



North Beach Bay Harvestfest 2014
Contract & Terms
(Please Print or Type)

Type of Vendor:

Organization Craft Antiques Children

Bay Harvestfest 2014–One-Day Participation October 4, 2014

*****NO ELECTRIC*****
*****NO NOVELTIES*****
*****NO GENERATORS*****

\$100.00 Fee per 10 ft wide x 12 ft deep space

\$100.00 x _____ (number of spaces required) = \$ _____ (Total Bay Harvestfest 2014)

Vendor Name:

Address:

Contact Person:

Home Phone: _____ **Business Phone:** _____

Email Address: _____ **Cell Phone:** _____

Terms:

1. Bay Harvestfest will be a one-day event (October 4, 2014).
2. Payment should be submitted with your contract. All contracts should be received by **September 1, 2014.**
3. Participating vendors shall indemnify and hold harmless the Town of North Beach and its officials, employees and agents from any and all liabilities, judgments, settlements, losses, costs or charges (including attorneys' fees) incurred by the Town of North Beach or any of its officials, employees or agents as a result of any claim, demand, action or suit

relating to any bodily injury (including death), loss, or property damages caused by, arising out of, related to or associated with the use of the property or the participation of the vendor or by the vendor's employees, agents or invitees in the North Beach Bay Harvestfest 2014.

4. Exhibitor is responsible for himself/herself and his/her employees, his/her subcontractors, materials, equipment and all insurance to protect himself/herself and/or others.
5. Payment will be refunded, if out of necessity exhibitor has to cancel, provided the Town of North Beach has been notified prior to **September 1, 2014**.
6. Bring your own tables, chairs, tablecloths, and plastic covers or something to keep your merchandise dry in case of rain. **This is a rain or shine event.**
7. All inquiries concerning **The North Beach Bay Harvestfest** should be directed to Stacy Wilkerson at northbeach@northbeachmd.org. All vendors are required to complete the Vendor Survey Form and return it with your completed contract and payment.
8. All space assignments are **final**. Spaces are assigned based on items sold. There will be no reassignments.
9. A picture of setup and all merchandise being sold is **MANDATORY**.
10. **No generators are allowed without express written permission from Stacy Wilkerson, Event Manager.**

Owner/Rep Signature

Date

Conditions

- Set-up time is **7:00 am to 10:00 am**.
Bay Harvestfest: Saturday, October 4, 2014 – 12:00 p.m. to 6:00 p.m.
Vendors must be set up by **10:00 am**
All vehicles must be off the street by **10:00 a.m.**
- If a vehicle is part of the display and vehicle size is larger than **10 feet**, you will need two (2) spaces. All units larger than 10 feet must arrive by **7:00 am** to set up.
- A **Certificate of Insurance** is required for all **food vendors** for this event and the **Town of North Beach** should be listed on the Certificate as the **Certificate Holder**.
- **Maryland Sales Tax is 6% and must be collected and reported by the Vendor to the State of Maryland.** Vendor list is mailed to the State of Maryland.
- Please complete the **Vendor Survey Form 2014** attached (a brief summary about the product(s) you will be selling at our event is **MANDATORY**).
- The following items **are not** to be sold at this year's **Bay Harvestfest 2014**:
 1. Any type of silly string
 2. Fart gas
 3. Artificial tobacco products of any type
 4. Snap pops or pop-its
 5. Any type of drug paraphernalia
 6. Any form of firecracker or fireworks
 7. There will be no sale of live animals/reptiles/birds
 8. There will be no sale of T-shirts or other items containing sexual content or profanity
 9. No knives or swords.
 10. Additional items may be prohibited and each item will be reviewed.
** Any vendor found selling these items or like items will be asked to leave the festival and will not be entitled to any refunds.
- Please make checks payable to the **Town of North Beach** and mail your completed contract to:

Attn: North Beach Bay Harvestfest 2014
Stacy Wilkerson
Town of North Beach
PO Box 99
North Beach, MD 20714

Owner/Rep Signature

Date

Vendor Survey Form

Please PRINT and complete all items. (Photos of items being sold is MANDATORY)

Business Name: _____

Contact Name: _____

Address: _____

Street

City

State

Zip Code

Please check all items that apply:

1. **TYPE:** ___Artist ___Author ___Potter ___Jewelry _____Food
___Children's Activity ___Weaver ___Woodworking
___Carver ___Floral ___Community ___Other
2. **PRICE RANGE:** LOW \$ _____ HIGH \$ _____

Photos of your booth display are required by the North Beach Bay Harvestfest 2014 Committee and will not be returned.

3. **ITEMS BEING SOLD** (Photo of items to be sold is **MANDATORY**. Items not included on the Survey will be prohibited.) Additional sheet of paper can be used to list items.

SIGNATURE: _____

DATE: _____

RETURN SURVEY AND CONTRACT AND PAYMENT TO:

**Attn: North Beach Bay Harvestfest 2014
TOWN OF NORTH BEACH
STACY WILKERSON
PO BOX 99
NORTH BEACH, MARYLAND 20714**