



**North Beach Bay Harvestfest 2014  
Food Vendor  
Contract & Terms**

**One Day Participation – Saturday, October 4, 2014**

**\$230.00 = Fee per 24 ft wide x 10 ft deep space**

**ELECTRIC ADDITIONAL – Please use the Electrical Request Form to compute your electrical needs and return the form along with your completed contract**

Fill In the number of spaces required

Number of Spaces \_\_\_\_\_

\_\_\_\_\_ Space Total

\_\_\_\_\_ = Electric Cost \$100.00 Per Unit (from Electrical Support Request Form)

\_\_\_\_\_ = Total

\*\* A silent generator may be allowed. Prior approval is required from Stacy Wilkerson. Town reserves the right to reject a generator for noise or size. \*\*

\*\*\* Please attached a list of the foods sold along with pricing \*\*\*

\*\*\*\* Photo of Booth and/or trailer is required \*\*\*\*

**Vendor Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_ **Business Phone:** \_\_\_\_\_

**Terms:**

1. Bay Harvestfest 2014 will be a one-day event (October 4, 2014).
2. Payment should be submitted with your contract. All contracts should be received by September 1, 2014.
3. Participating vendors shall indemnify and hold harmless the Town of North Beach and its officials, employees and agents from any and all liabilities, judgments, settlements, losses, costs or charges (including attorney fees) incurred by the Town of North Beach or any of its officials, employees or agents as a result of any claim, demand, action or suit relating to any bodily injury (including death), loss, or property damages caused by, arising out of, related to or associated with the use of the property or the participation of the vendor or by the vendor's employees, agents or invitees in the North Beach Bay Harvestfest 2014.
4. All food and beverage vendors participating in this event will be required to meet all the requirements and regulations required by the **Calvert County Health Department. A permit to participate in the event must be received by September 1, 2014 to Stacy Wilkerson, Event Manager. Failure to provide the Health Department approval will disqualify you from the show.** Any questions concerning the requirements of the Health Department should be forwarded to them directly at **(301) 855-1353. Payment required by the Health Department will be submitted to the Calvert County Health Department.**
5. Exhibitor is responsible for himself/herself and his/her employees, his/her subcontractors, materials, equipment and all insurance to protect himself/herself and/or others as well.
6. Payment will be refunded, if by necessity exhibitor has to cancel, provided the Town of North Beach has been notified prior to September 1, 2014.
7. Bring your own tables, chairs, tablecloth and plastic covers or something to keep your merchandise dry in case of rain. **This is a rain or shine event.**
8. All inquiries concerning **The North Beach Bay Harvestfest** should be directed to Stacy Wilkerson. All vendors are required to complete the Vendor Survey Form attached and return it with your completed contract, electrical support request form and payment.
9. All space assignments are **final**. Spaces are assigned based on items sold. **There will be no reassignments.**

\_\_\_\_\_  
Owner/Rep Signature

\_\_\_\_\_  
Date

**RETURN CONTRACT, FOOD LIST, PHOTO DISPLAY AND PAYMENT TO:**

**Attn: North Beach Bay Harvestfest 2014  
TOWN OF NORTH BEACH  
STACY WILKERSON  
PO BOX 99  
NORTH BEACH, MARYLAND 20714**

## Conditions

- All units larger than **16 ft.** must arrive by **6:00 am** to set up. It is preferred for food vendors to bring in their trailers the day prior. Please contact Stacy Wilkerson to make these arrangements.
- A **Certificate of Insurance** is required for all **Food, Beverage, and Amusement** Vendors for this event and the Town of North Beach should be listed on the Certificate as the Certificate Holder.
- All vendors must be set up by **10:00 am** on Saturday and down by **8:00 pm**.
- All vehicles must be off the street by **10:00 am**, unless part of the business stand (**Vehicle size must be included in the size of space requested**).
- **No trash** is to be left on the street. **No oil** of any kind is to be dumped on the street. There will be trash containers available to dispose of your trash. **Oil will need to be taken with you.**
- **Maryland Sales Tax is 6% and must be collected and reported by the vendor to the State of Maryland.** Vendor list is mailed to the State of Maryland.
- The following items are not to be sold at this year's Bay Harvestfest 2014:
  1. Any type of silly string
  2. Fart gas
  3. Artificial tobacco products of any type
  4. Snap pops or pop-its
  5. Any type of drug paraphernalia
  6. Any form of firecracker or fireworks
  7. There will be no sale of live animals/reptiles/birds.
  8. There will be no sale of T-shirts or other items containing sexual content or profanity.
  9. No knives/swords
- \*\* Any vendor found selling these items or like items will be asked to leave the festival and will not be entitled to any refunds.
- Please make checks payable to the **Town Of North Beach** and mail your completed contract to:

**Attn: Stacy Wilkerson – Bay Harvestfest 2014**  
**Town of North Beach**  
**P.O. Box 99**  
**North Beach, Maryland 20714**

---

Owner/Rep Signature

---

Date

NORTH BEACH BAY HARVESTFEST 2014  
October 4, 2014

**ELECTRICAL SUPPORT REQUEST FORM**

In order to provide you with uninterrupted electrical service to your vendor stand, it is imperative that we know your requirements. Please fill out this form and return it to the Town of North Beach no later than September 1, 2014. Questions about electrical service can be directed to Donnie Bowen , Public Works Director at 410.257.6335.

NOTE: One unit or circuit is 120V, 20 AMPS, and 2400 Watts  
Please total up your wattage needs. You can get this from your equipment data plate.

EXAMPLE:

1 Fryer (Deep Fat)	2300 watts
1 Roaster	1600 watts
1 Sunlamp	400 watts
 Total	 4300 watts

You will need 2 units or circuits

Equipment	Watts Needed
_____	_____
_____	_____
_____	_____
_____	_____

Total circuits needed (20 amps): \_\_\_\_\_  
Total watts needed: \_\_\_\_\_

If you do not have wattage listing on your equipment but do have amerage, total up your amps. The formula to determine your wattage needs:  $WATTS = VOLTS \times AMPS$ . Due to the shortage of electricity to go around, additional electricity will not be available during the event.

VENDOR NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_