

**BOROUGH OF NEWTOWN
NEWTOWN, CONNECTICUT**

Minutes of the regular meeting of the Borough of Newtown Board of Burgesses on **Tuesday, January 10, 2012** at Edmond Town Hall, Newtown, CT. Warden Gaston called the meeting to order at 7:32 p.m.

Present: Warden James Gaston, Senior Burgess Joan Crick, Second Senior Burgess Jay Maher, Burgess Anthony Baiad, Burgess Betsy Kenyon, Burgess Bill Lucas, Treasurer and Burgess Marie Walker, Zoning Officer Jean St. Jean, Clerk Ann Benore

Also Present: Tree Warden Rob McCulloch, Borough Auditor Glenn Nanavaty

Absent: Tax Collector Jodie Enriquez

Burgess Bill Lucas made a motion to accept the December 13, 2011 meeting minutes, seconded by Burgess Marie Walker and unanimously approved.

Public Participation: None.

Audit: Borough Auditor Glenn Nanavaty distributed copies of the Borough of Newtown Audited Financial Statement with Report of Independent Certified Public Accountants Year Ended June 30, 2011. He stated that the audit was completed a month ago and that everything is in very good order. It is required that within one week of receipt, we are required to publish a legal notice that the report is complete and on file at the Borough. Glenn will also send a copy to the State of Connecticut Office of Policy and Management.

Total general revenues were \$178,900 versus total budgeted expenses of \$203,800. Revenues will not be adequate to finance current year expenditures; therefore, an appropriation of unrestricted net assets of \$25,000 is planned. The general fund's fund balance decreased by \$18,473. Revenues from charges for services were lower than anticipated in the original budget by \$8,442. Expenditures of \$200,509 were similar to the prior year and less than budgeted by \$12,981. The only activity in the special revenue fund was investment earnings of \$772.

Glenn commended the Borough for being within 5% in outstanding taxes collected which he considers good based on the economy. The fund balance represents about one year in tax revenues. Glenn stated that having 12 months of fund balance in reserve is very reasonable given the uncertainty of the future as well as any possible legal issues arising.

Glenn stated that all books and records are in good order and that Tax Collector Jodie Enriquez is in the process of converting systems and everything seems to be in order.

Warden Gaston referred to Page 7 of the report regarding the 150% in current ratio for 2011. He asked whether that combined both restricted and unrestricted accounts. Glenn said that it did and referred to Page 9 and the Statement of Net Assets.

Second Senior Burgess Maher made a motion to accept the year-end report for June 30, 2011 including sending the report to the State, seconded by Burgess Marie Walker and unanimously approved.

Warden's Report: Warden Gaston did not have much to report other than commenting on all the tree activity.

Tree Warden: Rob McCulloch reported that after all the recent storms the Borough has been pretty well cleaned up. Lewis Tree did a good job with the clean up as well as clearing power lines. He also reported marking of trees at 10 & 16 Glover Avenue, 1 Currituck Road, 36 Queen Street, and 7 Hanover Road. The State has taken down some trees on Main Street and one on Glover Avenue and he suggested we think about replacing some of them. He will look into the matter and report on it at the next meeting when it can be voted on.

Tax Collector's Report: No report due to Tax Collector Jodie Enriquez's absence.

Treasurer's Report: Treasurer Walker reported the following: A transfer of \$8,000.00 was made to cover this month's invoicing. The total in the NSBMM account is \$264,654.13 as of January 10, 2012. Capital Reserve is \$1,899.97 as of December 31, 2011.

Burgess Kenyon made a motion to move \$50 from Contingency to Audit, Second Senior Burgess Maher seconded the motion and unanimously approved.

Burgess Baiad made a motion to accept the Treasurer's Report, seconded by Senior Burgess Crick and unanimously approved.

Zoning Officer's Report: Zoning Officer Jean St. Jean reported that Dr. Beck, 12 Queen Street, will apply for a variance for a non-conforming piece of property given that his property is not one-half acre in size. The developers of 30 & 32 Church Hill Road will have meeting with Newtown Savings Bank regarding their proposal for condo-type buildings at that location for commercial/retail use.

Zoning Officer St. Jean reported that Borough Attorney Don Mitchell will be writing a sign regulation and presenting it at the Zoning meeting tomorrow night. She also reported that the paperwork has been signed for the new drug store at 20 Church Hill Road and it appears that the liquor store will be moving to Caraluzzi's shopping center.

Historic District: Burgess Kenyon had nothing new to report.

Sidewalks: Second Senior Burgess Maher reported that all was quiet.

Streets & Parks: Second Senior Burgess Maher reported that he will be working on a layout for the Historic District signs. He also reported that 2 new trees have been planted at 49 Main Street.

Old Business: None.

New Business: None.

Public Participation: None.

The regular meeting of the Borough of Newtown Board of Burgesses will held on February 14, 2012 at 7:30 p.m. in the Borough Office at Edmond Town Hall.

There being no further business, Burgess Baiad made a motion to adjourn the meeting at 8:14 p.m., seconded by Second Senior Burgess Maher and unanimously approved.

Respectfully submitted,

Ann M. Benore
Borough Clerk