

**04-28-11**

**AMENDED on 5-23-11**

**The Fairfield Hills Master Plan Review Committee  
Amended Minutes of April 28, 2011 Special Meeting  
Council Chambers, Newtown Municipal Center, Newtown, Connecticut**

**Present:** Michael Floros, Paul Lundquist, Robert Maurer, Ben Roberts, Nancy Roznicki, Alan Shepard, Gary Steele, and Deborra Zukowski; **Absent:** Michael Mossbarger.

Mr. Floros called the meeting to order at 7:15 pm. There was no public participation.

**Correspondence:** Mr. Floros read two letters he received. The first was from Thomas Dwyer, Chair of the Newtown Commission on Aging, notifying the Fairfield Hills Master Plan Review Committee and the Fairfield Hills Authority that their commission continues to be interested in obtaining a stand-alone Senior Center. They are considering the location to be in an existing (or newly constructed) building on the Fairfield Hills campus. The second letter was forwarded to Mr. Floros by Joe Humeston, member of the Economic Development Commission (EDC). The memo, signed by the Chair of EDC, Wes Thompson, stated that their commission unanimously approved the following resolution: "The Economic Development Commission supports responsible commercial development including a limited residential component on the Fairfield Hills Campus." Mr. Floros asked Ms. Hazen to send a copy of both letters to all committee members.

**Approval of Minutes:** Mr. Lundquist motioned to approve the minutes of March 28, 2011, which was seconded by Mr. Steele. The minutes were approved unanimously as written. Mr. Maurer motioned to approve the minutes of April 12, 2011, which was seconded by Mr. Lundquist. The minutes were approved unanimously as amended.

**REVIEW OF SURVEY**

Mr. Floros opened discussion for the committee to review details of the draft survey. The committee discussed the distribution of informative flyers to provide public awareness of the survey which will be available on-line. Paper copies of the survey will be available at the Senior Center for those who do not have internet access. The committee discussed other ways to reach the public with local media, Town websites, flyers, as well as word-of-mouth. The target audience was also discussed, i.e., the results should come from those who live and/or work in Newtown and that the age range be 18 years or older.

The committee then thoroughly reviewed the contents of the survey for modifications. Mr. Lundquist will develop a flyer to disseminate to the public. Mr. Steele will write a press release. Paper copies of the survey will be left at the senior center. Flyers will be left at the

library, the Newtown Youth Academy, and the Municipal Center. It was also a suggestion that flyers be handed out on a Saturday at the Transfer Station.

The target date for the survey's availability to the public is May 5, 2011, which will be left open for public response for approximately three weeks.

Ms. Zukowski motioned to adjourn the meeting. Mr. Roberts seconded the motion. The meeting adjourned at 10:13 pm.

*Respectfully submitted by: Tammy Hazen, Clerk*