

EXEMPTION/TAX CREDIT RECOMMENDATION

To: Select Board
Town of North Hampton

From: Michael Pelletier, CNHA
Municipal Resources, Inc.
Contracted Assessing Agents

Date: April 8, 2014

RE: Veteran Credit
Tax Map 21 Lot 7-124

Application and supporting information was reviewed. Mr. Bray does qualify for the Veteran Credit therefore it is recommended the application be granted.

Upon the Board's decision, the applicant will be notified.

As always, if you have any questions, please let me know.

EXEMPTION/TAX CREDIT RECOMMENDATION

To: Select Board
Town of North Hampton

From: Michael Pelletier, CNHA
Municipal Resources, Inc.
Contracted Assessing Agents

Date: April 1, 2014

RE: Veteran Credit
Tax Map 19 Lot 16-1

Application and supporting information was reviewed. Mr. Rivera does qualify for the Veteran Credit therefore it is recommended the application be granted.

Upon the Board's decision, the applicant will be notified.

As always, if you have any questions, please let me know.

PUBLIC NOTICE

TOWN OF NORTH HAMPTON

Mosquito Control

The Mosquito Control program begins the week of April 7, 2014 in the Town of North Hampton. Crews from Dragon Mosquito Control will be checking swamps, salt marshes, woodland pools, ditches, storm drains and other shallow, stagnant water for mosquito larvae. When mosquitoes are found, the following insecticides may be used:

VectoBac (Bacillus thuringiensis israelensis)	Agnique MMF (poly-isooctadecyl-hydroxyl)
Natular (spinosad)	BVA 2 Mosquito Larvicide Oil (highly refined petroleum distillate)
Altosid (methoprene)	CocoBear MLO (mineral oil)

If Eastern Equine Encephalitis or West Nile Virus is found in or near North Hampton, then emergency spraying may be conducted using one or more of the following products:

Anvil (sumithrin)	Cross Check Plus (bifenthrin)
Zenivex (etofenprox)	Mavrik Perimeter (tau-fluvalinate)
Permanone (permethrin)	Duet (sumithrin & prallethrin)

Emergency spray treatments may be conducted at the following locations:

Elementary School
Town Common
Dearborn Park
Knowles Field

It is impossible to predict if emergency spraying will be necessary. The spray schedule is based upon mosquito surveillance data, disease test results and weather data. Further communication will be given if emergency spraying is going to take place.

Residents who do not want their wetlands treated may use our No-Spray Registry online at www.DragonMosquito.com/No-Spray-Registry or write to Dragon Mosquito Control, P.O. Box 46, Stratham, NH 03885. Be sure to include your name, physical address, phone number, and a description of your property with boundaries. Residents who would like to have their stagnant water checked for mosquitoes may call 734-4144 or email Info@DragonMosquito.com. There is no charge for this service. Contact us for more information on spray dates, location, materials used, precautions or other concerns.

Libraries designed for 'new-fashioned' readers

By MARIA RECON
McClatchy Washington Bureau

WASHINGTON — The new public library on San Antonio's south side is missing something that once seemed unthinkable: books.

The south central Texas city's completely digital library, known as the BiblioTech, lets Bexar County readers check out up to five books at a time on their devices from home or wherever they are. Military personnel can even download the latest bestseller from Afghanistan.

No device? No problem. Locals can check out tablets or e-readers for free. Or they can use the library's 48 iMac desktop computers. Children can take home any of the 200 Nook readers pre-loaded with 150 books aimed at their age group.

Opened six months ago, BiblioTech is the nation's first totally book-free public library. It just added a satellite branch in the jury room of the Bexar County Courthouse. The name plays off the word "biblioteca", Spanish for library.

In Washington, the downtown Martin Luther King Jr. Memorial Library cleared the stacks in one wing last June to open a vast, bookless "Digital Commons" — part computer lab, part design center and part reading lounge.

The bound book has held sway for 500 years, and doesn't look like it's going away anytime soon. But the digital age, which has crept into libraries through new technology, is slowly taking over.

Efforts underway

A number of ambitious national and international digital efforts are underway, focused on making cultural heritage books, manuscripts and books available online. The Digital Public Library of America and a Library of Congress-supported World Digital Library, which just reached 10,000 entries this past week, are making lit-



Librarian Cameron Myers uses the Digital table in the kids room of the King Library.

erary treasures, such as an early 18th-century Gospel manuscript from Ethiopia, more accessible.

"This project is of enormous benefit to students, teachers, scholars and lifelong learners," Librarian of Congress James H. Billington said to mark the milestone, "and I am gratified to see that it continues to grow."

At the MLK library, there's a giant touch screen used for teaching classes and a 3-D printer that on a recent afternoon was in the process of building a small basket.

There's also a new book printer machine that will print and bind a book, small work spaces for people who need places for start-ups, a sound studio and a touch-screen table in the children's section for reading and playing. There's even a bank of express computers that visitors, no library card needed, can use for 15 minutes.

At North Carolina State University's new James B. Hunt Jr. Library in Raleigh, the 1.5 million books are stored underground, leaving lots of space for research and study groups. Virtual stacks enable students to check out books

from a unique robotic retrieval system known as a bookBot that delivers them in five minutes or less.

"There are a lot of libraries that are shifting that way," said Barbara Stripling, the president of the American Library Association. "One of the biggest worries of libraries is equitable access."

How it began

The unlikely visionary, in San Antonio was Nelson Wolff, the top county official, who in Texas is known as the county judge.

"It all started with my reading Walter Isaacson's biography of Steve Jobs," said Wolff, who's in his 70s and was taken with the speed of technology developed by the late co-founder of Apple Inc. as he introduced a succession of new products.

So, in the space of about a year, Wolff raised the radical idea of a no-books library in a poor part of San Antonio with limited Internet service, used available space in a county-owned building and had it up and running by last September.

There were only 10,000 e-books at first. But the library has since added another 10,000 and hopes to holster the collection

"I had refused to read e-books," he said of the time before he began working on a digital library.

Now?

"I don't read hardcover books," Wolff said. "I buy them but I don't read them."

Fewer "readers"

That kind of conversion may be spreading. The BiblioTech attracts a steady flow of foreign and national visitors.

Several San Antonio library officials are traveling to the Netherlands and England in a few weeks at the invitation of foreign officials to make presentations about their operation.

But Wolff is pleased that the local, majority Latino community has access to reading materials and the Internet.

"The main thing is people are using it," he said.

He's especially tickled that the jury duty branch is taking off.

"It's been a big hit with all the jurors sitting around," he said.

County residents can sign

on and download books on-site, and there's been no problem with getting back the loaned e-readers and tablets.

"We've had a 100 percent return rate," said Laura Jesse, Bexar County's public information officer.

Downloaded e-books simply disappear from devices after two weeks. So no library late fees.

In downtown D.C., where the MLK library's computers are the only access to the Internet for many, users come from all economic levels, including a lot of children and teenagers.

The latter enjoy the digital options, including gaming afternoons in a space for them on the second floor.

"Teens are digitally native," said library spokesman George Williams, adding that the libraries help break the digital divide.

Digital Commons Manager Nick Kerelchuk described the MLK library scene as "a culture of people connecting and sharing together."

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OFF

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into action
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*Not all in-stock model



**REPORT OF APPROPRIATIONS ACTUALLY VOTED
(RSA 21-J:34 AND 198:4-a)**

Instructions

Cover Page

- Select the fiscal year that you are filing for
- Select the entity name from the pull down menu
- Enter the preparer's information
- Add the first and last names of the certifying school board members

Account Codes:

- Enter the *Warrant Article Number(s)* and other required information for each applicable account code
- Select the "Add Warrant Article" button to add additional *Warrant Articles* to the account code

For Assistance Please Contact:

DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
http://www.revenue.nh.gov/munc_prop/municipalservices.htm

ENTITY'S INFORMATION ?

Fiscal Year:

School District:

Municipalities Served:

PREPARER'S INFORMATION ?

First Name	Last Name	
Nancy	Tuttle	
Street No.	Street Name	Phone Number
2	Alumni Drive	(603) 926-8992
Email (optional)		
ntuttle@sau21.org		



SCHOOL BOARD MEMBER

-	First Name:	Christopher	Last Name:	Muns
-	First Name:	David	Last Name:	Gandt
-	First Name:	Frances	Last Name:	Henderson
-	First Name:	Leslie	Last Name:	Lafond
-	First Name:	Wayne	Last Name:	Skoglund

Add Member



New Hampshire
Department of
Revenue Administration

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APPROPRIATIONS

Account #	Purpose of Appropriations (RSA 323.4)	Operating Budget Warrant Article #	Total Amount Actually Voted Enuring Fiscal Year	ELEMENTARY SCHOOL BREAKDOWN	MIDDLE JUNIOR HIGH BREAKDOWN	HIGH SCHOOL BREAKDOWN
1100-1199	Regular Programs ①	Add Warrant Article - 2	\$6,259,909			\$6,259,909
1200-1299	Special Programs ①	Add Warrant Article - 2	\$2,338,047			\$2,338,047
1300-1399	Vocational Programs ②	Add Warrant Article - 2	\$204,002			\$204,002
1400-1499	Other Programs ①	Add Warrant Article - 2	\$748,730			\$748,730
1500-1599	Non-Public Programs ②	Add Warrant Article - 2	\$748,730			\$748,730
1600-1699	Adult/Continuing Ed. Programs ①	Add Warrant Article - 2	\$126,355			
1700-1799	Comm. Jr. College Ed. Programs ①	Add Warrant Article - 2	\$126,355			
1800-1899	Community Service Programs ①	Add Warrant Article - 2				
Instruction Subtotal			\$9,677,043			\$9,550,688



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SUPPORT SERVICES						
Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Total Amount Actually Voted Ensuring Fiscal Year	ELEMENTARY SCHOOL BREAKDOWN	MIDDLE JUNIOR HIGH BREAKDOWN	HIGH SCHOOL BREAKDOWN
2000-2199	Student Support Services	Add Warrant Article - 2	\$953,568			\$953,568
2200-2299	Instructional Staff Services	Add Warrant Article - 2	\$1,098,545			\$1,098,545
		- 4	\$932,010			\$932,010
			\$166,535			\$166,535
	Support Services Subtotal		\$2,052,113			\$2,052,113

GENERAL ADMINISTRATION						
Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Total Amount Actually Voted Ensuring Fiscal Year	ELEMENTARY SCHOOL BREAKDOWN	MIDDLE JUNIOR HIGH BREAKDOWN	HIGH SCHOOL BREAKDOWN
2310 (840)	School Board Contingency	Add Warrant Article - 1				
2310-2319	Other School Board	Add Warrant Article - 1	\$80,905			\$80,905
			\$80,905			\$80,905
	General Administration Subtotal		\$80,905			\$80,905

EXECUTIVE ADMINISTRATION						
Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Total Amount Actually Voted Ensuring Fiscal Year	ELEMENTARY SCHOOL BREAKDOWN	MIDDLE JUNIOR HIGH BREAKDOWN	HIGH SCHOOL BREAKDOWN
2320 (310)	SAU Management Services	Add Warrant Article - 1	\$575,819			\$575,819
			\$575,819			\$575,819



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Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Total Amount Actually Voted Ensuing Fiscal Year	ELEMENTARY SCHOOL BREAKDOWN	MIDDLE JUNIOR HIGH BREAKDOWN	HIGH SCHOOL BREAKDOWN
2320-2399	All Other Administration	Add Warrant Article -				
2400-2499	School Administration Service	Add Warrant Article -	\$778,065			\$778,065
2500-2599	Business	Add Warrant Article -	\$778,065			\$778,065
2600-2699	Plant Operation & Maintenance	Add Warrant Article -	\$1,778,518			\$1,778,518
2700-2799	Student Transportation	Add Warrant Article -	\$1,778,518			\$1,778,518
2800-2999	Support Service: Central & Other	Add Warrant Article -	\$775,804			\$775,804
		Add Warrant Article -	\$775,804			\$775,804
		Add Warrant Article -	\$4,946,059			\$4,946,059
	Executive Administration Subtotal		\$8,854,265			\$8,854,265

NON-INSTRUCTIONAL SERVICES		Operating Budget Warrant Article #	Total Amount Actually Voted Ensuing Fiscal Year	ELEMENTARY SCHOOL BREAKDOWN	MIDDLE JUNIOR HIGH BREAKDOWN	HIGH SCHOOL BREAKDOWN
3100	Food Service Operations	Add Warrant Article -	\$578,439			\$578,439
3200	Enterprise Operations	Add Warrant Article -	\$578,439			\$578,439
	Non-Instructional Services Subtotal		\$578,439			\$578,439



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FACILITIES ACQUISITION AND CONSTRUCTION 7						
Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Total Amount Actually Voted Enacting Fiscal Year	ELEMENTARY SCHOOL BREAKDOWN	MIDDLE JUNIOR HIGH BREAKDOWN	HIGH SCHOOL BREAKDOWN
4100	Site Acquisition 7	Add Warrant Article -				
4200	Site Improvement 7	Add Warrant Article -	\$70,000			\$70,000
4300	Architectural/Engineering 7	5	\$70,000			\$70,000
4400	Educational Specifier/Development 7	Add Warrant Article -				
4500	Building Acquisition/Construction 7	Add Warrant Article -				
4600	Building Improvement Services 7	Add Warrant Article -	\$114,077			\$114,077
4900	Other Facilities Acq. & Construction 7	3	\$114,077			\$114,077
	Facilities Acquisition and Construction Subtotal	Add Warrant Article -	\$184,077			\$184,077

OTHER OUTLAYS (5000-5999) 7		
Account #	Purpose of Appropriations (RSA 32:3, V)	Total Amount Actually Voted Enacting Fiscal Year
5110	Debt Service - Principal 7	\$1,195,000
		\$1,195,000



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5120	Debt Service - Interest	Add Warrant Article	\$747,544
		-	\$747,544
	<i>Officer-Quelley: Subtotal</i>		\$1,942,544

FUND TRANSFERS

Account *	Purpose of Appropriations (RSA 32-B, 3)	Operating Budget Warrant Article #	Total Amount Actually Voted Existing Fiscal Year
5220-5221	To Food Service	Add Warrant Article	
		-	
5222-5229	To Other Special Revenue	Add Warrant Article	
		-	
5230-5239	To Capital Projects	Add Warrant Article	
		-	
5254	To Agency Funds	Add Warrant Article	\$40,000
		-	\$40,000
5300-5399	Intergovernmental Agency Alloc	Add Warrant Article	
		-	
	Supplemental Appropriation	Add Warrant Article	
		-	
	Deficit Appropriation	Add Warrant Article	
		-	
	<i>Fund Transfers Subtotal</i>		\$40,000



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Operating Budget Total

\$23,409,386

\$21,300,487

You have reached the end of the Appropriations Section. Please review the this section for accuracy, then move on to the Supplementary Information Section.



REQUIRED SUPPLEMENTARY INFORMATION

DESCRIPTION	FUNCTION	OBJECT	ELEMENTARY	MIDDLE JR. HIGH	HIGH	TOTAL
Tuition to NH LEAs	All	567			\$204,002	\$204,002
Other Tuition	All	562-569			\$745,000	\$745,000
Land and Improvements	All	710				
Buildings	All	720				
Additional Equipment	All	730				\$10,000
Summer School	143G				\$308,111	\$308,111
						\$58,000

*Includes all functions except 4000

Add Bond Item

Purpose:

Detail on items to be financed by bonds, notes and/or withdrawals from capital reserve funds.

Amount:



PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Nancy

Preparer's Last Name

Tuttle

Nancy Tuttle Finance MGR
Preparer's Signature and Title

3/17/14
Date

Check to Certify Electronic Signature: You are required to check this box and provide your name above. By checking this box, you hereby declare and certify that the electronic signature above was actually signed by the Preparer and that the electronic signature is valid.

SCHOOL BOARD CERTIFICATION

This is to certify that the information contained in this form, appropriations actually voted by the school district meeting, was taken from the official records and is complete to the best of our knowledge and belief.

[Signature]
School Board Member's Signature and Title

School Board Member's Signature and Title

[Signature]
School Board Member's Signature and Title

School Board Member's Signature and Title

[Signature]
School Board Member's Signature and Title

School Board Member's Signature and Title

[Signature]
School Board Member's Signature and Title

School Board Member's Signature and Title

[Signature]
School Board Member's Signature and Title

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School Board Member's Signature and Title

School Board Member's Signature and Title

School Board Member's Signature and Title

School Board Member's Signature and Title

Submit
Print

Please save and e-mail the completed PDF form to your Municipal Services Advisor:

- Michelle Clark: michelle.clark@dra.nh.gov
- Jamie Dow: jamie.dow@dra.nh.gov
- Shelley Gerlameau: sholley.gerlameau@dra.nh.gov
- Jean Samms: jean.samms@dra.nh.gov

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487



**REPORT OF APPROPRIATIONS ACTUALLY VOTED
(RSA 21-J:34 AND 198:4-a)**

Instructions

Cover Page

- Select the fiscal year that you are filing for
- Select the entity name from the pull down menu
- Enter the preparer's information
- Add the first and last names of the certifying school board members

Account Codes:

- Enter the *Warrant Article Number(s)* and other required information for each applicable account code
- Select the "Add Warrant Article" button to add additional *Warrant Articles* to the account code

For Assistance Please Contact:

DRR Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
http://www.revenue.nh.gov/munc_prop/municipalservices.htm

ENTITY'S INFORMATION ?

Fiscal Year: 2015

School District: North Hampton 3455

Municipalities Served: North Hampton

PREPARER'S INFORMATION ?

First Name	Last Name
Nancy	Tuttle

Street No.	Street Name	Phone Number
2	Alumni Drive	(603) 926-8992

Email (optional)
ntuttle@sau21.org



SCHOOL BOARD MEMBERS ?

-	First Name	David	Last Name	Sarazen
-	First Name	Victoria	Last Name	Kilroy
-	First Name	Henry	Last Name	Marsh
-	First Name	Tamara	Last Name	Le
-	First Name	James	Last Name	Sununu

Add Member



APPROPRIATIONS

ACCOUNT #	PURPOSE OF APPROPRIATIONS (RSA 323:V)	OPERATING BUDGET WARRANT ARTICLE #	TOTAL AMOUNT ACTUALLY VOTED ENSUING FISCAL YEAR	ELEMENTARY SCHOOL BREAKDOWN	MIDDLE/JUNIOR HIGH BREAKDOWN	HIGH SCHOOL BREAKDOWN
1100-1799	Regular Programs	Add Warrant Article 2	\$2,413,582	\$2,413,582		
1200-1399	Special Programs	Add Warrant Article 2	\$1,193,811	\$1,193,811		
1300-1399	Vocational Programs	Add Warrant Article				
1400-1499	Other Programs	Add Warrant Article	\$99,527	\$99,527		
1500-1599	Non-Public Programs	Add Warrant Article 2	\$99,527	\$99,527		
1600-1699	Adult/Continuing Ed. Programs	Add Warrant Article				
1700-1799	Comm./Jr. College Ed. Programs	Add Warrant Article				
1800-1899	Community Service Programs	Add Warrant Article				
Instruction Subtotal				\$3,706,920	\$3,706,920	



**New Hampshire
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SUPPORT SERVICES 7

Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Total Amount Actually Voted Ensuing Fiscal Year	ELEMENTARY SCHOOL BREAKDOWN	MIDDLE JUNIOR HIGH BREAKDOWN	HIGH SCHOOL BREAKDOWN
2000-2199	Student Support Services 7	Add Warrant Article - 2	\$439,381	\$439,381		
2200-2299	Instructional Staff Services 7	Add Warrant Article - 2	\$475,385	\$475,385		
Support Services-Subtotal			\$914,766	\$914,766		

GENERAL ADMINISTRATION 7

Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Total Amount Actually Voted Ensuing Fiscal Year	ELEMENTARY SCHOOL BREAKDOWN	MIDDLE JUNIOR HIGH BREAKDOWN	HIGH SCHOOL BREAKDOWN
2510 18401	School Board Contingency 7	Add Warrant Article - 2				
2310-2319	Other School Board 7	Add Warrant Article - 2	\$37,007	\$37,007		
General Administration Subtotal			\$37,007	\$37,007		

EXECUTIVE ADMINISTRATION 7

Account #	Purpose of Appropriations (RSA 32:3, V)	Operating Budget Warrant Article #	Total Amount Actually Voted Ensuing Fiscal Year	ELEMENTARY SCHOOL BREAKDOWN	MIDDLE JUNIOR HIGH BREAKDOWN	HIGH SCHOOL BREAKDOWN
2320 13101	SAU Management Services 7	Add Warrant Article - 2	\$211,437	\$211,437		
2320-2399	All Other Administration 7	Add Warrant Article - 2	\$211,437	\$211,437		



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Account #	Purpose of Appropriations (RSA 32:1, V)	Operating Budget Warrant Article #	Total Amount Actually Voted Enacting Fiscal Year	Elementary School Breakdown	Middle Junior High Breakdown	High School Breakdown
2400-2499	School Administration Service	Add Warrant Article	\$307,438	\$307,438		
		-	\$307,438	\$307,438		
2500-2599	Business	Add Warrant Article				
		-				
2600-2699	Plant Operation & Maintenance	Add Warrant Article	\$475,301	\$475,301		
		-	\$475,301	\$475,301		
2700-2799	Student Transportation	Add Warrant Article	\$387,591	\$387,591		
		-	\$387,591	\$387,591		
2800-2999	Support Service, Central & Other	Add Warrant Article	\$1,922,012	\$1,922,012		
		-	\$1,922,012	\$1,922,012		
		2	\$3,303,779	\$3,303,779		

Executive Administration Subtotal

Account #	Purpose of Appropriations (RSA 32:1, V)	Operating Budget Warrant Article #	Total Amount Actually Voted Enacting Fiscal Year	Elementary School Breakdown	Middle Junior High Breakdown	High School Breakdown
3100	Food Service Operations	Add Warrant Article	\$178,787	\$178,787		
		-	\$178,787	\$178,787		
3200	Enterprise Operations	Add Warrant Article				
		-				
			\$178,787	\$178,787		
	Non-Instructional Services Subtotal		\$178,787	\$178,787		



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FACILITIES ACQUISITION AND CONSTRUCTION (7)

Account #	Purpose of Appropriations (RSA 323, V)	Operating Budget Warrant Article #	Total Amount Actually Voted Ensuing Fiscal Year	ELEMENTARY SCHOOL BREAKDOWN	MIDDLE/JUNIOR HIGH BREAKDOWN	HIGH SCHOOL BREAKDOWN
4100	Site Acquisition (7)	Add Warrant Article -				
4200	Site Improvement (7)	Add Warrant Article -				
4300	Architectural/Engineering (7)	Add Warrant Article -				
4400	Educational Specification/Development (7)	Add Warrant Article -				
4500	Building Acquisition/Construction (7)	Add Warrant Article -				
4600	Building Improvement Services (3)	Add Warrant Article -	\$68,100	\$68,100		
4900	Other Facilities Exp. & Construction (7)	Add Warrant Article -	\$68,100	\$68,100		
Facilities Acquisition and Construction Subtotal			\$68,100	\$68,100		

OTHER OUTLAYS (5000-5909) (7)

Account #	Purpose of Appropriations (RSA 32.3, V)	Operating Budget Warrant Article #	Total Amount Actually Voted Ensuing Fiscal Year
5110	Debt Service - Principal (7)	Add Warrant Article -	\$84,000
			\$84,000



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5120	Debt Service - Interest	Add Warrant Article	\$53,740
		-	\$53,740
	Other Creditors Subtotal		\$137,740

FUND 0000000000

Account #	Purpose of Appropriations (RSA 323:V)	Operating Budget Warrant Article #	Total Amount Actually Voted Ensuing Fiscal Year
5220-5221	To Food Service	Add Warrant Article	\$10,000
		-	\$10,000
5222-5229	To Other Special Revenue	Add Warrant Article	
		-	
5230-5239	To Capital Projects	Add Warrant Article	
		-	
5254	To Agency Funds	Add Warrant Article	\$140,000
		-	\$25,000
		-	\$50,000
		-	\$50,000
		-	\$15,000
5300-5399	Intergovernmental Agency Alloc	Add Warrant Article	
		-	
	Supplemental Appropriation	Add Warrant Article	
		-	



**New Hampshire
Department of
Revenue Administration**

**2014
MS-22**

Deficit Appropriation:

Add Warrant Article	
-	

--

\$150,000

Operating Budget Total

\$8,497,099

\$8,209,359

You have reached the end of the Appropriations Section. Please review the this section for accuracy, then move on to the Supplementary Information Section.



REQUIRED SUPPLEMENTARY INFORMATION

DESCRIPTION	FUNCTION	OBJECT	ELEMENTARY	MIDDLE JR. HIGH	HIGH	TOTAL
Tuition to NH LEAs	All	561				
Other Tuition	All	562-569	\$88,120			\$88,120
Land and Improvements	All	710				
Buildings	All	720				
Additional Equipment	All	730	\$77,139			\$77,139
Summer School	1430					

*Includes all functions except 4000

Add Bond Item

Purpose:

Detail on items to be financed by bonds, notes and/or withdrawals from capital reserve funds.

Amount



PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Nancy

Preparer's Last Name

Tuttle

Nancy L Tuttle
Preparer's Signature and Title

FINANCE MGR

3/17/14
Date

Check to Certify Electronic Signature: You are required to check this box and provide your name above. By checking this box, you hereby declare and certify that the electronic signature above was actually signed by the Preparer and that the electronic signature is valid.

SCHOOL BOARD CERTIFICATION

This is to certify that the information contained in this form, appropriations actually voted by the school district meeting, was taken from the official records and is complete to the best of our knowledge and belief.

[Signature]
School Board Member's Signature and Title

School Board Member's Signature and Title

[Signature]
School Board Member's Signature and Title

School Board Member's Signature and Title

[Signature]
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School Board Member's Signature and Title

School Board Member's Signature and Title

School Board Member's Signature and Title

Submit
Print

Please save and e-mail the completed PDF form to your Municipal Services Advisor:

- Michelle Clark: michelle.clark@dra.nh.gov
- Jamie Dow: jamie.dow@dra.nh.gov
- Shelley Gerameau: shelly.gerameau@dra.nh.gov
- Jean Samms: jean.samms@dra.nh.gov

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address.

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487



REPORT OF APPROPRIATIONS ACTUALLY VOTED

Form Due Date: 20 Days after the TOWN/VILLAGE MEETING

Instructions

Cover Page

- Select the entity type that you are filing for (Municipality or Village District)
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the entity's contact information
- Enter the preparer's information

Account Codes:

- Enter the *Warrant Article Number(s)* and other required information for each applicable account code
- Select the "Add Warrant Article" button to add additional *Warrant Articles* to the account code

For Assistance Please Contact:

DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947

http://www.revenue.nh.gov/munc_prop/municipalservices.htm

ENTITY'S INFORMATION ?

Entity Type: Municipality Village

Municipality: County:

PREPARER'S INFORMATION ?

First Name: Last Name:

Street No: Street Name: Phone Number:

Email (optional):



APPROPRIATIONS AS VOTED

GENERAL GOVERNMENT ?

Account #	Purpose of Appropriations (RSA 323: V)	Warrant Article #	Appropriations As Voted
4130 - 4139	Executive ?	Add Warrant Article - <input type="text"/>	\$204,869 \$204,869
4140 - 4149	Election, Registration & Vital Statistics ?	Add Warrant Article - <input type="text"/>	\$124,238 \$124,238
4150 - 4151	Financial Administration ?	Add Warrant Article - <input type="text"/>	\$191,425 \$191,425
4152	Revaluation of Property ?	Add Warrant Article - <input type="text"/>	\$74,250 \$74,250
4153	Legal Expense ?	Add Warrant Article - <input type="text"/>	\$90,000 \$90,000
4155 - 4159	Personnel Administration ?	Add Warrant Article - <input type="text"/>	\$153,954 \$153,954
4191 - 4193	Planning & Zoning ?	Add Warrant Article - <input type="text"/>	\$101,223 \$101,223
4194	General Government Buildings ?	Add Warrant Article - <input type="text"/>	\$77,000 \$77,000
4195	Cemeteries ?	Add Warrant Article - <input type="text"/>	\$47,785 \$47,785
4196	Insurance ?	Add Warrant Article - <input type="text"/>	\$159,995 \$159,995
4197	Advertising & Regional Association ?	Add Warrant Article - <input type="text"/>	\$5,356 \$5,356
4199	Other General Government ?	Add Warrant Article - <input type="text"/>	
Grand Total			\$1,230,095



PUBLIC SAFETY ?

Account #	Purpose of Appropriations (RSA 32:3, V)	Warrant Article #	Appropriations As Voted
4210-4214	Police ?	Add Warrant Article - <input type="text"/>	\$1,389,667 \$1,389,667
4215-4219	Ambulance ?	Add Warrant Article - <input type="text"/>	
4220-4229	Fire ?	Add Warrant Article - <input type="text"/>	\$1,528,277 \$1,528,277
4240-4249	Building Inspection ?	Add Warrant Article - <input type="text"/>	\$82,570 \$82,570
4290-4298	Emergency Management ?	Add Warrant Article - <input type="text"/>	
4299	Other (Including Communications) ?	Add Warrant Article - <input type="text"/>	
Public Safety Services			\$3,000,514

AIRPORT/AVIATION CENTER ?

Account #	Purpose of Appropriations (RSA 32:3, V)	Warrant Article #	Appropriations As Voted
4301 - 4309	Airport Operations ?	Add Warrant Article - <input type="text"/>	
Airport/Aviation Center			

HIGHWAYS AND STREETS ?

Account #	Purpose of Appropriations (RSA 32:3, V)	Warrant Article #	Appropriations As Voted
4311	Administration ?	Add Warrant Article - <input type="text"/>	
4312	Highways & Streets ?	Add Warrant Article - <input type="text"/>	\$668,312 \$668,312
4313	Bridges ?	Add Warrant Article - <input type="text"/>	



**New Hampshire
Department of
Revenue Administration**

**2014
MS-232**

4316	Street Lighting ?	Add Warrant Article	\$21,500
		-	\$21,500
4319	Other ?	Add Warrant Article	
		-	
Highways and Streets Subtotal			\$689,812

SANITATION ?			
Account #	Purpose of Appropriations (RSA 32:3, V)	Warrant Article #	Appropriations As Voted
4321	Administration ?	Add Warrant Article	
		-	
4323	Solid Waste Collection ?	Add Warrant Article	\$4,970
		-	\$4,970
4324	Solid Waste Disposal ?	Add Warrant Article	\$100,400
		-	\$100,400
4325	Solid Waste Clean-up ?	Add Warrant Article	
		-	
4326-4328	Sewage Collection & Disposal ?	Add Warrant Article	
		-	
4329	Other Sanitation ?	Add Warrant Article	\$49,850
		-	\$49,850
Sanitation Subtotal			\$155,220

WATER DISTRIBUTION AND TREATMENT ?			
Account #	Purpose of Appropriations (RSA 32:3, V)	Warrant Article #	Appropriations As Voted
4331	Administration ?	Add Warrant Article	
		-	
4332	Water Services ?	Add Warrant Article	\$261,062
		-	\$261,062
4335	Water Treatment ?	Add Warrant Article	
		-	



**New Hampshire
Department of
Revenue Administration**

**2014
MS-232**

4338 - 4339	Water Conservation & Other ?	Add Warrant Article	\$2,300
		-	\$2,300
Water Distribution and Treatment Subtotal			\$263,362

ELECTRIC ?			
Account #	Purpose of Appropriations (RSA 32:9, V)	Warrant Article #	Appropriations As Voted
4351 - 4352	Administration & Generation ?	Add Warrant Article	
		-	
4353	Purchase Costs ?	Add Warrant Article	
		-	
4354	Electric Equipment Maintenance ?	Add Warrant Article	
		-	
4359	Other Electric Costs ?	Add Warrant Article	
		-	
Electric Subtotal			

HEALTH ?			
Account #	Purpose of Appropriations (RSA 32:9, V)	Warrant Article #	Appropriations As Voted
4411	Administration ?	Add Warrant Article	
		-	
4414	Pest Control ?	Add Warrant Article	
		-	
4415 - 4419	Health Agencies & Hospital & Other ?	Add Warrant Article	\$6,500
		-	\$6,500
Health Subtotal			\$6,500

WELFARE ?			
Account #	Purpose of Appropriations (RSA 32:9, V)	Warrant Article #	Appropriations As Voted
4441 - 4442	Administration & Direct Assistance ?	Add Warrant Article	\$26,455
		-	\$26,455



4444	Intergovernmental Welfare Payments ⓘ	Add Warrant Article	
		-	
4445 - 4449	Vendor Payments & Other ⓘ	Add Warrant Article	
		-	
Welfare Subtotal			\$26,455

CULTURE AND RECREATION ⓘ			
Account #	Purpose of Appropriations (RSA 32:3, V)	Warrant Article #	Appropriations As Voted
4520 - 4529	Parks & Recreation ⓘ	Add Warrant Article	\$55,977
		-	\$55,977
4550 - 4559	Library ⓘ	Add Warrant Article	\$364,478
		-	\$364,478
4583	Patriotic Purposes ⓘ	Add Warrant Article	\$2,000
		-	\$2,000
4589	Other Culture & Recreation ⓘ	Add Warrant Article	\$1,500
		-	\$1,500
Culture and Recreation Subtotal			\$423,955

CONSERVATION & DEVELOPMENT ⓘ			
Account #	Purpose of Appropriations (RSA 32:3, V)	Warrant Article #	Appropriations As Voted
4611 - 4612	Administration & Purchasing of Natural Resources ⓘ	Add Warrant Article	\$14,300
		-	\$14,300
4619	Other Conservation ⓘ	Add Warrant Article	
		-	
4631 - 4632	Redevelopment and Housing ⓘ	Add Warrant Article	
		-	
4651 - 4659	Economic Development ⓘ	Add Warrant Article	
		-	
Conservation & Development Subtotal			\$14,300



DEBT SERVICE ?

Account #	Purpose of Appropriations (RSA 32:3, V)	Warrant Article #	Appropriations As Voted
4711	Principal Long Term Bonds & Notes ?	Add Warrant Article - <input style="width: 80px;" type="text"/>	\$180,000 \$180,000
4721	Interest Long Term Bonds & Notes ?	Add Warrant Article - <input style="width: 80px;" type="text"/>	\$149,219 \$149,219
4723	Interest on Tax Anticipation Notes ?	Add Warrant Article - <input style="width: 80px;" type="text"/>	
4750 - 4799	Other Debt Service ?	Add Warrant Article - <input style="width: 80px;" type="text"/>	
Debt Service Subtotal			\$329,219

CAPITAL OUTLAY ?

Account #	Purpose of Appropriations (RSA 32:3, V)	Warrant Article #	Appropriations As Voted
4901	Land ?	Add Warrant Article - <input style="width: 80px;" type="text"/>	
4902	Machinery, Vehicles, & Equipment ?	Add Warrant Article - <input style="width: 80px;" type="text"/>	
4903	Buildings ?	Add Warrant Article - <input style="width: 80px;" type="text"/>	
4909	Improvements Other Than Buildings ?	Add Warrant Article - <input style="width: 80px;" type="text"/>	\$222,000 \$222,000
Capital Outlay Subtotal			\$222,000

OPERATING TRANSFERS OUT ?

Account #	Purpose of Appropriations (RSA 32:3, V)	Warrant Article #	Appropriations As Voted
4912	To Special Revenue Fund ?	Add Warrant Article - <input style="width: 80px;" type="text"/>	
4913	To Capital Projects Fund ?	Add Warrant Article - <input style="width: 80px;" type="text"/>	



4914	To Proprietary Fund		
	Sewer	Add Warrant Article	
		-	
	Water	Add Warrant Article	
		-	
	Electric	Add Warrant Article	
		-	
	Airport	Add Warrant Article	
		-	
4915	To Capital Reserve Fund	Add Warrant Article	\$195,000
		-	13
			\$75,000
		-	15
			\$10,000
		-	16
			\$35,000
		-	17
			\$75,000
4916	To Expendable Trust Funds/Fiduciary Funds	Add Warrant Article	
		-	
4917	To Health Maintenance Trust Funds	Add Warrant Article	\$25,000
		-	14
			\$25,000
		-	
4918	To Non-expendable Trust Funds	Add Warrant Article	
		-	
4919	To Agency Funds	Add Warrant Article	
		-	
Operating Transfers Out Subtotal			\$220,000
Total Voted Appropriations			\$6,581,432

You have reached the end of the the form. Please review all information for accuracy, then proceed to the signature process.



BUDGET SUMMARY

Item	Appropriations As Voted
General Government	\$1,230,095
Public Safety	\$3,000,514
Airport/Aviation Center	
Highways and Streets	\$689,812
Sanitation	\$155,220
Water Distribution and Treatment	\$263,362
Electric	
Health	\$6,500
Welfare	\$26,455
Culture and Recreation	\$423,955
Conservation & Development	\$14,300
Debt Service	\$329,219
Capital Outlay	\$222,000
Operating Transfers Out	\$220,000
Total Appropriations as Voted	\$6,581,432



PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Paul

Preparer's Last Name

Apple

Paul Apple
Preparer's Signature and Title

3/25/2014
Date

Check to Certify Electronic Signature: You are required to check this box and provide your name above. By checking this box, you hereby declare and certify that the electronic signature above was actually signed by the Preparer and that the electronic signature is valid.

CERTIFICATION OF APPROPRIATIONS VOTED

This is to certify that the information contained in this form, appropriations actually voted by the town/city meeting, was taken from official records and is complete to the best of our knowledge and belief. Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Jim Maggiore
Governing Body Member's Signature and Title

Jim Maggiore
Governing Body Member's Signature and Title

Larry Miller
Governing Body Member's Signature and Title

Larry Miller
Governing Body Member's Signature and Title

Rick Stanton
Governing Body Member's Signature and Title

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Governing Body Member's Signature and Title

Submit
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Please save and e-mail the completed PDF form to your Municipal Services Advisor:

- Michelle Clark: michelle.clark@dra.nh.gov
- Jamie Dow: jaimie.dow@dra.nh.gov
- Shelley Gerlemoe: shelly.gerlemoe@dra.nh.gov
- Jean Semma: jean.semma@dra.nh.gov

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NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487



School Administrative Unit No. 21

Hampton Falls · North Hampton · Seabrook · South Hampton · Winnacunnet Cooperative

2 Alumni Drive, Hampton, NH 03842
Phone: 603-926-8992 Fax: 603-926-5157
www.sau21.org

March 26, 2014

Board of Selectmen
Town of North Hampton
Atlantic Ave
North Hampton, NH 03862

Dear Sirs;

In accordance with RSA 198:4-a enclosed is a copy of the MS-22 "Report of Appropriations Actually Voted" for the North Hampton and Winnacunnet School Districts.

Sincerely,


Nancy D. Tuttle
Finance Manager





AQUARION

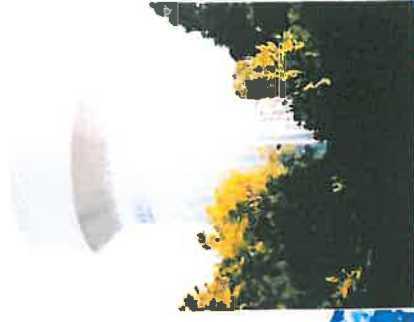
Water Company

Stewards of the Environment™

Presentation to North Hampton Water Commission

April 14, 2014

**Carl McMorrان
Operations Manager**



Water Infrastructure and Conservation Adjustment

- 2013 WICA Projects
 - \$737,875 invested in main, service, hydrant, and valves replacements
 - 1.3788% surcharge approved by PUC
 - Effective date typically January 1; however, the Company delayed it until April 1
 - Surcharge on bills delayed until January 2015 because of...
- An offsetting credit from lower taxes
 - IRS tax changes
 - Credit will be effective January 2015
 - Net effect of WICA surcharge and the credit will be a 4% rate decrease



Water Infrastructure and Conservation Adjustment

- 2014 WICA Projects
 - Received PUC approval for \$877,000 for infrastructure improvements
 - Main replacement projects
 - Ocean Boulevard: Dumas Avenue to Winnacunnet Road
 - \$500,000 for construction
 - Great Boars Head back alley main
 - \$207,000 for design and construction
 - Gentian Road, Green Street and Meadow Pond Road
 - \$35,000 for design
 - Ross Avenue
 - \$21,000 for design
 - Hydrant, service line and valve replacements
 - \$113,000



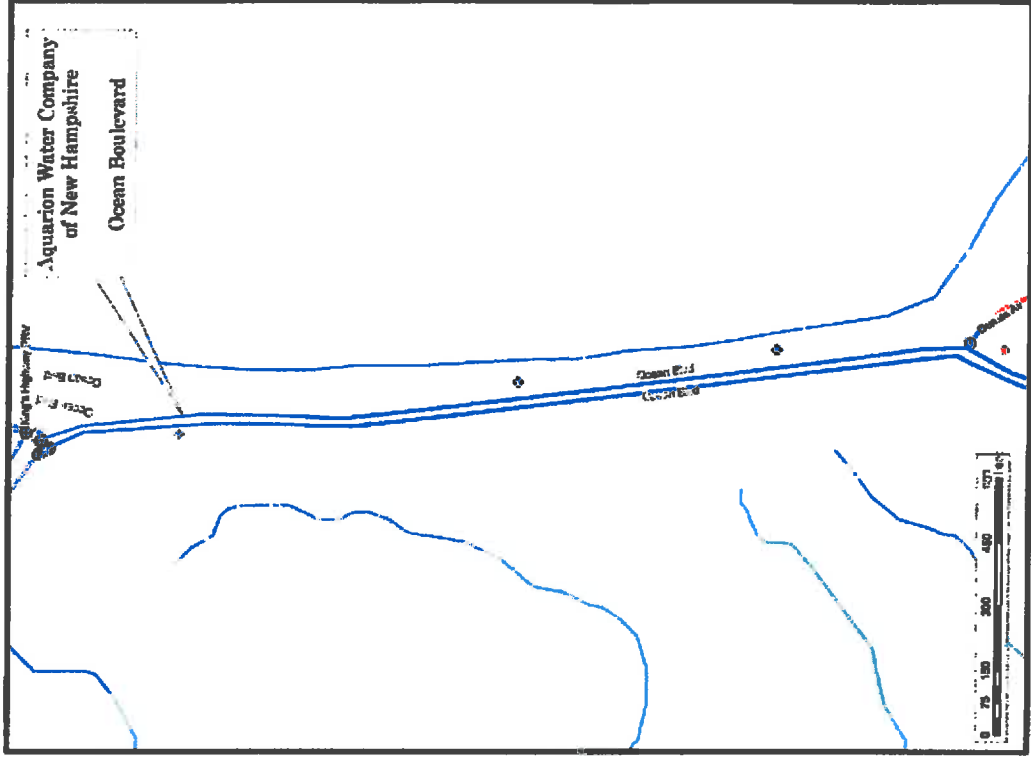
2014 Water Main Replacement Projects

Project	Scope	Schedule	Projected Cost
Ocean Boulevard	Replace Dumas Ave to Winnacunnet Rd	Construction starts in April	\$500,000
Boars Head Terrace	Replace Cliff Ave to Ocean Blvd	Target Completion in May Design work in progress, followed by bid documents then construction to be scheduled	\$207,000
Ross Avenue	Replace	Prepare bid documents this fall	\$21,000
Gentian Road / Green Street / Meadow Pond Road	Replace	Prepare bid documents this fall	\$35,000



2014 Capital Budget

Projects	Budget
Mains	\$860,000
SCADA Projects	\$120,000
Services	\$120,000
Boosters / Control Valves / Tanks	\$94,000
Meters	\$70,000
Pumping Projects	\$60,000
Water Treatment Projects	\$42,000
General Plant Projects	\$36,000
Fleet	\$29,000
Hydrants	\$26,000
Well Projects	\$26,000
Valves	\$17,000
TOTAL	\$1,500,000



O&M Tasks Performed in 2013

Activity	Tasks	Activity	Tasks
Backflow preventer tests	770	Meter replacements (non-seasonal)	938
Booster / Control Valve / Tank maintenance	5	Meter replacements (seasonal)	1,690
Chemical feed and control maintenance	77	Meter testing	587
Customer calls	6,719	Plant maintenance	222
Customer service visits	1,502	Production rounds	9,855
Generator maintenance	86	Pump maintenance	89
Grounds	181	SCADA maintenance	48
Hydrant maintenance	1,727	Service line repairs	160
Leak detection	41	Valve maintenance	166
Line locations	1,940	Water quality samples / management	307
Main breaks	15	Well maintenance	2
Meter reads	87,233	TOTAL	64,417



Community Relations

- Conservation
 - Rain Barrels
 - \$75
 - Order online at www.aquarion.com/NH/2014-rain-barrel-promotion-nh
 - Pickup May 27 – 30 at 7 Scott Road, Hampton



- Environmental Champions Award
 - To recognize outstanding volunteer work in our community on behalf of water resources in particular and the environment in general
 - Awards to top business, non-profit, adult and student
 - Nominations can be made on-line at <http://www.aquarion.com/nominationform2014.cfm>



JOHN HUBBARD
10 AIRPORT ROAD
NORTH HAMPTON, NH 03862
jhubbard@northhampton-nh.gov



MAILING ADDRESS
233 ATLANTIC AVENUE
NORTH HAMPTON, NH 03042

TEL: (603) 964-6442
FAX: (603) 964-1514

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
Department of Public Works

MEMO

TO: Paul Apple

Date: 4/10/14

RE: Highway Facility Ventilation

Paul,

In response to the independent air quality testing and report dated February 25, 2014 by The Scott Lawson Group, I am proposing that we install the following systems at the public works building to promote ventilation of CO and better air quality at the facility. The current problem is caused basically from CO spikes from running equipment during the winter months.

- A. Dual fan and motorized inlet air shutter system in the main bay area of the facility controlled by a carbon monoxide detector and a manual switch. The manual switch will allow us to use the ventilation system in the garage during the summer months for air exchange.
- B. One fresh air ventilation system and associated ductwork installed with our existing FHA heating system in the office and break room at the facility. This system will also be controlled by CO sensor and automatic timer switches. Fresh air and exhaust grilles will be installed in each office to promote a positive pressure in the rooms keeping the air from the garage out of the areas.

Cost to complete these projects:

A. Dual Fan Garage exhaust system	\$ 7,900.00
B. Office air exchanger	\$ 5,300.00
C. Electrical work required to operate systems Supplied by the town	<u>\$ 2,500.00</u>
Estimated Total	= \$ 15,700.00

Due to the fact that these ventilation options are an integral part of the current facilities heating systems, I would recommend that the town contract with Lamprey Energy to complete the ventilation projects as proposed.

John Hubbard
Public Works Director

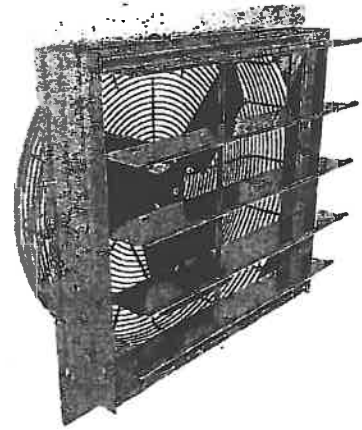
2SHE Series Direct Drive Shutter Fans



Fantech, Inc. certifies that the Shutter Mounted Exhaust Fans shown herein are designed to meet the AMCA Seal. The ratings shown are based on tests and procedures performed in accordance with AMCA Publication 211 and AMCA Publication 211 and comply with the requirements of the AMCA Certified Ratings Program.

Shutter mounted exhaust fans are widely used for ventilating warehouses, stores, factories, workshops, greenhouses and farm buildings. Shutter frames with prepunched mounting holes allow for easy installation.

- All ventilators are UL 705 Standards listed
- Heavy duty guards have gray polyester coating to resist corrosion
- OSHA compliant guards
- Totally enclosed motors
- Speed controllable (except 2SHE 30C1 and 2SHE 36D1)
- Shipped ready to install
- 2SHE07 thru 2SHE24 blades are manufactured from aluminum, 2SHE30 and 2SHE36 blades are manufactured from galvanized steel.



Specification data

Model	Rated power	Voltage / phase	RPM	Bearing type	Amperage full load	0.0" P	0.125" P	0.25" P	Sones @0.0" P	Shipping weight	UPC #
	HP	V/φ	min		Amperage	cfm				lbs	
2SHE 0721	1/30	120 / 1	1725	Sleeve	1.4	140	-	-	4.8	15	47098 8
2SHE 1021	1/30	120 / 1	1595	Sleeve	1.4	585	285	-	5.0	10	47097 5
2SHE 1221	1/30	120 / 1	1570	Sleeve	1.4	800	470	-	7.6	21	47102 2
2SHE 1621	1/20	120 / 1	1650	Sleeve	1.5	1095	720	-	9.0	18	47099 9
2SHE 1871	1/15	120 / 1	1075	Sleeve	1.2	1860	850	-	8.4	22	47100 2
2SHE 20B1W	1/4	120 / 1	1180	Sleeve	4.9	2630	2250	1235	11.3	39	47102 6
2SHE 24B1W	1/4	120 / 1	1150	Ball	3.7	3240	2485	1110	11.4	39	47103 3
2SHE 30C1	1/3	120 / 1	850	Ball	4.4	3075	4185	2150	13.5	65	47104 0
2SHE 36D1	1/2	120 / 1	850	Ball	5.6	3225	6480	2935	14.7	75	47105 7

Performance certified for installation type A, Free Inlet, Free Outlet. Speed (RPM) shown is nominal. Performance is based on actual speed at test. Performance ratings include the effects of guard and fan. The sound ratings shown are loudness values in fan sones at 5 ft in a hemispherical free field calculated per AMCA Standard 301. Values shown are for Installation Type A, Free Inlet hemispherical sone. 31". Single speed motor.

Model Selection

Model	Description H x W x D (in)	Airflow cfm (L/s)					Effectiveness @ 0 °C (32 °F)	Performance Highlights
		.1 (25 Pa)	.2 (50 Pa)	.3 (75 Pa)	.4 (100 Pa)	.5 (125 Pa)		
95 MAX	Recirculating Defrost 24.5 x 18.5 x 16	76 (36)	73 (34)	70 (33)	66 (31)	60 (29)	88%	Compact design for tight installations. Three top ports and 4th port knockout allows top or side mounting.
155 MAX 155 MAX RX	Recirculating Defrost 19 x 33.62 x 14.75	150 (71)	146 (69)	134 (63)	121 (57)	106 (50)	76%	Most popular HRV. Horizontal w/ door port balance. Same as 155 MAX, reverse design.
155 ECM	Recirculating Defrost 19 x 33.62 x 14.75	164 (77)	157 (74)	147 (69)	146 (69)	140 (66)	72%	Same design as 155 MAX, with a highly efficient energy-saving ECM motor.
200 MAX 200 MAX RX	Recirculating Defrost 19 x 33.62 x 14.75	207 (97)	200 (94)	184 (87)	171 (80)	152 (71)	74%	Versatile performance in a variety of regions. Same as 200 MAX, reverse design.
MAXTOP	Recirculating Defrost 25.5 x 22.5 x 26.5	196 (93)	188 (89)	178 (84)	165 (78)	149 (70)	80%	Ports at 45° for easy top or horizontal mounting. Makes installation possible in tighter spaces.
195 DCS	Damper Defrost 19 x 49 x 14.75	203 (96)	191 (90)	182 (86)	167 (79)	155 (73)	88%	Dual cores for max heat recovery & energy efficiency. Also available with an ECM motor.
300 DCS	Damper Defrost 19 x 49 x 14.75	265 (125)	260 (123)	250 (118)	235 (111)	220 (104)	90%	Same design as 195 DCS except for greater airflows. Meets the needs of high-efficiency in larger homes.
200 ERV 200 ERVD	No Defrost Damper Defrost 19 x 33.62 x 14.75 (both)	180 (85)	169 (79)	157 (74)	146 (68)	132 (62)	76%	For warm, humid regions with temperatures above -4 °C Same design as 200 ERV with damper and 5 ports.



Setting a new standard
for energy efficient, clean air homes



Visit us at www.lifebreath.com

Manufacturer reserves the right to change specifications without notice.

Control Options



**Lifestyle MAX
Digital Control
#99-DXPL01
(Included)**

- 5-speed operation
- 4 user operational modes
 - continuous ventilation
 - 20 min. ON, 40 min. OFF
 - 20 min. ON, 40 min. recirculation*
 - continuous recirculation*

*Not available on all models

- Built-in interface to furnace
- Automatic service reminder



or choose...

**Lifestyle MAX
Programmable
Control
#99-LS01**

- **DELUXE** fully featured 5-speed, 4 mode unit.
- Fully **PROGRAMMABLE**, allowing you to customize for your specific lifestyle.
- Automatic control based on outdoor temperature sensing.

Timers

Lifestyle 20/40/60 Minute Timer #99-DET01

- Initiate high speed operation for 20, 40 or 60 min.

Lifestyle 20 Minute Timer #99-20M01

- Initiates high speed operation for 20 min.





4/7/14

**Town of North Hampton
Highway Department
233 Atlantic Ave.
North Hampton NH 03862**

Acct # 150805

964-8087

Garage exhaust system

Thank you for the opportunity to provide you with the following proposal:

This proposal includes:

- 1) Two, Fantech Model 2SHE-24, direct drive shutter fans will be installed on the east side wall of the garage.**

The Fantech Model 2SHE-24 features:

- a) Heavy duty guards with a gray polyester coating to resist corrosion.**
 - b) OSHA compliant guards.**
 - c) Totally enclosed motors.**
 - d) Blades are manufactured from aluminum.**
-
- 2) A Fantech weather hood will be installed outside on the fan shutters. The hoods are galvanized steel. A bird screen will be installed in the hoods.**
 - 3) Two motorized inlet air shutters will be installed on the west wall. The air shutters will be wired to the exhaust fans and open when the fans turn on.**
 - 4) A carbon monoxide detector will be installed to control the fans. When the carbon monoxide level reaches the set point the fans will turn on and continue to operate until the carbon monoxide level drops below the set point.**
 - 5) A manual switch will be installed to allow the fans to be turned on manually.**
 - 6) This proposal does not include the line voltage wiring.**

Installed cost is \$ 7,900.00

**Lamprey Energy
63 Atlantic Avenue
North Hampton NH 03862
t. 603.964.6703 f. 603.964.5824 lampreyenergy.com**



If you would like Lamprey Energy to complete this work for you, please read the attached Terms and Conditions, sign where indicated, retain one copy for your records and return the other copy with deposit (payable to Lamprey Energy) to Mike Meserve at Lamprey Energy, 63 Atlantic Avenue, North Hampton, NH 03862.

Thank you

Terms and Conditions

1. All parts and labor, as specified in the proposal, are warranted by Lamprey Energy for a period of one year. All work will be completed in a professional and work-man-like manner.
2. The prices quoted in this proposal are valid for a period of thirty days. Lamprey Energy reserves the right to withdraw this proposal any time before acceptance.
3. The customer agrees to pay the balance due upon completion of the work. If the balance is not paid in full, customer agrees to pay all costs associated with the collection including but not limited to attorney fees and court costs.

I accept the terms and conditions of this proposal

Payment Terms: 50% due at signing - Remainder due on completion.

Authorized Signature: Mike Meserve Date: 4/7/14
Energy Consultant

Customer Signature: _____ Date: _____



4/7/14

Town of North Hampton
Highway Department
233 Atlantic Ave.
North Hampton NH 03862

Acct # 150805

964-8087
Office air exchanger

Thank you for the opportunity to provide you with the following proposal:

This proposal includes:

- 1) One LifeBreath, Model 95MAX heat recovery ventilator will be installed on the balcony over the offices. The Model 95 MAX exchangers up to 75 cfm of air at an efficiency of up to 88%.
- 2) A plastic exhaust hood and intake hood will be installed on the side of the building. Duct work will be installed from each hood back to the intake and exhaust ports on the air exchanger.
- 3) A 5" fresh air ceiling grille will be install in each of the two offices. Insulated flex duct will be installed from the grilles to the fresh air supply on the air exchanger.
- 4) A 5" exhaust grille will be installed in each office. Insulated flex duct will be installed from the grilles to the exhaust return air connection on the air exchanger.
- 5) A condensate drain will be installed from the air exchanger to the present air conditioning condensate drain on the balcony.
- 6) A manual switch will be installed in the main office. A carbon monoxide sensor will be also be installed to turn the system on if the monoxide reading goes over the set point. A standard 24 hour timer will be installed and set to operate 12 hrs. a day.
- 7) The air flow from the system will be balanced so that the offices operate at a positive pressure keeping the air from the garage out of the offices when the doors are closed.
- 8) This proposal does not include any line voltage wiring.

Installed cost is \$ 5,300.00

Lamprey Energy
63 Atlantic Avenue
North Hampton NH 03862
t. 603.964.6703 f. 603.964.5824 lampreyenergy.com



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I accept the terms and conditions of this proposal

Payment Terms: 50% due at signing - Remainder due on completion.

Authorized Signature: Mike Meserve Date: 4/7/14
Energy Consultant

Customer Signature: _____ Date: _____



The Scott Lawson Group, Ltd.

Environmental, Health & Safety Consultants

February 25, 2014

Mr. John Hubbard
Town of North Hampton, Public Works
233 Atlantic Avenue
North Hampton, New Hampshire 03862

Re: Indoor Air Quality Consulting - Public Works Building
SLGL File Number 13-2606

Dear Mr. Hubbard:

EXECUTIVE SUMMARY

From January 31, 2014 to February 7, 2014, Ryan Woodman, Safety & Health Technician with *The Scott Lawson Group, Ltd. (SLGL)*, conducted an Indoor Air Quality (IAQ) Survey at the Public Works Building, located at 10 Airport Road in North Hampton, New Hampshire. The Survey was performed in response to air quality concerns regarding excessive Carbon monoxide (CO) in the building.

The IAQ Survey included the use of data logging instruments used to measure four (4) parameters for comparison to building occupant comfort and indoor air guidelines.

Based on the IAQ Survey results, data logging instruments revealed that in general Carbon dioxide (CO₂) levels and Relative humidity were within recommended guidelines and Temperature levels were below recommended guidelines, which was expected given the layout of the facility.

However, CO levels observed at each of the survey areas exceeded guidelines and Permissible Exposure Limits (PEL) at one time or another. Overall average levels of CO were acceptable, however very high "spikes" of CO were noted. Based on the IAQ Survey results, the indoor environment could present a health concern to building occupants. Please refer to the Recommendation section of this report to enhance indoor air quality.

DISCUSSION

General Observations:

While installing air sampling equipment, we made general observations for indicators of potential air quality concerns. Currently, there is no ventilation system in place at the facility. In the summer months, the majority of the fresh air the facility receives comes from the two large bay doors being left in the open position. However in the winter months, these doors are often closed in order to maintain the warmer temperature regulated by the furnace.

Data Logging:

Data logging instruments were set-up in the Break Room, Tool Bench Station, Tool Storage Station, Barricade Area and on the Second Floor Deck. The results from this sampling are shown in each section below. Data logging Graphs and Summary Sheet are located in Appendix A.

Carbon dioxide:

Studies indicate that Carbon dioxide (CO₂) is an excellent surrogate indicator of indoor air quality. Since CO₂ is given off by humans when exhaling, its levels in the air provide a good indication of the quality of air circulation and how effectively the ventilation system is diluting and removing pollutants from the air. It must be noted that it is not necessarily the concentration of CO₂ itself that is of concern (non-industrial settings), but rather it is the levels of CO₂ exceeding 1,000 parts per million (ppm) that are indicative of inadequate fresh/outdoor air introduction - or under-ventilation. The American National Standards Institute/American Society of Heating, Refrigeration, and Air-Conditioning Engineers (ANSI/ASHRAE) standards recommend that 1,000 ppm of CO₂ is utilized as a value not to be exceeded, to ensure adequate fresh/outdoor air introduction and dilution of indoor air pollutants. It should be noted that not all buildings have ventilation systems that are designed to, or are capable of, supplying adequate fresh/outdoor air to meet current standards, especially in older buildings that do not have modern Heating, Ventilation and Air-Conditioning (HVAC) systems. Results from the IAQ Survey are shown in Table I.

TABLE I - CO₂ Comparison Table

Sample Location	CO (ppm)	CO (ppm)	Average Concentration Meets Guideline Level of < 1,000 ppm (Y/N)
Break Room	316 - 1,078	457	Yes
Tool Bench Station	417 - 949	518	Yes
Tool Storage Area	385 - 929	531	Yes
2nd Floor Deck (Furnace Area)	374 - 919	496	Yes
Barricade Area	241 - 889	388	Yes

CO₂ levels did exceed the ASHRAE guideline of 1,000 ppm in the Break Room area during the sampling period, but only briefly. In general, the CO₂ observed during this IAQ Survey was found in normal concentrations.

Carbon monoxide:

CO is not a natural component of indoor air, and is considered an indoor air pollutant. Overexposure to CO can deprive the body of Oxygen-carrying hemoglobin, and cause immediate or chronic health effects to those individuals exposed to elevated levels. Results from the IAQ Survey are shown in Table II.

TABLE II - CO Comparison Table

Sample Location	CO Range (ppm)	CO Average (ppm)	OSHA PEL (ppm)	NIOSH REL (ppm)	ACGIH TLV (ppm)
Break Room	0.9 - 70.2	9	50	35	25
Tool Bench Area	0 - 107.9	8	50	35	25
Tool Storage Area	-0.3 - 71	7	50	35	25
2nd Floor Deck	-0.2 - 71.3	7	50	35	25
Barricade Area	-1.6 - 97.8	8	50	35	25

While the average CO concentration in each of the areas are below the OSHA PEL of 50 ppm, as well as within the ACGIH TLV of 25 ppm, and the NIOSH REL of 35 ppm, there are significant periods of time in each area in which the measured concentration exceeded these limits. Based on trends seen in the attached graphs of this report, some activity that occurred on February 5, 2014 through February 6, 2014 caused the largest sustained spike in CO concentration in the facility. It is also important to note that although the average concentrations in each area do not exceed the above limits and guidelines, the World Health Organization uses 9 ppm as a "concentration of concern" and notes that indoor concentrations of CO should not exceed those found outdoors by more than 3 ppm. These averages are all at or close to 9 ppm.

While we cannot directly determine the cause of these high concentrations of CO, the most likely explanation is that a gas-powered truck(s) or other piece of equipment was turned on within the facility, creating the high concentration of CO. Given the lack of ventilation in the facility, the CO could effectively become "trapped" inside the building. These high concentrations could also be a result of an improperly functioning furnace. Recommendations on how keep these concentrations low can be found towards the end of this report.

Relative Humidity and Temperature:

For an environment in which occupants are engaged in light, primarily sedentary activity, the most recent ANSI/ASHRAE standard recommends that RH be controlled to a range of thirty to sixty percent (30% to 60%). These are the upper and lower limits based on considerations of dry skin, eye irritation, respiratory health, microbial growth, and moisture-related phenomena.

The ANSI/ASHRAE standard ventilation recommends that an optimum winter operative temperature of 71°F be maintained during the winter months, with a comfort range of 68 degrees Fahrenheit (68°F) to 75°F. During the summer, it is recommended that an optimum operative temperature of 76°F be maintained, with a comfort range of 73°F to 79°F. The temperature should be set toward the lower end in the winter when people wear heavier clothing, and toward the upper end in the summer when people wear lighter clothing.

TABLE III - RH and Temperature Comparison Tables

Sample Location	RH Range (%)	RH Average (%)	Temperature Range (°F)	Temp. Average (°F)
Break Room	22.7 - 60.4	37	54 - 71.5	63
Tool Bench Area	25.9 - 80.8	53	37.1 - 64.2	56
Tool Storage Area	22.9 - 75.9	49	45.9 - 62.5	55
2nd Floor Deck	26.1 - 70.4	46	51.6 - 65.7	58
Barricade Area	21.5 - 76.6	50	45.5 - 63.8	56

The average RH measurements were within the comfort guidelines in the tested locations. It can be expected that RH levels will decrease normally during the drier winter months. Most buildings do not have a built-in humidification system, therefore RH levels will change with the outdoor ambient conditions. The average Temperature measurements were below the recommended comfort guidelines during the sampling period, however, given the layout of the facility and the nature of its use this is not a surprise.

CONCLUSION

The results from the limited IAQ Survey indicated that there is cause for concern regarding CO concentrations in the building, presumably caused by vehicle exhaust and/or from the furnace. The general lack of sufficient ventilation in the building causes CO leaves to build-up, especially on days in which overhead doors are not open.

The CO₂ and RH levels during the survey period were found to be within recommended guidelines for the most part. Ambient temperatures within the facility were also lower than desired, but may be the function of the building use.

RECOMMENDATION

1. Whenever gas powered machinery is needed and required to be turned on inside of the facility, adequate ventilation must be used in order to mitigate the concentration of CO. If feasible, a vehicle exhaust ventilation system should be considered for installation. This ensures that most, if not all, of the CO generated from the equipment will be removed from the work area.
2. The building furnace should be thoroughly checked by qualified technicians to ensure that it functioning properly, and not contributing to indoor CO levels.
3. Due to low seasonal RH levels, employees should be encouraged to hydrate themselves, use saline nasal spray and hand creams during drier periods. The use of portable humidifiers can offer some relief, although when improperly maintained can contribute to indoor air problems.
4. In accordance with Federal and State of New Hampshire rules, provide employees with access to exposure monitoring data and the requisite record keeping performed.

Thank you for utilizing the services of *SLGL*. We enjoyed working with you on this project and would welcome the opportunity to work with you on other projects. We trust that you will find everything in order; however, should you have any questions or comments please feel free to contact me at your earliest convenience.

Sincerely,

The Scott Lawson Group, Ltd.



Ryan Woodman
Safety & Health Technician

Enclosures

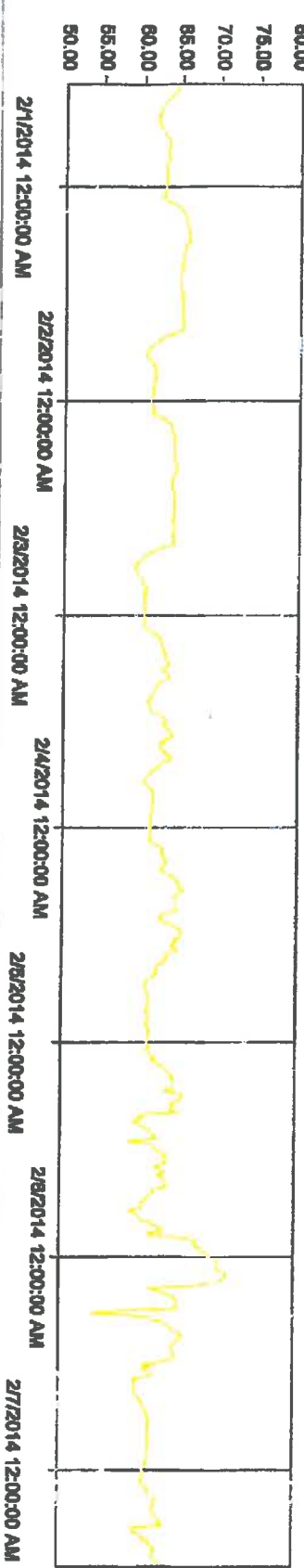
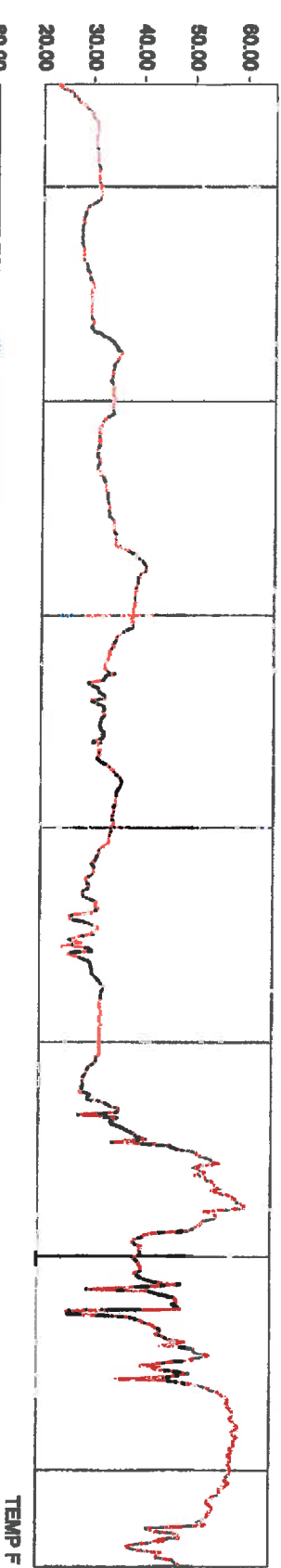
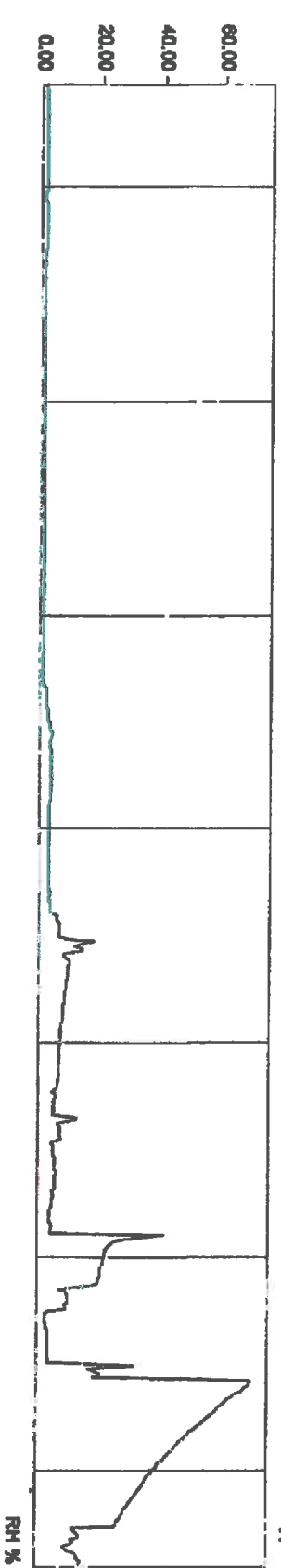
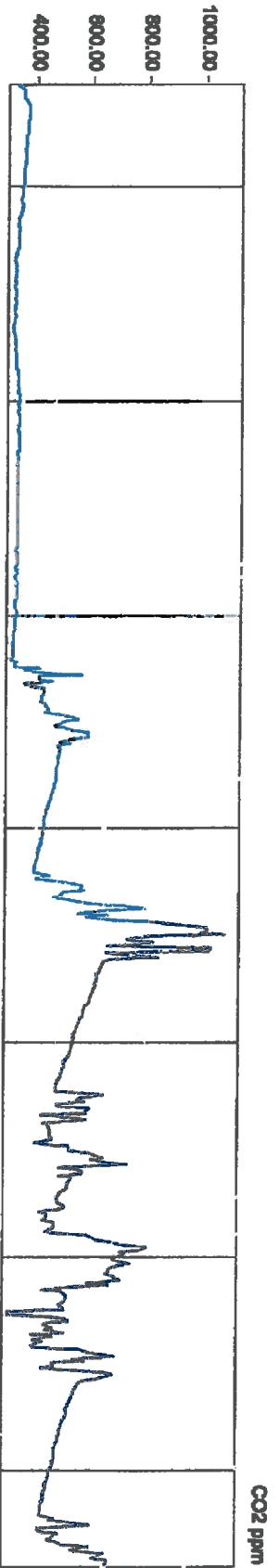
WARRANTY

The conclusions and recommendations contained in this report are based on the information available to *SLGL* as of February 7, 2014. *SLGL* provides no warranties on information provided by third parties and contained herein. Data compiled were in accordance with *SLGL's* approved scope of services and should not be construed beyond their limitations. Any interpretations or use of this report other than those expressed herein are not warranted. The use, partial use, or duplication of this report without the written consent of *The Scott Lawson Group, Ltd.* is strictly prohibited.

APPENDIX A

Graphs and Summary Sheets

Break Room



2/1/2014 12:00:00 AM 2/2/2014 12:00:00 AM 2/3/2014 12:00:00 AM 2/4/2014 12:00:00 AM 2/5/2014 12:00:00 AM 2/6/2014 12:00:00 AM 2/7/2014 12:00:00 AM

Trend Log Stats: Break Room

Started at 31-Jan-14 12:28:46 PM
Ended at 07-Feb-14 10:28:46 AM
Duration: 6 days 22:00:00 h:m:s
Number of rows = 665

CO2 ppm:

Min = 316 at 06-Feb-14 06:28:46 AM
Max = 1078 at 04-Feb-14 11:58:46 AM
Average = 456.60

CO ppm:

Min = 0.9 at 03-Feb-14 07:43:46 AM
Max = 70.2 at 06-Feb-14 01:58:46 PM
Average = 8.75

RH %:

Min = 22.7 at 31-Jan-14 12:28:46 PM
Max = 60.4 at 05-Feb-14 06:28:46 PM
Average = 37.11

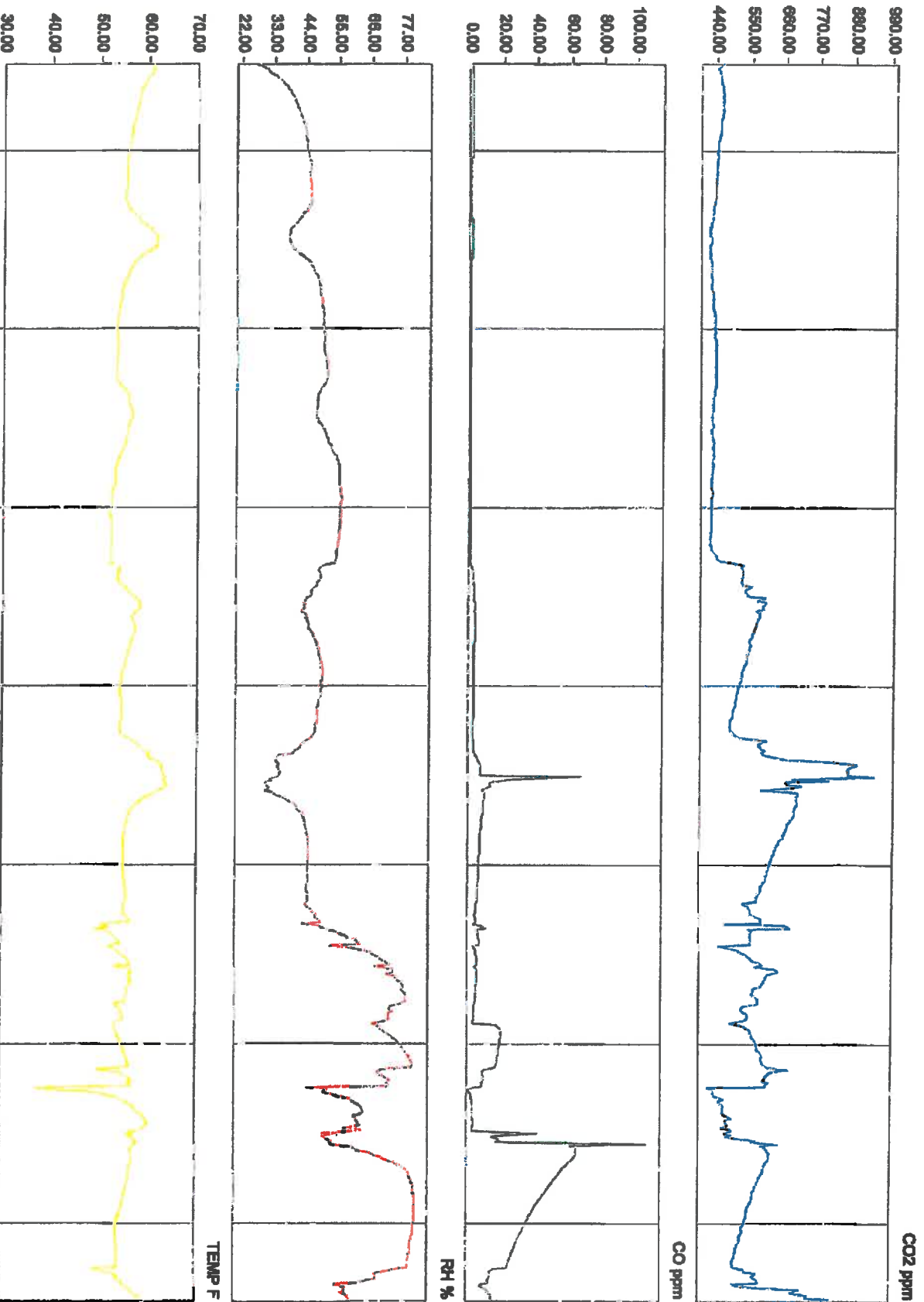
TEMP F:

Min = 54 at 06-Feb-14 06:28:46 AM
Max = 71.5 at 06-Feb-14 01:58:46 AM
Average = 62.70

DEW-P F:

Min = 21.3 at 06-Feb-14 06:28:46 AM
Max = 47.7 at 06-Feb-14 03:13:46 AM
Average = 35.58

Tool Bench Station



2/1/2014 12:00:00 AM

2/2/2014 12:00:00 AM

2/3/2014 12:00:00 AM

2/4/2014 12:00:00 AM

2/5/2014 12:00:00 AM

2/6/2014 12:00:00 AM

2/7/2014 12:00:00 AM

Trend Log Stats: Tool Bench Station

Started at: 31-Jan-14 12:26:58 PM

Ended at: 07-Feb-14 10:11:58 AM

Duration: 6 days 21:45:00 h:m:s

Number of rows = 664

CO2 ppm:

Min = 417 at 01-Feb-14 01:41:58 PM

Max = 949 at 04-Feb-14 12:11:58 PM

Average = 517.87

CO ppm:

Min = 0 at 03-Feb-14 07:11:58 AM

Max = 107.9 at 06-Feb-14 01:26:58 PM

Average = 7.52

RH %:

Min = 25.9 at 31-Jan-14 12:26:58 PM

Max = 80.8 at 06-Feb-14 10:11:58 PM

Average = 53.28

TEMP F:

Min = 37.1 at 06-Feb-14 06:11:58 AM

Max = 64.2 at 04-Feb-14 01:26:58 PM

Average = 55.65

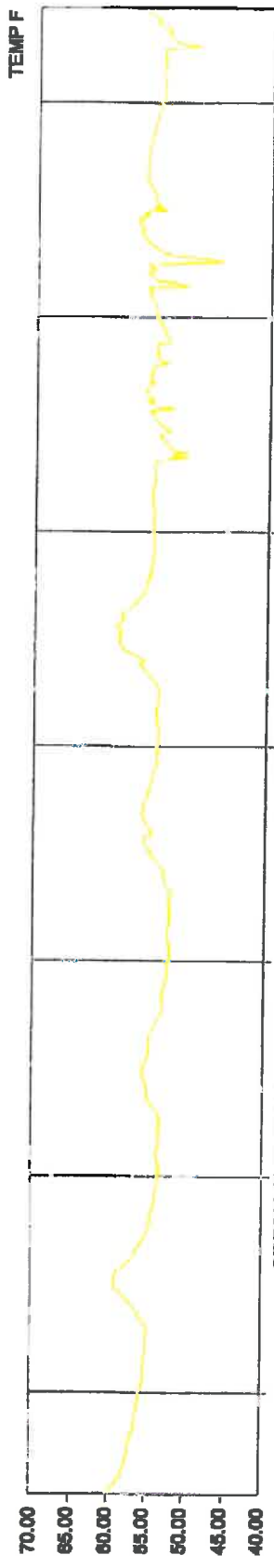
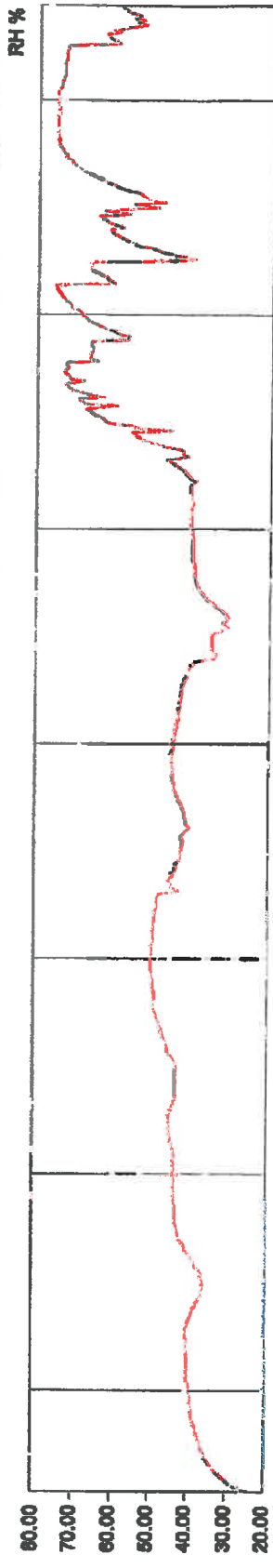
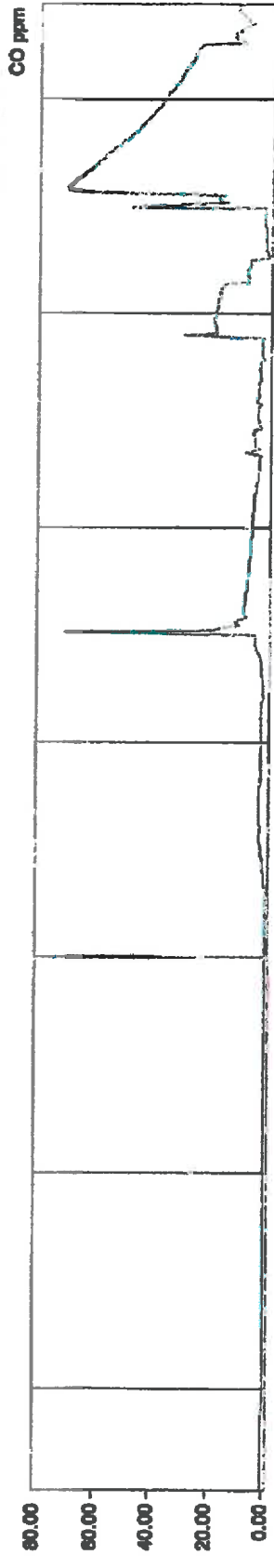
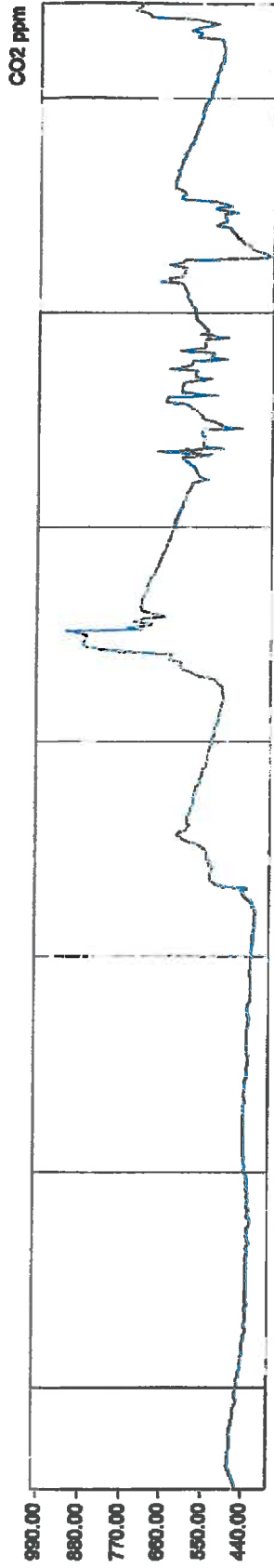
DEW-P F:

Min = 22.4 at 06-Feb-14 06:11:58 AM

Max = 50.5 at 06-Feb-14 03:11:58 AM

Average = 38.25

Tool Storage



Trend Log Stats: Tool Storage

Started at: 31-Jan-14 12:46:55 PM

Ended at: 07-Feb-14 10:16:55 AM

Duration: 6 days 21:30:00 h:m:s

Number of rows = 663

CO2 ppm:

Min = 385 at 06-Feb-14 06:16:55 AM

Max = 929 at 04-Feb-14 12:16:55 PM

Average = 530.75

CO ppm:

Min = -0.3 at 03-Feb-14 07:31:55 AM

Max = 71 at 04-Feb-14 12:16:55 PM

Average = 7.36

RH %:

Min = 22.9 at 31-Jan-14 12:46:55 PM

Max = 75.9 at 06-Feb-14 11:31:55 PM

Average = 49.18

TEMP F:

Min = 45.9 at 06-Feb-14 06:16:55 AM

Max = 62.5 at 31-Jan-14 12:46:55 PM

Average = 55.10

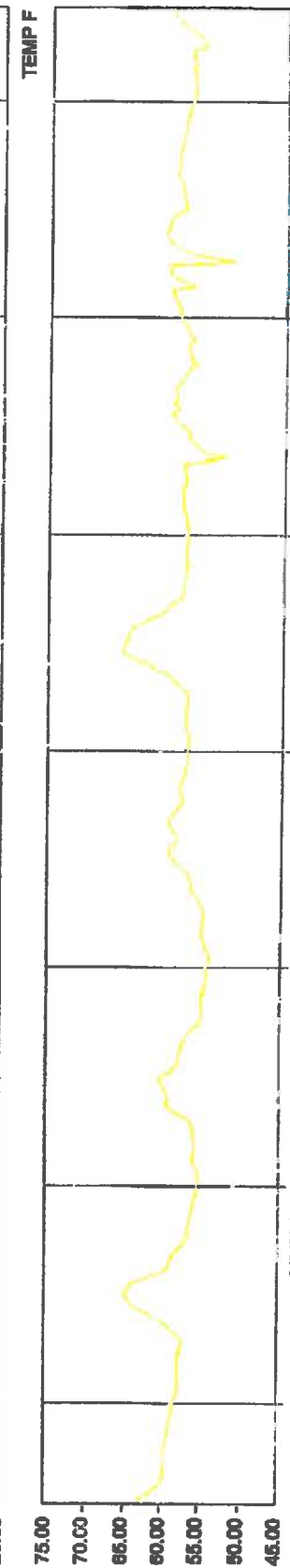
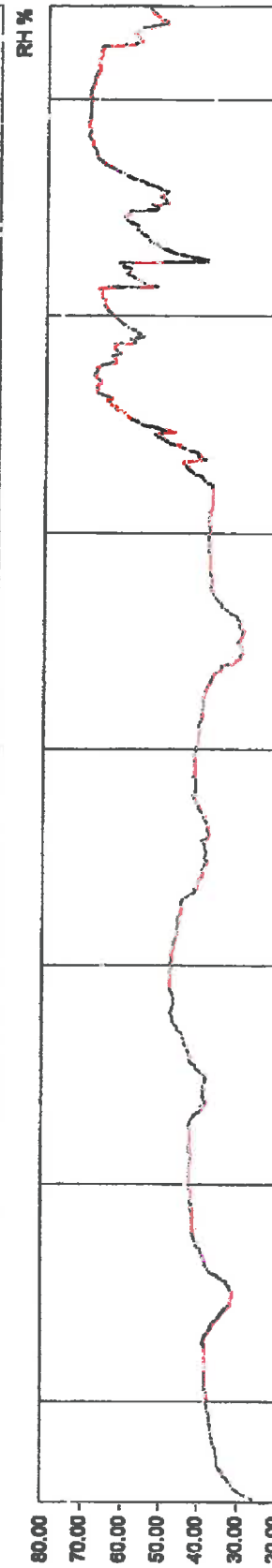
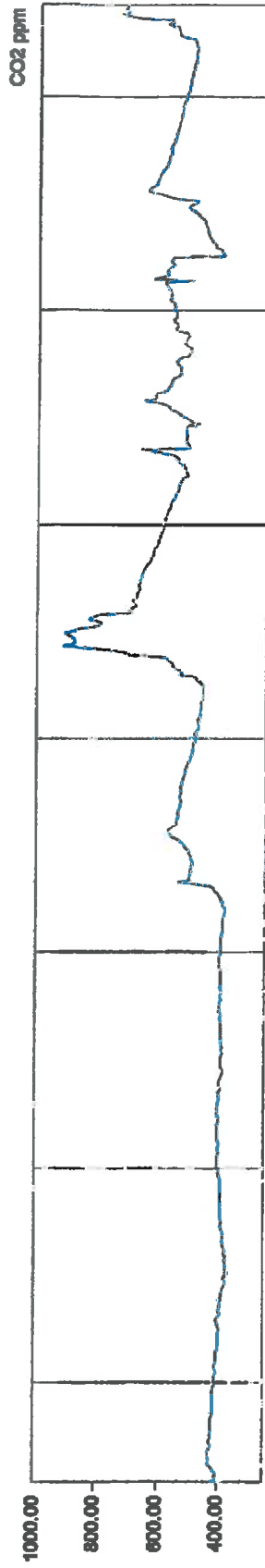
DEW-P F:

Min = 24.3 at 06-Feb-14 06:16:55 AM

Max = 48.4 at 06-Feb-14 03:16:55 AM

Average = 35.79

2nd Floor Deck



2/1/2014 12:00:00 AM 2/2/2014 12:00:00 AM 2/3/2014 12:00:00 AM 2/4/2014 12:00:00 AM 2/5/2014 12:00:00 AM 2/6/2014 12:00:00 AM 2/7/2014 12:00:00 AM

Trend Log Stats: 2nd Floor Deck

Started at: 31-Jan-14 12:54:39 PM

Ended at: 07-Feb-14 10:09:39 AM

Duration: 6 days 21:15:00 h:m:s

Number of rows = 662

CO2 ppm:

Min = 374 at 01-Feb-14 12:24:39 PM

Max = 919 at 04-Feb-14 10:24:39 AM

Average = 496.32

CO ppm:

Min = -0.2 at 03-Feb-14 07:24:39 AM

Max = 71.3 at 06-Feb-14 01:39:39 PM

Average = 7.04

RH %:

Min = 26.1 at 31-Jan-14 01:09:39 PM

Max = 70.4 at 06-Feb-14 09:09:39 PM

Average = 45.93

TEMP F:

Min = 51.6 at 06-Feb-14 06:24:39 AM

Max = 65.7 at 04-Feb-14 11:24:39 AM

Average = 58.21

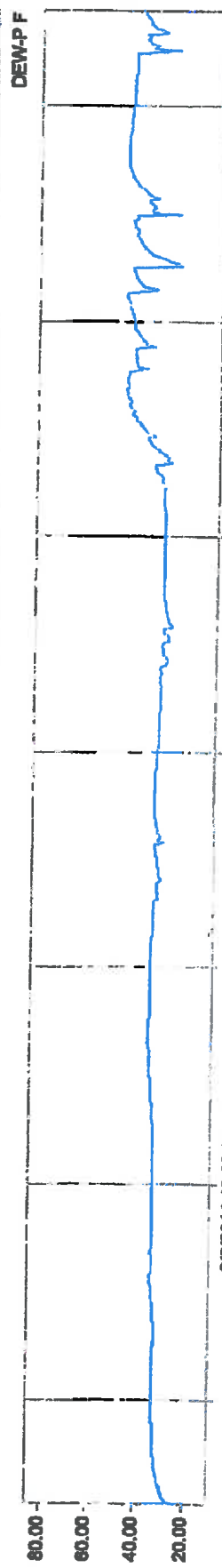
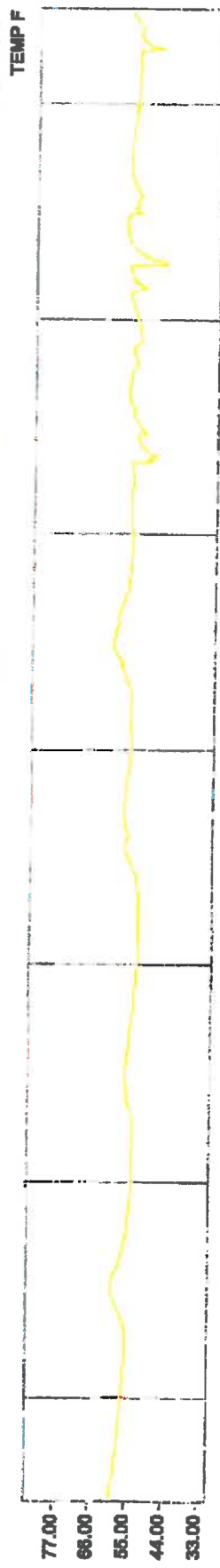
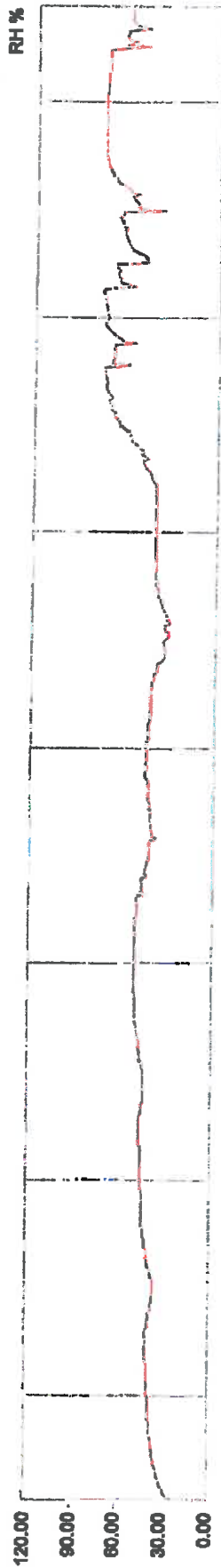
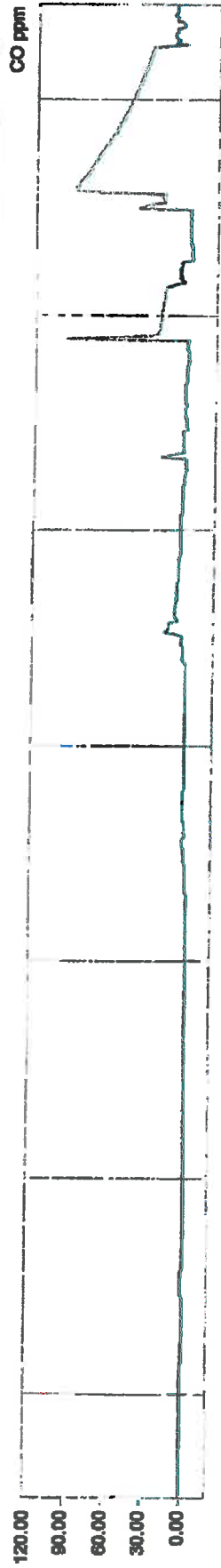
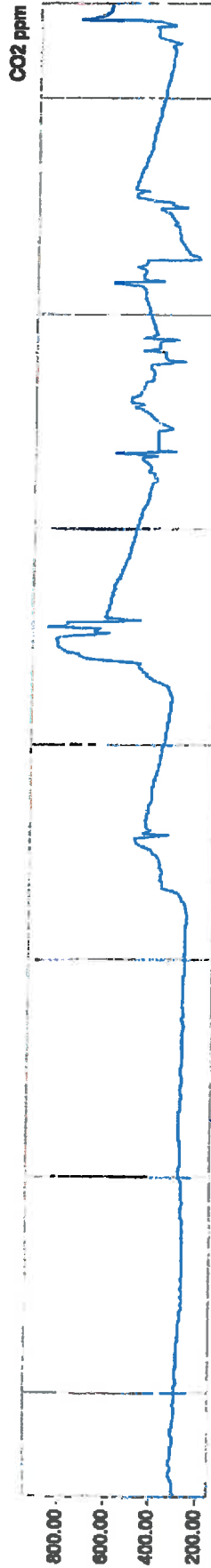
DEW-P F:

Min = 28.1 at 06-Feb-14 06:24:39 AM

Max = 49 at 06-Feb-14 03:09:39 AM

Average = 36.86

BARRICADE_01



2/1/2014 12:00:00 AM
2/2/2014 12:00:00 AM
2/3/2014 12:00:00 AM
2/4/2014 12:00:00 AM
2/5/2014 12:00:00 AM
2/6/2014 12:00:00 AM
2/8/2014 12:00:00 AM
2/7/2014 12:00:00 AM

Trend Log Stats: BARRICADE_01

Started at: 31-Jan-14 12:39:33 PM

Ended at: 07-Feb-14 10:24:33 AM

Duration: 6 days 21:45:00 h:m:s

Number of rows = 664

CO2 ppm:

Min = 241 at 06-Feb-14 06:09:33 AM

Max = 889 at 04-Feb-14 01:09:33 PM

Average = 388.50

CO ppm:

Min = -1.6 at 03-Feb-14 07:24:33 AM

Max = 97.8 at 05-Feb-14 09:24:33 PM

Average = 8.14

RH %:

Min = 21.5 at 31-Jan-14 12:39:33 PM

Max = 76.6 at 06-Feb-14 08:09:33 PM

Average = 50.23

TEMP F:

Min = 45.5 at 06-Feb-14 06:09:33 AM

Max = 63.8 at 31-Jan-14 12:39:33 PM

Average = 55.81

DEW-P F:

Min = 24.6 at 31-Jan-14 12:39:33 PM

Max = 49.7 at 06-Feb-14 06:54:33 PM

Average = 36.89

Janet Facella

From: Cynthia Jenkins [cynjenks@comcast.net]
Sent: Thursday, March 27, 2014 11:53 PM
To: Janet Facella
Subject: Fwd: Note to Join Commission

Hi Jan,

Lisa has been an alternate with the Ag Comm for the past year and is willing to move up to be a regular member of the commission. I'd like to recommend she be appointed by the Selectmen. She has worked at the Community Garden and is interested in helping with the School Greenhouse as well. As a Master Gardener, she has in depth knowledge about growing. She will be an asset to the commission.

Thanks for passing this along.

Cindy

Begin forwarded message:

From: Lilly's Place Greenhouse <lisacote40@comcast.net>

Subject: Note to Join Commission

Date: March 26, 2014 11:36:26 AM EDT

To: Cynthia Jenkins <cynjenks@comcast.net>

March 26, 2014

To C Jenkins North Hampton Agricultural Commission
North Hampton Board of Selectmen

During the past year I have been an alternate member of the North Hampton Agricultural Commission. I would be interested in serving on this board as a more permanent member as an opening exists.

I have lived in North Hampton for the past fourteen years. I have done landscaping maintenance around the seacoast area. My business on Post Rd called Lilly's Place Greenhouse is open seasonally. I am an active member of the UNH Extension Master Gardener Program where we have developed an Herb Garden at the North Hampton Community Garden for the community to learn from and enjoy.

I truly believe in North Hampton and support its rural character. It would be a pleasure to work with this board to support the agricultural image we already have.

Lisa Cote

Lilly's Place Greenhouse
40 Post Road
North Hampton, NH 03862

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

To **Lisa Cote** of North Hampton in the County of Rockingham, WHEREAS, there is a vacancy in the **Agriculture Commission**, in said town and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you the said **Lisa Cote** a **Agriculture Commission alternate member**, and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties, and be subject to the liabilities of such Office, until another person shall be chosen and qualified in your stead.

Given under our hands this day of 2014

Term expiration date March, 2015

James Maggiore

Larry Miller

Richard Stanton

OATH OF OFFICE

I, **Lisa Cote** of North Hampton do solemnly swear, that I will bear faith and true allegiance to the United States of America and the State of New Hampshire, and will support the Constitution thereof, So help me God.

I, **Lisa Cote** do solemnly and sincerely swear and affirm that I will faithfully and impartially discharge and perform all the duties incumbent on me as a **Agriculture Commission Alternate** according to the best of my abilities, agreeably to the rules and regulations of this Constitution and laws of the State of New Hampshire, So help me God.

STATE OF NEW HAMPSHIRE

Rockingham ss. On the _____ day of _____ 20 .

Personally appeared the above named _____, who took and subscribed the foregoing oath. Before me,

120 Daniel Webster Highway
Meredith, NH 03253



Municipal Resources
www.municipalresources.com

tel: 603.279.0352 • fax: 603.279.2548
toll free: 866.501.0352

March 20, 2014

Mr. Paul Apple
Town of North Hampton
PO Box 710
North Hampton, NH 03862

RE: MRI Assessing Services Agreement

Dear Mr. Apple:

Enclosed please find two (2) Original Contract Extensions. If they meet with the Town's approval if you could please have them both signed and return one to us for our files and keep the other for your records.

If you have any questions or need additional information please do not hesitate to contact me.

Thank you,

A handwritten signature in black ink that reads "Katie".

Kathleen M. Burgess
Finance/HR Department

(2)Enclosures



March 20, 2014

Select Board
Town of North Hampton
PO Box 710
North Hampton, NH 03862

Re: Professional Services Agreement – Assessing Services

Dear Chairman Maggiore and Board Members:

This letter will serve as a further Supplement to MRI's Professional Services Agreement of July 23, 2007, and Supplement thereto of October 21, 2009, by changing the following language:

III. FEES AND CHARGES:

- D. The amount of \$4,750 per month during fiscal year 2015
- E. The amount in D above, adjusted by the Boston CPI as published in May 2015, during fiscal year 2016.
- F. The amount in E above, adjusted by the Boston CPI as published in May 2016, during fiscal year 2017.
- G. The amount in F above, adjusted by the Boston CPI as published in May 2017, during fiscal year 2018.
- H. The amount in G above, adjusted by the Boston CPI as published in May 2018, during fiscal year 2019.

V. TERM:

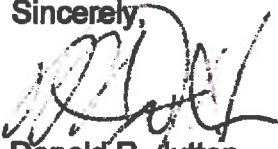
This agreement shall remain in full force and effect until June 30, 2019, except that it may be terminated by either party at the end of any fiscal year upon notification to the other party by May 1 of that fiscal year. Provided however, that the Town reserves the right to terminate for cause or breach thereof by MRI.

Select Board
March 20, 2014
Page Two

If you find this satisfactory, please sign and date both originals of this letter, and return one fully executed original to our office. The second original is for your file.

Thank you for the opportunity to be of continuing service to the Town of North Hampton.

Sincerely,



Donald R. Jutton
President

**Approved for the Town of
North Hampton, NH
by its Select Board:**

Jim Maggiore, Chairman
Date: _____

Rick Stanton, Board Member
Date: _____

Larry Miller, Board Member
Date: _____





March 20, 2014

Select Board
Town of North Hampton
PO Box 710
North Hampton, NH 03862

Re: Professional Services Agreement – Assessing Services

Dear Chairman Maggiore and Board Members:

This letter will serve as a further Supplement to MRI's Professional Services Agreement of July 23, 2007, and Supplement thereto of October 21, 2009, by changing the following language:

III. FEES AND CHARGES:

- D. The amount of \$4,750 per month during fiscal year 2015
- E. The amount in D above, adjusted by the Boston CPI as published in May 2015, during fiscal year 2016.
- F. The amount in E above, adjusted by the Boston CPI as published in May 2016, during fiscal year 2017.
- G. The amount in F above, adjusted by the Boston CPI as published in May 2017, during fiscal year 2018.
- H. The amount in G above, adjusted by the Boston CPI as published in May 2018, during fiscal year 2019.

V. TERM:

This agreement shall remain in full force and effect until June 30, 2019, except that it may be terminated by either party at the end of any fiscal year upon notification to the other party by May 1 of that fiscal year. Provided however, that the Town reserves the right to terminate for cause or breach thereof by MRI.

Select Board
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Page Two

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Donald R. Jutton
President

**Approved for the Town of
North Hampton, NH
by its Select Board:**

Jim Maggiore, Chairman
Date: _____

Rick Stanton, Board Member
Date: _____

Larry Miller, Board Member
Date: _____



Paul L. Apple
Town Administrator

Municipal Offices
233 Atlantic Avenue
North Hampton, NH 03862
papple@northhampton-nh.gov
Tel: (603) 964-8087
Fax: (603) 964-1514



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE of the TOWN ADMINISTRATOR

TOWN ADMINISTRATOR'S REPORT
04 APRIL 2014 SELECT BOARD MEETING

REPORTING PERIOD

The reporting period is from 24 March 2014 through 11 April 2014.

ADMINISTRATION

There will be a Yalta meeting this week.

FINANCES

Fire Department Overtime

The situation with Fire Department overtime continues to be stable. There are four weeks in the reporting period (weeks ending 20 March 2014, 27 March 2014, 03 April 2014 and 10 April 2014). The reported overtime is 49.5 hours, 45 hours, 50.5 hours and 52 hours respectively. A copy of the overtime report is attached as Exhibit A.

The total overtime for the year is 4,256.5 hours. The anticipated overtime line deficit is now \$25,508.

Police Overtime

There are four weeks in the reporting period (weeks ending 20 March 2014, 27 March 2014, 03 April 2014 and 10 April 2014). The reported overtime is 60 hours, 37.5 hours, 38 hours and 24.5 hours respectively. A copy of the overtime report is attached as Exhibit A.

The total overtime for the year is 1,907 hours. The anticipated overtime line deficit is projected to be \$6,368.

Highway Overtime

There are four weeks in the reporting period (weeks ending 20 March 2014, 27 March 2014, 03 April 2014 and 10 April 2014). The reported overtime is 12 hours, 0 hours, 0 hours and 10.5 hours respectively. A copy of the overtime report is attached as Exhibit A.

The total overtime for the year is 651. The anticipated overtime line deficit is projected to be just under \$1,100.

Fiscal Year 2014

A full report on expenditures is attached as Exhibit B. The total amount appropriated is \$5,858,492. \$4,782,911 has been spent since July 1. The "burn rate" is currently at 18% remaining. The amount remaining is just one tool to assess the current status of finances, and it is only moderately reliable because we do not spend money evenly during the 12 months of the fiscal year. The Town paid its insurance premiums in full at the beginning of the year. These expenditures have to be annualized to provide a more accurate picture of the finances.

There are also transfers from the capital reserve accounts relative to expenditures made from the general fund on a preliminary bases that have affected the "burn rate."

Based on these adjustments, we estimate that the "net" burn rate is 20%. We should be at 21% given where we are in the year. We are essentially running flat.¹ Last year, we did not pay insurance ahead and we were running between 3% and 5% in deficit until mid-May, when spending restrictions took hold. This year's performance represents a significant improvement; however, we have implemented spending restrictions in order to ensure we end the year in surplus.

¹ The Finance Director estimates that the projected deficit is no more than \$10,000 at present.

PRIORITIES

Department Reports

Department head reports are attached.

Personnel

The Finance Director has submitted his resignation, effective April 30, 2014, in order to pursue an opportunity in the private sector. The Chief and I have interviewed six (6) candidates to date and would propose a "temp to perm" hiring process to ensure that the seat is filled before Mr. McCormick leaves.

Facilities

After the Select Board's workshop on the Stone Building on April 9, 2014, the Town Clerk has met with Ross Bisplinghoff regarding the design of the counter for both DOL and ADA purposes. Mr. Bisplinghoff will provide a design and price in the next week.

Projects

Carbon Monoxide Levels at DPW. Mr. Hubbard is before you tonight with a proposed course of action.

Earned Time Policy: There is nothing new to report.

Finance Policies: There is nothing new to report.

Junkyard Closures and/or New Problems: Nothing new to report.

Hampton Rod and Gun Club: Nothing new to report.

Reconstruction of the Town Clerk's Building: See *Facilities*, above.

Storm-Water Regulations. FB Engineering conducted a training session for personnel who manage storm water issues on 26 March 2014. In reviewing the materials, it is apparent to me that it is beyond the expertise, experience and capacity for our DPW to identify, map and monitor catchment basins as required by the permit. I have asked FB Engineering for an estimate regarding the work so that we can adequately plan at budget time. This is a mandate of the federal government, so the amounts would be contained in the default budget.

Public Hearings. There are no public hearings.

Mutual Aid. Nothing new to report.

LGC. We have been advised that the Town may be asked to participate in a Health Trust survey regarding how services are delivered. If we are selected, I will advise further..

Economic Development. The EDC met on 11 April 2014. I have no additional information at the time this report was written.

Extension of Gas Line. There is nothing new to report.

CIP: CIP met on March 6, 2014 and approved the priority list. The draft of the final report is underway. The next meeting will be during the second week in April.

Governor Dale Conservation Easement: The review of the appraisal continues. Our appraiser talked to the reviewer this week. The reviewer is aware of the political pressure to deliver a response on time. We have until the end of April.

Department Hours Used by Week

Date	OT Hours Used				
	Fire		Police		Highway
7/3/2013	26.5		29.75	0	1
7/11/2013	220		28.5	0	2
7/18/2013	127.5		37.5	0	3
7/25/2013	159		17.5	0	4
8/1/2013	56		86.5	0	5
8/8/2013	98		49	0.5	6
8/15/2013	116.5		53	0	7
8/22/2013	47		41	0	8
8/29/2013	72		68	0	9
9/5/2013	107		31	8	10
9/12/2013	95.5		23.25	6	11
9/19/2013	89.5		18	12	12
9/26/2013	112		13.5	5	13
10/3/2013	71.5		34.5	9	14
10/10/2013	97.5		58.75	30	15
10/17/2013	48.5		25.25	6	16
10/24/2013	89		25.5	9	17
10/31/2013	75		45.5	0	18
11/7/2013	81		40	1	19
11/14/2013	123		58.75	0	20
11/21/2013	208		40.5	0	21
11/27/2013	183.5		86.25	0	22
12/5/2013	191		50.75	0	23
12/12/2013	172.5		69.75	18	24
12/19/2013	85		88	24	25
12/26/2013	239.5		72.25	89.5	26
1/2/2014	165.5		74.25	33	27
1/9/2014	279.5		60.5	78	28
1/16/2014	42		37.2	13	29
1/23/2014	67.5		27	57	30
1/30/2014	67		58.75	22.5	31
2/6/2014	79		64.75	0	32
2/13/2014	67		20	43	33
2/20/2014	122.5		90.25	67.5	34
2/27/2014	66		23.5	92	35
3/6/2014	63.5		58	0	36
3/13/2014	48.5		41	4.5	37
3/20/2014	49.5		60	12	38
3/27/2014	45		37.5	0	39
4/3/2014	50.5		38	0	40
4/10/2014	52		24.5	10.5	41
total	4256.5		1907.45	651	
average	104		47	16	

TOWN OF NORTH HAMPTON General Fund Expenditures

Statement Code: *CF ExpSum

Account Number / Description	Year Before Last		Last Year Period		Budget		Current Period		Reported Period		Amount Remaining		Percent Remaining	
	7/1/2011 - 6/30/2012	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	4/1/2014 - 4/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	
Class Expense														
01 GENERAL FUND														
4130 Executive														
01-4130-10-150 EX Salaries - Selectmen	0	0	3	0	0	0	0	0	0	0	3	100 %	100 %	
01-4130-10-220 EX FICA/Medicare - Selectmen	0	0	1	0	0	0	0	0	0	0	1	100 %	100 %	
01-4130-10-361 EX Trustees of Trust Funds Expenses	0	0	500	0	0	0	0	0	0	0	500	100 %	100 %	
01-4130-10-550 EX Community Newsletter	7,991	6,404	6,000	0	3,324	0	0	0	0	0	2,676	45 %	100 %	
01-4130-10-560 EX Coalition Communities	0	0	1	0	0	0	0	0	0	0	1	100 %	100 %	
01-4130-10-810 EX Miscellaneous	3,435	4,586	1,000	0	1,662	0	0	0	0	0	(662)	(66)%	(66)%	
01-4130-20-110 TA Administrator's Salary	84,787	84,336	85,000	3,217	65,877	0	0	0	0	0	19,123	22 %	22 %	
01-4130-20-112 TA Administrative Assistant's Salary	61,202	64,128	58,855	3,330	50,036	0	0	0	0	0	8,819	15 %	15 %	
01-4130-20-140 TA Budget Committee Recorder	80	0	1	0	0	0	0	0	0	0	1	100 %	100 %	
01-4130-20-160 TA Overtime	0	219	1,000	0	0	0	0	0	0	0	1,000	100 %	100 %	
01-4130-20-220 TA FICA/Medicare	12,281	10,969	11,196	481	8,480	0	0	0	0	0	2,716	24 %	24 %	
01-4130-20-230 TA Retirement	14,776	10,381	15,762	705	12,484	0	0	0	0	0	3,278	21 %	21 %	
01-4130-20-335 TA Training	2,920	1,072	3,000	0	5,263	0	0	0	0	0	3,000	100 %	100 %	
01-4130-20-416 TA Telephone	9,214	7,149	10,000	491	4,737	0	0	0	0	0	4,737	47 %	47 %	
01-4130-20-550 TA Printing & Forms	1,894	1,775	2,500	0	2,302	0	0	0	0	0	198	8 %	8 %	
01-4130-20-560 TA Dues/Subscriptions	2,739	2,175	1,700	0	504	0	0	0	0	0	1,196	70 %	70 %	
01-4130-20-571 TA Equipment Maintenance	1,026	0	500	0	0	0	0	0	0	0	500	100 %	100 %	
01-4130-20-620 TA Office Supplies	6,023	7,374	6,800	1,338	8,191	0	0	0	0	0	(1,391)	(20)%	(20)%	
01-4130-20-625 TA Postage	3,599	7,517	3,500	1,870	5,581	0	0	0	0	0	(2,081)	(59)%	(59)%	
01-4130-20-671 TA Statute Books Subscription	933	1,685	0	0	701	0	0	0	0	0	(701)	---	---	
01-4130-20-672 TA Computer Supplies	50	0	500	0	0	0	0	0	0	0	500	100 %	100 %	
01-4130-20-740 TA Office Equipment	2,337	0	0	0	0	0	0	0	0	0	0	---	---	
01-4130-20-741 TA Equipment	816	278	730	0	1,442	0	0	0	0	0	(692)	(92)%	(92)%	
01-4130-20-810 TA Miscellaneous	3,783	1,847	1,000	0	1,089	0	0	0	0	0	(89)	(9)%	(9)%	
TOTAL 4130 Executive	\$219,906	\$211,895	\$209,569	\$11,432	\$166,936	\$42,633	\$11,432	\$166,936	\$42,633	\$11,432	\$166,936	20 %	20 %	

TOWN OF NORTH HAMPTON General Fund Expenditures

Account Number / Description	Year Before Last		Last Year Period		Budget		Current Period		Reported Period		Amount Remaining		Percent Remaining	
	7/1/2011 - 6/30/2012	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	4/1/2014 - 4/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	
4140 Town Clerk/Elections														
01-4140-10-130 TC:TX Deputy Salary	15,913	17,809	17,543	865	15,650	1,893	15,650	865	15,650	1,893	11 %			
01-4140-10-131 TC:TX Assistant Salary	9,099	6,818	8,758	263	6,940	1,818	6,940	263	6,940	1,818	21 %			
01-4140-10-150 TC:TX Salary	50,085	50,369	50,018	1,976	40,465	9,553	40,465	1,976	40,465	9,553	19 %			
01-4140-10-190 TC:TX Motor Vehicle Reg. Expenses	6,112	6,374	6,400	36	5,953	447	5,953	36	5,953	447	7 %			
01-4140-10-220 TC:TX FICA/Medicare	5,511	5,530	5,839	229	4,662	1,177	4,662	229	4,662	1,177	20 %			
01-4140-10-230 TC:TX Retirement	4,411	4,432	5,436	213	4,358	1,078	4,358	213	4,358	1,078	20 %			
01-4140-10-240 TC:TX Training	1,496	1,824	2,000	150	339	1,661	339	150	339	1,661	83 %			
01-4140-10-341 TC:TX Telephone	340	934	750	80	639	111	639	80	639	111	15 %			
01-4140-10-361 TC:TX Mortgage Research	619	524	1,000	0	0	1,000	0	0	0	1,000	100 %			
01-4140-10-362 TC:TX Lien Recording Fees	260	300	600	9	46	554	46	9	46	554	92 %			
01-4140-10-550 TC:TX Printing & Supplies	426	1,053	1,000	0	200	800	200	0	200	800	80 %			
01-4140-10-560 TC:TX Dues & Subscriptions	40	40	45	0	20	25	20	0	20	25	56 %			
01-4140-10-620 TC:TX Office Supplies	2,171	1,252	1,900	295	1,437	463	1,437	295	1,437	463	24 %			
01-4140-10-625 TC:TX Postage	3,615	2,332	4,275	8	8	4,267	8	8	8	4,267	100 %			
01-4140-10-740 TC:TX Equipment	989	2,659	1,000	0	3,548	(2,548)	3,548	0	3,548	(2,548)	(255)%			
01-4140-20-150 EL Moderator/Supr. Checklist Salary	2,577	2,900	2,900	0	2,800	100	2,800	0	2,800	100	3 %			
01-4140-20-151 EL Election Workers Salary	640	692	300	0	350	(50)	350	0	350	(50)	(17)%			
01-4140-20-220 EL FICA/Medicare	233	237	245	0	214	31	214	0	214	31	13 %			
01-4140-20-550 EL Printing & Supplies	3,757	4,017	3,300	0	3,542	(242)	3,542	0	3,542	(242)	(7)%			
01-4140-20-580 EL Meals	386	588	300	69	69	231	69	69	69	231	77 %			
01-4140-20-620 EL Office Supplies	303	71	500	57	94	406	94	57	94	406	81 %			
01-4140-20-810 EL Miscellaneous	0	4,510	100	0	0	100	0	0	0	100	100 %			
TOTAL 4140 Town Clerk/Elections	\$108,963	\$115,265	\$114,269	\$4,250	\$91,334	\$22,875	\$91,334	\$4,250	\$91,334	\$22,875	20 %			

TOWN OF NORTH HAMPTON

General Fund Expenditures

Account Number / Description	Year Before Last 7/1/2011 - 6/30/2012	Last Year Period 7/1/2012 - 6/30/2013	Budget 7/1/2013 - 6/30/2014	Current Period 4/1/2014 - 4/30/2014	Reported Period 7/1/2013 - 6/30/2014	Amount Remaining 7/1/2013 - 6/30/2014	Percent Remaining 7/1/2013 - 6/30/2014
4150 Financial Administration							
01-4150-10-110 FA Town Accountant Salary	49,372	52,622	50,490	2,308	47,107	3,383	7 %
01-4150-10-220 FA FICA/Medicare	4,918	5,093	5,295	162	3,949	1,346	25 %
01-4150-10-230 FA Retirement	4,524	4,631	5,438	249	5,045	393	7 %
01-4150-10-301 FA Audit Fees	18,000	19,000	19,500	4,000	19,000	500	3 %
01-4150-10-302 FA Financial Management Services	21,260	19,530	18,720	30	8,250	10,470	56 %
01-4150-10-335 FA Training	180	200	500	0	100	400	80 %
01-4150-10-361 FA Payroll Administration	2,806	3,043	2,640	0	2,263	377	14 %
01-4150-50-130 TR Treasurer Salary	6,933	5,333	6,400	0	1,682	4,718	74 %
01-4150-50-131 TR Deputy Treasurer Salary	1,690	2,770	1,560	533	5,333	(3,773)	(242)%
01-4150-50-220 TR FICA/Medicare	660	579	609	41	408	201	33 %
01-4150-50-335 TR Training	0	0	50	0	0	50	100 %
01-4150-50-560 TR Dues & Subscriptions	0	0	50	0	0	50	100 %
01-4150-50-690 TR Miscellaneous Expense	0	0	100	0	0	100	100 %
01-4150-60-330 DP Software Support	21,364	31,277	24,000	0	13,965	10,035	42 %
01-4150-60-342 DP Software Upgrades	2,029	250	0	0	0	0	—
01-4150-60-620 DP Technology	21,396	13,929	15,000	2,270	40,428	(25,428)	(170)%
01-4150-60-740 DP Hardware Upgrades	7,507	10,084	11,000	283	11,357	(357)	(3)%
TOTAL 4150 Financial Administration	\$162,639	\$168,341	\$161,352	\$9,876	\$158,887	\$2,465	2 %

TOWN OF NORTH HAMPTON

General Fund Expenditures

Account Number / Description	Year Before Last 7/1/2011 - 6/30/2012	Last Year Period 7/1/2012 - 6/30/2013	Budget 7/1/2013 - 6/30/2014	Current Period 4/1/2014 - 4/30/2014	Reported Period 7/1/2013 - 6/30/2014	Amount Remaining 7/1/2013 - 6/30/2014	Percent Remaining 7/1/2013 - 6/30/2014
4152 Property Valuation							
01-4152-10-361 AS Contract Assessing Services/MRI	72,147	74,685	71,750	0	44,375	27,375	38 %
01-4152-10-391 AS Tax Map Updates	642	1,990	2,500	0	0	2,500	100 %
TOTAL 4152 Property Valuation	\$72,789	\$76,675	\$74,250	\$0	\$44,375	\$29,875	40 %

TOWN OF NORTH HAMPTON

General Fund Expenditures

Account Number / Description	Year Before Last 7/1/2011 - 6/30/2012	Last Year Period 7/1/2012 - 6/30/2013	Budget 7/1/2013 - 6/30/2014	Current Period 4/1/2014 - 4/30/2014	Reported Period 7/1/2013 - 6/30/2014	Amount Remaining 7/1/2013 - 6/30/2014	Percent Remaining 7/1/2013 - 6/30/2014
4153 Legal Expense							
01-4153-10-320 AT Town Attorney	56,536	79,618	45,000	0	56,811	(11,811)	(26)%
01-4153-10-321 AT Other Legal Expenses	4,032	0	0	0	0	0	---
01-4153-10-322 AT Labor Negotiations	46,294	26,276	12,500	0	17,591	(5,091)	(41)%
01-4153-10-323 AT Claims, Judgments and/or Settlements	0	0	12,500	0	0	12,500	100 %
TOTAL 4153 Legal Expense	\$106,862	\$105,894	\$70,000	\$0	\$74,402	\$(-4,402)	(6)%

TOWN OF NORTH HAMPTON

General Fund Expenditures

Account Number / Description	Year Before Last		Last Year Period		Budget		Current Period		Reported Period		Amount Remaining		Percent Remaining	
	7/1/2011 - 6/30/2012	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	4/1/2014 - 4/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	
4155 Personnel Administration														
01-4155-10-190 PA Merit Pool	0	0	23,225	0	0	0	23,225	0	0	0	23,225	100 %	100 %	
01-4155-10-210 PA Health Insurance	110,671	97,881	118,654	4,221	94,295	24,359	24,359	4,221	94,295	24,359	21 %	21 %		
01-4155-10-810 PA Miscellaneous	0	0	(27,773)	0	0	(27,773)	0	0	0	(27,773)	100 %	100 %		
TOTAL 4155 Personnel Administration	\$110,671	\$97,881	\$114,106	\$4,221	\$94,295	\$19,811	\$19,811	\$4,221	\$94,295	\$19,811	17 %	17 %		

TOWN OF NORTH HAMPTON General Fund Expenditures

Account Number / Description	Year Before Last		Last Year Period		Budget		Current Period		Reported Period		Amount Remaining		Percent Remaining	
	7/1/2011 - 6/30/2012	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	4/1/2014 - 4/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014						
4191 Planning & Zoning														
01-4191-10-110 PB Administrator Salary	28,885	32,343	32,814	1,206	25,755	7,059	22 %							
01-4191-10-160 PB Overtime	2,627	2,201	2,000	0	1,453	547	27 %							
01-4191-10-220 PB FICA/Medicare	2,260	2,413	2,664	86	1,928	736	28 %							
01-4191-10-230 PB NH Retirement	2,853	3,051	3,750	130	2,929	821	22 %							
01-4191-10-320 PB Legal	0	0	0	0	495	(495)	--							
01-4191-10-335 PB Training & Education	0	18	500	0	148	352	70 %							
01-4191-10-361 PB Special Studies	0	2,500	2,500	0	2,000	500	20 %							
01-4191-10-362 PB Registry Costs	203	375	1,500	8	454	1,046	70 %							
01-4191-10-363 PB Circuit Rider Services	12,162	20,006	24,000	0	20,027	3,973	17 %							
01-4191-10-390 PB Master Plan	2,500	88	1	0	0	1	100 %							
01-4191-10-416 PB Telephone	0	0	1	0	0	1	100 %							
01-4191-10-550 PB Printing	1,617	77	1,800	0	0	1,800	100 %							
01-4191-10-551 PB Legal Notices	6,409	4,465	2,015	237	2,038	(23)	(1)%							
01-4191-10-620 PB Office Supplies	130	0	0	0	0	0	--							
01-4191-10-625 PB Postage	1,150	821	1,150	0	0	1,150	100 %							
01-4191-10-810 PB Heritage Commission	1,942	1,050	1,000	0	231	769	77 %							
01-4191-20-110 ZBA Administrator Salary	19,653	17,378	16,406	650	13,999	2,407	15 %							
01-4191-20-160 ZBA Overtime	1,358	766	1,000	104	522	478	48 %							
01-4191-20-220 ZBA FICA/Medicare	1,471	1,263	1,332	54	1,031	301	23 %							
01-4191-20-230 ZBA Retirement	1,850	1,596	1,875	81	1,565	310	17 %							
01-4191-20-335 ZBA Training & Education	368	528	500	0	0	500	100 %							
01-4191-20-362 ZBA REGISTRY COSTS	128	177	500	0	33	467	93 %							
01-4191-20-550 ZBA Printing	0	649	1,000	0	0	1,000	100 %							
01-4191-20-551 ZBA Legal Notices	1,698	1,884	2,015	320	937	1,078	53 %							
01-4191-20-620 ZBA Office Supplies	170	0	0	0	0	0	--							
01-4191-20-625 ZBA Postage	642	302	900	0	0	900	100 %							
TOTAL 4191 Planning & Zoning	\$90,076	\$93,951	\$101,223	\$2,876	\$75,545	\$25,678	25 %							

TOWN OF NORTH HAMPTON

General Fund Expenditures

Account Number / Description	Year Before Last		Last Year Period		Budget		Current Period		Reported Period		Amount Remaining		Percent Remaining	
	7/1/2011 - 6/30/2012	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	4/1/2014 - 4/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014						
4194 General Government Buildings														
01-4194-10-360 GB Custodial Services	14,659	11,616	17,000	800	9,524	7,476	44 %							
01-4194-10-410 GB Electricity	20,149	22,254	22,500	1,713	15,550	6,950	31 %							
01-4194-10-411 GB Heating Oil	18,815	16,008	22,000	2,327	18,565	3,435	16 %							
01-4194-10-414 GB Water	6,018	6,754	6,000	0	5,057	943	16 %							
01-4194-10-580 GB Building Maintenance	8,131	31,833	6,200	999	10,753	(4,553)	(73)%							
01-4194-10-640 GB Custodial Supplies	512	803	800	70	556	244	31 %							
01-4194-10-750 GB Furniture	1,447	297	1,000	0	0	1,000	100 %							
TOTAL 4194 General Government Buildings	\$69,731	\$89,565	\$75,500	\$5,909	\$60,005	\$15,495	21 %							

TOWN OF NORTH HAMPTON General Fund Expenditures

Account Number / Description	Year Before Last		Last Year Period		Budget		Current Period		Reported Period		Amount Remaining		Percent Remaining	
	7/1/2011 - 6.30.2012	7.1.2012 - 6.30.2013	7.1.2013 - 6/30/2014	4/1/2014 - 4.30/2014	7/1.2013 - 6.30/2014	7/1.2013 - 6.30/2014	7.1.2013 - 6.30.2014	7/1.2013 - 6.30.2014						
4195 Cemeteries														
01-4195-10-130 CEM Salaries - Part Time Permanent	30,413	30,351	30,000	453	22,223	7,777	26 %							
01-4195-10-150 CEM Trustees Stipend	579	300	300	0	300	0	0 %							
01-4195-10-220 CEM FICA/Medicare	2,213	2,300	2,400	35	1,700	700	29 %							
01-4195-10-410 CEM Electricity	272	252	360	19	198	162	45 %							
01-4195-10-411 CEM Heating Fuel	0	414	500	0	0	500	100 %							
01-4195-10-414 CEM Water	835	1,383	1,200	0	584	616	51 %							
01-4195-10-416 CEM Telephone	1,006	880	850	71	501	349	41 %							
01-4195-10-560 CEM Meetings/Dues	180	230	250	150	410	(160)	(64)%							
01-4195-10-572 CEM Equipment Maintenance	1,375	1,523	1,800	150	3,702	(1,902)	(106)%							
01-4195-10-580 CEM Cemetery Maintenance	0	592	0	0	0	0	---							
01-4195-10-581 CEM Equipment Rental	708	0	1,000	0	0	1,000	100 %							
01-4195-10-620 CEM Office Supplies	380	201	300	0	288	12	4 %							
01-4195-10-630 CEM General Maintenance	3,354	603	3,325	0	552	2,773	83 %							
01-4195-10-635 CEM Gasoline	1,611	1,074	1,000	130	590	410	41 %							
01-4195-10-740 CEM Equipment Purchase	0	1,913	2,500	0	0	2,500	100 %							
01-4195-10-820 CEM Mileage/Vehicle Use Reimbursement	2,267	2,355	2,000	133	2,070	(70)	(4)%							
TOTAL 4195 Cemeteries	\$45,193	\$44,371	\$47,785	\$1,141	\$33,118	\$14,667	31 %							

TOWN OF NORTH HAMPTON General Fund Expenditures

Account Number / Description	Year Before Last		Last Year Period		Budget		Current Period		Reported Period		Amount Remaining		Percent Remaining	
	7/1/2011 - 6/30/2012	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	4/1/2014 - 4/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	
4196 Insurance														
01-4196-10-260 INS Worker's Compensation	65,363	65,502	70,087	0	70,550	(463)	(1)%							
01-4196-10-520 INS General Insurance	49,576	53,046	57,290	0	56,759	531	1 %							
01-4196-10-522 INS Employee Term Life	4,051	4,621	4,348	0	3,227	1,121	26 %							
01-4196-10-523 INS Employee AD&D	16,098	16,968	16,164	0	12,582	3,582	22 %							
TOTAL 4196 Insurance	\$135,088	\$140,137	\$147,889	\$0	\$143,118	\$4,771	3 %							

TOWN OF NORTH HAMPTON

General Fund Expenditures

Account Number / Description	Year Before Last	Last Year Period	Budget	Current Period	Reported Period	Amount Remaining	Percent Remaining
	7/1/2011 - 6/30/2012	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	4/1/2014 - 4/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014
4197 Associations & Advertising							
01-4197-10-560 DUES Local Government Center	4,633	4,771	5,356	0	5,400	(44)	(1)%
TOTAL 4197 Associations & Advertising	\$4,633	\$4,771	\$5,356	\$0	\$5,400	\$(44)	(1)%

TOWN OF NORTH HAMPTON General Fund Expenditures

Account Number / Description	Year Before Last		Last Year Period		Budget		Current Period		Reported Period		Amount Remaining		Percent Remaining	
	7/1/2011 - 6/30/2012	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	4/1/2014 - 4/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014						
4210 Police														
01-4210-10-110 PD Salary	612,937	671,853	687,545	24,589	532,762	154,783	23 %							
01-4210-10-160 PD Overtime	83,669	75,853	84,000	2,475	73,076	10,924	13 %							
01-4210-10-191 PD Holiday Pay	14,223	16,852	18,425	0	16,666	1,759	10 %							
01-4210-10-210 PD Health Insurance	194,706	173,782	207,189	4,893	131,891	75,298	36 %							
01-4210-10-220 PD FICA/Medicare	13,159	13,868	11,550	496	11,649	(99)	(1)%							
01-4210-10-230 PD Retirement	138,374	147,192	192,710	6,559	152,023	40,687	21 %							
01-4210-10-320 PD PROSECUTION EXPENSE	0	0	50	0	0	50	100 %							
01-4210-10-335 PD Training & Education	10,123	11,300	10,000	0	5,911	4,089	41 %							
01-4210-10-361 PD Physicals	1,979	1,152	0	0	0	0	—							
01-4210-10-416 PD Telephone	11,042	12,209	12,720	866	8,017	4,703	37 %							
01-4210-10-440 PD Vehicle Lease	43,422	32,176	23,300	0	23,284	16	0 %							
01-4210-10-560 PD Dues & Subscriptions	5,833	4,929	4,250	0	4,615	(365)	(9)%							
01-4210-10-561 PD Books & Periodicals	333	364	600	0	460	140	23 %							
01-4210-10-570 PD Vehicle Maintenance	15,883	8,658	8,800	856	9,776	(976)	(11)%							
01-4210-10-571 PD Equipment Maintenance	850	1,079	0	0	0	0	—							
01-4210-10-610 PD Department Supplies	6,863	5,841	7,000	0	4,053	2,947	42 %							
01-4210-10-611 PD Lock Up & Breathalyzer	0	0	100	0	200	(100)	(100)%							
01-4210-10-619 PD Uniforms	9,098	9,279	9,800	97	2,581	7,219	74 %							
01-4210-10-620 PD Office Supplies	2,794	1,573	4,800	233	3,871	929	19 %							
01-4210-10-625 PD Postage	496	198	500	0	0	500	100 %							
01-4210-10-635 PD Gasoline	23,225	20,996	20,000	0	14,134	5,866	29 %							
01-4210-10-640 PD Building Maintenance	1,486	0	0	0	0	0	—							
01-4210-10-741 PD Equipment	40	3,210	2,050	504	1,923	127	6 %							
TOTAL 4210 Police	\$1,190,538	\$1,212,364	\$1,305,389	\$41,568	\$994,892	\$308,497	24 %							

TOWN OF NORTH HAMPTON General Fund Expenditures

Account Number / Description	Year Before Last		Last Year Period		Budget		Current Period		Reported Period		Amount Remaining		Percent Remaining	
	7/1/2011 - 6/30/2012	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	4/1/2014 - 4/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	
4220 Fire & Rescue														
01-4220-10-120 FD Salary	644,577	676,511	688,601	24,498	523,405	165,196	24 %							
01-4220-10-131 FD Callmen Salary	2,789	2,769	4,700	0	715	3,985	85 %							
01-4220-10-160 FD Overtime	172,906	164,827	160,956	3,750	161,475	(519)	0 %							
01-4220-10-191 FD Holiday Pay	21,940	22,664	23,457	0	12,383	11,074	47 %							
01-4220-10-210 FD Health Insurance	266,852	309,930	270,056	7,223	196,397	73,659	27 %							
01-4220-10-220 FD FICA/Medicare	14,182	12,654	12,622	402	10,565	2,057	16 %							
01-4220-10-230 FD Retirement	188,727	198,794	238,705	7,836	191,170	47,535	20 %							
01-4220-10-335 FD Training & Education	4,392	5,481	11,000	95	4,982	6,018	55 %							
01-4220-10-336 FD Chief's Expenses	916	1,244	750	0	229	521	69 %							
01-4220-10-361 FD Physicals	749	0	1,518	0	0	1,518	100 %							
01-4220-10-416 FD Telephone	4,740	4,471	5,700	137	2,004	3,696	65 %							
01-4220-10-560 FD Dues & Subscriptions	3,242	4,056	4,515	0	3,159	1,356	30 %							
01-4220-10-571 FD Equipment Maintenance	2,524	5,655	5,156	0	2,788	2,368	46 %							
01-4220-10-572 FD Radio Maintenance	582	948	1,230	0	966	264	21 %							
01-4220-10-615 FD Fire Prevention	340	17	775	0	0	775	100 %							
01-4220-10-619 FD Uniforms	8,158	7,542	8,400	74	2,420	5,980	71 %							
01-4220-10-620 FD Office Supplies	932	1,086	1,100	0	315	785	71 %							
01-4220-10-635 FD Gasoline	11,189	10,683	10,895	0	6,623	4,272	39 %							
01-4220-10-640 FD Station Maintenance	2,082	2,915	2,500	164	1,903	597	24 %							
01-4220-10-660 FD Vehicle Maintenance	28,919	10,259	18,445	47	1,757	16,688	90 %							
01-4220-10-740 FD Equipment	6,835	9,240	10,388	348	8,226	2,162	21 %							
TOTAL 4220 Fire & Rescue	\$1,387,573	\$1,451,746	\$1,481,469	\$44,574	\$1,131,482	\$349,987	24 %							

TOWN OF NORTH HAMPTON

General Fund Expenditures

Account Number / Description	Year Before Last		Last Year Period		Budget		Current Period		Reported Period		Amount Remaining		Percent Remaining	
	7/1/2011 - 6/30/2012	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	4/1/2014 - 4/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014						
4240 Code Enforcement														
01-4240-10-110 CE Salary	55,029	56,086	63,240	2,385	50,125	13,115	21 %							
01-4240-10-130 CE Part Time Salary	12,488	4,569	4,500	0	0	4,500	100 %							
01-4240-10-220 CE FICA/Medicare	5,139	4,535	5,182	180	3,778	1,404	27 %							
01-4240-10-230 CE Retirement	5,069	4,831	6,811	257	5,398	1,413	21 %							
01-4240-10-335 CE Training & Education	0	75	900	0	365	535	59 %							
01-4240-10-416 CE Telephone	1,696	1,758	1,200	90	1,202	(2)	0 %							
01-4240-10-560 CE Dues & Subscriptions	420	233	500	0	168	332	66 %							
01-4240-10-620 CE Office Supplies	69	156	0	0	0	0	---							
01-4240-10-635 CE Fuel & Mileage	950	1,310	1,500	0	1,820	(320)	(21)%							
01-4240-10-740 CE Equipment	230	128	250	0	0	250	100 %							
01-4240-10-810 CE Miscellaneous	233	0	0	0	578	(578)	---							
TOTAL 4240 Code Enforcement	\$81,323	\$73,681	\$94,083	\$2,912	\$63,434	\$20,649	25 %							

TOWN OF NORTH HAMPTON General Fund Expenditures

Account Number / Description	Year Before Last		Last Year Period		Budget		Current Period		Reported Period		Amount Remaining		Percent Remaining	
	7/1.2011 - 6.30.2012	7/1.2012 - 6.30.2013	7/1.2013 - 6.30.2014	4/1.2014 - 4/30.2014	7/1.2013 - 6.30.2014	7/1.2013 - 6.30.2014	7/1.2013 - 6.30.2014	7/1.2013 - 6.30.2014	7/1.2013 - 6.30.2014	7/1.2013 - 6.30.2014	7/1.2013 - 6.30.2014	7/1.2013 - 6.30.2014	7/1.2013 - 6.30.2014	
4312 Highways & Streets														
01-4312-20-110 HW Salary	197,834	202,750	203,500	7,936	162,903	40,597	20 %							
01-4312-20-130 HW Part Time Salary	6,797	6,020	7,500	0	6,430	1,070	14 %							
01-4312-20-131 HW On Call Pay	0	3,000	3,000	0	0	3,000	100 %							
01-4312-20-160 HW Overtime	15,357	25,484	22,330	354	22,325	5	0 %							
01-4312-20-210 HW Health Insurance	62,527	67,947	64,061	1,993	46,410	17,651	28 %							
01-4312-20-220 HW FICA/Medicare	16,804	17,986	17,847	627	14,574	3,273	18 %							
01-4312-20-230 HW Retirement	19,403	20,352	24,085	893	19,949	4,136	17 %							
01-4312-20-335 HW Training & Education	120	11	600	0	0	600	100 %							
01-4312-20-361 HW Physicals	289	307	600	0	376	224	37 %							
01-4312-20-362 HW Care of Trees	3,828	2,100	3,000	0	1,150	1,850	62 %							
01-4312-20-410 HW Electricity	2,492	2,883	2,750	0	1,901	849	31 %							
01-4312-20-412 HW Propane/Natural Gas	3,800	4,038	4,000	0	3,819	181	5 %							
01-4312-20-414 HW Water	316	418	400	0	261	139	35 %							
01-4312-20-416 HW Telephone	2,914	2,765	3,000	163	2,134	866	29 %							
01-4312-20-440 HW Contract Snow Plowing	3,640	16,045	6,000	375	14,378	(8,378)	(140)%							
01-4312-20-442 HW Welding Miscellaneous	1,214	1,508	1,500	0	885	615	41 %							
01-4312-20-443 HW Catch Basin Cleaning	3,840	180	4,000	0	0	4,000	100 %							
01-4312-20-444 HW Pavement Marking	10,084	9,764	10,800	0	9,036	1,764	16 %							
01-4312-20-490 HW Equipment Lease Payment	42,634	42,634	59,633	0	47,651	11,982	20 %							
01-4312-20-560 HW Dues & Subscriptions	577	1,360	500	50	1,175	(675)	(135)%							
01-4312-20-571 HW General Maintenance	13,233	12,219	8,000	0	7,670	330	4 %							
01-4312-20-572 HW Equipment Maintenance	34,427	33,392	25,000	798	28,668	(3,668)	(15)%							
01-4312-20-581 HW Equipment Rental	7,230	6,820	8,000	0	5,961	2,039	25 %							
01-4312-20-611 HW Street Signs	2,424	2,433	3,000	0	987	2,013	67 %							
01-4312-20-619 HW Uniforms	3,788	4,039	3,800	0	3,321	479	13 %							
01-4312-20-620 HW Office Supplies	345	518	0	0	160	(160)	---							
01-4312-20-635 HW Gasoline	13,728	16,924	16,750	0	14,049	2,701	16 %							
01-4312-20-650 HW Lawn Care	100	56	325	0	126	199	61 %							
01-4312-20-681 HW Hardware	1,470	1,370	1,500	0	1,074	426	28 %							

TOWN OF NORTH HAMPTON General Fund Expenditures

Account Number / Description	Year Before Last		Last Year Period		Budget		Current Period		Reported Period		Amount Remaining		Percent Remaining	
	7/1/2011 - 6/30/2012	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	4/1/2014 - 4/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014						
01-4312-20-740 HW Equipment	9,898	8,036	1,000	0	960	40	4 %							
01-4312-20-770 HW Asphalt Paving	69,804	44,543	80,000	0	71,775	8,225	10 %							
01-4312-20-810 HW Cold Patch Material	574	393	825	0	480	345	42 %							
01-4312-20-811 HW Loam & Gravel	2,607	1,997	3,000	0	2,545	455	15 %							
01-4312-20-813 HW Sand	2,810	2,929	5,700	0	6,889	(1,189)	(21)%							
01-4312-20-814 HW Salt	29,030	36,299	31,800	0	36,532	(4,732)	(15)%							
01-4312-20-815 HW Paint & Lumber	0	0	200	0	149	51	26 %							
TOTAL 4312 Highways & Streets	\$885,938	\$599,520	\$628,006	\$13,189	\$536,703	\$91,303	15 %							

TOWN OF NORTH HAMPTON

General Fund Expenditures

Account Number / Description	Year Before Last	Last Year Period	Budget	Current Period	Reported Period	Amount Remaining	Percent Remaining
	7/1/2011 - 6/30/2012	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	4/1/2014 - 4/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014
4316 Street Lighting							
01-4316-10-410 Street Lights	24,715	22,328	25,000	1,626	22,153	2,847	11 %
TOTAL 4316 Street Lighting	\$24,715	\$22,328	\$25,000	\$1,626	\$22,153	\$2,847	11 %

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General Fund Expenditures

Account Number / Description	Year Before Last		Last Year Period		Budget		Current Period		Reported Period		Amount Remaining		Percent Remaining	
	7/1/2011 - 6/30/2012	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	4/1/2014 - 4/30/2014	4/1/2014 - 4/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014
4323 Brush Disposal														
01-4323-10-130 BRUSH Salary	3,747	3,839	4,200	0	0	2,525	1,675	40 %						
01-4323-10-220 BRUSH FICA, Medicare	286	294	370	0	0	193	177	48 %						
01-4323-10-810 BRUSH Miscellaneous	599	168	400	0	0	268	132	33 %						
TOTAL 4323 Brush Disposal	\$4,632	\$4,301	\$4,970	\$0	\$0	\$2,986	\$1,984	40 %						

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General Fund Expenditures

Account Number / Description	Year Before Last		Last Year Period		Budget		Current Period		Reported Period		Amount Remaining		Percent Remaining	
	7/1/2011 - 6/30/2012	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	4/1/2014 - 4/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	
4324 Solid Waste Disposal														
01-4324-10-441 Solid Waste Disposal (Tipping) Fees	96,791	85,855	97,300	3,120	61,645	35,655	37 %							
01-4324-10-442 Bulky Waste Disposal Fees	2,530	2,879	2,600	0	1,669	931	36 %							
01-4324-10-560 Solid Waste Disposal District Dues	4,318	3,870	5,250	0	0	5,250	100 %							
TOTAL 4324 Solid Waste Disposal	\$103,639	\$92,604	\$105,150	\$3,120	\$63,314	\$41,836	40 %							

TOWN OF NORTH HAMPTON General Fund Expenditures

Account Number / Description	Year Before Last		Last Year Period		Budget		Current Period		Reported Period		Amount Remaining		Percent Remaining
	7/1/2011 - 6/30/2012	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	4/1/2014 - 4/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014					
4329 Recycling													
01-4329-10-130 RR Salary	33,786	34,182	37,500	1,371	26,408	11,092	30 %						
01-4329-10-220 RR FICA/Medicare	2,585	2,607	3,000	105	2,020	980	33 %						
01-4329-10-390 RR Hauling Services	3,920	2,353	4,000	0	1,803	2,197	55 %						
01-4329-10-411 RR Heating Oil	336	293	750	0	122	628	84 %						
01-4329-10-416 RR Telephone	447	414	500	34	264	236	47 %						
01-4329-10-581 RR Building Maintenance	2,205	1,186	500	0	857	(357)	(71)%						
01-4329-10-610 RR Supplies	418	537	1,000	0	914	86	9 %						
01-4329-10-641 RR Portable Toilet Rental	837	1,158	850	0	712	138	16 %						
TOTAL 4329 Recycling	\$44,534	\$42,730	\$48,100	\$1,510	\$33,100	\$15,000	31 %						

TOWN OF NORTH HAMPTON

General Fund Expenditures

Account Number / Description	Year Before Last		Last Year Period		Budget		Current Period		Reported Period		Amount Remaining		Percent Remaining	
	7/1/2011 - 6/30/2012	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	4/1/2014 - 4/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	
4332 Water Services														
01-4332-00-414 Distribution Costs-Hydrants	217,497	232,401	239,800	0	264,184	(24,384)	(10)%							
TOTAL 4332 Water Services	\$217,497	\$232,401	\$239,800	\$0	\$264,184	\$(24,384)	(10)%							

TOWN OF NORTH HAMPTON

General Fund Expenditures

Account Number / Description	Year Before Last		Last Year Period		Budget		Current Period		Reported Period		Amount Remaining		Percent Remaining	
	7/1/2011 - 6/30/2012	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	4/1/2014 - 4/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014						
4339 Water Commission														
01-4339-10-551 WTR Copying Expense	0	0	1,000	0	0	0	1,000	0	0	0	1,000	100 %	100 %	
01-4339-10-610 WTR Supplies	0	0	850	0	0	0	850	0	0	0	850	100 %	100 %	
01-4339-10-620 WTR Office Supplies	0	277	300	0	0	0	300	0	0	0	300	100 %	100 %	
01-4339-10-625 WTR Postage	0	0	150	0	0	0	150	0	0	0	150	100 %	100 %	
TOTAL 4339 Water Commission	\$0	\$277	\$2,300	\$0	\$0	\$0	\$2,300	\$0	\$0	\$0	\$2,300	100 %	100 %	

TOWN OF NORTH HAMPTON

General Fund Expenditures

Account Number / Description	Year Before Last 7/1/2011 - 6/30/2012	Last Year Period 7/1/2012 - 6/30/2013	Budget 7/1/2013 - 6/30/2014	Current Period 4/1/2014 - 4/30/2014	Reported Period 7/1/2013 - 6/30/2014	Amount Remaining 7/1/2013 - 6/30/2014	Percent Remaining 7/1/2013 - 6/30/2014
4415 Health Agencies & Hospitals							
01-4415-10-362 HO Seacoast Mental Health	3,500	0	3,500	0	3,500	0	0 %
01-4415-10-363 HO Lamprey Health Care	0	750	750	0	0	750	100 %
01-4415-10-365 HO Seacoast Health Services	2,000	2,000	2,000	0	2,000	0	0 %
01-4415-10-366 HO Seacoast Health Net	0	0	250	0	0	250	100 %
TOTAL 4415 Health Agencies & Hospitals	\$5,500	\$2,750	\$6,500	\$0	\$5,500	\$1,000	15 %

TOWN OF NORTH HAMPTON

General Fund Expenditures

Account Number / Description	Year Before Last		Last Year Period		Budget		Current Period		Reported Period		Amount Remaining		Percent Remaining	
	7/1/2011 - 6/30/2012	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	4/1/2014 - 4/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	
4440 Social Services														
01-4440-10-361 SS A Safe Place	800	800	800	0	800	0	0	0	0	0	800	100 %		
01-4440-10-362 SS Richie McFarland	0	300	300	0	300	0	300	0	0	0	0	0 %		
01-4440-10-363 SS Sexual Assault Support Services	975	975	975	0	975	0	975	0	0	0	0	0 %		
01-4440-10-364 SS Child & Family Services	1,000	1,000	1,000	0	1,000	0	1,000	0	0	0	0	0 %		
01-4440-10-365 SS Rockingham County Community Action	3,000	3,000	3,000	0	3,000	0	0	0	0	3,000	100 %			
01-4440-10-367 SS Rockingham County Nutrition	0	0	1,526	0	1,526	0	1,526	0	0	0	0 %			
01-4440-10-368 SS Area Homemakers	1,000	1,000	1,000	0	1,000	0	1,000	0	0	0	0 %			
01-4440-10-369 SS Meals on Wheels	1,140	1,140	1,140	0	1,140	0	0	0	0	1,140	100 %			
01-4440-10-370 SS RSVP	100	100	100	0	100	0	0	0	0	100	100 %			
01-4440-10-371 SS Red Cross	500	0	500	0	500	0	0	0	0	500	100 %			
01-4440-10-372 SS Child Care Advocacy Center	0	0	500	0	500	0	0	0	0	500	100 %			
01-4440-10-373 SS AIDS Response Seacoast	0	0	500	0	500	0	0	0	0	500	100 %			
01-4440-10-374 SS Cross Roads House	0	1,140	1,140	0	1,140	0	1,140	0	1,140	0	0 %			
01-4440-10-376 SS Families First	1,000	1,000	1,000	0	1,000	0	1,000	0	1,000	0	0 %			
01-4440-10-377 SS TRANS ASSIST. FOR SEACOAST CITIZEN	0	0	1,750	0	1,750	0	1,750	0	1,750	0	0 %			
TOTAL 4440 Social Services	\$9,515	\$10,455	\$15,231	\$0	\$8,691	\$6,540	43 %							

TOWN OF NORTH HAMPTON

General Fund Expenditures

Account Number / Description	Year Before Last	Last Year Period	Budget	Current Period	Reported Period	Amount Remaining	Percent Remaining
	7/1/2011 - 6/30/2012	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	4/1/2014 - 4/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014
4442 General Assistance							
01-4442-10-811 General Assistance	7,691	4,210	21,000	620	7,726	13,274	63 %
TOTAL 4442 General Assistance	\$7,691	\$4,210	\$21,000	\$620	\$7,726	\$13,274	63 %

TOWN OF NORTH HAMPTON General Fund Expenditures

Account Number / Description	Year Before Last		Last Year Period		Budget		Current Period		Reported Period		Amount Remaining		Percent Remaining	
	7/1/2011 - 6/30/2012	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	4/1/2014 - 4/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014						
4520 Parks & Recreation														
01-4520-10-110 REC Salaries	36,519	42,242	42,434	1,665	34,141	8,293	20 %							
01-4520-10-210 REC Insurance	0	568	0	603	6,930	(6,930)	---							
01-4520-10-220 REC FICA/Medicare	3,416	3,215	3,246	125	2,443	803	25 %							
01-4520-10-230 REC Retirement	3,919	2,957	4,570	179	3,672	898	20 %							
01-4520-10-325 REC ADVERTISING	0	56	2,200	0	0	2,200	100 %							
01-4520-10-335 REC Training & Education	346	65	1,000	0	0	1,000	100 %							
01-4520-10-401 REC Utilities	2,043	150	0	0	0	0	---							
01-4520-10-560 REC Dues & Subscriptions	8	0	0	0	0	0	---							
01-4520-10-620 REC Office Supplies	765	70	0	0	0	0	---							
01-4520-10-635 REC Gasoline & Mileage	40	0	0	0	0	0	---							
01-4520-10-640 REC Dearborn Park Maintenance	6,048	165	6,510	0	0	6,510	100 %							
01-4520-10-740 REC Equipment	0	50	0	0	0	0	---							
01-4520-10-813 REC Senior Activities	1,046	777	1,500	0	0	1,500	100 %							
TOTAL 4520 Parks & Recreation	\$54,150	\$50,315	\$61,460	\$2,572	\$47,186	\$14,274	23 %							

TOWN OF NORTH HAMPTON

General Fund Expenditures

Account Number / Description	Year Before Last	Last Year Period	Budget	Current Period	Reported Period	Amount Remaining	Percent Remaining
	7/1/2011 - 6/30/2012	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	4/1/2014 - 4/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014
4550 North Hampton Public Library							
01-4550-10-910 North Hampton Public Library	343,236	348,968	354,176	0	295,147	59,029	17 %
TOTAL 4550 North Hampton Public Library	\$343,236	\$348,968	\$354,176	\$0	\$295,147	\$59,029	17 %

TOWN OF NORTH HAMPTON

General Fund Expenditures

Account Number / Description	Year Before Last 7/1/2011 - 6/30/2012	Last Year Period 7/1/2012 - 6/30/2013	Budget 7/1/2013 - 6/30/2014	Current Period 4/1/2014 - 4/30/2014	Reported Period 7/1/2013 - 6/30/2014	Amount Remaining 7/1/2013 - 6/30/2014	Percent Remaining 7/1/2013 - 6/30/2014
4583 Patriotic Purposes							
01-4583-10-811 Patriotic Purposes	2,164	1,837	1,500	0	163	1,337	89 %
TOTAL 4583 Patriotic Purposes	\$2,164	\$1,837	\$1,500	\$0	\$163	\$1,337	89 %

TOWN OF NORTH HAMPTON

General Fund Expenditures

Account Number / Description	Year Before Last 7/1/2011 - 6/30/2012	Last Year Period 7/1/2012 - 6/30/2013	Budget 7/1/2013 - 6/30/2014	Current Period 4/1/2014 - 4/30/2014	Reported Period 7/1/2013 - 6/30/2014	Amount Remaining 7/1/2013 - 6/30/2014	Percent Remaining 7/1/2013 - 6/30/2014
4589 Agricultural Commission							
01-4589-10-810 Agricultural Commission	1,623	1,663	1,500	0	142	1,358	91 %
TOTAL 4589 Agricultural Commission	\$1,623	\$1,663	\$1,500	\$0	\$142	\$1,358	91 %

TOWN OF NORTH HAMPTON

General Fund Expenditures

Account Number / Description	Year Before Last 7/1/2011 - 6/30/2012	Last Year Period 7/1/2012 - 6/30/2013	Budget 7/1/2013 - 6/30/2014	Current Period 4/1/2014 - 4/30/2014	Reported Period 7/1/2013 - 6/30/2014	Amount Remaining 7/1/2013 - 6/30/2014	Percent Remaining 7/1/2013 - 6/30/2014
4611 Conservation Commission							
01-4611-10-361 CONS Map & Inventory Easements	394	24	200	0	0	200	100 %
01-4611-10-362 CONS Inspect & Monitor Easements	500	9,297	11,400	0	17,364	(5,964)	(52)%
01-4611-10-560 CONS Dues & Subscriptions	1,095	1,027	300	0	545	(245)	(82)%
01-4611-10-610 CONS Easement Posting & Signs	664	0	1,000	0	176	824	82 %
01-4611-10-630 CONS Property Maintenance	2,000	792	100	0	1,042	(942)	(942)%
01-4611-10-710 CONS Easement Acquisition	0	175	1,300	0	197	1,103	85 %
TOTAL 4611 Conservation Commission	94,653	\$11,315	\$14,300	\$0	\$19,324	\$(5,024)	(35)%

TOWN OF NORTH HAMPTON

General Fund Expenditures

Account Number / Description	Year Before Last	Last Year Period	Budget	Current Period	Reported Period	Amount Remaining	Percent Remaining
	7/1/2011 - 6/30/2012	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	4/1/2014 - 4/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014
4711 Debt Service - Principal							
01-4711-10-980 Debt Service - Principal	150,000	175,000	180,000	0	180,000	0	0 %
TOTAL 4711 Debt Service - Principal	\$150,000	\$175,000	\$180,000	\$0	\$180,000	\$0	0 %

TOWN OF NORTH HAMPTON

General Fund Expenditures

Account Number / Description	Year Before Last	Last Year Period	Budget	Current Period	Reported Period	Amount Remaining	Percent Remaining
	7/1/2011 - 6/30/2012	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	4/1/2014 - 4/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014
4721 Debt Service - Interest							
01-4721-10-981 Debt Service - LT Interest	160,536	165,006	157,369	0	157,369	0	0 %
TOTAL 4721 Debt Service - Interest	\$160,536	\$165,006	\$157,369	\$0	\$157,369	\$0	0 %

TOWN OF NORTH HAMPTON

General Fund Expenditures

Account Number / Description	Year Before Last		Last Year Period		Budget		Current Period		Reported Period		Amount Remaining		Percent Remaining	
	7/1/2011 - 6/30/2012	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	4/1/2014 - 4/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014						
4790 Debt Service - BAN Interest														
01-4790-10-981 Debt Service - BAN Interest	5,710	0	0	0	0	0	0	0	0	0	0	0	0	--
01-4790-20-000 Debt Service - Agents' Fees	14,102	0	0	0	0	0	0	0	0	0	0	0	0	--
TOTAL 4790 Debt Service - BAN Interest	\$19,812	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	--
TOTAL 01 GENERAL FUND	\$5,525,837	\$5,652,217	\$5,858,542	\$151,396	\$4,782,911	\$1,075,631	\$4,782,911	\$1,075,631	\$4,782,911	\$1,075,631	\$1,075,631	\$1,075,631	\$1,075,631	18 %
TOTAL Class Expense	\$5,525,837	\$5,652,217	\$5,858,542	\$151,396	\$4,782,911	\$1,075,631	\$4,782,911	\$1,075,631	\$4,782,911	\$1,075,631	\$1,075,631	\$1,075,631	\$1,075,631	18 %
GRAND TOTAL	\$5,525,837	\$5,652,217	\$5,858,542	\$151,396	\$4,782,911	\$1,075,631	\$4,782,911	\$1,075,631	\$4,782,911	\$1,075,631	\$1,075,631	\$1,075,631	\$1,075,631	18 %

1	A	B	C	D	E	F
Category	Goal	Priority	Action Items	Notes		
2	Finance	Hire Bookkeeper	Develop Job Description Advertise Position Interview	Done on 27 March 2014 Email to Account Temps and KBP on 01 April 2014 Interviewed 8 candidates; resume packets to SB on 4/9		
3		Internal Controls	Write Policy SB Approval			
4		Purchasing Policy	Write/revise Policy SB Approval			
5		Electronic P.O.s	Obtain License Information Schedule Training Implementation Date			
6		Electronic HR tracking	Obtain License Information Schedule Training			
7		Mosquito Control	Draft Article closing CRF Include in FY 16 Budget			
8		Investment Policy	Research Revisions Interview Banks re Collateralization Review by Coult			
9	I.T.	Rebid Provider	Write RFP Interview Candidates	Met with Neoscope 4/3; bid received Met with Kilpatrick IT 4/7; bid received		
10			Select new provider Transition Issues	To meet with Computech on 4/16; bid anticipated by 4/21		
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	A	B	C	D	E	F
34						
35						
36		Website Redevelopment		Solicit Webmaster Volunteers		
37				Content census		
38				Design		
39				Launch Date		
40				On-going Management		
41				Committee Updates		
42						
43		IT Inventory		ID and Map each Machine	Draft from PCG on 01 April 2014; to BP and TM for review	
44				Replacement Schedule	Final received on 04 April 2014	
45				Networking Assessment		
46						
47		Newsletter		Move to on-line		
48						
49		CATV Committee		Post Vacancy		
50				Define Charge		
51						
52	Facilities	Highway CO Issue		Recommendation		
53				Solicit Bids		
54				Implementation		
55				Remonitor		
56						
57		Stone Building		Meet with Lauri Erela	Wednesday, 9 April 2014, at Noon	
58				Solicit Bids		
59				Vacant or Not during Construction	TC met with contractor 9 April 2014; design re counter by 18 April.	
60				Implementation		
61				Future Use		
62						
63		FD: Fx Apron		Define Scope		
64				Solicit Bids		
65				Select Contractor		
66				Implementation		

	A	B	C	D	E	F
67						
68						
69		FD: Hose Tower Ceiling		Define Scope		
70				Solicit Bids		
71				Select Contractor		
72				Implementation		
73						
74		FD: Furnace Estimate		Define Scope		
75				Solicit Bids		
76				Select Contractor		
77				Implementation		
78						
79		FD: Equipment Assessment		Define Charge for CIP		
80				Set deadline for report		
81						
82		LIB: ADA entry		Define Scope		
83				Solicit Bids		
84				Select Contractor		
85				Implementation		
86						
87		LIB: ADA bathroom		Define Scope		
88				Solicit Bids		
89				Select Contractor		
90				Implementation		
91						
92		Atlantic Ave. Bridge		Remove/replace		
93				Determine Cost		
94				State Willigness To Cooperate		
95				Establish Fund to save		
96						
97						
98						
99						

	A	B	C	D	E	F
100						
101		Recycling Center		Reconstitute Recycling Committee		
102				Post notice of vacancy		
103				Define Charge		
104				Set Deadline for Location Analysis		
105				Set Deadline for PAVT Analysis		
106		Town Campus				
107				Table Top w Stake Holders	3 April 2014, at 17:30	
108				Renovation Analysis		
109				Ron Lamarre to meet with Chiefs		
110				Set deadline for concept		
111				3 April 2014, at 17:30		
112				Set deadline for estimate		
113				Town Meeting		
114				Discuss Next Steps		
115				Develop Information Plan		
116						
117	Personnel	Earned Time				
118				Determine Max. Liability		
119				Determine Adequate Funding		
120				Revise Policy		
121		Collective Bargaining				
122				Determine counsel		
123				Request for early bargaining	Request received 4/7/14	
124		FMLA Police		Write Policy		
125				SB approval		
126				Develop Training Program		
127				Implementation		
128						
129						
130						
131						
132						

	A	B	C	D	E	F
133						
134		Paramedic Program		Analyze Supreme Ct. Decision		
135				ID training opportunities		
136				ID training timeline		
137				ID training costs		
138						
139		Executive Personnel		Develop Transition Plan Public Safety Department		
140						
141						
142		Employee Recognition		Standards		
143				How frequently		
144				Who decides		
145				How to publicize		
146				Reward		
147						
148		Finance Director Search		Tempio Perm candidate by 4/16		
149						
150						
151						

Contacted KBW and Account Temps. 4/4/2014

Contacted MRI on 4/9/2014

Contacted Interviews concluding on 4/9 of 6 candidates

Contacted Raymond and Hampton re their recent searches; obtained additional names



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
SELECT BOARD
DRAFT MINUTES

ORGANIZATIONAL WORKSHOP – MARCH 18, 2014
MARY B. HERBERT TOWN HALL

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4
5
6
7
8 **1. Call to Order by the Chair pro tempore, Mr. Maggiore**

9 Chair pro tempore, Mr. Maggiore called the meeting to order at 10:30 AM. Those in attendance were
10 Selectman Miller, Selectman Stanton and Town Administrator Apple.

11
12 Chair pro tempore Mr. Maggiore led the Pledge of Allegiance.

13
14 Chair pro tempore Mr. Maggiore thanked the 1,352 (37%) voters that came out to vote on Election Day, and
15 welcomed all the newly elected officials.

16
17 Selectman Stanton stated it was his suggestion to have an agenda item for a public comment session at the
18 beginning of the meeting at least once per month in order to give the "folks" a chance to voice any concerns or
19 issues they may be concerned about.

20
21 Chair pro tempore Mr. Maggiore stated agenda item 4-Discussion of Election of Officers would be moved up
22 on the agenda, and the vote was unanimous to have Mr. Maggiore continue as chair, with Selectman Miller
23 serving as vice chair. (Secretary's Note: official motions are listed below under agenda item 4)

24
25 Chair Maggiore read the Preamble to the Code of Ethics into the minutes as per standard procedure before each
26 newly elected board.

27 *"The Town of North Hampton values honesty, transparency, accountability, respect and civility in the*
28 *behavior of its Officials. All Town Officials, whether elected, appointed or hired, shall act in the best*
29 *interests of the Town, shall maintain the highest standards of personal integrity in discharging their public*
30 *duties, and shall never abuse their positions or powers for improper reasons or personal gain. Therefore,*
31 *in order to promote and sustain an ethical culture it shall be the duty of all Officials to read this Code of*
32 *Ethics and to familiarize themselves with its content."*

33 **2. First Public Comment Session**

34 Public Comment is an opportunity for residents to ask questions, request information and make comments on
35 issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people who
36 have already spoken will be asked to wait until everyone has had the chance to speak once. The total time
37 devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak will be given first
38 opportunity to speak during the Second Public Comment Session at the end of the Meeting.

39
40 **3. Identification and Discussion of Committee Assignments**

41 Committee Assignments include, without limitation, the following:

- 42
43 a. Budget Committee
44 c. Economic Development Committee
45 e. Water Commission
46 g. Collective Bargaining Negotiations Committee
- b. Planning Board
d. Rockingham Planning Commission
f. Heritage Commission
h. Capital Improvement Plan Committee

47 **Nomination by Selectman Miller to appoint Selectman Stanton as the Select Board representative to the**
48 **Budget Committee. All members of the Select Board agreed to the nomination. Selectman Miller will be**
49 **the alternate representative.**
50
51 Selectman Stanton questioned the need to have a Select Board member on the Economic Development
52 Committee.
53
54 Town Administrator Apple stated in the charter for the Economic Development Committee there is a call for a
55 Select Board representative.
56
57 **Nomination by Selectman Stanton to appoint Selectman Miller as the Select Board representative to the**
58 **Economic Development committee. All members of the Select Board agreed to the nomination.**
59
60 The Select Board agreed to have Town Administrator Apple represent the Select Board on the Water
61 Commission.
62
63 Selectman Miller nominated himself to be on the Collective Bargaining Negotiations Committee, and
64 Selectman Stanton nominated himself to be on the Collective Bargaining Negotiations Committee.
65
66 Selectman Stanton stated he is empathetic having been in a union and been through a strike, and has some
67 background in labor negotiations.
68
69 Selectman Miller stated he felt it was a natural progression on the board having not served on the committee,
70 that he take his turn sitting on the Collective Bargaining Negotiations Committee.
71
72 **Nomination of Selectman Miller to serve on the Collective Bargaining Negotiations Committee agreed to**
73 **by a Select Board vote of 2-1. Selectman Stanton will serve as an alternate.**
74
75 **Nomination by Selectman Miller to appoint Jim Maggiore as the Select Board representative to the**
76 **Planning Board. All members of the Select Board agreed to the nomination. Selectman Stanton will**
77 **serve as an alternate.**
78
79 Town Administrator Apple stated the Planning Board will appoint someone to the Rockingham Planning
80 Commission, and then submit their recommendation to the Select Board.
81
82 **Nomination by Selectman Miller to appoint Jim Maggiore as the Select Board representative to the**
83 **Heritage Commission. All members of the Select Board agreed to the nomination.**
84
85 **Selectman Stanton nominated himself to serve as the Select Board representative to the Capital**
86 **Improvement Plan Committee. All members of the Select Board agreed to the nomination.**
87
88 Chair Maggiore stated he would like to bring up the Cable Advisory committee. He stated members of the
89 committee included himself, Wally Kilgore, Channel 22 station manager John Savastano, Anne Ambrogi, Town
90 Administrator Apple, Laurel Pohl, Charlie Brindamour and Amy Kane.
91
92 Selectman Stanton stated it is important to have the Cable Advisory committee reconstituted as part of the
93 administrative function, and there should be a budget set for things such as the Channel 22 director's salary, and
94 the equipment should be part of the cable policy. He further stated if people have an issue with what is being
95 broadcast, they can go to the Cable Advisory committee, and the committee can then bring it to the Select
96 Board if it is something of significance.
97
98 Laurel Pohl stated she would be happy to volunteer on the Cable Advisory committee.
99
100 Selectman Stanton stated he did not feel it was necessary to have a Select Board member as a representative on
101 the committee.
102

103 **Motion by Selectman Stanton to reconstitute the Cable Advisory committee with five voting members,**
104 **with John Savastano as a technical member as well as a member from the School Board. Seconded by**
105 **Selectman Miller. Motion carries 3-0.**

106
107 Chair Maggiore stated there had been an update to the Governor Dale Farm Project, and asked if the other
108 Select Board members objected to having Conservation Chairman Ganotis speak to this issue.

109
110 Mr. Ganotis stated that an "11th hour Federal Bureaucracy tsunami" has been thrown into the path of crossing
111 the finish line keeping the town from making the last hurdle in completing the grant review process. The
112 funding is currently committed for the grant match as well as the grant approval, but it is now pending a review
113 of the appraisal. The last stop is for the Federal Ranch Land Protection to complete its review with only an
114 \$800 expenditure of federal funds needed by the FRPP. Unfortunately, the Federal Office of Management and
115 Budget has frozen spending on the new farm bill which was passed in February pending how it will allocate
116 funding on the Farm Bill budget.

117
118 Mr. Ganotis stated that because the Conservation Commission is not allowed to expend the necessary \$800, the
119 completion of a \$2 million project is being threatened, and jeopardizing the preservation of one of New
120 Hampshire's historic premiere land marks.

121
122 Mr. Ganotis stated he had received an email proposal from the Southeast Land Trust to privately hire a reviewer
123 from the NRCS list of reviewers, and to select a reviewer to complete and review as soon as possible. The next
124 step would be to have the FRPP staff hire that same reviewer who has already prepared the review, and can get
125 a quick turnaround and hopefully a favorable appraisal review.

126
127 Mr. Ganotis stated he had received an unexpected email from Joseph Falzone indicating that because of lender's
128 demands he had little choice but to give the town a deadline of the first week of April to complete the entire
129 transaction. He stated Mr. Falzone has been very supportive of the project from the very beginning, but as a
130 businessman he cannot continue to fund his loans and operating costs with an open ended, uncertain conclusion
131 from the Federal Government.

132
133 Mr. Ganotis stated they have reached out to Senators Ayotte and Stedman and local representative Shea-Porter
134 to help clear the bureaucratic logjam and are in communication with the OMB to see what they can do to help
135 clear this matter.

136
137 Mr. Ganotis stated either an affirmative waiver or allocation approval of \$800 is needed prior to March 21, 2014
138 to begin the appraisal review. An expedited appraisal will then need to be done to meet the April 1 deadline.

139
140 Mr. Ganotis stated he had scheduled a special meeting of the Conservation Commission for March 19 to
141 consider using part of their remaining funds in the Conservation account and hopefully keep the project afloat.

142
143 **Motion by Selectman Stanton to allow**

144
145 Chair Maggiore stated he would like to discuss allowing public comment at the beginning of the meetings and
146 giving individuals not more than three (3) minutes to speak.

147
148 Selectman Stanton stated he agreed and individuals should be able to address an agenda item, but that the Select
149 Board did not have to take it up at the point.

150
151 Selectman Miller suggested putting a cap of one half hour on the public comment section of the agenda, in order
152 to allow the Select Board time to conduct their business.

153
154 Laurel Pohl asked if there would now be comment and the beginning and the end of the meeting.

155
156 Chair Maggiore stated he was in favor of keeping both.

157
158 The Select Board agreed to try this at their next regularly scheduled meeting on March 24, 2014, not to exceed
159 the first half hour of the meeting, with the understanding that it is not a full on engagement or discussion.

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4. Discussion of Election of Officers

The Board's officers are; Chair and Vice Chair

Motion by Selectman Stanton to appoint James Maggiore as Chair of the Select Board. Seconded by Selectman Miller. Motion carries 3-0.

Motion by Selectman Stanton to appoint Larry Miller as Vice Chair of the Select Board. Seconded by Chair Maggiore. Motion carries 3-0.

5. Review of the Goals for the Year Just Concluded and Development of Goals for the Coming Year

The Board's Goals for the Year Just Concluded are attached to this Agenda

Chair Maggiore stated many goals were accomplished last year however there is still a lot to do.

The Select Board reviewed items that had been completed over the past year.

Town Administrator Apple reported on items that had not yet been completed including the report from the Energy Committee on removal of ornamental street lights, and the pedestrian crossing light on Route 1A across from the North Hampton State Beach. He further stated Financial Policies and Internal Controls need to be completed, as well as planning for the Affordable Care Act as it comes online.

Town Administrator Apple stated another project to be completed was the assembly of all of the town ordinances in one place that will allow the public to easily find particular sections of ordinances that have been passed.

Chair Maggiore suggested holding a workshop for development of goals for the coming year.

Chair Maggiore asked Town Administrator Apple about the items the town was cited for by the Department of Labor, and asked whether or not they needed to be acted on immediately.

Town Administrator Apple stated the town has until May 1, 2014 to act on the items. He further stated if there is a plan with contractors in place by May 1 then the town will have complied with citation.

Town Administrator Apple stated the three items are the physical barrier at the town clerk's office, the circular staircase in the library, and the ladder in the hose tower.

Chair Maggiore stated the Department of Labor issues will not go away just because the Town Complex did not pass. He further stated he would like ideas on how to keep the many people that worked on various committee's to all come together and continue working together and moving forward.

Selectman Stanton suggested a joint meeting with the Library Trustees and do an "after the fact analysis" on what was done right and what was done wrong, so that the same mistakes are not made in the future. The next session would be to have people from the town to come together and express their views and make a decision on which way to proceed. He further stated he spoke with many people in town that felt they did not have any input.

Selectman Stanton stated he understood that both Chair Maggiore and Selectman Miller have been emotionally invested in the project, and it may be now difficult to suddenly have to look at perhaps a different change or way of doing things.

212

213

Selectman Miller stated 51% of the voters stated they liked the town campus idea. He further stated while he was emotionally invested in the project, he also feels he was intellectually invested as well.

214

215

216

Selectman Miller stated he believes the library, the two chiefs of emergency services, Select Board, along with all of the other plans since 2001, came jelled into a plan that almost passed. He further stated from where it started and where it ended up was quite a journey.

217

218

219

220

Selectman Miller asked Selectman Stanton what plan he did have that he was for so it can be cost in both money and time and compare it to what got 51% of the vote.

221

222

223

Selectman Stanton stated he would like to look at the WarrenStreet plan for the rehab and reconfiguration of the present fire and police station according to the updated plan, and according to the chiefs and priority on functional space. He further stated he would like to see an estimated cost for renovation independently and then make a decision. He would like the chiefs to also to look into other options such as storing fire apparatus outside during renovations, and make an agreement with another town to hold prisoners for the town during renovations. He further stated he would like to see what other types of things they would need to do while the building is being rehabbed.

224

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231

Selectman Stanton stated he felt those types of ideas could not be looked at before because the department head's wouldn't feel it was proper to subvert what had been their basic position.

232

233

234

Selectman Miller asked that Selectman Stanton please do not suggest that he twisted anyone's arm, because he did not and it is not fair of him to say he did. He further stated he wants very much to listen to Selectman Stanton's side and is willing to do so.

235

236

237

238

Chair Maggiore stated he does not want to throw any money at anything until it is certain that what is being done is in the best interest of the town.

239

240

241

Selectman Miller agreed that a consensus meeting should be held with all of the "stakeholders."

242

243

The Select Board discussed putting together a survey to help determine why the town campus was voted down.

244

245

Town Administrator Apple stated he would like to nail down a date for a workshop with the suggestion that it is bifurcated into two issues: the town campus and everything else that needs to be done.

246

247

248

Town Administrator Apple addressed ADA's issues and the misinformation and confusion that was currently circulating regarding it in regards to town buildings.

249

250

251

Donna Etela stated that Chair Maggiore did a great job of getting information to the public in regard to the Town Clerk/Tax Collector's office (Stone Building).

252

253

254

Town Administrator Apple stated he would like to add an agenda item on future Select Board meetings to have Select Board members report back on the committees or commissions they sit on, to give them an update.

255

256

257

Selectman Stanton thanked all of those who voted for him in the election, the many words of encouragement and that his gratefulness for their faith in him. He further stated to those that supported his opponent that he takes his obligation to represent everyone very seriously and hoped to earn their trust.

258

259

260

261 Selectman Stanton stated he has set up office hours to be held on the first Friday of each month at 10:00 AM in
262 the New Hampshire Room at the North Hampton Public Library for those interested in discussing any topic
263 they may be interested in.

264

265 **6. Any Other Item that may legally come before the Board**

266 The Board reserves the right to take action on any item relative to the prudential administration of the Town's
267 affairs which circumstances may require.

268

269 **7. Second Public Comment Session**

270 See Item 2; above.

271

272 **8. Adjournment**

273 Meeting adjourned at 1:30 PM.

274

275 Respectfully submitted,

276

277 Janet L. Facella

278 Administrative Assistant

279

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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

DRAFT MINUTES

REGULAR MEETING – MARCH 24, 2014 – 7:00 PM
NORTH HAMPTON TOWN HALL, 281 ATLANTIC AVENUE
NORTH HAMPTON, NEW HAMPSHIRE

These minutes were prepared as a reasonable summary of the essential content of this meeting, not as a transcription.

1. Call to Order by the Chair, Mr. Maggiore

Chair Maggiore called the meeting to order at 7:00 PM. Those in attendance were Selectman Miller, Selectman Stanton and Town Administrator Apple.

Chair Maggiore led the Pledge of Allegiance.

2. Correspondence

No Items

3. First Public Comment Session Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals ordinarily will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak will be given that opportunity to speak during the Second Public Comment Session at the end of the Meeting.

No comments from the public.

4. Consent Calendar

4.1 Abatement Application for Map 013, Lot 073-108

4.2 Hardship Abatement Application for Map 013, Lot 073-108

4.3 Veteran Tax Credit Application for Map 002, Lot 014

4.4 Veteran Tax Credit Application for Map 021, Lot 007-122

4.5 Veteran Tax Credit Application for Map 021, Lot 001-054

4.6 Veteran Tax Credit Application for Map 021, Lot 039

Motion by Selectman Stanton to lay Consent Calendar item 4.2 on the table and to place it as a non-public item on the next agenda. Seconded by Selectman Miller. Motion carries 3-0.

Disclaimer – These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.

44 Motion by Selectman Stanton to accept the Consent Calendar as published except for item 4.2 Seconded
45 by Selectman Miller. Motion carries 3-0.

46
47 *(Secretary's Note: Selectman Miller noted that Consent Calendar item 4.6 is listed incorrectly and should be*
48 *listed as Map 021, Lot 007-039.)*

49
50 5. Town Administrator's Report

51
52 Town Administrator Apple reported current March expenditures total \$177,815. The total amount appropriated
53 is \$5,858,492 with \$4,418,016 spent since July 1. The "burn rate" is currently at 25% remaining. When
54 adjusted for the cash expenses made for the whole year the budget is essentially running flat, which is a
55 substantial improvement over last year.

56
57 There are several areas of concern however; the legal budget is in deficit by nearly \$3,500. All of the overtime
58 budgets are projected to be in deficit by the close of the fiscal year. Department heads have been instructed to
59 reduce spending to only essential items as what was done last year. This effort, plus weekly monitoring will
60 result in a surplus; but it is too soon to predict what that will be.

61
62 Selectman Miller reported on his first meeting with the Economic Development Committee, and Chair
63 Maggiore reported on his meeting with the Heritage Commission.

64
65 6. New Business

66
67 6.1. Meet with Senator Peter Bragdon, Executive Director of the N.H. Municipal Association;

68
69 Chair Maggiore introduced Senator Bragdon and apologized for the error in that he is not Executive Director of
70 the NHMA, but of the HealthTrust.

71
72 Senator Bragdon stated his visit to North Hampton was precipitated by a regulatory action and settlement
73 agreement started by the Bureau of Securities, and included was a letter the Select Board had sent to the Bureau
74 strongly opposing the settlement agreement. He further stated once he saw the letter he felt it would be
75 appropriate to meet the Select Board and go over any questions they might have.

76
77 Senator Bragdon explained the details of the restructuring of the Local Government Center, HealthTrust,
78 Municipal Association and the Property-Liability Trust.

79
80 Senator Bragdon stated due to some regulatory actions that were taken before he became Executive Director,
81 enforcement actions were brought against the conglomerate and resulted in a number of various decrees from
82 the Bureau of Securities. One of the actions had to do with the Property Liability Trust having to pay
83 HealthTrust \$17 million. Over the prior years HealthTrust had subsidized the Property Liability Trust program
84 and the Workers Compensation piece of it, which was a money losing proposition, apparently by design. The
85 Bureau of Securities had determined that was improper and went to the Supreme Court. The Property Liability
86 Trust was ordered to pay the HealthTrust \$17 million. The problem with the order is the Property Liability
87 Trust did not have \$17 million, with net assets last October of approximately \$12.2 million. The HealthTrust
88 then hired their own legal counsel specializing in these areas. It was determined the best course of action from
89 the perspective of the HealthTrust board and the HealthTrust members in order to maximize how much could be
90 collected in the short and the long run, was to have a settlement agreement where if the court ruled the Property
91 Liability Trust had to pay out the \$17 million they did not have, they would turn over all of their assets,
92 liabilities and coverage obligations to HealthTrust who would run it off and maximize as best it could in order
93 to get as close to \$17 million as possible.

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NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.*

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Senator Bragdon stated it is the HealthTrust board's goal to get as much as possible back to the members as soon as possible, and that will remain the goal.

Chair Maggiore thanked Senator Bragdon for coming to the meeting as well as the background information he provided.

Selectman Stanton asked Senator Bragdon if the settlement will only be for \$12.2 and not the \$17 million.

Senator Bragdon stated it is safe to say the \$12.2 million was the status at the end of September 2013, and is quite certain between then and now that amount has grown, so it will be more than \$12.2 million, but at this time it will not be \$17 million.

6.2. Discuss Treasurer's Delegation of Authority, pursuant to RSA 41:29,

Town Administrator Apple explained the Treasurer retains ultimate authority and responsibility under the statute. The Treasurer is allowed on a day-to-day basis allow the Finance Department to do the depositing of the funds, investing, record keeping and reconciliation which would normally be functions of the Treasurer. Town Administrator Apple stated the delegation of duties provides for more efficiency and it is his recommendation to approve the Delegation of Authority.

The Select Board asked Town Treasurer Barbara Dewing if the document met with her approval and Mrs. Dewing stated it did.

Town Administrator Apple noted the only administrative change necessary that at the time this delegation was authorized last year. Mr. McCormick was the Town Accountant, but has since become the Finance Director and needs to be changed on the document.

Motion by Selectman Stanton to change the title of Town Accountant to Finance Director throughout the document. Seconded by Selectman Miller. Motion carries 3-0.

Motion by Chair Maggiore to approve the Delegation of Authority by the Treasurer to the Town of North Hampton Finance Department pursuant to RSA 41:29, VI. Seconded by Selectman Miller. Motion carries 3-0.

6.3. Discuss Annual Adoption of Fraud and Investment Policy;

Selectman Stanton stated that each employee that receives a paycheck should be required to sign Fraud and Investment Policy.

Town Administrator Apple stated he would distribute copies to department heads for employees to sign.

Motion by Selectman Stanton to approve the Fraud Policy as amended. Seconded by Selectman Miller. Motion carries 3-0.

Selectman Stanton questioned Section V, why the Treasurer is not authorized to place public funds in participation units in the New Hampshire Public Deposit Investment Pool.

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Town Administrator Apple stated he would have to ask Mr. Coutu, who helped draft the policy why this was written into the policy.

Selectman Stanton asked why in Appendix A – Authorized Financial Institutions, there are only two banks listed.

Treasurer Dewing stated per the policy, the town must hold 50% of its funds in one bank, and 50% of its funds in another bank.

Town Administrator Apple stated at the time the policy was written, it was concluded that TD Bank and Citizens Bank were the two best.

Selectman Stanton stated he would like to see other banks looked at to make sure we are getting the best interest rates. He further stated his overall impression was that it is a very restrictive instrument on the treasurer seeking the best return and safety for the funds.

Selectman Miller stated it might be a good idea to have Mr. Coutu look over the policy with a fresh set of eyes.

Town Administrator Apple suggested adopting the policy with the condition that Mr. Coutu review, and or anyone else the Select Board sees fit in order to continue with the regular pattern of adoption.

Motion by Selectman Stanton to approve the Investment Policy as drafted. Seconded by Selectman Miller. Motion carries 3-0.

6.4. Nominations Members of Heritage Commission.

Motion by Selectman Stanton to approve the nominations of the following candidates to the North Hampton Heritage Commission: Donna Etela, full member, with a three year term; Jane Robie, full member with a three year term; Carolyn Brooks, alternate member with a one year term; Tibbie Field, alternate member with a one year term; Jeff Hillier, alternate member with a one year term; Nancy Madigan, alternate member with a one year term. Seconded by Selectman Miller. Motion carries 3-0.

7. Any Other Item that may legally come before the Board

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs which circumstances may require.

The Select Board suggested having the Heritage Commission and Lauri Etela who drew the plans for the proposed renovations to the Town Clerk/Tax Collector's office come in to talk with the Board to go over the plans and review any questions.

8. Second Public Comment Session

See Item 2, above.

9. Minutes

9.1 March 10, 2014 (Regular Session)

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192 **Motion by Chair Maggiore to accept the minutes of March 10, 2014 as corrected. Seconded by Selectman**
193 **Miller. Motion carries 2-0-1.**

194
195 9.2 February 13, 2014 (Non-Public Session I)
196 **Motion by Chair Maggiore to accept the Non-Public Session I minutes of February 13, 2014 as emended.**
197 **Seconded by Selectman Miller. Motion carries 1-0-2.**

198
199 9.3 February 13, 2014 (Non-Public Session II)
200 **Motion by Chair Maggiore to accept the Non-Public Session II and II minutes of February 13, 2014 as**
201 **amended. Seconded by Selectman Miller. Motion carries 2-0-1.**

202
203 9.4 February 13, 2014 (Non-Public Session III)
204 *Secretary's Note: See item 9.3 for motion*

205
206 9.5 March 10, 2014 (Non-Public Session I)
207 **Motion by Chair Maggiore to accept the Non-Public Session I and II minutes of March 10, 2014 as**
208 **presented. Seconded by Selectman Miller. Motion carries 2-0-1.**

209
210 9.6 March 10, 2014 (Non-Public Session II)
211 *Secretary's Note: See item 9.5 for motion*

212
213 **10. Adjournment**
214 **Chair Maggiore adjourned the meeting at 8:20 PM.**

215
216 **Respectfully submitted,**

217
218 **Janet L. Facella**
219 **Administrative Assistant**

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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

SELECT BOARD
DRAFT MINUTES

WORKSHOP – MARCH 26, 2014 – 1:30 PM
MARY HERBERT CONFERENCE ROOM
233 ATLANTIC AVENUE
NORTH HAMPTON, NEW HAMPSHIRE

Purpose: The purpose of the Workshop is to develop goals for the coming year not related to the proposed Town Campus.

1. Call to Order by the Chair, Mr. Maggiore.

Chair Maggiore called the meeting to order at 1:30 p.m.

2. First Public Comment Session

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals ordinarily will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

3. Discussion regarding Goals

The Board developed a series of goals as summarized on the attached sheet.

4. Second Public Comment Session

Donna Etela asked for a summary of the table top exercise. Mr. Maggiore reported that Mr. Lamarre would meet with the department heads and get a cost for renovation. The estimated cost would be no more than \$10,000. Mrs. Etela stated that she felt this was a waste of money.

5. Adjournment

The Board adjourned at 4:45 p.m.

A	B	C	D	E	F
1	Category	Goal	Priority	Action Items	Notes
2					
3	Finance	Hire Bookkeeper		Develop Job Description Advertise Position Interview	Done on 27 March 2014 Email to Account Tamps and KBP on 01 April 2014 Interviewed 8 candidates; resume packets to SB on 4/9
4					
5					
6					
7		Internal Controls		Write Policy	
8				SB Approval	
9					
10		Purchasing Policy		Write/Revise Policy	
11				SB Approval	
12					
13		Electronic P.O.s		Obtain License Information	
14				Schedule Training	
15				Implementation Date	
16					
17		Electronic HR tracking		Obtain license information	
18				Schedule Training	
19					
20		Mosquito Control		Draft Article closing CRF	
21				Include in FY 16 Budget	
22				Develop Explanatory Materials	
23					
24		Investment Policy		Research Revisions	
25				Interview Banks re Collateralization	
26				Review by Coudu	
27					
28	I.T.	Rebid Provider		Write RFP	Met with Neoscope 4/3: bid received
29				Interview Candidates	Met with Kilpatrick IT 4/7: bid received
30				Select new provider	To meet with Computech on 4/16; bid anticipated by 4/21
31				Transition issues	
32					
33					

	A	B	C	D	E	F
34						
35						
36		Website Redevelopment		Solicit Webmaster Volunteers		
37				Content census		
38				Design		
39				Launch Date		
40				On-going Management		
41				Committee Updates		
42						
43		IT Inventory		ID and Map each Machine	Draft from PCG on 01 April 2014; to BP and TM for review	
44				Replacement Schedule	Final received on 04 April 2014	
45				Networking Assessment		
46						
47		Newsletter		Move to on-line		
48						
49		CATV Committee		Post Vacancy		
50				Define Charge		
51						
52	Facilities	Highway CO Issue		Recommendation		
53				Solicit Bids		
54				Implementation		
55				Remonitor		
56						
57		Stone Building		Meet with Lauri Erela	Wednesday, 9 April 2014, at Noon	
58				Solicit Bids	TC met with contractor 9 April 2014; design re counter by 18 April.	
59				Vacant or Not during Construction		
60				Implementation		
61				Future Use		
62						
63		FD: Fix Apron		Define Scope		
64				Solicit Bids		
65				Select Contractor		
66				Implementation		

	A	B	C	D	E	F
67						
68						
69		FD: Hose Tower Ceiling		Define Scope		
70				Solicit Bids		
71				Select Contractor		
72				Implementation		
73						
74		FD: Furnace Estimate		Define Scope		
75				Solicit Bids		
76				Select Contractor		
77				Implementation		
78						
79		FD: Equipment Assessment		Define Charge for CIP		
80				Set deadline for report		
81						
82		LIB: ADA entry		Define Scope		
83				Solicit Bids		
84				Select Contractor		
85				Implementation		
86						
87		LIB: ADA bathroom		Define Scope		
88				Solicit Bids		
89				Select Contractor		
90				Implementation		
91						
92		Atlantic Ave. Bridge		Remove/Replace		
93				Determine Cost		
94				State Willingness To Cooperate		
95				Establish Fund to save		
96						
97						
98						
99						

	A	B	C	D	E	F
100						
101		Recycling Center		Reconstitute Recycling Committee		
102				Post notice of vacancy		
103				Define Charge		
104				Set Deadline for Location Analysis		
105				Set Deadline for PAVT Analysis		
106						
107		Town Campus		Table Top w Stake Holders	3 April 2014, at 17:30	
108				Renovation Analysis		
109				Ron Lamarre to meet with Chiefs		
110				Set deadline for concept		
111				3 April 2014, at 17:30		
112				Set deadline for estimate		
113				Town Meeting		
114				Discuss Next Steps		
115				Develop Information Plan		
116						
117	Personnel	Earned Time		Determine Max. Liability		
118				Determine Adequate Funding		
119				Revise Policy		
120						
121		Collective Bargaining		Determine counsel		
122				Request for early bargaining	Request received 4/7/14	
123						
124		FMLA Police		Write Policy		
125				SB approval		
126				Develop Training Program		
127				Implementation		
128						
129						
130						
131						
132						

	A	B	C	D	E	F
133						
134		Paramedic Program		Analyze Supreme Ct. Decision		
135				ID training opportunities		
136				ID training timeline		
137				ID training costs		
138						
139		Executive Personnel		Develop Transition Plan		
140				Public Safety Department		
141						
142		Employee Recognition		Standards		
143				How frequently		
144				Who decides		
145				How to publicize		
146				Reward		
147						
148		Finance Director Search		Temp/Perm candidate by 4/16	Contacted KBW and Account Temps. 4/4/2014	
149					Contacted MRI on 4/9/2014	
150					Conducted Interviews concluding on 4/9 of 6 candidates	
151					Contacted Raymond and Hampton re their recent searches; obtained additional names	



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

SELECT BOARD
DRAFT MINUTES

WORKSHOP – APRIL 3, 2014 – 5:30 PM
NORTH HAMPTON TOWN HALL, 231 ATLANTIC AVENUE
NORTH HAMPTON, NEW HAMPSHIRE

These minutes were prepared as a reasonable summary of the essential content of this meeting, not as a transcription.

Purpose: The purpose of the Workshop is to review with North Hampton stakeholders the effort on Article 7 regarding the proposed Town Campus for the purpose of determining next steps in the effort to address facilities issues.

1. Call to Order by the Chair, Mr. Maggiore.

Chair Maggiore called the meeting to order at 5:30 PM. Those in attendance were: Selectman Miller, Selectman Stanton, Chief Page, Deputy Chief Maddocks, Town Administrator Apple, Chief Cote, Ron Lamarre, Cynthia Swank, Susan Grant, Kelly Parrott John Kollmorgen and Susan Leonardi.

2. First Public Comment Session

No comments

3. Discussion with Library Trustees, Heritage Representative, Architect, and Department Heads

Kelly Parrott, Library Trustee explained the feedback survey the library had sent out regarding Article 7.

Mrs. Parrott stated some of the reasons given for voting no on Article 7 were that people felt there was not enough transparency in the process, not enough time, trust issues with the Select Board and the town charrette, people felt that all options were not exhausted, too little input from residents or the tax impact was too large.

Mrs. Parrott stated there were many positive comments about the community meetings and the overall plan. She further stated the focus of the meeting should be on what wasn't done well enough or what caused the public to doubt the viability of the plan.

Selectman Stanton suggested a deadline for the survey at the end of April in order to get moving on the renovations that need to be done.

Chair Maggiore stated something will have to be done in accordance with the Department of Labor's inspection on town buildings.

Mrs. Parrott stated one of the library's biggest challenges was working with such a "short runway" last year, and the sooner everyone is on board on what the plan is going to be, the better.

Town Administrator Apple asked if the focus should be on the renovation piece of the municipal complex, rather than tackling the whole question focus the attention on the basic misunderstanding on the finances and could it be done less expensively.

Discussion ensued with Ron Lamarre regarding a renovation and logistics plan. He further stated it was important to decide when the cost information will be needed as this will take time to pull all of the pieces together. Mr. Lamarre hoped to have information by the end of May.

Disclaimer – These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.

9
0 Selectman Stanton asked whether or not the Police Department could stay in their building while it is being renovated.

1
2 Mr. Lamarre stated it could be done in phases, but it would obviously be much more difficult in terms of the dispatch and
3 communications piece.

4
5 Mr. Lamarre stated the cost per square foot to renovate a fire and police safety complex, is much different than the cost per square
6 foot for a library and town offices.

7
8 Mr. Lamarre stated the importance of having a construction manager involved at the beginning of this process to put together
9 costs as the process is happening.

0
1 Chair Maggiore stated during the month of April a decision has to be made as far as a construction manager is concerned, and a
2 deadline of May 15 for the architect plan.

3
4 Selectman Miller stated the Select Board has already vetted six construction managers, so perhaps they could go to the next one.

5
6 Selectman Stanton stated it is important to let residents know about the opportunity to speak at the Select Board meetings at the
7 beginning and at the end.

8
9
0 **4. Any Other Item that may legally come before the Board**

1
2 The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs which
3 circumstances may require.

4
5 **5. Second Public Comment Session**

6 Phil Wilson stated his concern is now that it is clear that if some major work is done to any of the town buildings and don't have
7 to bring any of them into ADA compliance it opens up another possibility of not doing the whole project at once. He further
8 stated the town should consider banking money for a period of years and plan to complete the projects over five years instead of
9 doing it all in one "chunk."

0
1 See Item 2, above.

2
3 **6. Adjournment**

4 Meeting adjourned at 7:30 PM.

5
6 Respectfully submitted,

7
8 Janet Facella
9 Administrative Assistant

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II. They will not be finalized until approved by majority vote of the Select Board.*



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

SELECT BOARD
DRAFT MINUTES

WORKSHOP – APRIL 9, 2014 – 11:30 AM
EXECUTIVE CONFERENCE ROOM
233 ATLANTIC AVENUE
NORTH HAMPTON, NEW HAMPSHIRE

Purpose: The purpose of the Workshop is to meet with an architect to discuss the Consensus Plan previously recommended for improvements to the Stone Building.

1. Call to Order by the Chair, Mr. Maggiore.

Chair Maggiore called the meeting to order at 11:30 AM.

Motion by Mr. Stanton to enter into a Non-Public Session pursuant to RSA 91-A:3, II, regarding a personnel matter. Seconded by Mr. Miller. There was no additional discussion

Roll Call Vote: Mr. Maggiore: yes; Mr. Miller: yes; Mr. Stanton: yes. The Chair declared the motion passed.

2. Non-Public Session, pursuant to RSA 91-A:3, II(a), regarding a personnel matter.

3. First Public Comment Session

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals ordinarily will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

4. Discussion regarding Stone Building

Chair Maggiore reconvened the public meeting at 12:05 PM.

Chair Maggiore thanked Lauri and Donna Etela for their assistance on such an important project.

Selectman Stanton stated he spoke with Ron Lamarre before last Thursday's meeting and asked his perception of ADA compliance if the door is changed in the back of the stone building. He stated that maintenance does not trigger ADA compliance.

Selectman Stanton stated his thought is to try to do what can be done without triggering ADA compliance.

Donna Etela reviewed the five minimum requirements of things that can be done to Historic Buildings and ADA compliance.

Town Administrator Apple stated if a bathroom is not offered in the building, then there does not have to be an ADA accessible bathroom. The Select Board would have to post that there is not a public restroom.

Discussion ensued regarding the potential to turn the stone building into a Senior Citizen center. If it becomes a Senior center there will have to be an ADA compliant bathroom. Donna Etela stated she was giving reasons why an ADA compliant bathroom would be necessary not just for the short term, but for the long term and things that can be done in the future with the building that will require an ADA compliant bathroom.

Lauri Etela explained what would need to be done in order to build an ADA compliant ramp into the building, as well as hallway.

Chair Maggiore recessed the meeting at 12:30 PM to allow those in attendance to tour the stone building.

The Board reassembled at the Stone Building at approximately 12:45. Mr. Miller moved to reconvene and Mr. Stanton seconded the motion. All were in favor.

Mr. Etela reviewed the possible plans and demonstrated what work would need to be done and in what order. There was general discussion regarding the same.

The work was summarized as follows:

- Step 1: repair the counter so that there is a smaller aperture between staff and the public and that it meets ADA requirements
- Step 2: Remove the existing ramp and replace it with a wooden structure like that at the Town Hall;
Construct a covered turn-around area at the back door that complies with ADA;
Replace and repair the door
Move the wall 10 inches to provide greater width
Perform general maintenance outside where rot is apparent.
- Step 3: replace HVAC system.

MOTION: Mr. Stanton moved to adopt the plan as summarized. Mr. Miller seconded. There was no additional discussion.

Roll Call Vote: Mr. Maggiore: yes; Mr. Miller: yes; Mr. Stanton: yes. The Chair declared the Motion passed.

Any Other Item that may legally come before the Board

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs which circumstances may require.

The Police Chief asked for permission to leave the existing position now vacant in the police department open and to hire a part-time prosecutor instead. He explained the significant work load on Deputy Chief Maddox who is providing police prosecutor services right now. The candidate is a police prosecutor who is a candidate for admission to the Bar in July. He would provide services as a police prosecutor until that time. The contract would establish him as an independent contractor rather than an employee of the town.

MOTION: Mr. Stanton moved to authorize the Chief to not fill the existing vacancy in the department and to hire a part-time prosecutor instead as an independent contractor. Mr. Miller seconded. There was no additional discussion.

Roll Call Vote: Mr. Maggiore: yes; Mr. Miller: yes; Mr. Stanton: yes. The Chair declared the Motion passed.

5. Second Public Comment Session

Donna Etela asked for a summary of the table top exercise. Mr. Maggiore reported that Mr. Lamarre would meet with the department heads and get a cost for renovation. The estimated cost would be no more than \$10,000. Mrs. Etela stated that she felt this was a waste of money.

6. Adjournment

The Board adjourned at 1:45 p.m.