

THESE MINUTES ARE SUBJECT TO APPROVAL BY BOARD OF SELECTMEN

The Board of Selectmen held a regular meeting Monday, December 15, 2014 in the Council Chamber of the Municipal Center, Newtown. First Selectman Llodra called the meeting to order at 7:32pm.

**PRESENT:** First Selectman Llodra. Selectman William F.L. Rodgers, Selectman James O. Gaston, Sr.  
(7:45pm)

**ALSO PRESENT:** Finance Director Robert Tait, GERALYN HOERAUF, Department of Public Works Director Fred Hurley, one member of the public and three members of the press.

**VOTER PARTICIPATION:** none.

**ACCEPTANCE OF THE MINUTES:** Selectman Gaston moved to accept the minutes of 11/17/14. First Selectman Llodra seconded. All in favor. Selectman Rodgers abstained as he was absent from the meeting of 11/17/14.

**COMMUNICATIONS:** First Selectman Llodra shared information relative to a conversation of economic development in Newtown, a collaboration put together by Betsy Paynter. Also shared was a letter of appreciation from Mayor of Marysville, Jon Nehring (Att. A) and a letter from the Board of Ethics requesting the reinstatement of Ron Wilcox. First Selectman Llodra noted that Mr. Wilcox was not removed from his position, he resigned. First Selectman shared a letter of commendation relative to Carol Mahoney was read (Att. B). First Selectman Llodra has communicated with the Chairman of the Legislative Council that there is no ordinance scoped to describe the role and purpose of the pension committee. An ordinance needs to be developed to support their work and has the right descriptions of the expectations of the board.

**FINANCE DIRECTOR REPORT:** Mr. Tait supplied a copy of the Office of Victim Services – Anti-Terrorism Emergency Assistance Program (AEAP) – Grant (Att. C). The Crisis Management Grant was contracted thorough the state office. The Consequence Management Grant is being administered through the state office but we are the contractors. The Supplemental Consequence Grant goes directly through the Finance office, not involving the state at all. Mr. Tait will do quarterly reports.

**NEW BUSINESS:**

**Discussion and possible action:**

- 1. Municipal Buildings Strategic Plan Advisory Committee Update:** Ms. Hoerauf was present for an update on the committee. The committee would like to create a two phase project, the first being concentrated efforts on the three immediate buildings (Town Hall South, Hook & Ladder and the Multipurpose Building) with the expectation there would be time in future months to further look at other municipal buildings and how they may fit into a grander plan. They would like to obtain facility condition assessment reports on the three buildings and develop a space needs assessment of departments that might fit into the available space at those buildings. They are working on a scope that can be formulated into an RFQ process which would include interviewing and retaining professionals. The expectation is to have a phase one report ready for the Board of Selectman early in the summer of 2015, with a recommendation for the three buildings. Ms. Hoerauf will incorporate looking at the condition of the building, the use of the building and the value that might be brought if it is no longer a town use building, into future discussions with the committee. First Selectman Llodra said there is a possibility the Parks and Recreation offices will be on the Fairfield Hills campus, the Senior Center will be on the campus; Social Services could be moved to the multipurpose building. This leaves Town Hall South serving the police department and dispatch. The committee has begun the discussion regarding

the other departments leaving town hall south and how appropriate the building will be as a police station, looking at location, size and arrangement of the spaces. Selectman Rodgers said the group should be sensitive to not unintentionally communicate a predetermined outcome. Selectman Gaston hopes there is vision as to what the committee wants the community to look like, if they want to preserve part of the community or if they want empty buildings. Ms. Hoerauf said the persons on the committee are concerned with how the plans fit into the fabric of Newtown; they are looking toward the future and don't want to make rash decisions now. The committee voted to request the Board of Selectman appropriate \$60,000 for a facility assessment, space needs for potentially three to five departments and further fees for Ms. Hoerauf's services. First Selectman Llodra said the board needs to see how numbers are generated; money from contingency needs significant justification. The board intends to support the committee they created. An RFP needs to be done first stating what professional services will be performed and what the cost of the service will be. It is transparent and more exact. Selectman Rodgers said it is important the consultants understand the full range of options available to them. There has to be a mini overview, even in the submission of the first piece.

2. **Business Incentive Program Extension – Andy Wiggins/Beneath the Vine:** Selectman Gaston moved to grant the requested extension for twelve months consistent with the letter dated 11/24/14 from Betsy Paynter (Att. D) Selectman Rodgers seconded. All in favor.
3. **Resolution:** Selectman Rodgers moved the waiving of the resolution in its entirety and moved the resolution entitled RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$300,000 FOR THE CONSTRUCTION OF THE FAIRFIELD HILLS CAMPUS WALKING TRAIL PHASE II, AS AUTHORIZED IN THE CAPITAL IMPROVEMENT PLAN (2014-15 TO 2018-19, INCLUSIVE) AND AUTHORIZING THE ISSUANCE OF \$300,000 BONDS OF THE TOWN TO MEET SAID SPECIAL APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE. (Att. E). Selectman Gaston seconded. All in favor.
4. **Resolution:** First Selectman Llodra noted this certified resolution is a housekeeping item in order to accept the STEAP grant from the state for the Hawleyville Sewer Extension project. Selectman Gaston moved the Certified Resolution WHEREAS, pursuant to Connecticut General Statutes, Section 4-66g, the Connecticut Office of Policy and Management is authorized to extend financial assistance for economic development projects; and WHEREAS, it is desirable and in the public interest that the Town of Newtown enter into an agreement with the State of Connecticut for a \$500,000 Small Town Economic Assistance Program (STEAP) grant in order to undertake a business assistance program to assist in the Hawleyville Sewer Extension project; NOW THEREFORE, BE IT RESOLVED by the Newtown Board of Selectmen: 1. That it is cognizant of the conditions and prerequisites for the State Assistance imposed by Connecticut General Statutes 4-66g; 2. That the acceptance of State financial assistance by the Town of Newtown in an amount not to exceed \$500,000 is hereby approved and that E. Patricia Llodra, First Selectman is directed to execute an agreement with the Connecticut Office of Policy and Management, to provide such additional information, to execute such other documents as may be required, to execute any amendments, decisions and revisions thereto, and to act as the authorized representative of the Town of Newtown, Connecticut. (Att. F). Selectman Rodgers seconded. All in favor.
5. **Transfer:** Selectman Rodgers moved the \$49,603 transfer from Contingency to DPW Fees & Professional Services (Att. G). Selectman Gaston seconded. All in favor.
6. **Appointments/Reappointments:** Selectman Rodgers moved the re-appointments as listed in document dated 12/15/14 (Att. H). Selectman Gaston seconded. All in favor. Selectman Gaston moved the appointment moving Anne Rothstein from an alternate member of the Commission on Aging to a full board member with a term to expire 1/6/17. Selectman Rodgers seconded. All in favor. Selectman Rodgers moved the appointment of Gerard Belanger to the Charter Communications Advisory Council, alternate position, for a term to expire 1/6/17. Selectman Gaston seconded. All in favor. First

Selectman Llodra moved the appointments of Rob Manna (representing the Board of Fire Commissioners) and Jay Mattegat (representing Nunnawauk Meadows) to the Public Safety Committee. Selectman Rodgers seconded. All in favor. First Selectman Llodra noted there is a vacancy on the Conservation Commission for a Democrat or Unaffiliated and there will be an open position after Jan. 6 for a Republican or Unaffiliated voter, because of minority representation.

7. **Driveway Bond Releases/Extensions:** Selectman Rodgers moved the driveway bond releases and driveway bond extensions as noted in a cover sheet dated 12/15/14 (Att. I). Selectman Gaston seconded. All in favor.
8. **Tax Refunds:** Selectman Gaston moved to the December 2014 Refunds No. 8, 2014-2015 in the amount of \$1,893.13. Selectman Rodgers seconded. All in favor.

**VOTER COMMENTS:** none.

**ANNOUNCEMENTS:** none.

First Selectman noted personal injury litigation will be discussed in executive session in addition to the items on the agenda.

**EXECUTIVE SESSION:** Selectman Gaston moved to enter into executive session for discussion and possible action on legal matters: Community Center Contract/Negotiations, Legal Matters: Tax Assessment and to add for discussion and possible action Legal Matters: Personal Injury Litigation. Selectman Rodgers seconded. All in favor. Geralyn Hoerauf was invited to attend the portion pertaining to the Community Center. Executive session was entered into at 8:35pm and returned to regular session at 9:00pm with the following motion:

Selectman Rodgers moved to have the attorney defend the town in the tax legal matter. Selectman Gaston seconded. All in favor.

Selectman Rodgers moved to have the attorney defend the town in the personal injury legal matter. Selectman Gaston seconded. All in favor.

Selectman Gaston moved the resolution RESOLVED THAT, The selection by the Town Purchasing Authority of Quisenberry Arcari, LLC of Farmington, CT to be project Engineer/Architect, and Caldwell & Walsh Building Construction, Inc. of Sandy Hook, CT to be the Construction Manager for Phase 1 of the Community Center Project, is hereby ratified and confirmed in accordance with the Newtown Town Charter and the Newtown Purchasing Ordinance. FURTHER RESOLVED, that the First Selectman is hereby authorized to execute such contracts including a Letter of Intent as required for the aforementioned professional services as are recommended by the Town Attorney. Selectman Rodgers seconded. All in favor.

**ADJOURNMENT:** Having no further business the Board of Selectmen adjourned their regular meeting at 9:02pm.

Respectfully submitted,

  
Susan Marcinek, Clerk

Att. A: letter from Marysville Mayor Jon Nehring  
Att. B: letter re: Carol Mahoney

Board of Selectman  
December 15, 2014

- Att. C: Office of Victim Services Grant (9 pages)
- Att. D: Business Incentive Program Extension - Beneath the Vine
- Att. E: Resolution (7 pages), Walking Trails, FFH
- Att. F: Certified Resolution, Hawleyville Sewer STEAP
- Att. G: Transfer
- Att. H: Re-appointments
- Att. I: Driveway Bond Releases/Extensions



OFFICE OF THE MAYOR

*Jon Nehring*

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November 20, 2014

First Selectman E. Patricia Llodra  
Town of Newtown  
3 Primrose Street  
Newtown, CT 06470

Dear First Selectman Llodra,

I want to thank you and your city for the support you provided in the wake of the tragedy that occurred on October 24<sup>th</sup> at Marysville Pilchuck High School. It was an extremely complex and emotionally trying situation to encounter, and I appreciate the words of encouragement and advice you have provided to our city. It is a sad reality that both of our cities have had to endure such tragic situations at our schools as this is something no community should ever have to encounter. The guidance and advice you have provided has been instrumental as we look to recover in our community.

As a community we grieve for all who were directly impacted by this event. The parents and families that experienced an unimaginable loss, the friends, students, staff and community members who are searching to find a new normal in the wake of such a tragedy. As a community, we will be defined not by the event itself, but by our response and how we come together and support each other throughout these trying times.

On behalf of the City of Marysville and our community, I thank you for all that you do. Know that my thoughts and prayers are with you, your families and both of our communities as we look to rebuild and heal in the aftermath of this event. Please keep the victims, their families and our Marysville/Tulalip community in your thoughts and prayers. In Marysville we live, work and play together; going forward, we will heal together.

Sincerely,

A handwritten signature in black ink, appearing to read "Jon Nehring", written over a faint circular stamp.

Jon Nehring, Mayor  
City of Marysville

**Curt Stendahl**

3135 West Gulf Drive, Apt. 204  
Sanibel, FL 33957

December 9, 2014

Ms E. Patricia Llodra  
First Selectman  
3 Primrose St.  
Newtown CT 06470

Dear Ms Llodra

I am a retired senior executive from a major US corporation. My organization serviced customers worldwide and we took great pride in the service we provided. I am telling you this because I want you to understand that I know great customer service when I see it and your Carol Mahoney provided that to me and my wife.

I called Carol to get some information I needed on our condo at 51 Joal Court to repair a defect prior to our sale of the condo. She not only provided copies of two documents I needed but she did it quickly and with a very positive, can do demeanor that made my day. It was her "demeanor" that told me she was special. In our business we wanted those people contacting our customers to be knowledgeable, timely, and customer friendly. Carol scores a 10 on all three.

You are indeed fortunate to have an employee of Carol's qualifications on your team.

Regards



Cc: Carol Mahoney

**Town of Newtown**

**Office of Victim Services - Anti-Terrorism Emergency Assistance Program (AEAP) - Grant**

**12/14/2012 TO 12/31/2015**

Ref. Page

**Crisis Management Grant:**

<u>Department</u>	<u>Grant Amount</u>	2 - 3
Police Department	12,411	
Public Works	29,694	
Parks and Recreation	46,420	
First Selectman	12,561	
Board of Education	511,016	
<b>Total Grant</b>	<b>612,102</b>	

**Consequence Management Grant:**

<u>Department</u>	<u>Grant Amount</u>	4 - 7
Police Department	535,584	
Public Works	2,400	
Board of Education	1,642,906	
Town sub-total	<b>2,180,890</b>	
Recovery and Resiliency Plan	826,443	
<b>Total Grant</b>	<b>3,007,333</b>	

**Supplemental Consequence Mgt Grant:**

<u>Department</u>	<u>Grant Amount</u>	8 - 9
Parks & Recreation	45,540	
Police Department	3,200	
Board of Education	357,843	
Immediate Needs Mental Health Fund	247,813	
United Way of Western Connecticut	121,518	
	<b>775,914</b>	
<b>GRAND TOTAL AEAP GRANT</b>	<b>4,395,349</b>	

**Town of Newtown**  
**Office of Victim Services - Grant # 2014-RF-GX-K001 - Anti-Terrorism Emergency Assistance Program (AEAP) - Crisis Management**  
**Response Dates: 12/14/12 - 6/30/13**

<u>Budget Category</u>	<u>Grant Amount</u>
<b>Police Department</b>	

<b>Personnel</b>	<u>Description</u>	<u>Hourly Rate</u>	<u>Project Hours</u>	<u>Amount</u>
Victim Assistance Support		varied rates	41.50	3,744
<b>Contracted Services</b>				
Recovery Meeting - department wide mental health counseling				2,400
Recovery mental health wellness checks for Newtown police officers				5,320
			Subtotal Contracted Services	7,720
<b>Supplies</b>				
		<u>Month</u>		
Food for a meeting updating victims' families		12/31/2013		80
Food for a meeting updating victims' families		3/6/2013		867
			Subtotal Supplies	947
<b>Total Newtown Police Department Expenses</b>				<b>12,411</b>

<b>Public Works</b>	
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<b>Personnel</b>	<u>Description</u>	<u>Hourly Rate</u>	<u>Project Hours</u>	<u>Amount</u>
Assistance to fire and police department		varied rates	53.50	2,197
Assistance with new school		varied rates	226.25	9,250
Memorial clean-up		varied rates	120.75	4,618
			Subtotal Salaries	16,065
<b>Supplies</b>				
Food for donation center volunteers (12/22/13 - 3/28/13)				2,195
Tent for Memorial				1,782
Traffic Control and Information Signs				2,240
Gas Cans				107
Trailer adapter and wire				43
Triball mount				70
Ratchet tie down				74
Straps				150
Tables and chairs				419
Shrink wrap				187
Heater for memorial sorting				362
Misc. supplies: first aid kit, markers, padlocks, keys, no trespassing signs, 14" cable tie, clear tape, Havahart trap for classroom ferret, staple gun, poly tarp and screws				386
			Subtotal Supplies	8,015
<b>Contracted Services</b>				
		<u>Price</u>	<u>Months</u>	
Rental container costs for donations		\$395	3.00	1,185
Container delivery and pick up expense				475
Container rental on-going				3,954
			Subtotal Contracted Services	5,614
<b>Total Newtown Public Works Expenses</b>				<b>29,694</b>



**Parks and Recreation**

**Personnel**

Description	<u>Hourly Rate</u>	<u>Project Hours</u>	<u>Amount</u>
Labor cost for activity at SH Fire Station; Media Center at Treadwell Park; Donations processing at Warehouse	varied rates	1,207	31,758

**Equipment**

Equipment Expense	Hourly Rate	Project Hours	Amount
Loader for vigil	\$130	4.00	520
Crane Truck for vigil	\$100	4.00	400
Fuel Truck for vigil	\$75	1.00	75
Utility Vehicle for vigil	\$45	10.00	450
	Subtotal Equipment		1,445

**Supplies**

Supplies (tarps, gas cans, tape, chemical resistant gloves, commercial hoses, heavy duty extension cords, propane, temporary heaters)	2,767
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**Other Expenses**

Description	<u>Price/ Each</u>	<u># of Items</u>	Amount
Fuel (for refrigerated truck, generators, crime scene truck for the town, and light towers)			3,500
Portable toilets (for EOC, Trades Lane, SHFH, SHES, Treadwell Park)	\$50/unit	12	600
Dumpsters (for EOC, Trades Lane, SHFH, Treadwell Park, Simm Lane)			6,050
Electrical Expenses (for Treadwell Park 12/14 - 12/17)	\$75/night	4	300
	Subtotal Other Expenses		10,450

**Total Newtown Parks and Recreation Expenses** 46,420

**First Selectman**

**Personnel**

Description	<u>Hourly Rate</u>	<u>Project Days</u>	<u>Amount</u>
Staff weekend work (5)	varied rates	12	12,561
	Total First Selectman		12,561

**Board of Education**

**Personnel**

Description	<u>Hourly Rate</u>	Amount
Security Guards (4) - elementary schools	\$16.12	55,218

**Personnel - Fringe benefits**

Description	<u>%</u>	<u>of</u>	Amount
Fringe Benefits	7.65%	55,218	4,224

**Building Hardening**

Hawley Elementary School	58,480	
Head O'Meadow	50,740	
Middle Gate Elementary School	77,930	
Newtown High School	94,800	
Newtown Middle School	63,200	
Reed Intermediate School	45,550	
	Subtotal Building Hardening Expenses	390,700

**Contracted Services**

Description	<u>Hourly Rate</u>	<u>Project Hours</u>	Amount
Facilities Enhancement- Playground Pre-K			17,251
Tuition for Out of District Placement			21,978
Wellness Programs	varied rates	263.5	21,645
	Subtotal Contracted Expenses		60,874

**Total Board of Education Expenses** 511,016

**Total Town of Newtown Expenses** 612,102

**Town of Newtown**

Office of Victims Services - Grant No: 2014-RF-GX-K003 - OVC FY 14 Antiterrorism and Emergency Assistance Program for Crime Victims  
 Consequence Phase Award Period: 07/01/13 - 06/30/15

<u>Description</u>			<u>Grant Amount</u>
<b>Police Department</b>			
	<u>Rate</u>	<u>Detail</u>	
Mandatory Wellness Visits	\$225/average cost per vi	60 officers x 2 visits	27,000
Comprehensive Family Engagement:			
Needs Assessment Survey	6 hours @ \$200/hr		1,200
Information Sessions	2 licenses professionals x \$200 per hour x 6 sessions		5,200
Support Groups	1 licensed professional x \$200 per hour x 12 session		4,800
Counseling	\$100/visit		87,000
Trainings			9,200
Metrics and Measurements Reporting	25 hours x \$200/hr		5,000
School Security Officers (9 FTE)	\$21.10/hr (SY14-15)	1,281 hours	243,262
School Security Officers (9 FTE)	\$21.53/hr (SY15-16)	560 hours	108,511
FICA	7.65%x salaries	9 employees	26,911
School Security Officer Equipment			16,000
School Security Officer Training			1,500
		<b>Total Police Department</b>	<b>535,584</b>
<b>Other Expenses</b>			
Storage containers for donations	\$300/month	8 months	2,400
		<b>Total Other Expenses</b>	<b>2,400</b>
<b>Board of Education</b>			
<b>Personnel/Fringe Benefits</b>			
Security Secretary (2013-2014)	\$18.76/hr	280 hours	5,253
Security Secretary (2014-2015)	\$19.14/hr	140 hours	2,680
FICA	7.11% x salary		564
		<b>Subtotal Personnel/Fringe Benefits</b>	<b>8,497</b>
<b>Equipment</b>			
Duty Radios			
Duty Radios	196 units	\$814.30/unit	159,602
Internal Radios	10 units	\$375/unit	3,750
Donation/Discount Duty Radios			(63,555)
		<b>subtotal equipment</b>	<b>99,797</b>
<b>School Building Hardening</b>			
Hawley Elementary School			63,197
Head O'Meadow Elementary School			117,068
Middle Gate Elementary School			74,271
Reed Intermediate School			222,513
Newtown Middle School			212,360
Newtown High School			577,733
		<b>Subtotal School Building Hardening</b>	<b>1,267,142</b>

**Board of Education - Continued**

**Other**

Training - Emergency Preparedness			29,000
Utilities and Maintenance	increased costs due to larger facility		35,820
Tuition (Out of District Placement)	\$10,300/month	18 months	185,400
Summer Program	2013 and 2014	\$2,500/program	5,000
Extended School Year	\$680/month	18 months	12,250
		subtotal other	<u>267,470</u>

**Total Board of Education** 1,642,906

**Total Town of Newtown Expenses** 2,180,890

**Town of Newtown - Recovery and Resiliency Plan**

Office of Victims Services - Grant No: 2014-RF-GX-K003 - OVC FY 14 Antiterrorism and Emergency Assistance Program for Crime Victims  
 Consequence Phase Award Period: 03/01/14 - 12/30/15

<u>Description</u>	<u>Rate</u>	<u>Detail</u>	<u>Grant Amount</u>
<b>Town - Community Assistance Team</b>			
<b>Personnel</b>			
Community Outreach Liaison	\$52.88/hr	3,120 hours	165,000
Project Manager	\$33.65/hr	3,120 hours	105,000
Clinical Recovery Leader	\$35.25/hr	3,120 hours	110,000
Case Manager (1 FTE equivalent)	\$32/hour	3,120 hours	99,840
Case Manager (.75 FTE)	\$32/hr	2,340 hours	74,880
Bookkeeper	\$15/hr	780 hours	11,700
			<u>566,420</u>
Expense Offset through Donations			(110,000)
		Subtotal Personnel	<u>456,420</u>
<b>Fringe Benefits</b>			
FICA	7.65% x salary		34,917
Unemployment Compensation	\$15,184 x 5 employees		75,920
Medical/Dental	\$564.73 x 5 employees	18 months	50,826
		Subtotal Fringe Benefits	<u>161,663</u>
<b>Supplies/Equipment</b>			
rent (Sub-lease)	\$1,000/month	18 months	18,000
Office Supplies	\$527.78/month	18 months	9,500
Computers and Printers	1,840/per employee	5 employees	9,200
Photocopier			3,500
Office Furniture and Accessories			1,825
Telephone	\$222.22/month		4,000
Printing	\$416.66/month	18 months	7,500
Mileage	.56 cents/mile	100 miles/month	1,008
Metrics Consultant	\$450/day	7 day/month	56,700
IT Database Support	\$388.88/month	18 months	7,000
		Subtotal Supplies/Equipment	<u>118,233</u>
<b>Total Town - Community Assistance Team</b>			<b><u>736,316</u></b>

**Newtown Prevention Council**

<b>Convocation for Educating and Training Leaders:</b>			
Facilitators	\$340/facilitator	3 facilitators	1,020
Meeting Space		room rental	300
Materials and Supplies		TBD	500
		Subtotal Convocation	<u>1,820</u>

**Newtown Prevention Council - Continued**

<b>Community Conversation:</b>			
Facilitator	\$450/day	2 sessions	1,800
Moderators/recorders (10)	\$200/session	2 sessions	4,000
Rental Space	\$600/session	2 sessions	2,400
Printed Materials and Resources	\$500/session	2 sessions	1,000
		Subtotal Community Conversation	<u>9,200</u>
 <b>Mental Health First Aid Training:</b>			
Training of Trainers	\$2,000/person	5 people	10,000
Additional Certification Training	\$950/person	5 people	4,750
Mileage	\$50/person	5 people	250
		Subtotal Mental Health First Aid	<u>15,000</u>
Promotion, Advertising and Outreach			7,500
		<b>Total Prevention Council</b>	<b><u><u>33,520</u></u></b>

**Parent Connection**

Trauma Training	\$200/participant	5 participants	1,000
 <b>Positive Discipline Program:</b>			
Program Fee	\$200/participant	30 participants	6,000
Meeting Space	\$300/2 hr session	12 classes/session	3,600
 <b>Support Groups:</b>			
Facilitator	\$225/session	3 sessions	675
Meeting Space	\$100/session	12 sessions	1,200
Materials and Supplies			1,600
 <b>Trauma Training:</b>			
Facilitator	\$200/participant	10 participants	2,000
Promotional and Outreach Materials			400
		<b>Total Parent Connection</b>	<b><u><u>16,475</u></u></b>

**Kevin's Community Center**

<b>Personnel and Fringe Benefits:</b>			
Community Outreach and Develop Mgr	\$32.5/hour	575.38 hours	18,700
Payroll Taxes	7.65% x salary		1,432
		Subtotal Personnel and Fringe Benefits	<u>20,132</u>
 <b>Facilities :</b>			
Additional Services	\$277.77/month		5,000
Utilities	\$194.44/month		3,500
Medical Supplies	\$222.22/month		4,000
Pharmaceutical Supplies	\$138.88/month		2,500
Office Supplies and Tech Support	\$277.77/month		5,000
		Subtotal Facilities	<u>20,000</u>
		<b>Total Kevin's Community Center</b>	<b><u><u>40,132</u></u></b>

<b>Town of Newtown - Recovery and Resiliency Plan Total Expenses</b>	<b><u><u>826,443</u></u></b>
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**Town of Newtown - Recovery and Resiliency Plan**

Office of Victims Services - Grant No: 2014-RF-GX-K003 - OVC FY 14 Antiterrorism and Emergency Assistance Program for Crime Victims  
 Consequence Phase Award Period: 03/01/14 - 12/30/15

<u>Description</u>				<u>Grant Amount</u>
<b>Immediate Needs Mental Health Fund</b>				
		<u>Rate</u>	<u>Detail</u>	
<b>Supplement the Immediate Needs</b>	\$	81.25	3,050 hrs	247,813
Mental Health Fund - will be used to support individuals with co-pay costs and will provide financial supports for persons who are under-insured, who have no insurance and or who have reached the maximum benefit provided by their insurance.				
<b>Total - Immediate Needs Mental Health Fund</b>				<u>247,813</u>
<b>Parks &amp; Recreation</b>				
		<u>Rate</u>	<u>Detail</u>	
<b>Summer Camp Security:</b>				
2013 Summer Camp entrance guards	\$	18.62	442 hrs	8,230
2014 Summer Camp entrance guards	\$	18.62	442 hrs	8,230
Summer Camp Site Hardening				29,080
<b>Total Parks &amp; Recreation Summer Camp Security</b>				<u>45,540</u>
<b>Police Department</b>				
<b>Clinical Support - Peer to Peer Program:</b>				
Objective of this program is to train a select group of police officers to be available to officers at risk and to serve as a liaison with the EAP.	\$	150.00	20 hrs	3,000
Training materials				200
<b>Total Police Department</b>				<u>3,200</u>
<b>Board of Education</b>				
<b>Therapist services</b> for a victim who moved out of the school district				121,097
<b>Security assessment</b> of Sandy Hook School at Chalk Hill	\$	375.00	8 days	3,000
<b>Training - Resilience Strategies</b> for Educators: Techniques for Self-Care and Peer Support.	\$	750.00	10 days	7,500
Consultant expenses				4,920
<b>Student Transportation</b> - required out placement due to tragedy - 2013-14				50,330
2014-15				61,706
<b>Employee counseling services</b>				42,840
<b>Student Tuition</b>				66,450
<b>Total Board of Education</b>				<u>357,843</u>

**United Way of Western Connecticut**

Reimbursement of costs associated with managing the Sandy Hook School Support Fund thru August 2013. Costs relate to retaining the services of a communications and public relations firm to manage the onslaught of media and public scrutiny of the Fund.

121,518

**Total United Way of Western Connecticut**

121,518

**Town of Newtown - Recovery and Resiliency Plan Total Expenses**

775,914

NEWTOWN MUNICIPAL CENTER  
3 PRIMROSE STREET  
NEWTOWN, CONNECTICUT 06470  
TEL. (203) 270-4281  
FAX (203) 270-4205  
Email [betsypaynter@newtown.org](mailto:betsypaynter@newtown.org)



Betsy Paynter  
ECONOMIC DEVELOPMENT COOR.

**TOWN OF NEWTOWN**  
NEWTOWN ECONOMIC DEVELOPMENT

DATE: November 24, 2014  
TO: E. Patricia Llodra, First Selectman  
FROM: Betsy Paynter, Economic Development Coordinator  
RE: Business Incentive Program Extension – Andy Wiggins/Beneath The Vine – 84 South Main Street, Newtown, CT

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In August of 2013, Andy Wiggins with Beneath the Vine (BTV), applied for a zoning special Exception which was approved to construct two commercial buildings at the 84 South Main Street location. BTV then applied for Newtown's business incentive program (BIP) to support this future commercial development and was approved in November of 2013. The approved BIP includes a 35% forgiveness of the increased real property tax over three years, an estimated amount of \$40,000.

Per Newtown Business Incentive Program, construction must begin within 12 months of the BIP approval and must be completed within 24 months. BTV has come to the economic development commission requesting an extension of his BIP with the town of Newtown. Andy Wiggins and his family will be out of town from November 2014 through March of 2015. His intentions are to begin the development process at 84 South Main Street upon his return in the spring of 2015.

This letter is a request on behalf of Beneath The Vine for a 12 month extension of their approved business incentive program with the town of Newtown. The proposed extension would consist of construction to begin by November 2015 and be completed by November of 2016. Per Newtown's business incentive policy, the First Selectman may approve an extension upon approval from the Board of Selectman. The EDC recommends granting this one time extension to support Beneath the Vine's commercial development plans in 2015.

CC:  
Andy Wiggins, Beneath the Vine  
Jean Leonard, Chairman, EDC





RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$300,000 FOR THE CONSTRUCTION OF THE FAIRFIELD HILLS CAMPUS WALKING TRAIL PHASE II, AS AUTHORIZED IN THE CAPITAL IMPROVEMENT PLAN (2014-15 TO 2018-19, INCLUSIVE) AND AUTHORIZING THE ISSUANCE OF \$300,000 BONDS OF THE TOWN TO MEET SAID SPECIAL APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

RESOLVED:

Section 1. The sum of \$300,000 is a special appropriation made pursuant to Chapter 6, Section 6-30 (a), (b) and (c) of the Town Charter of the Town of Newtown (the "Town") for the planning, design, and construction of the Fairfield Hills Campus Walking Trail Phase II, including, but not limited to, clearing, installation of internal and perimeter erosion controls, topsoil removal, stockpile and final seeding, rough grading, preparation and final installation of pavement areas, landscaping and final clean up, all as authorized in the Capital Improvement Plan (2014-15 to 2018-19, inclusive) and for engineer's fees, administrative, financing, legal and costs of issuance related thereto (collectively, the "Project"), said appropriation to be inclusive of any and all State and Federal grants-in-aid thereof.

Section 2. To meet said appropriation, \$300,000 bonds of the Town, or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the maximum maturity permitted by the General Statutes of the State of Connecticut, as amended from time to time (the "Connecticut General Statutes"). The bonds may be issued in one or more series as determined by the Financial Director, and the amount of bonds of each series to be issued shall be fixed by the Financial Director, in the amount necessary to meet the Town's share of the cost of the Project determined after considering the estimated amount of State and Federal grants-in-aid of the Project, or the actual amount thereof if this be ascertainable, and the anticipated times of the receipt of the proceeds thereof, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of the bonds outstanding at the time of the issuance thereof, and to pay for the costs of issuance of such bonds. The bonds shall be in the denomination of \$1,000 or a whole multiple thereof, be issued in fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the First Selectman and the Financial Director, bear the Town seal or a facsimile thereof, be certified by a bank or trust company, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company, and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the date, time of issue and sale and other terms, details and particulars of such bonds including approval of the rate or rates of interest shall be determined by the First Selectman and the Financial Director, in accordance with the Connecticut General Statutes.

Section 3. Said bonds shall be sold by the First Selectman and the Financial Director in a competitive offering and the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. To the extent required by the Charter of the Town of Newtown, bids shall be solicited from at least three lending institutions. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to

financial news and the subject of state and municipal bonds.

Section 4. The First Selectman and the Financial Director are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the First Selectman and the Financial Director, have the seal of the Town affixed, be payable at a bank or trust company designated by the First Selectman, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, and be certified by a bank or trust company designated by the First Selectman pursuant to Section 7-373 of the Connecticut General Statutes. They shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The First Selectman is authorized in the name and on behalf of the Town to apply for and accept any and all Federal and State loans and/or grants-in-aid of the Project and is further authorized to expend said funds in accordance with the terms hereof and in connection therewith, to contract in the name of the Town with engineers, contractors and others.

Section 6. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this resolution in the maximum amount and for the Project with the proceeds of bonds or bond anticipation notes or other obligations ("Tax-Exempt Obligations") authorized to be issued by the Town. The Tax-Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The Issuer hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Financial Director or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of Tax-Exempt Obligations, and to amend this declaration.

Section 7. The First Selectman and the Financial Director are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to the Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to the MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 8. The First Selectman is hereby authorized, on behalf of the Town, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution.

TOWN HALL SOUTH  
3 MAIN STREET  
NEWTOWN, CT 06470  
TEL. (203) 270-4340  
FAX (203) 270-4333  
[www.newtown-ct.gov](http://www.newtown-ct.gov)



AMY E. W. MANGOLD  
DIRECTOR

## TOWN OF NEWTOWN

PARKS AND RECREATION DEPARTMENT

[www.newtown-ct.gov](http://www.newtown-ct.gov)

To: John Kortze  
Date: October 28, 2014  
From: Amy Mangold

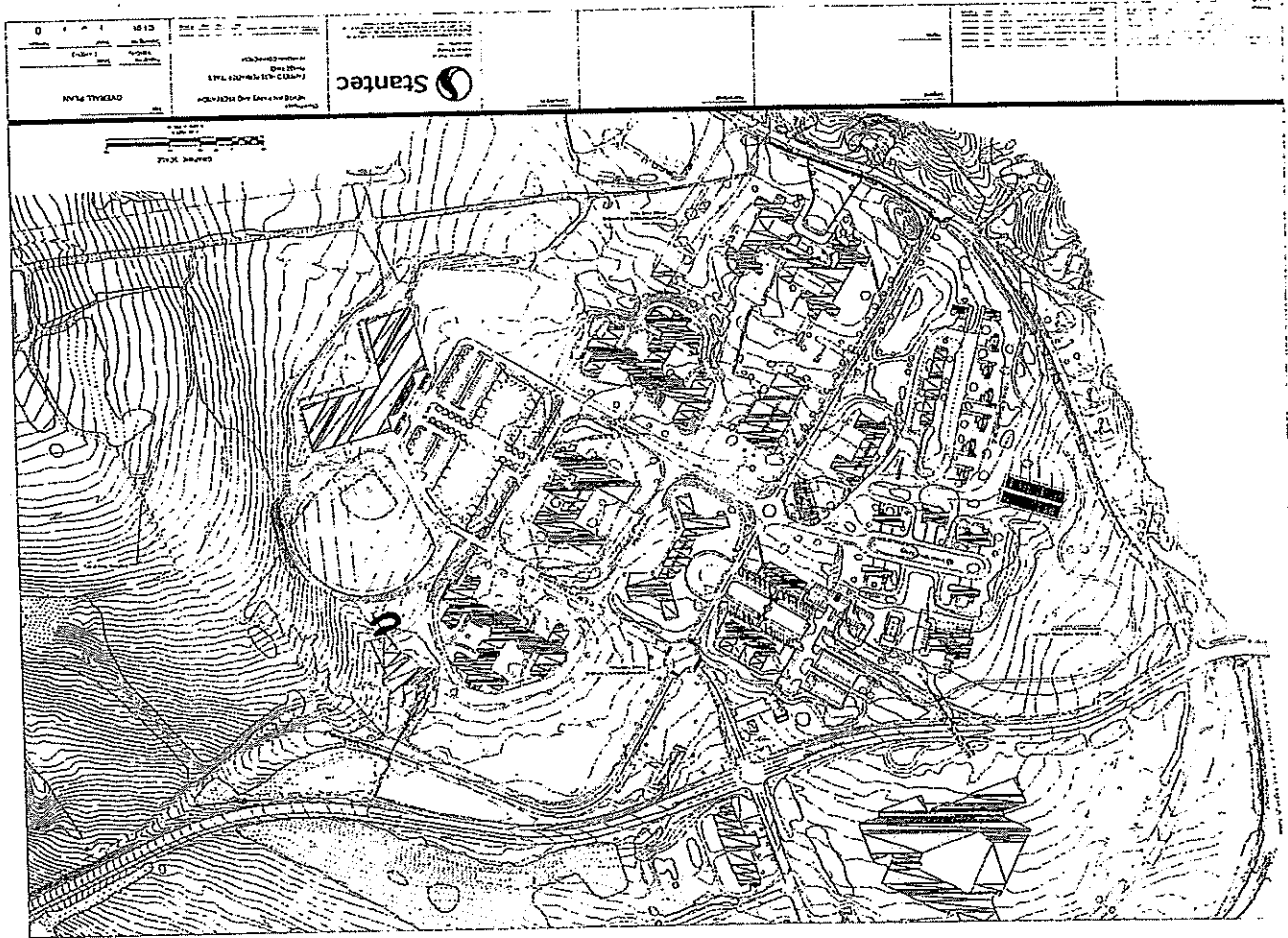
**RE: Resolution for special appropriation for Fairfield Hills Walking Trails Phase II**

RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$300,000, TO BE BONDED, FOR THE CONSTRUCTION OF THE FAIRFIELD HILLS WALKING TRAIL PHASE II. AS AUTHORIZED IN THE CAPITAL IMPROVEMENT PROGRAM (2014-2015 TO 2018-2019, INCLUSIVE)

The Fairfield Hills Authority has included the walking trail on the campus Master Plan since 2004. Phase I was complete in 2008. Phase II would be the continuation of the trail plan and would add 4,200LF (8/10ths of a mile) to the campus exterior trail project. The Fairfield Hills Authority has turned the management of this project over to the Parks and Recreation Department with a unanimous vote on 10/27/14 to support the proceedings of phase II.

The current trail system is very popular and the addition of this trail would provide a greater benefit that extends beyond the current trail users. The trails will be a benefit to every person who lives and works in Newtown, improving physical and psychological health and strengthening the community by making it a more attractive place to live and work.

*Amy E. W. Mangold*



**From:** Amy Mangold  
**Subject:** Fairfield Hills Trail Phase II project description  
**Date:** Wednesday, October 29, 2014 10:05:58 AM

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A plan for a perimeter trail for the Fairfield Hills Campus has been a part of the Master Plan since 2004. Phase I of the trail was complete in 2008. It completed 1.2 miles of trail. A plan to expand the trail network on the Fairfield Hills Campus includes Phase II, which is authorized in the Capital Improvement Program of 2014-2015. This phase is being managed by the Newtown Parks and Recreation Department and will go out to bid for a contractor to construct the second phase of the trail. The second phase will add 4,200LF or .8 of a mile of bituminous concrete pavement trail to the already existing phase I portion of the trail. This will complete the loop from the Babe Ruth, Glander Baseball Fields toward and along Mile Hill Road and Wasserman Way on the campus perimeter to the intersection of DG Beers Boulevard and Keating Farms Avenue.

The construction sequence will be:

- Clearing
- Installation of perimeter erosion/siltation control
- Topsoil removal and stockpiling
- Rough Grading/earth removal
- Installation of internal erosion controls- fencing and gates
- Preparation of pavement areas
- Finish pavement installation
- Topsoil and final seeding
- Landscaping
- Final clean up

**Newtown Parks and Recreation: The Benefits are Endless!**

Amy Mangold  
Director Newtown Parks and Recreation  
203-270-4342  
fax 203-270-4333

Capital Improvement Plan  
Town of Newtown, Connecticut

'14/'15 thru '18/'19

Department FFH  
Contact LIZ STOCKER, DIRECTOR  
Type Park Improvements  
Useful Life  
Category Land Improvements  
Priority TBD

Project # FFH-1  
Project Name FFH Walking Trails (Phase II & III)

**Description**  
The plan to expand the trail network at the Fairfield Hills Campus. The project includes completing the trail loop from the little league fields toward and along Wasserman Way on the campus perimeter, along existing campus roads and toward the existing turn-around behind Kent House. Exercise courses, stormwater mgmt., lighting, seating, etc.

**Justification**  
The trail system is a campus amenity for residents and campus occupants. The trails are used extensively and the plan is to expand and enhance the system. The work is a continuation of previously defined phased trail system. The plan addresses the need to enhance passive recreational facilities on the campus and promote a healthful lifestyle in the community.

Expenditures	'14/'15	'15/'16	'16/'17	'17/'18	'18/'19	Total
Construction/Maintenance	300,000		500,000			800,000
<b>Total</b>	<b>300,000</b>		<b>500,000</b>			<b>800,000</b>

Funding Sources	'14/'15	'15/'16	'16/'17	'17/'18	'18/'19	Total
Bonding	300,000		500,000			800,000
<b>Total</b>	<b>300,000</b>		<b>500,000</b>			<b>800,000</b>

**Budget Impact/Other**  
Yearly trail maintenance is estimated at \$1,000 (March thru November). There will be repair costs in the future to maintain the trails.

Excerpt for Minutes of Board of Selectmen Meeting  
held December 15, 2014

A meeting of the Board of Selectmen of the Town of Newtown was held in the Council Chamber of the Municipal Center on December 15, 2014, at 7:30PM (E.S.T)

\* \* \*

Members present and absent were as follows:

<u>Present</u>	<u>Absent</u>
E. Patricia Llodra William F.L. Rodgers James O. Gaston, Sr.	

\* \* \*

First Selectman Llodra introduced and read the following resolution:

RESOLVED: That the resolution entitled "Resolution Providing For A Special Appropriation In The Amount Of \$300,000 For The Construction Of The Fairfield Hills Campus Walking Trail Phase II, As Authorized In The Capital Improvement Plan (2014-15 to 2018-19, Inclusive) And Authorizing The Issuance Of \$300,000 Bonds Of The Town To Meet Said Special Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose", a copy of which is attached hereto, said special appropriation was requested in a letter dated October 28, 2014 from Amy Mangold, Parks and Recreation Director, a copy of which is attached hereto, in accordance with Chapter 6, Section 6-30 (a), (b) & (c) of the Town Charter.

Selectman Rodgers moved that said resolution be adopted as introduced and read and the motion was seconded by Selectman Gaston. Upon roll call vote the ayes and nays were as follows:

AYES	NAYS
E. Patricia Llodra William F.L. Rodgers James O. Gaston, Sr.	

First Selectman Llodra thereupon declared the motion carried and the resolution adopted.

\* \* \*



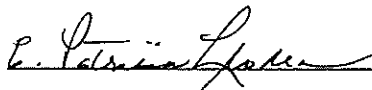
**CERTIFIED RESOLUTION**

WHEREAS, pursuant to Connecticut General Statutes, Section 4-66g, the Connecticut Office of Policy and Management is authorized to extend financial assistance for economic development projects; and

WHEREAS, it is desirable and in the public interest that the Town of Newtown enter into an agreement with the State of Connecticut for a \$500,000 Small Town Economic Assistance Program (STEAP) grant in order to undertake a business assistance program to assist in the Hawleyville Sewer Extension project;

NOW THEREFORE, BE IT RESOLVED by the Newtown Board of Selectmen:

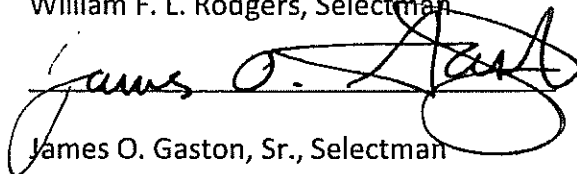
1. That it is cognizant of the conditions and prerequisites for the State Assistance imposed by Connecticut General Statutes 4-66g;
2. That the acceptance of State financial assistance by the Town of Newtown in an amount not to exceed \$500,000 is hereby approved and that E. Patricia Llodra, First Selectman is directed to execute an agreement with the Connecticut Office of Policy and Management, to provide such additional information, to execute such other documents as may be required, to execute any amendments, decisions and revisions thereto, and to act as the authorized representative of the Town of Newtown, Connecticut.

  
\_\_\_\_\_

E. Patricia Llodra, First Selectman

  
\_\_\_\_\_

William F. L. Rodgers, Selectman

  
\_\_\_\_\_

James O. Gaston, Sr., Selectman

Certified a true copy of a resolution duly adopted by the Town of Newtown, Connecticut at a meeting of its Board of Selectmen on December 15, 2014 and which has not been rescinded or modified in any way.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Debbie A. Halstead, Town Clerk

**TOWN OF NEWTOWN  
APPROPRIATION (BUDGET) TRANSFER REQUEST**

FISCAL YEAR **2014 - 2015** DEPARTMENT **Public Works** DATE **11/13/14**

	<u>Account</u>	<u>Amount</u>	
FROM:	<b>1-101-24-570-5899-0000CONTINGENCY</b>	<b>(49,603.00)</b>	USE NEGATIVE AMOUNT ↓
TO:	<b>1-101-13-500-5300-0000FEES &amp; PROFESSIONAL SERVICES</b>	<b>49,603.00</b>	↑ USE POSITIVE AMOUNT

REASON: We have concluded our contract arrangement with Ameresco for an investment grade audit. This is the final payment for that effort.

AUTHORIZATION: \_\_\_\_\_ date: 11/21/14

(1) DEPARTMENT HEAD *Paul Hurley*

(2) FINANCE DIRECTOR *Wesley*

(3) SELECTMAN \_\_\_\_\_

(4) BOARD OF SELECTMEN \_\_\_\_\_

(5) BOARD OF FINANCE \_\_\_\_\_

(6) LEGISLATIVE COUNCIL \_\_\_\_\_

AUTHORIZATION SIGN OFF

FIRST 335 DAYS >>>>WITH IN A DEPT.>>>>LESS THAN \$50,000>>>> (1), (2) & (3) SIGNS OFF; MORE THAN \$50,000>>>> (1), (2), (3) & (5)

AFTER 335 DAYS >>>>ONE DEPT TO ANOTHER>>>>LESS THAN \$200,000>>>>ALL EXCEPT (6); MORE THAN \$200,000>>>>ALL SIGN OFF

>>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF

**BOARD OF SELECTMEN – December 15, 2014****RE-APPOINTMENT****Charter Communications Advisory Council**

(D) Eugene Rosen, 22 Riverside Road, SH

1/6/14 – 1/6/16

**Municipal Agent for the Elderly**

Ann Piccini, Director of Social Services

7/1/14 – 7/1/15

**Commission on Aging**

(D) Margaret Imbro, 157 Jennifer La., SH

1/6/15 – 1/6/18

(D) Anna Wiedemann, 13 Clearview Dr., SH

1/6/15 – 1/6/18

**Cultural Arts Commission**

(D) Laura Lerman, 55 Main Street

1/6/15 – 1/6/18

(R) Donna Mangiafico, 12 Merlin Lane

1/6/15 – 1/6/18

**Economic Development Commission**

(U) Michael Boyle, 44 Watkins Dr., SH

1/6/15 – 1/6/17

(R) Al Roznicki, 169 Hanover Rd.

1/6/15 – 1/6/17

**Employee Medical Benefits Board**

(U) Donna Vanwaalijk, 16 Concord Ridge Rd.

1/6/15 – 1/6/18

**Inland Wetland Commission**

(R) Kristen Hammar, 17 Phyllis La.

1/6/15 – 1/6/19

(U) Sharon Salling, 10 Old Mill Rd., SH

1/6/15 – 1/6/19

(D) Mary Curran, 41 Cold Spring Rd.

1/6/15 – 1/6/19

**Parks & Recreation Commission**

(D) Maureen Crick Owen, 16 Tamarack Rd.

1/6/15 – 1/6/17

(R) Vincent Yanni, 106 Berkshire Rd., SH

1/6/15 – 1/6/17

**Public Building & Site Commission**

(R) Anthony D'Angelo, 18 Cedarhurst Trail, SH

1/6/15 – 1/6/19

**Water & Sewer Authority**

(R) Louis Carbone, 62 Jo-Al Court

1/6/15 – 1/6/19

(D) Richard Zang, 2 Camelot Crest, SH

1/6/15 – 1/6/19

**BOARD OF SELECTMAN MEETING – December 15, 2014**

**DRIVEWAY BOND RELEASE**

GRC Construction, Beechwood Drive, M43, B2, L28 \$1,000 posted: 11/04/13  
Mastroni Development, 16 Anthony Ridge Road, M25, B1, L3 \$1,000 posted: 11/24/14  
Samaha, LLC, 149 Walnut Tree Hill Rd., M42, B2, L3 \$1,000 posted: 08/30/14

**DRIVEWAY BOND EXTENSION**

HRT Construction, LLC, Lot 4, Jet Brook Rd, M33, B5, L19.04 extend bond to June 30, 2015  
HRT Construction, LLC, Lot 5, Jet Brook Rd, M33, B5, L19.05 extend bond to May 31, 2015