

C. H. Booth Library Minutes
Regular Board of Trustees Meeting
April 10, 2012

Present: Dan Cruson , Tom D'Agostino, , John Godin , Colleen Honan, Mary Kelley, Bill McCarthy, Mark Principi, Nancy Reidy, Martha Robilotti, Moira Rodgers, Michelle Rosenthal, Peter Stern, and John Trentacosta

Staff Present: Brenda McKinley

Absent: Carolyn Faxon, Bill Lavery, Martin Margulies, Jennifer Reilly, Paul Sirois, Janet Woycik

Meeting called to order at 7:05 pm by Martha Robilotti, President

Consideration of Minutes: *Bill McCarthy moved to accept the minutes of the March, 2012 meeting, Peter Stern seconded, and the motion was unanimously accepted.*

Public Participation: None

President's Announcements: None

Treasurer's Report: Bill McCarthy, treasurer, presented and discussed the Director's Budget.

Mr. McCarthy shared the Funds Provided by the Friends Revenue and Disbursement statement.

There was a discussion about book expenditures. John Godin asked Brenda McKinley if she would research and supply the Board with an approximate figure that libraries spend per year on books.

Report of the Library Director: Janet Woycik's reports were distributed electronically. Brenda was available for discussion.

Committee Reports:

Fund Raising: John Godin discussed grants.

Moira moved to authorize the treasurer to implement a procedural change to the accounting for grant expenditures. Dan Cruson seconded the motion. Approval was unanimous.

There was a discussion about the benefactor reception slated for the fall (probably September).

Next year's Road Race is still looking for volunteers to head up pre-registration and sponsorship committee. Mr. Godin would like Board members to help in identifying suitable candidates.

Building, Grounds, and Interior: Tom D'Agostino reported on:
new regulator that has been installed,
leaking hot water heater to be replaced,
painting starting on the south side tomorrow (Mark negotiated a better deal),
proposals for re-piping,
installation of actuator,
and repair needed for a window that keeps falling.

Long Range Planning: None.

Friends of the Library Liaison: Peter Stern reported that books continue to be collected and the need for volunteers.

Art Liaison: The Flagpole Photographers Club Exhibit is going on in the Meeting Room.

Historical Liaison: Dan Cruson reported on an aviation exhibit.

Policies and Personnel: Moira Rodgers passed out a working draft of the employee handbook and employee evaluation to Board members for review and discussion at the May Board meeting.

Old Business: None

New Business : None

Move to adjourn by Mary Kelley, seconded by Nancy Reidy. Approval was unanimous.

Meeting adjourned at 8:12 pm.

Respectfully submitted,
Michelle Rosenthal
CH Booth Library Board of Trustees