

**The open space and recreation committee goals**

- Review existing plans for recreation
- Identify town and community groups who may have needs for outdoor space on the campus and contact these groups to understand needs
- Collect supporting information to help the public understand the needs and why Fairfield Hills is an appropriate venue

**Process**

- List organizations and assign to one of the following three groups: 1) direct, face-to-face discussion, 2) letter of introduction followed by follow-up phone call, 3) letter of introduction with invitation to participate by either contacting us or by joining public participation events. Group-A members include those that already have vetted interests in the current master plan. Group-B members include organizations that have a history of using the property. Group-C members include other local organizations with broad community outreach.
- Contact all members of groups, where method of contact is based on the assigned group.
- Attend commission meetings that include discussion of Fairfield Hills use.

**Current Status**

- Identified organizations and assigned group membership as follows
  - Group-A
    - Parks and Recreation – invite to sub-committee meeting
    - Conservation + Sustainable Energy + Pootatuck Watershed Commissions/Authority – invite to sub-committee meeting
    - Cultural Arts Commission – Paul/Deb to follow up in person
    - Commission on Aging – Mike to follow up in person
  - Group-B
    - Kevin's Community Center
    - Relay for Life
    - Farmers Market
    - Newtown Youth and Family
  - Group-C
    - Key community groups, e.g., Lions Club, Rotary
    - Religious organizations
    - Health District
    - Library
    - Parent Connection
    - Historical re-enactments

**Expected Deliverables**

- Summary of the potential uses of open land, with backup information to help public understand the needs and the choice of Fairfield Hills
- Shooting for read out at full committee meeting on Tuesday, Dec 9.

**Next Steps**

- Attend Conservation Commission meeting on 11/9
- Work with Any Mangold/Ed Marks and Dan Holmes/James Belden/Joseph Hovias to find a time to meet with the entire subcommittee
- Contact representatives of Cultural Arts Commission and Commission on Aging
- Craft and send letters of introduction for groups B and C and follow up with phone calls to members of Group-B.
- Prepare document that conveys information gathered