

C. H. Booth Library Minutes Board of Trustees Meeting September 13, 2016

Present: Robert Geckle: President, Michelle Rosenthal: Vice-President, Bill McCarthy: Treasurer, Tom D'Agostino, Amy Dent, Christene Freedman, Laura Goldstein, Colleen Honan, Raymond Irrera, Matt Mihalcek, Walt Motyka , Anne Rothstein, Julie Starkweather, and Brenda McKinley

Absent: Mark Principi, Donna Rahtelli

Meeting called to order at 7:03 pm

Consideration of Minutes: *Amy motioned to accept the July 12, 2016 minutes, Colleen seconded the motion.* All in favor, motion passed.

Public Participation: None

President's Announcements: Bob shared a 'Thank You' letter from the Friends for the Book Fair dinner. *Laura motioned to move the October Board meeting to October 13 in respect for the Jewish holiday, the motion was seconded by Julie.* The motion was discussed, all in favor, motion passed.

Treasurer's Report: Bill McCarthy presented and the Board discussed the C. H. Booth Library Treasurer's Report ending 8/31/16. See attached.

Report of the Library Director: Brenda handed out and discussed the monthly report. See attached.

Committee Reports:

Governance Committee: *Colleen motioned to approve "Policy on Privacy and Confidentiality of Library Records" policy. Walt seconded the motion.* The motion was discussed, all in favor, motion passed. Work continues on the "Social Media Policy".

Colleen motioned to move Walt Motyka from Board elected member to fill the Michael Talluto's vacancy in the Selectman's appointed membership that's been vacant for over 45 days. Christene seconded the motion. The motion was discussed, all in favor, motion passed.

Development Committee: Discussed Turkey Trot: advertising and sponsorship

Finance Committee: Discussed in Treasurer's Report above.

Long Range Planning: Discussed: 1) Space Needs – Sent RFP mid-August, proposals due by 10/1, needs based on strategic plan; 2) Marketing – Looking for logo, will be interviewing marketing agencies based on strategic plan; 3) Organization of staff – Staff reviews progressing - centering on goals, staff skills, and training needed/wanted based on strategic plan. Discussed grant request.

Building and Grounds Committee: Tom reported: Patio complete, buy brick program, and replacing damaged bricks. Working on dry system. Master gardeners from Bethel and UConn interns working on landscaping.

Art and History Committee: No report at this time.

“Friends of the Library” Liaison: Julie reported the Book Fair was a great success.

Old Business: None

New Business: None

Julie motioned to adjourn the meeting. Seconded by Tom. All in favor, motion passed. Meeting adjourned at 8:26 pm.

Respectfully submitted,
Michelle Rosenthal
Vice President, CH Booth Library Board of Trustees