

The Edmond Town Hall Board of Managers held a special meeting on Wednesday, August 17, 2011 in the Mary Hawley Room of the Edmond Town Hall, 45 Main Street, Newtown. CT. Chairman James Juliano called the meeting to order at 6:00 p.m.

PRESENT: James Juliano, Sandra Motyka, Marie Smith, Karen Pierce, Margot Hall.
ABSENT: Mary Fellows.

ALSO PRESENT: Building Administrator Tom Mahoney.

Public Participation. (Later in the meeting).

Acceptance of Minutes Upon motion of Mrs. Pierce, the minutes of the meetings of June 27, July 12, and July 29, 2011 were unanimously accepted as presented.

Mr. Juliano reported that the energy audit will be discussed at the next meeting.

Building Administrator's Report. Iris Gray will return with Irish Dance Classes to be held in the Alexandria Room. Mr. Mahoney noted that some of the tenants want more than one key to the building. The Board agreed that there will be one key per tenant. The movie business has been good. Mr. Mahoney has an item for executive session.

Chairman's Report. Mr. Juliano noted that a donation from Daniel Wright for the Edmond Town Hall Board of Managers was actually made to the Mary Hawley Trust. Ed Marks of J. P. Morgan said that this had to be distributed to one of our Newtown accounts, not to the Mary Hawley Trust Fund and he sent the check to the Board. Mr. Juliano will contact Mr. Wright.

Public Participation. Bob Stone, Steve McCarthy, and Patty Tech of Patriot Guard, a motorcycle national club that supports the military with escorts for send offs, homecomings and funeral services advised the Board that they would like to show a documentary movie that explains their services. They distributed their mission statement. They are working on securing venues in other states as well as Connecticut. Mr. Mahoney has seen parts of the movie and he feels that is very professionally done. They would like to show it in late September or early October. The Patriot Guard is a non-profit. Mr. Mahoney left the meeting to take the group on a tour of the theater. Mrs. Motyka moved that we offer the Patriot Group the use of the theater for a matinee on a date to be determined for half of the usual price, or for \$300, with the understanding that the concession will be open and the concession money will go to the Edmond Town Hall. Second by Mrs. Smith and unanimously carried.

Mr. Juliano reported that Kronenberger has submitted the low bid for the plaster work and he will meet with the company and review the bid. It must be determined if recasting is needed and what the price would be for this work.

Mr. Mahoney returned to the meeting at this time.

Mr. Juliano received a bid of \$6,000 from Advanced Plumbing for the handicapped toilet work. He will obtain another bid so that we will have three bids.

Mr. Juliano received prices for replacing the three north side windows above the gym. Windowland submitted a price of \$5,470.00. Long Hill Glass has not yet submitted a price. Window Solutions submitted a price of \$10,000.00. Mr. Juliano will talk further with Windowland. He noted that the glass block discussed at a previous meeting would be very expensive.

Mr. Juliano will get quotes to sand the gym floor.

Correspondence. None noted.

Bills for Payment. Mr. Mahoney will research the CL&P bills to try to determine why there was a previous balance. Mr. Juliano called McKinney to ask about their bill which the Board thought was high; there was a motor that burned out because some wires had been torn out and this repair work was expensive. Mr. Mahoney said that matter is between Precision and McKinney in that McKinney said that Precision failed to put the wires back when working on the alarm. The McKinney bill will be paid in partial payments. Pepsi charges late charges because of the bills are due before the monthly Board meetings. Mr. Mahoney noted that the Board previously authorized Mr. Mahoney to pay theater bills if he needed to pay them before the next meeting. Mrs. Motyka moved to approve the payment of bills totaling \$34,259.53 pending the availability of funds. Second by Mrs. Pierce and unanimously carried. For the future, the Board authorized payment of the bills upon receipt with review by the Board at its next meeting. Mrs. Pierce said that on next the Newtown Savings bill, there will be two check cancellations because the people did not get their money back, so the checks were cancelled and new checks issued.

Unfinished Business.

Mrs. Pierce spoke to Ms. Weimann in the Town Clerk's office, who had made the Edmond Town Hall's website part of the Town website. Mrs. Pierce will have the Edmond Town Hall made a link on the Town's website instead.

New Business. Mr. Juliano advised Mr. Mahoney of the Board's decision on the Patriot Guard request.

Comments around the Table. Mrs. Pierce said that the china was placed in another cabinet and is now again accessible to the public as well as the Mary Hawley stoneware. Also the kitchen is not as clean as it should be. She suggested a check list for the public to note what needs to be cleaned when they have an event.

Mrs. Smith asked Mr. Juliano to distribute information to the Board from her about the Capital Improvement Plan.

Mrs. Motyka noted that the Mary Hawley Society would like to place a plaque noting the donors to the kitchen in the kitchen, perhaps in the butler's pantry. Mr. Mahoney will find a location.

Executive Session. Upon motion of Mrs. Motyka, executive session was entered at 8:15 p.m. to discuss personnel matters. Mr. Mahoney was invited to attend. At this time the clerk left the meeting.

Ann M. Mazur, Clerk

Addendum to the minutes:

At 9:56, Motion by Marie Smith that the Board exit executive session; seconded by Margot Hall. Vote: Unanimous.

Motion by Margot Hall, seconded by Marie Smith, members of the personnel subcommittee, to implement one pay increase:

- That the hourly rate for Fikri "Sam" Dalipi be increased by 50-cents per hour retroactive to the first pay period of July 2011.
Vote: Unanimous

The meeting adjourned at 10:05

Respectfully submitted,

Sandra R. Motyka