

**BOROUGH OF NEWTOWN
NEWTOWN, CONNECTICUT**

Minutes of the regular meeting of the Borough of Newtown Board of Burgesses on **Tuesday, December 13, 2016** in the Borough Office at Edmond Town Hall, Newtown, CT. Second Senior Burgess Maher called the meeting to order at 7:33 p.m.

Present: Senior Burgess Joan Crick, Second Senior Burgess Jay Maher, Burgess Betsy Kenyon, Burgess Anthony Baiad, Burgess Bill Lucas, Burgess Chris Gardner, Zoning Officer Jean St. Jean, Tax Collector Jodie Enriquez, Treasurer Paula Brinkman, Clerk Ann LoBosco

Absent: Warden James Gaston, Zoning Officer Jean St. Jean, Tree Warden Rob McCulloch

Also Present: Glenn Nanavaty, Auditor

Burgess Baiad made a motion to accept the November 8, 2016 minutes, seconded by Burgess Gardner and unanimously approved.

Public Participation: None.

Auditor's Report: Borough Auditor Glenn Nanavaty distributed copies of the Borough of Newtown Audited Financial Statement with Independent Auditor's Report Year Ended June 30, 2016. It is required that within one week of receipt, a legal notice be published indicating that the report is complete and on file in the Borough Office as well as the Town Clerk's Office. Glenn will send a copy to the State of Connecticut Office of Policy and Management.

He presented an Executive Summary of Audited Financial Statements. Total revenues were \$246,214.00 and total expenses were \$205,346.00 resulting in a General Fund Balance of \$342,935.00. This represents an Unassigned Fund Balance of 169% of next year's Budget.

Glenn noted that revenues in zoning fees were up at \$44,000.00 as opposed to the \$10,000.00 budgeted. Expenditures were higher due to the street lights purchased. However, overall expenses were under budget. Once again, he commended the Board for their accurate record keeping, internal controls, and system of approvals and transferring funds. Good checks and balances are in place.

Burgess Baiad made a motion to accept the Auditor's Report for Year Ended June 30, 2016 and the filing of the report with the Office of Policy and Management, seconded by Burgess Gardner and unanimously approved.

Warden's Report: No report due to Warden Gaston's absence. Second Senior Burgess Maher did note that Doug Nelson, Borough Zoning Chairman, will be presenting a candidate soon for a member on the Zoning Commission.

Tree Warden: No report due to Rob McCulloch's absence.

Tax Collector's Report: Tax Collector Enriquez reported the following for October 2016: Total Taxes Due for the List of 2015: \$188,472.40; Current Taxes: \$181,116.23; Back Taxes: \$1,402.29; Interest: \$590.22; Liens & Fees: \$116.00. Total Submitted to Treasurer to Date: \$183,600.00. Current Taxes Collected: \$181,116.23 representing 96.0%.

Tax Collector Enriquez reported the following for November 2016: Total Taxes Due for the List of 2015: \$188,472.40; Current Taxes: \$181,970.03; Back Taxes: \$1,402.29; Interest: \$649.98; Liens & Fees: \$116.00. Total Submitted to Treasurer to Date: \$183,600.00. Current Taxes Collected: \$181,970.03 representing 96.4%.

Burgess Lucas made a motion to accept the Tax Collector's Report for October 2016,
seconded by Senior Burgess Crick and unanimously approved.

Burgess Gardner made a motion to accept the Tax Collector's Report for November 2016,
seconded by Burgess Lucas and unanimously approved.

Treasurer's Report: Treasurer Paula Brinkman read the November 2016 report: No deposits were made this month from Tax Collector Jodie Enriquez. Interest on the 1 Yr. CD was \$77.62 making a total of \$74,099.56.

Burgess Kenyon made a motion to transfer \$845.78 from Street Lights to Streets & Parks,
seconded by Burgess Baiad and unanimously approved.

Burgess Baiad made a motion to accept the Treasurer's Report for November 2016,
seconded by Senior Burgess Crick and unanimously approved.

Zoning Officer's Report: No report due to Zoning Officer St. Jean's absence.

Historic District: Burgess Kenyon had nothing new to report.

Sidewalks: Second Senior Burgess Maher reported that the new section of sidewalk by 64 Main Street has been completed.

Streets & Parks: Second Senior Burgess Maher reported that a lighted wreath was placed on the monument.

Old Business: The Borough Election will be coming up in May 2017 and those board members have been notified with terms expiring and are asked to notify Clerk LoBosco if they intend to run again.

New Business: Burgess Baiad noted that bridge construction will be occurring on Rt. 302 near Ram's Pasture. He is concerned that the State will be removing trees on the Pleasance side of the road in order to install a sidewalk. Mr. Baiad asked what could be done to stop removal of the trees (perhaps Warden Gaston can send a letter to the Bee). Second Senior Burgess Maher suggested that if the trees are being removed, they could possibly be replanted.

Clerk LoBosco presented the meeting calendar for the Board of Burgesses for 2017.

Burgess Baiad made a motion to accept the meeting calendar for 2017 as presented,
seconded by Burgess Gardner and unanimously approved.

Public Participation: None.

A regular meeting the Board of Burgesses will be held on Tuesday, January 10, 2017 at 7:30 p.m. in the Borough Office in Edmond Town Hall, Newtown, CT.

There being no further business, Burgess Baiad made a motion to adjourn the meeting at 8:20 p.m., seconded by Burgess Lucas and unanimously approved.

Respectfully submitted,

Ann M. LoBosco
Borough Clerk

Borough of Newtown
 Newtown, CT
 Monthly Treasurer's Report
 For month ending November 30, 2016

Beginning Balance (November 1, 2016) \$496,447.82

OPERATING ACCOUNT (#673)

Income (Deposits)

Date	Description	Amount
	Interest income (November 30, 2016)	\$20.30

Total Income \$20.30

Expenses (checks written)

Date	Payable To	Description	Amount
Nov.9 ,2016	check #237	Treasurer's Acct (331)	\$5,000.00

Total Expenses

Ending Cash Balance (November 30, 2016) \$491,468.12

Outstanding Checks	Payable To	Description	Amount
	Total Outstanding Checks		\$0.00

RECONCILED BANK BALANCE (November 30, 2016) \$491,468.12

15 month CD ACCT. (#814) matures 1/28/18 \$74,021.94

Interest income (November 30, 2016) interest 1.15% \$77.62

TOTAL \$74,099.56

Respectfully submitted on December 13, 2016
 Paula Brinkman, Treasurer

Paula Brinkman

NEWTOWN BOROUGH TAX

MONTHLY REPORT FOR: OCTOBER 2016

TOTAL TAXES DUE FOR GRAND LIST 2015: \$188,472.40

AMOUNTS COLLECTED TO DATE:

CURRENT TAX:	\$181,116.23
BACK TAXES:	\$1,402.29
INTEREST:	\$590.22
LIENS & FEES:	\$116.00

TOTAL COLLECTED TO DATE: \$183,224.74

TOTAL CARRY OVER	-\$1,381.94
CARRY OVER FOR CREDIT APPLIED 7/1	\$1,272.73
REFUND DUE FROM PRIOR YEAR \$109.21	<u>-\$109.21</u>

CURRENT REFUNDS \$157.77

TOTAL SUBMITTED TO TREASURER TO DATE: \$183,600.00

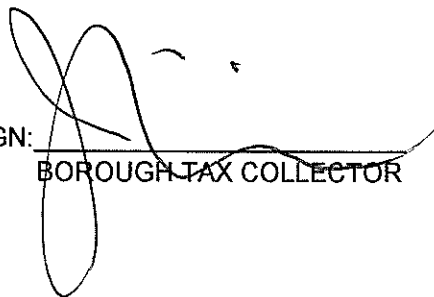
TAX COLLECTION SUMMARY:

CURRENT TAXES COLLECTED:	\$181,116.23	96.0%
OVERPAYMENTS	-\$220.06	
CURRENT TAXES PENDING:	\$7,576.23	4.0%

NOTE:

(BACK TAXES OUTSTANDING FOR LIST 2014 AND PRIOR: 372.83)

DATE:
13-Dec-16

SIGN: 
BOROUGH TAX COLLECTOR

NEWTOWN BOROUGH TAX

MONTHLY REPORT FOR: NOVEMBER

TOTAL TAXES DUE FOR GRAND LIST 2015: \$188,472.40

AMOUNTS COLLECTED TO DATE:

CURRENT TAX:	\$181,970.03
BACK TAXES:	\$1,402.29
INTEREST:	\$649.98
LIENS & FEES:	\$116.00

TOTAL COLLECTED TO DATE: \$184,138.30

TOTAL CARRY OVER	-\$1,381.94
CARRY OVER FOR CREDIT APPLIED 7/1	\$1,272.73
REFUND DUE FROM PRIOR YEAR \$109.21	<u>-\$109.21</u>

CURRENT REFUNDS \$157.77

TOTAL SUBMITTED TO TREASURER TO DATE: \$183,600.00

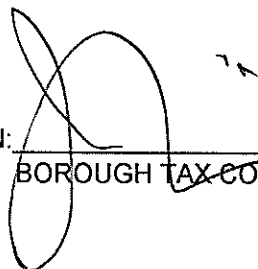
TAX COLLECTION SUMMARY:

CURRENT TAXES COLLECTED:	\$181,970.03	96.4%
OVERPAYMENTS	-\$221.84	
CURRENT TAXES PENDING:	\$6,724.21	3.6%

NOTE:

(BACK TAXES OUTSTANDING FOR LIST 2014 AND PRIOR: 372.83)

DATE:
13-Dec-16

SIGN: 
BOROUGH TAX COLLECTOR

**BOROUGH OF NEWTOWN
P.O. BOX 164
NEWTOWN, CT 06470**

The following is list of meetings of the Board of Burgesses for 2017. Meetings are held at the Borough Office located in Edmond Town Hall, 45 Main Street, Newtown, Connecticut, at 7:30 p.m.

January 10, 2017

February 14, 2017

March 14, 2017

April 11, 2017

May 9, 2017

June 13, 2017

July 11, 2017

August 8, 2017

September 12, 2017

October 10, 2017

November 14, 2017

December 12, 2017

January 9, 2018

Respectfully submitted,

Ann M. LoBosco
Borough Clerk

Note: If you are disabled, hearing impaired, require an interpreter or require assistance to attend this meeting, contact the Borough Clerk, Ann LoBosco at 203-648-6257 at least forty-eight (48) hours prior to the meeting.