



TOWN OF NEWTOWN

PUBLIC BUILDING AND SITE COMMISSION

Minutes of the Special Meeting of the Public Building and Site Commission held on Thursday, April 7, 2011. A quorum being present, Chairman Robert Mitchell called the meeting to order at 7:00 p.m.

Present: Robert Mitchell, Thomas Catalina, Anthony D'Angelo, Robert Edwards, Joseph Girgasky, Roger Letso, Joseph Whelan, James Juliano. **Absent:** Peter Samoskevich

Also Present: Clerk of the Works William Knight, Kaestle Boos principal Chuck Boos.

Public Participation. None noted.

Newtown Middle School Re-roofing Project

Mr. Boos gave the Commission an overview of the total project and the current status of the construction documentation. The project is on schedule for bidding and within the approved project costs. This includes the construction contingency and soft costs.

The project will not trigger any thresholds that might require building sprinklers or upgrades to the current fire alarm systems.

Mr. Boos gave the Commission the final bidding documents. These were given to Mr. Knight for review and comment. These had previously been reviewed by Mr. Edwards and Mr. Catalina.

Based on Mr. Boos' experience, some of the HVAC equipment replacement costs will not fall within the State reimbursable guidelines, since they would be considered as maintenance items. Other areas, such as the computer rooms or auditorium HVAC replacement units, may be reimbursable since these will enhance and extend the educational programs. Mr. Edwards will discuss possible alternative methods of getting reimbursement with the local State representatives.

Mr. Boos indicated that the State Department of Education should be able to review the project with a one week turn around. This is considered a local review project.

Mr. Catalina has reviewed the project with the Town agencies and received their sign off on the required State Department of Education forms.

The Newtown Board of Education gave formal approval to proceed with the project at their meeting held on April 4, 2011. They have signed the required State Department of Education forms.

Following receipt of approval to advertise and bid the project, Mr. Boos will coordinate with Mr. Edwards and Mr. Tait to determine the format to advertise and receive bids. It is anticipated that the project will go to bid in April with bids received in early to mid May. This meets the project schedule. Contracts will be executed as soon as possible following receipt of bids.

Construction access to the Middle School will be after June 27, 2011.

Mr. Mitchell made the following motion to accept the project and submit it to the State for approval to go to bid.

I move that the Town of Newtown, Public Buildings and Site Commission, approve the drawings and specifications for the Newtown Middle School Re-Roofing project as prepared by Kaestle Boos Associates, Inc, dated March 31, 2011 and authorize that they be released for the receipt of construction bids, as detailed by the requirements of the Town of Newtown and the State of Connecticut. The project is within the total authorized amount of funds as defined in *“Resolution Providing for a Special Appropriation in the Amount of \$4,257,690 for Roof Replacement at Newtown Middle School and Authorizing the Issuance of \$4,257,690 Bonds of the Town to Meet Said Appropriation and Pending the Issuance thereof the Making of Temporary Borrowings for Such Purpose”* as approved by the Special Town Meeting held on June 28, 2010.

I further move that the required applications, forms and certificates be authorized to be submitted to the State of Connecticut to allow the project to be released for bidding.

The motion was seconded by Mr. Edwards and was unanimously approved.

Mr. Mitchell signed the State Department of Education form and gave it to Mr. Boos for submission to the State.

Mr. Mitchell motioned for adjournment. The motion was seconded by all and unanimously approved.

The meeting was adjourned at 7:35 pm.

Robert Mitchell
PB&S Commission Chair.