rick Stanton" <[rhstanton@comcast.net](mailto:rhstanton@comcast.net)>, "Larry Miller" <[rmiller@northerncomposites.com](mailto:rmiller@northerncomposites.com)>, "Jim Maggoire" <[jmaggiore@northhampton-nh.gov](mailto:jmaggiore@northhampton-nh.gov)>  
**Sent:** Thursday, February 18, 2016 6:50:05 AM  
**Subject:** Re: PASA

Laurel.

Information should be submitted by noon today, Thursday.

Jim

**From:** [laurelpohl@comcast.net](mailto:laurelpohl@comcast.net)  
**Sent:** Wednesday, February 17, 2016 11:44 PM  
**To:** [Jim Maggiore](mailto:Jim Maggiore)  
**Cc:** [Paul Apple](mailto:Paul Apple) ; [Rick Stanton](mailto:Rick Stanton) ; [Larry Miller](mailto:Larry Miller) ; [Jim Maggoire](mailto:Jim Maggoire)  
**Subject:** Re: PASA

I'll let you know the agenda title. I will have to think of something that is appropriate, and I will provide anything that you will need copies of.

When are the SB packets completed?

Laurel

---

**From:** "Jim Maggiore" <[mjmaggiore@comcast.net](mailto:mjmaggiore@comcast.net)>  
**To:** [laurelpohl@comcast.net](mailto:laurelpohl@comcast.net), "Paul Apple" <[papple@northhampton-nh.gov](mailto:papple@northhampton-nh.gov)>  
**Cc:** "Rick Stanton" <[rhstanton@comcast.net](mailto:rhstanton@comcast.net)>, "Larry Miller" <[rmiller@northerncomposites.com](mailto:rmiller@northerncomposites.com)>, "Jim Maggoire" <[jmaggiore@northhampton-nh.gov](mailto:jmaggiore@northhampton-nh.gov)>  
**Sent:** Wednesday, February 17, 2016 9:47:24 PM  
**Subject:** Re: PASA

Laurel.

How should the agenda item be titled? And please provide Jan Facella with any supporting material for inclusion in the SB packets.

Thank you.

Jim

**From:** [laurelpohl@comcast.net](mailto:laurelpohl@comcast.net)

**Sent:** Wednesday, February 17, 2016 5:13 PM  
**To:** [Paul Apple](#)  
**Cc:** [Rick Stanton](#) ; [Larry Miller](#) ; [Jim Maggoire](#)  
**Subject:** Re: PASA

Paul,

Please add an agenda item to discuss this situation at the next Select Board Meeting.

Laurel

---

**From:** "Jim Maggiore" <[mjmaggiore@comcast.net](mailto:mjmaggiore@comcast.net)>  
**To:** [laurelpohl@comcast.net](mailto:laurelpohl@comcast.net)  
**Cc:** "Rick Stanton" <[rhstanton@comcast.net](mailto:rhstanton@comcast.net)>, "Larry Miller" <[rmiller@northerncomposites.com](mailto:rmiller@northerncomposites.com)>, "Paul Apple" <[papple@northhampton-nh.gov](mailto:papple@northhampton-nh.gov)>  
**Sent:** Wednesday, February 17, 2016 11:39:29 AM  
**Subject:** Re: PASA

Laurel.

Sorry for the long delay in responding. I received your message during last night's PB meeting and I had several new things added to my plate after the meeting.

Your confidence in me as a selectman is appreciated. I will always listen to the concerns of any North Hampton resident; however, I'm concerned that if we continue to discuss the intentions of the Select Board and/or the actions of Town employees we will be violating the tenets of Right To Know under RSA 91:A and neither of us wants to do that. This is why I have to include Larry, Rick, and Paul on our communications. Specific complaints against the Board, Paul Apple, or John Savastano should be sent to the Town in writing and we can handle those issues and complaints in the proper forum.

That said I feel can respond to several arguments in your last email. I do not feel Paul was electioneering at the PASA meeting. If Paul had interrupted the meeting, unannounced, and told members of PASA to vote for article 6 or any other article on the ballot he would clearly have been electioneering. Yesterday, Paul was informing PASA members about the facts of articles 6 and 7. In that capacity he was representing the SB and informing the public. This is similar to Paul presenting information to the public at deliberative session. In both instances Paul is representing the SB and advocating with our approval. He has never acted without the consent of the Select Board.

We have a difference of opinion on the use of public assets in the capacity to inform the public. This is not unique to you and me as even the NHMA has said, "... this area of the law is not yet fully settled in New Hampshire." For example, I feel it is appropriate to replay a presentation of the town campus from deliberative session on our EG channel. Some do not agree and therefore we continue to resist any such programming. I can't speak to "Our Town, Our Future" on Facebook. They are a private group. They did remove themselves from the polling place as soon as the AG's office deemed them to be electioneering. In speaking with the AG's office, NHMA, and our own moderator, there did seem to be some confusion about whether a group can advocate for a ballot issue from a future election. During my tenure on the SB, we have become as open, transparent, and welcoming to people about any issue as we can possibly be. In fact, I am often reminded of one of my many great faults in that I rarely, if ever, enforce the three minute clock during the public comment periods of each SB meeting. I feel that the public should have the time they need to speak their mind.

We have different opinions on the path to the same goal: we want the best for North Hampton. You have a long history of making significant contributions to our Town. If you have comments, ideas, suggestions, or complaints I am more than willing to meet with you privately or in a public meeting to discuss your ideas.

Thanks.

Jim

**From:** [laurelpohl@comcast.net](mailto:laurelpohl@comcast.net)

**Sent:** Tuesday, February 16, 2016 7:02 PM

**To:** [Jim Maggiore](#)

**Subject:** Re: PASA

Jim,

You are the only one on the Select Board with a level head, and that is why I am appealing to you. You should be concerned about this.

I used to be an ardent supporter of the town complex, and I agree that there are still many good reasons to vote for article 6. However, those who have the advantage of the bully pulpit have made this issue so one-sided, that I now find myself advocating for the underdog -- for those who's voice is being drowned out and dismissed. And I am only one of a growing number of voters who have reversed their positions this year.

RSA 659:44-a prohibits any town employee from electioneering while in the performance of his or her official duties, or to use government property, including but not limited to, telephones, facsimile machines, vehicles and computers, for electioneering.

"Electioneering" is defined in the law as an action that is "in any way specifically designed to influence the vote of a voter on any question or office."

There is a fine line between advocacy and electioneering. I believe that you, the SB, the town, and other advocates of the town complex, have the best of intentions. However, it is obvious to a lot of voters that you have shut out opposing viewpoints. In the interests of fair play and full disclosure, those with an opposing point of view should be provided with the same opportunity to be heard. People are listening, but it is not having the effect you want it to have. What is coming across is that there is a ton of tax money being spent to get them to vote yes on article 6. But, there isn't any counter point. The voters aren't dumb. Many of them are very well informed. Many of them don't like having the town advocating it's position, while opposing viewpoints (whether you agree with them or not) are dismissed, silenced and ignored. This is, after all, supposed to be a democracy where both sides of the issue have an equal opportunity to be heard. I have heard from a number of registered voters, and I believe that the town complex will not pass this year -- and it won't pass until you give those with an opposing opinion an equal opportunity to speak and not until you openly address the concerns of every last blowhard in town. It is not that the voters aren't informed about the warrant articles on the ballot. They are. They aren't informed about the alternatives. If there really aren't any alternatives, this will only become apparent when you give everyone a voice.

I understand that the SB unanimously recommended both articles and that the SB gave presentations at the deliberative session, but that it is where advocacy by the SB should end. I agree that the Town Administrator can, and should, make himself available to the community to answer

questions. However, this is where the TA's advocacy should end. I believe that in their zeal to get this article passed, town officers, and groups advocating the town complex have crossed that line between advocacy and electioneering.

I spoke to a PASA member today, who said that "The TA gave a presentation which made it very clear that we (PASA members) need to vote for the warrant article." I stood in the vestibule by the back door and I heard Paul "promise" the PASA members that the town complex (as presented in article 6) was the best thing for the town. The only other proposal presented was another SB proposal - Article 7. I did not see anyone presenting an opposing viewpoint or other alternatives which many voters in town think are still viable.

Consider this:

I had to force the "Our Town, Our Future" group to identify themselves on a Facebook page (which is administered by library trustees), and had to remind them that it is illegal to provide political advertising anonymously. They have only partially complied with the law.

The "Our Town, Our Future" group was removed from a polling place at the request of the AG's office after complaints were made about them passing out political literature.

Today, I was told to "get out" of a town building, by a town employee, where a Q&A session was underway regarding a town warrant article.

The town has done it's best to attempt to prohibit access to, and use of, the television station by the people who own it (the rate payers) by controlling it through the government (the TA and now a town employee). (...but this is another battle, for another day.)

...and that's just the tip of the iceberg.

What does this say to you? Is this the kind of government that you want for our town?

Please read the following excerpt from a publication by the New Hampshire Municipal Organization: <https://www.nhmunicipal.org/TownAndCity/Article/287> -- (you should read the entire article.)

Then, let me know if you really want to wait another week for an SB meeting. You don't need to have the consent of the other selectmen to do the right thing.

### **Advocacy and Electioneering**

One potential use of social media is to distribute information regarding local government initiatives, suggestions, proposals and plans. Background information regarding warrant articles and other issues is likely to be of interest to voters, of course, and may be communicated in a variety of ways. However, the direct advocacy for or against a particular warrant article, candidate or other measure should be avoided, regardless of the media through which it is communicated.

The extent to which local governments may use public funds and resources to advocate on behalf of a specific proposal or action is not yet clear. The U.S. Supreme Court has determined that, under the U.S. Constitution, the government may use tax dollars to endorse its own policy measures without violating the First Amendment. *Johanns v. Livestock Marketing Ass'n*, 544 U.S. 550 (2005). A September 2009 decision of the U.S. District Court for the District of New Hampshire found that, in certain circumstances, it is permissible for a municipality to use its communication channels to

express its own views through "government speech" which is exempt from the First Amendment. It may even be possible for the government to "speak" by selecting only certain speech of third parties to present and communicate through its website or other channel. See *Sutcliffe, et al. v. Epping, et al.*, U.S. Court of Appeals, 1st Circuit, No. 08-2587, September 17, 2009.

However, this area of the law is not yet fully settled in New Hampshire. A significant body of case law suggests that some government advocacy may go too far. When local officials spend tax dollars to persuade the legislative body (that is, town meeting voters) to establish a policy in the first place, the answer from *Johanns* is much less clear. A variety of state and federal courts have long held that government officials may not spend public funds advocating or opposing a ballot measure unless they offer an opportunity for opposing views to be heard. See, e.g., *Bonner-Lyons v. School Committee of City of Boston*, 480 F.2d 423 (1st Cir. 1973); *Greenberg v. Bolger*, 496 F.Supp. 756 (E.D.N.Y. 1980); *Citizens to Protect Public Funds v. Board of Ed. Parsippany-Troy Hills TP*, 98 A.2d 673 (N.J. 1953). Even the Court in *Sutcliffe* observed "there may be cases in which a government entity might open its website to private speech in such a way that its decisions on which links to allow would be more aptly analyzed as government regulation of private speech."

Laurel

---

**From:** "Jim Maggiore" <[mjmaggiore@comcast.net](mailto:mjmaggiore@comcast.net)>  
**To:** [laurelpohl@comcast.net](mailto:laurelpohl@comcast.net)  
**Cc:** "Paul Apple" <[papple@northhampton-nh.gov](mailto:papple@northhampton-nh.gov)>, "Larry Miller" <[rmiller@northerncomposites.com](mailto:rmiller@northerncomposites.com)>, "Rick Stanton" <[nh.rick@gmail.com](mailto:nh.rick@gmail.com)>  
**Sent:** Tuesday, February 16, 2016 2:58:23 PM  
**Subject:** Re: PASA

Laurel.

I did speak with Paul about the PASA meeting and I do not have a problem with him presenting information about any of the warrant articles. He spoke about articles 6 and 7 specifically. The SB unanimously recommends both articles and therefore it seems appropriate that our Town Administrator make himself available to the community to answer questions about those articles on behalf of the SB. This is not dissimilar to presentations made at the deliberative session. This is also consistent with the 20+ community meetings where Paul presented the town campus on behalf of the SB.

If you would like to discuss this further we can certainly talk openly at the next regular SB meeting Monday evening.

Thanks.

Jim

**From:** [laurelpohl@comcast.net](mailto:laurelpohl@comcast.net)  
**Sent:** Tuesday, February 16, 2016 2:22 PM  
**To:** [mjmaggiore@comcast.net](mailto:mjmaggiore@comcast.net)  
**Subject:** Re: PASA



According to the PASA members Paul was promoting the passage of warrant article 6.

---

**From:** [mjmaggiore@comcast.net](mailto:mjmaggiore@comcast.net)  
**To:** [laurelpohl@comcast.net](mailto:laurelpohl@comcast.net)  
**Sent:** Tuesday, February 16, 2016 2:21:07 PM  
**Subject:** Re: PASA

What was the presentation?

Sent from XFINITY Connect Mobile App

-----Original Message-----

**From:** [laurelpohl@comcast.net](mailto:laurelpohl@comcast.net)  
**To:** [mjmaggiore@comcast.net](mailto:mjmaggiore@comcast.net)  
**Cc:**  
**Sent:** 2016-02-16 14:19:15 GMT  
**Subject:** Re: PASA

Jim,

I heard some rumors from several citizens about the agenda and went to the town hall to see for myself. I arrived a little after 11:30 am. I was literally chased out of the hall by John Savastano. He saw me enter the vestibule and said, "get out, get out, get out". I asked him who was in there, and he said Paul Apple. He explained that he was just there to provide help with some audio visual equipment. I left, but because my instincts told me to go back, I returned and entered the hall from the back door. I listened to what must have been the question and answer period of the presentation. What I witnessed was not good. I spoke to one of the PASA members and they also confirmed my fears about the presentation.

Laurel

---

**From:** "Jim Maggiore" <[mjmaggiore@comcast.net](mailto:mjmaggiore@comcast.net)>  
**To:** [laurelpohl@comcast.net](mailto:laurelpohl@comcast.net)  
**Sent:** Tuesday, February 16, 2016 12:41:57 PM  
**Subject:** Re: PASA

Sorry Laurel, I don't know. I had meetings with Paul at 10:00 and 10:30 and he mentioned PASA, but I did not ask what they were doing.

Jim

**From:** [laurelpohl@comcast.net](mailto:laurelpohl@comcast.net)  
**Sent:** Tuesday, February 16, 2016 12:11 PM  
**To:** [jmaggiore](mailto:jmaggiore)  
**Subject:** PASA

Hi Jim,

Can you tell me what Paul Apple is doing with the PASA group today?

Regards,  
Laurel

Laurel Pohl  
100 North Road  
North Hampton, NH 03862  
Home: 603-964-8360  
Mobile: 603-591-5846

This message is for the designated recipient only and may contain privileged, proprietary, or otherwise private information. If you have received it in error, please notify the sender immediately and delete the original. Any other use of the email by you is prohibited.

## Janet Facella

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**From:** Rick Milner  
**Sent:** Wednesday, February 17, 2016 2:11 PM  
**To:** Paul Apple  
**Cc:** Janet Facella; Jim Maggoire  
**Subject:** Fee schedule agenda request  
**Attachments:** PB & ZBA Fee Schedule 2-16-16.doc

Hi Paul,

At its February 16 meeting, the Planning Board revised its application fee schedule listed on the Town of North Hampton web site. The Planning Board respectfully requests that the Select Board approve the attached revised application fee schedule. No fees have changed. Summary of revisions as follows:

1. fees not previously documented added to the application fee schedule (Excavation and LLA)
2. a note informing the public that additional costs may be incurred by prospective applicants added

Please place consideration of this matter on the Select Board agenda. If you have any questions, please feel free to contact me.

Thank you,  
Rick Milner  
Planning & Zoning Administrator  
Town of North Hampton, NH  
[rmilner@northhampton-nh.gov](mailto:rmilner@northhampton-nh.gov)  
603-964-8650

## Planning & Zoning Application Fees

<b>Planning Board Site Plan Review</b>	
Application fee	\$100.00
Review fee	\$100.00
\$ per 1,000 square feet	\$ 50.00
Recording fee	\$ 80.00
Registry of Deeds LCHIP Fee (Separate Check payable to the Rockingham County Registry of Deeds)	\$ 25.00
\$ per abutter notice	\$ 10.00
<b>Planning Board Subdivision</b>	
Application fee	\$100.00
Review fee	\$100.00
\$ per lot	\$ 50.00
Streets	\$200.00
Recording fee	\$ 80.00
Registry of Deeds LCHIP Fee (Separate Check payable to the Rockingham County Registry of Deeds)	\$ 25.00
\$ per abutter notice	\$ 10.00
<b>Planning Board Excavation &amp; Blasting</b>	
Application fee	\$100.00
Review fee	\$100.00
Recording fee	\$ 80.00
Registry of Deeds LCHIP Fee (Separate Check payable to the Rockingham County Registry of Deeds)	\$ 25.00
\$ per abutter notice	\$ 10.00
<b>Planning Board Lot Line Adjustment</b>	
Application fee	\$100.00
Review fee	\$100.00
Recording fee	\$ 80.00
Registry of Deeds LCHIP Fee (Separate Check payable to the Rockingham County Registry of Deeds)	\$ 25.00
\$ per abutter notice	\$ 10.00
<b>Planning Board Change of Use, Conditional Use Permit, &amp; Conditional Use Permit - Sign</b>	
Application fee	\$ 50.00
Review fee	\$100.00
\$ per abutter notice	\$ 10.00
<b>ZBA Application for Relief</b>	
Application fee	\$125.00
Review fee	\$ 50.00
Recording fee	\$ 35.00
\$ per abutter notice	\$ 10.00

This fee schedule does not include additional fees such as:

- a. fees required for federal, state, or local permits
- b. additional payments for professional, technical, or legal review required for Planning Board or ZBA deliberation of a particular application, as authorized by RSA 676:4,I(g), 676:4-b, and 676:5,IV & V.

Effective February 16, 2016



## LARGE GATHERING ORDINANCE

Amended March 11, 2014

### Section 1: PURPOSE

- 1.1 The Town of North Hampton is supportive of charitable events and other large gatherings but finds it is necessary for the protection of the health, safety and welfare of the general public and the quality of life within the town and to prevent the degradation of the environment to enact this ordinance, as authorized by RSA 155:37 and RSA 31:39, regulating large gatherings.
- 1.2 Large gatherings have resulted in nuisances to private citizens and the public at large. Such gatherings have included loud, unpleasant noise, congestion on municipal roads, unsafe driving, litter and rubbish, improper sanitation and unsafe parking on public roadways and private property.

### Section 2: DEFINITION & REGULATION

- 2.1 It shall be unlawful for any person or entity to allow, permit, encourage, promote, organize, conduct or advertise any fundraising event, festival, exhibition, amusement show, fair, theatrical performance, road event (including, but not limited to foot race, bicycle ride or race, motorcycle ride or race) music concert, parade or other entertainment event for **200** or more people without first obtaining a permit to do so from the Town of North Hampton Police Chief. Application for the permit must be submitted at least thirty (**30**) days before the planned event.
- 2.2 Exempted from this ordinance are events held, sponsored or promoted by the Town on public property, youth sports and recreation games, and school events. However, coordinators of these events are required to notify the Police Chief of the event. The Police Chief is authorized under RSA 105:9 to assign police details to public meetings or functions, even if they do not require a permit from the Town under this ordinance.
- 2.3 Anyone holding a private party on private, residential property for **200** or more people not covered by Section 2.1 above is required to notify the Police Chief at least **30** days before the event, and the Chief will determine whether a formal application for a Large Assembly permit is required.

2.4 The Police Chief shall have the authority to grant or deny each permit application, or to require certain conditions deemed necessary for the protection of the public health, safety and welfare. The Chief shall have the authority to limit the number of simultaneous large gatherings and shall issue a timely, written response for a permit denied or one issued with conditions. All permits approved shall be published on the Town's website within forty-eight (48) hours.

2.5 Any person or entity whose application has been denied or approved with conditions may appeal the decision to the Town Select Board. Any citizen who opposes a permit may likewise appeal the decision to the Town Select Board.

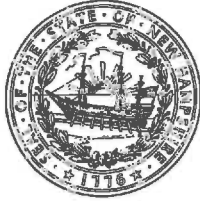
2.6 The Police Chief shall not have the authority to waive the time limit required under this ordinance. Any application not submitted at least thirty (30) days before the event must be submitted to the Town Select Board, which shall have the sole authority to grant or deny a late application.

### **Section 3: PENALTY**

3.1 Any person who shall let or use any building or grounds for the purposes specified in this ordinance after the required permit has been denied or rescinded, or any person violating any provisions of this ordinance shall be fined not more than one thousand dollars (\$1,000.00). The Chief of Police or the Chief's designee is granted authority to enforce this ordinance, including initiating prosecution.

End of Ordinance Requirements

Large Gathering Permit Application is attached



# State of New Hampshire

DEPARTMENT OF SAFETY  
DIVISION OF FIRE SAFETY  
OFFICE OF STATE FIRE MARSHAL

## PERMIT TO OPERATE A PLACE OF ASSEMBLY

It appearing that the necessary safeguards for the safety of life are provided on the within described premises in accordance with the provisions of New Hampshire RSA 155, this is to certify that

Andrew Miller owner or operator of  
the place of assembly known as Locals  
located at 215 Lafayette Rd.

is permitted to operate said premises in accordance with the provisions of such law for the period of ONE YEAR from date unless sooner revoked.

Authorized capacity in persons, excluding employees See Below

Certificate of flameproofing received \_\_\_\_\_ Yr. \_\_\_\_\_

Restrictions:

**Bar Area - 70 Persons**

**Dining Area - 150 Persons**

Issued: March 2, 2015

Expires: March 2, 2016

FIRE DEPARTMENT HEADQUARTERS

North Hampton, NH  
(CITY, TOWN OR VILLAGE DISTRICT)

CHIEF OF FIRE DEPARTMENT

**PERMIT APPLICATION**



Name of Applicant: Steven Janvrin		Organization (if applicable): NEPBA Local 211	
Mailing Address 233 Atlantic Ave, North Hampton NH 03862			
Contact Person: Steven Janvrin		Contact Person who will be present at Event <sup>1</sup> : Steven Janvrin	
Contact Person Phone Number: (508)333-1508		Contact Person will be present at Event Phone Number: (508)333-1809	
Contact Person Cell Number: same		Contact Person will be present at Event Cell Number: same	
Description of Event (Please Attach Additional Sheets of Paper if description cannot fit in the space provided):  St.Patrick's Day benefit for the family of Officer Peter Cormier. NEPBA will provide DJ, sell t-shirts and run raffles.			
Location of Event: Locals Restaurant and Pub, 215 Lafayette Rd, North Hampton NH 03862			
Date(s) of Event: March 12, 2016		Hours: 5 From: 1:00pm      End: 6:00pm	
Estimated Attendance: 100		Minimum No.: 50	Maximum No.: 220
Types of Alcohol to be served:  full bar			

<sup>1</sup> Applicant must be reachable during the entire event at a moment's notice.



**The following facilities will be available for the event:**

Sanitation: on site	No. of Units: 2	Male: 1	Female: 1
Water supply from: on site			
Food will be served from and/or by: duration of event by Locals Restaurant and Pub			
Beverages will be served from and/or by: duration of event by Locals Restaurant and Pub			
Illumination after dark will be provided by indoor event			
Medical and First Aid Provided by: North Hampton Fire, as needed			
Traffic Control Provided by: not needed		No. of officers: 0	
Parking for _____ is planned. <input type="checkbox"/> Attach plan of exact parking location and exact route to be kept open for emergency vehicles <input checked="" type="checkbox"/> Not applicable. Explain: Onsite parking lot			

<b>Name of Promoter or Applicant:</b> Steven Janvrin, NEPBA Local 211, President	
<b>Mailing Address:</b> 233 Atlantic Ave, North Hampton NH 03862	<b>Phone:</b> (508)333-1809
<b>Email:</b> janvrin533@live.com	<b>Cellular Phone:</b> (508)33-1809
<p><i>I, Steven Janvrin, do here by accept all responsibility for the above-described event. I agree to adhere to all laws and regulations of the Town of North Hampton and the State of New Hampshire. I do hereby consent to the entry, at any time, in the course of his/her duties, any official of the Town in the performance of their official duties, including but not limited to inspection. I also agree to provide surety that the Town deems necessary. Under the penalty of perjury, I do here by certify that the above is true.</i></p>	
<b>Signature:</b> 	<b>Date:</b> 2-17-16
<b>Name of Property Owner (The following MUST BE completed by the owner of the property involved):</b>	
<b>Mailing Address:</b> 215 Lafayette Rd North Hampton	<b>Phone Number:</b> 603-579-2729
<b>Email:</b> adm_1111@hotmail.com	<b>Cell Phone Number:</b> 207-939-0143
<p><i>I, Andrew Miller, have thoroughly discussed the above event with the Promoter and am in agreement with him/her in all areas. I do hereby give my consent to use my property for this even. I do hereby consent to the entry, at any time, in the course of his/her duties, any town officer in the performance of his/her duties, including but not limited to inspection. I agree to adhere to all laws and regulations of the Town of North Hampton and the State of New Hampshire. Under the penalty of perjury I do hereby certify that the above application is true.</i></p>	
<b>Signature:</b> 	<b>Date:</b> 2-17-16

**DO NOT WRITE BELOW THIS SPACE. FOR TOWN USE ONLY**

**Departmental Approvals:** Please attach any comments or special requirements to this application

Fire Chief Signature of Approval:	Date:
Building Inspector/Code Enforcement /Health Officer Signature of Approval:	Date:
Director of Public Works Signature of Approval:	Date:
Police Chief Signature of Approval:	Date:

Department comments or additional conditions:

**Applicant:** *I do hereby agree to the additional requirements:*

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PERMIT**

**Denied** Reason:  
 Michael E. Maddocks  
 Chief of Police \_\_\_\_\_ Date: \_\_\_\_\_

**Approved**  
 Michael E. Maddocks  
 Chief of Police \_\_\_\_\_ Date: \_\_\_\_\_

Select Board Signatures: (If Required under Ordinance amended 3/11/2014) \_\_\_\_\_ Date: \_\_\_\_\_




TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
SELECT BOARD  
DRAFT MINUTES  
FEBRUARY 8, 2016 7PM

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NORTH HAMPTON TOWN HALL  
231 ATLANTIC AVENUE

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11  
12  
13 **1. Call To Order and Pledge of Allegiance**

14 Chair Maggiore called the meeting to order at 7:05 PM. Those in attendance were Selectman  
15 Miller, Selectman Stanton and Town Administrator Apple.

16  
17 Chair Maggiore led the Pledge of Allegiance.

18  
19 **2. First Public Comment Session**

20  
21 Public Comment is an opportunity for residents to ask questions, request information and make  
22 comments on issues facing the Town. Individuals ordinarily will be given not more than three (3)  
23 minutes to speak, and people who have already spoken will be asked to wait until everyone has  
24 had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes.  
25 Individuals who are not able to speak during the First Public Comment Session will be given first  
26 opportunity to speak during the Second Public Comment Session at the end of the Meeting.

27  
28 Casey O'Kane, Atlantic Avenue asked the Select Board for updates on questions posed by him at  
29 the January 25, 2016 meeting regarding the posting Conservation Commission agendas  
30 Conservation Commission meeting of December 13 on Town Hall Streams, and a septic system  
31 for animal waste at the Runnymede Farm.

32  
33 **3. Consent Calendar**

34 3.1 Payroll Manifest of January 28, 2016 in the amount of \$58,271.68

35 3.2 Payroll Manifest of February 4, 2016 in the amount of \$174,911.54

36 3.3 Accounts Payable Manifest of in the amount of \$986,307.97

37 3.4 Cemetery Deed  
38

39 **Motion by Selectman Stanton to accept the Consent Calendar as presented. Seconded by**  
40 **Selectman Miller. Motion carries 3-0.**

41  
42 **4. Communication to the Select Board**

43 *No Items*

44  
45 **5. Report of the Town Administrator**

46 Town Administrator Apple briefed the Select Board on the Deputy Police Chief candidates as  
47 well as the oral board process.

48  
49 Town Administrator Apple stated the North Hampton Winterfest occurred on February 6, 2016  
50 and thanked Recreation Director Jim O'Hara for a job well done. He also thanked Optima Bank  
51 for sponsoring the fireworks

52  
53 Town Administrator Apple reported on an update or redesign of the town website; document  
54 management system, current server capability, and an update on the Hampton Rod and Gun Club.

55  
56 **Motion by Selectman Stanton to proceed with an upgrade to the town website in an amount**  
57 **not to exceed \$2,500. Seconded by Selectman Miller. Motion carries 3-0.**

58  
59 **6. New Business**

60 **6.1 Discussion of Efforts to Promote Facilities Articles**

61  
62 The Select Board discussed composing a "Letter to the Editor" in which a range of questions and  
63 possibilities for the facilities would be answered in order to provide more information to the  
64 residents.

65  
66 The Select Board discussed using their private funds to pay for a post card or letter mailed to  
67 residents supporting the town campus.

68  
69 Kathleen Kilgore, Atlantic Avenue asked the Select Board if she could obtain a copy of the legal  
70 opinions received by the town for warrant article 27.

71  
72 **6.2 Discussion of New Hampshire Primary Day Schedule**

73  
74 The Select Board discussed their scheduled times to be at the elections, with Chair Maggiore and  
75 Selectman Stanton from 8:00 AM until Noon with Selectman Miller to arrive at Noon until the  
76 end. Chair Maggiore stated he was flexible and could fill in at any time as there is a need to have  
77 two Select Board members present at all times.

78  
79 Discussion arose regarding the entrance and exit to the polls, and that it would be through the  
80 gymnasium. All entryways into other parts of the school will be blocked with absolutely no  
81 access by the public. Police Officers will be located both inside and outside of the school.

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**7. Approval of Minutes**

7.1 Minutes of January 25, 2016

**Motion by Selectman Stanton to approve the minutes of January 26, 2106 with a change to line 61 to January 30. Seconded by Selectman Miller. Motion carries 3-0.**

Chair Maggiore stated although not on the agenda, minutes of January 30, 2016 (after the Deliberative Session) were completed and need to be voted on.

**Motion by Selectman Stanton to approve the minutes of January 30, 2016. Seconded by Selectman Miller. Motion carries 3-0.**

**8. Any Other Item that may legally come before the Board**

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs which circumstances may require.

**9. Second Public Comment Session**

See Item 2, above.

Kathleen Kilgore. Atlantic Avenue asked to have topics placed on the Town Administrator's report so that interested parties will know what he is discussing at the meeting.

**10. Adjournment**

Meeting adjourned at 8:45PM.

Respectfully submitted,

Janet Facella