



TOWN OF NEWTOWN

BOARD OF ETHICS

Regular Meeting

Thursday, April 2, 2015 at 7:00 pm
Newtown Municipal Center – Meeting Room 1
3 Primrose Street, Newtown, Connecticut

Present: Suzanne Copp, Linda Dixon, Parker Reardon, Joyce Murty, Jackie Villa
Alternate Laurie Kilchevsky

Absent: James Stringer

Call to Order: Mrs. Copp called the meeting to order at 7:00pm.

Review of Procedures: Mrs. Copp reviewed board procedures. Attached.

Election of Officers for 2015:

Vice Chair: MRS. COPP NOMINATED JAMES STRINGER FOR VICE-CHAIRMAN.
SECOND BY MS. DIXON. ALL IN FAVOR.

Chairman: MRS. COPP NOMINATED JACKIE VILLA FOR CHAIRMAN. SECOND BY
MS. DIXON. ALL IN FAVOR.

Adjournment: There being no further business, the meeting was adjourned at 8:01pm

Respectfully Submitted,

Carey Schierloh
Recording Clerk

1. A complaint must be received by a member of the board in writing, identifying who the complaint is against, the nature of the complaint and signed by the person making the complaint.

2. The complainant is notified in writing that the complaint has been received.

3. The respondent is notified in writing that the complaint has been received and is provided a copy of the complaint.

At this point the complaint is private and confidential as is the Boards investigation of the complaint.

4. The respondent may request that the investigation process be done in public. The respondent may request that the Board skips the investigation and moves right to a hearing.

5. If a hearing is not requested by the respondent the Board investigates the complaint to determine if it warrants a hearing.

Again, this investigation is private unless the respondent requests otherwise.

6. If the Board finds that a hearing is not warranted, the Board notifies the complainant and the respondent of its findings and the reason for its findings. If the Board finds that a hearing is warranted, the Board notifies the complainant and the respondent of its decision and sets a hearing date.

7. If the Board finds that a hearing is not warranted, the complaint, investigation and the finding remain confidential unless the respondent requests otherwise.

8. If there is a hearing, the respondent may be represented by an attorney, and is afforded the right to cross-examine any witness and to present testimony on his/her own behalf.