

New Durham Parks and Recreation Commission

Meeting Minutes 10/22/14

ND Library 7PM

Present: Kristyn Bernier, Sherri Brulotte, Doug Perkins, Jennifer Nyman, Patti Luckern, Nichole Hunter

Excused: Dot Veisel

Call to Order at 7PM

No Public Input

Nichole Hunter gave a recreation update regarding soccer, basketball clinic and sign ups, Cribbage, upcoming pumpkin carving and the hope that Bingo will be in full swing in November.

The Daycare is up to date with regard to paperwork for the state and licensing. Nichole will be taking a course to earn credits for her certification as Full Time Site Director. She has found a Childhood Development class for \$600.00.

Kristyn Bernier made the motion to expend \$600.00 for the 3 credit course on Early Childhood Education or similar course toward the credits required for Nichole Hunter to be classified from Interim Site Director to Full Time Site Director for the ND Kids Connection. Jennifer Nyman seconded the motion. Motion passed unanimously.

Nichole has been in regular contact with the state regarding the day care.

There are some behavioral problems and a payment issue with one family which will require non-public session, as well as the discussion of Nichole's contract for the day care. This was pushed to the end of the meeting.

The Halloween event at the school still needs donations and sponsors for the doors. Marcia Berry is leading that event.

Kristyn has emailed craft fair registrations to prior vendors and has posted the event on the FB page and Working Families page. She will be unable to run the fair this year due to a prior commitment on June 6. The registrations and table map will be completed so a quick set up can occur on 12/05. Jennifer and Sherri will take over the fair for this year on the day of the event. The price remains the same as past years.

Jennifer Nyman asked that the website be updated as the information is not current. Nichole has to be trained to use the site by the TA. She has been asked to get this done.

David Gray has still not seen the raise that he was recommended for in August. There are still a number of unfinished issues with regard to the town hall. Nichole has been asked to email the town administrator regarding the following issues:

1. Background checks and where they are kept for her personnel file.
2. PAF for rec employees have not been put on the agenda from August 4 and need to be addressed for raises.
3. Mileage stipend form
4. Phone stipend
5. Credit card issue
6. Where are original bylaws which Kellie was to have brought to the town hall.

Number 2-4 have been requested since August 4, 2014.

Basketball pricing was discussed so Nichole can begin registrations.

Commissioners had been asked to review minutes from May through September and asked to bring any issues to the table. Having none, **Kristyn Bernier motioned that the minutes for meetings from May 2014 through September 2014 be approved as written. Doug Perkins Seconded the motion. Motion passed unanimously.**

At 8:45 Kristyn Bernier made the motion to go into non-public session per RSA 91-A:3 a, c for the purposes of discussing the daycare director's contract and the behavioral/payment issue of one daycare family. Motion seconded by Patti Luckern. Roll call taken and all aye.

The discussion of nonpublic centered on two children who were exhibiting out of control behaviors. The issue will be addressed with the parent and the children will be expected to adhere to rules. If not, a suspension will be imposed. This is to keep staff and other children safe and comfortable.

With regard to payment, one parent is only paying for one child pending state reimbursement for the second child. If she has not taken care of necessary issues with the state, she will be billed for both children.

Nichole was advised that her staff are to report directly to her. She will bring issues to us as needed. With regard to parent interaction, Nichole will be the point person.

The contract for the ND Kids Connection day care for Nichole Hunter was reviewed by commissioners. Nichole had received a copy prior to the meeting. She was in agreement with the contract.

Kristyn Bernier voted to accept the contract for Nichole Hunter from October 1, 2014 through June 30, 2014 (for the school year program) with a re-assessment of the contract for the summer camp for 2015. Sherri Brulotte seconded the motion. Motion passed unanimously.

The commission came out of non-public session at 9:10PM.

The next meeting date was chosen as November 17, 2014 at 7 PM.

Kristyn Bernier made a motion to adjourn at 9:15PM, with the motion seconded by Sherri Brulotte. Meeting adjourned at 9:5PM.

Respectfully submitted,

Kristyn Bernier

Chair