

Based upon the estimated clean up costs of \$188,031 the Town of Newtown's 20% matching commitment is \$32,701 for the anticipated cost of the work and \$4,905 for potential contingency costs. The matching in-kind services budget is estimated in the table below as follows:

Newtown, Connecticut Fairfield Hills Brownfields Grant In-Kind Services Budget

Service	Estimated Cost
Services of Town's Director of Economic and Community Development for direct project management – preparation of submissions to EPA, management of consulting and remedial contracts, coordination with Town departments, coordination with State agencies, etc.	\$12,000
Services of Town's Director of Economic and Community Development and other Town personal, and Town expenses for conducting public meetings and providing continuing public information and coordination.	\$5,000
Services of Town's outside counsel related to review and execution of work order to State Asbestos contractor.	\$3,000
Constructing temporary security fencing around project site(s) and provide additional security for the project site during off-hours.	\$3,000
Providing electrical service to the project site(s).	\$2,000
Collection and packing for removal of building universal waste and certain equipment containing hazardous substances (e.g., fluorescent bulbs and fixtures, exit signs, etc.) using Town workers.	\$9,000
Site post-work grass reseeding in spring	\$2,000
Town Public Works Department work supervision and inspection	\$2,000
Total	\$38,000

Please let me know if you have any questions.

5/8/2010

Pat Llodra

From: wren3147@aol.com

Sent: Monday, May 17, 2010 3:56 PM

To: pat.llodra@newtown-ct.gov

Hi Pat,

In Case Bob doesn't get back to you before tonight, the following are our estimates of the value of in-kind services to perform the grading and correct other life-safety issue around the green between Newtown and Woodbury Halls.

Labor -	3 Men for 4 days @ \$40 per hour	= \$3,840
Material-	200 Cy @ \$12,50 per Cy	= \$2,500
Equipment-	32 hours @ \$100 per hour	= \$3,200

Total In Kind Value = \$9,540

These estimates can be interchanged with any combination the Authority uses.

Respectfully Submitted,

Fred Hurley
Newtown Public Works Director



The U.S. Mayors Climate Protection Agreement
(As endorsed by the 73rd Annual U.S. Conference of Mayors meeting, Chicago, 2005)

- A. We urge the federal government and state governments to enact policies and programs to meet or beat the target of reducing global warming pollution levels to 7 percent below 1990 levels by 2012, including efforts to: reduce the United States' dependence on fossil fuels and accelerate the development of clean, economical energy resources and fuel-efficient technologies such as conservation, methane recovery for energy generation, waste to energy, wind and solar energy, fuel cells, efficient motor vehicles, and biofuels;
- B. We urge the U.S. Congress to pass bipartisan greenhouse gas reduction legislation that 1) includes clear timetables and emissions limits and 2) a flexible, market-based system of tradable allowances among emitting industries; and
- C. We will strive to meet or exceed Kyoto Protocol targets for reducing global warming pollution by taking actions in our own operations and communities such as:
 - 1. Inventory global warming emissions in City operations and in the community, set reduction targets and create an action plan.
 - 2. Adopt and enforce land-use policies that reduce sprawl, preserve open space, and create compact, walkable urban communities;
 - 3. Promote transportation options such as bicycle trails, commute trip reduction programs, incentives for car pooling and public transit;
 - 4. Increase the use of clean, alternative energy by, for example, investing in "green tags", advocating for the development of renewable energy resources, recovering landfill methane for energy production, and supporting the use of waste to energy technology;
 - 5. Make energy efficiency a priority through building code improvements, retrofitting city facilities with energy efficient lighting and urging employees to conserve energy and save money;
 - 6. Purchase only Energy Star equipment and appliances for City use;
 - 7. Practice and promote sustainable building practices using the U.S. Green Building Council's LEED program or a similar system;
 - 8. Increase the average fuel efficiency of municipal fleet vehicles; reduce the number of vehicles; launch an employee education program including anti-idling messages; convert diesel vehicles to bio-diesel;
 - 9. Evaluate opportunities to increase pump efficiency in water and wastewater systems; recover wastewater treatment methane for energy production;
 - 10. Increase recycling rates in City operations and in the community;
 - 11. Maintain healthy urban forests; promote tree planting to increase shading and to absorb CO₂; and
 - 12. Help educate the public, schools, other jurisdictions, professional associations, business and industry about reducing global warming pollution.

Fairfield Hills Master Plan Review Committee

- 1) Determine size of group
- 2) Determine composition of group
- 3) Process items

Size

I am recommending that the group be made up of 9 members and two alternates. I believe that a group of nine members is the largest configuration that is effective for decision making purposes. Alternates would be full participants in discussions, research, task execution, and the like. And, the alternates would be at the ready for full membership should any of the original nine drop out or be unable for any reason to complete the commitment. However, the body of recommendations that emerge from the group work should reflect the majority thinking of those persons identified as full members.

Composition

Factors I considered in making these recommendations for membership:

Attributes – diverse skill sets and professional experiences; evidence of analytical and creative thinking; work well as a member of a group populated by persons with divergent points of view; demonstrated capacity to positively engage others in the community regarding issues of concern; ability to identify and communicate overarching concepts from a myriad of competing interests; genuine commitment to serve the common good; as much as possible be devoid of personal and political agenda related to the Fairfield Hills.

Process items

Time lines: Provide periodic update reports as requested by Board of Selectmen;
Final report to be presented to BoS in December.

Meet with group on June 7 at 7:00 PM to ‘deliver’ the charge; discuss scope of work; respond to questions.

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Town of Newtown
YTD REPORT

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MUNIS FINANCIAL MANAGEMENT SOLUTIONS
WELCOME TO THE NEIGHBORHOOD



FOR 2010 13

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1000 BASEBALL FIELD LIGHTS - FFH							
1000 441 BOND PROCEEDS-BALLFIELD LI	-300,000	0	-300,000	-290,000.00	.00	-10,000.00	96.7%*
1000 551 CAPITAL EXPENSE-BALLFIELD	300,000	0	300,000	290,000.00	.00	10,000.00	96.7%
TOTAL BASEBALL FIELD LIGHTS - FFH	0	0	0	.00	.00	.00	.0%
TOTAL REVENUES	-300,000	0	-300,000	-290,000.00	.00	-10,000.00	
TOTAL EXPENSES	300,000	0	300,000	290,000.00	.00	10,000.00	
1001 POLICE BLDG STUDY & DESIGN							
1001 441 BOND PROCEEDS-POLICE BLDG	-200,000	0	-200,000	.00	.00	-200,000.00	.0%*
1001 560 ARCH/ENGINEER- POLICE BLDG	200,000	0	200,000	.00	.00	200,000.00	.0%*
TOTAL POLICE BLDG STUDY & DESIGN	0	0	0	.00	.00	.00	.0%*
TOTAL REVENUES	-200,000	0	-200,000	.00	.00	-200,000.00	
TOTAL EXPENSES	200,000	0	200,000	.00	.00	200,000.00	
1003 TILSON SOCCER FIELD- FIELD SYS							
1003 441 BOND PROCEEDS-TILSON SOCCER	-725,000	0	-725,000	-720,000.00	.00	-5,000.00	99.3%*
1003 551 CAPITAL EXP-TILSON SOCCER	725,000	0	725,000	706,834.17	.00	18,165.83	97.5%*
1003 5599 TRANSFER OUT	0	0	0	13,165.83	.00	-13,165.83	100.0%*
TOTAL TILSON SOCCER FIELD- FIELD SYS	0	0	0	.00	.00	.00	.0%*
TOTAL REVENUES	-725,000	0	-725,000	-720,000.00	.00	-5,000.00	
TOTAL EXPENSES	725,000	0	725,000	720,000.00	.00	5,000.00	

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Town of Newtown
YTD REPORT

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FOR 2010 13

1004	NEW ANIMAL SHELTER	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1005 MIDDLE SCHOOL STEAM PIPE								
1005	441 BOND PROCEEDS-MS STEAM PIP	-850,000	0	-850,000	-560,000.00	.00	-290,000.00	65.9%*
1005	563 CONSTRUCTION-MS STEAM PIPE	850,000	0	850,000	560,000.00	.00	290,000.00	65.9%
	TOTAL MIDDLE SCHOOL STEAM PIPE	0	0	0	.00	.00	.00	.0%
	TOTAL REVENUES	-850,000	0	-850,000	-560,000.00	.00	-290,000.00	
	TOTAL EXPENSES	850,000	0	850,000	560,000.00	.00	290,000.00	
	GRAND TOTAL	0	0	0	-777,787.46	.00	777,787.46	100.0%

** END OF REPORT - Generated by Robert Tait **

**RESOLUTION WITH RESPECT TO THE CLOSE-OUT OF
VARIOUS CAPITAL PROJECTS AND REDUCING THE
APPROPRIATIONS AND AUTHORIZED AND UNISSUED
AMOUNTS FOR SUCH PROJECTS**

WHEREAS, certain of the projects and purposes set forth on Schedule A attached hereto (collectively, the "Projects"), are complete or are no longer intended to be completed and the Town of Newtown (the "Town") desires to close-out such projects; and

WHEREAS, the Town desires to reduce the remaining appropriations and authorized and unissued bond amounts which will not be needed for the Projects;

NOW THEREFORE BE IT RESOLVED THAT:

RESOLVED: The appropriations and authorized and unissued bond amounts for the Projects are hereby reduced in accordance with Schedule A. The aggregate amount of such reductions in Schedule A totals \$505,000.

SCHEDULE A

The remaining \$10,000 appropriation and authorized and unissued balance of the \$300,000 appropriation and bond authorization for the acquisition and construction of baseball field lights for one adult/youth field to be built on the Fairfield Hills Campus by a resolution entitled, "Resolution Appropriating \$500,000 For Various Public Improvements And Authorizing The Issuance Of \$500,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose", adopted by the Legislative Council on June 5, 2008.

The remaining \$200,000 appropriation and authorized and unissued balance of the \$200,000 appropriation and bond authorization for the study and design and related architectural and engineering costs for improvements and renovations to the Town of Newtown police building by a resolution entitled, "Resolution Appropriating \$500,000 For Various Public Improvements And Authorizing The Issuance Of \$500,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose", adopted by the Legislative Council on June 5, 2008.

The remaining \$5,000 appropriation and authorized and unissued balance of the \$725,000 appropriation and bond authorization for the installation of an artificial turf field system at Tilson Soccer field by a resolution entitled, "Resolution Appropriating \$3,150,000 For Various Public Improvements And Authorizing The Issuance Of \$3,150,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose", adopted at a Special Town Meeting on June 18, 2008.

The remaining \$290,000 appropriation and authorized and unissued balance of the \$850,000 appropriation and bond authorization for repairs and improvements to the Newtown Middle School to repair steam leaks by a resolution entitled, "Resolution Appropriating \$3,150,000 For Various Public Improvements And Authorizing The Issuance Of \$3,150,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose", adopted at a Special Town Meeting on June 18, 2008.

TO: Lillian Bittman, Chair, Newtown Board of Education
 FROM: E. Patricia Llodra, First Selectman, Town of Newtown
 DATE: May 10, 2010

SUBJ: LETTER OF MEMORANDUM REGARDING MEDICAL SELF INSURANCE:

.....
 The text below describes conditions and expectations related to the development of a medical self-insurance fund for the Newtown Board of Education and the Town of Newtown. These items have been developed and agreed to by the Town Financial Director, Mr. Robert Tait, and the Board of Education Business Manager, Ms. Diane Raymo.

The fifth bullet point identifies a Board to provide oversight for the medical self-insurance fund. I strongly recommend this approach and suggest that its structure and role be similar to the Town's Pension Board. Further, I recommend that the Medical Self-Insurance Board be established through ordinance. And, that our Town Financial Director and the Board of Education Business Manager participate in drafting the ordinance language so that the final code protects both parties and the Town of Newtown.

I am pleased that our collaboration has taken us to this point and am confident in the future of our work together. I plan to take this document forward for Board of Selectmen review and action. Please let me know how your Board receives this proposal. I am hopeful that our respective Boards will support the proposal and that we may together move the request to the Legislative Council.

- Medical self insurance fund (MSIF) will be maintained by Town finance director. Fund will account for Town and Education transactions separately. Interest earned by the fund will be distributed proportionally to Town and Education (in the medical self insurance fund).
- Even though the MSIF will account for Town and Education separately, it will still be considered one fund. Accumulated excess funds (as determined by the consultant) will help even out the annual contributions to the MSIF by the Town and Education.
- Detail on medical claims and other pertinent information will be provided to the Town and to Education. The Town finance director shall receive the summary information in order to record the transactions into the MSIF.
- Contributions to the MISF for fiscal year 2010-2011 will be the amounts in the respective budgets (after the April 29 LC adjustment reflecting the latest Aon projection).
- A MSIF Board will be created to monitor and guide the MSIF.
- Contributions to the MISF for subsequent fiscal years will be determined by the medical benefit consultant (using claims experience and MSIF fund balance) who will inform the MSIF Board.
- Regulations pertaining to the operation and control of the MSIF will be created by ordinance by the LC.

The Calculation of the Estimated Contribution to a Self Insured Medical Benefit Plan:

- The estimated contribution is comprised of the expected paid claims for the period 7/1/2010 – 6/30/2011 plus the administrative fee plus the stop loss insurance premium plus the BC/BS network access fee.
- 90+% of the estimated contribution is the expected paid claims amount. It is this part of the contribution that is an estimate.
- To get the expected claims amount:
 - Use a 12 month claims experience period. We used 4/1/2009 – 3/31/2010.
 - Subtract claims in excess of the individual stop loss (claims insurance paid for)
 - Apply an inflation rate for the next 15 months (3 months till the end of the fiscal year + the next fiscal year)
 - Anthem used 12.5% for medical; 9.6% for drug.
 - Aon used 10.9% for medical; 9.4% for drug.
 - These inflation factors are similar yet a percent here and a percent there affect the contribution amount differently. No one knows what the inflation rate will be exactly.
- Education estimated contribution arrived at:

○ Anthem	\$9,729,951
○ Aon	\$9,679,110
○ Anthem 1	\$9,860,801

 - The difference between the basic Anthem and Aon estimates is \$50,841 which is less than half of one percent of the total recommended contribution. The Anthem 1 cost estimate is based on projected plan enrollment for BoE employees.
- Today, May 14, Schools Superintendent Janet Robinson, First Selectman Patricia Llodra, and Financial Director Robert Tait met to discuss and analyze the different insurance estimates and agreed to recommend the basic Anthem quote of \$9,729,951. We feel that the basic Anthem estimate is a fair and reasonable compromise in our relative assessments of cost.
- Further, any over or under estimates of the contribution amount will be taken into account when the medical benefit consultant calculates the next budget years contribution. The contribution amounts given by the consultants will always be above or below the actual amounts. The goal is to get it as close to the actual amount as is possible.
- We are working together for the selection of one insurance consultant for the Town in order to better focus and clarify all costs. In addition, we are preparing for implementation of the self-funded insurance program.

Janet Robinson, Superintendent of Schools
Patricia Llodra, First Selectman