

New Durham Parks and Recreation

Meeting Minutes 08/04/2014

ND Public Library 6:30PM

Present: Kristyn Bernier, Sherri Brulotte, Doug Perkins, Jennifer Nyman, Nichole Hunter

Absent: Dot Veisel (excused), Patti Luckern

Call to Order at 7:04PM

No public input.

Kristyn wanted to publicly thank Kellie Chase for everything that she has done for the community and for heading the recreation program in a positive direction. The commission is committed to continuing in that community based direction. Also, a big thank you to all of the volunteers and the commissioners who worked so hard and gave a lot of time for Celebrate New Durham Day.

Nichole Hunter was officially introduced. She will now be serving as the Interim Director.

Kristyn advised that job postings have gone out internally and externally for the Rec Director Position, the part time daycare director and daycare staff. She advised that she would pass along any resumes which come in.

Nichole and Jennie wish to convert the Facebook page from an individual page to a business page which will allow more options. They will begin doing so and convert by September 30.

Kristyn advised that she met with Kellie and Nichole regarding the things that need to be accomplished with the priorities being the beach schedule, soccer, volleyball, maintaining cribbage, and the budget. One beach attendant called at the last minute on Saturday advising she could no longer work her three hour shift. Nichole was asked to get the working copy of the beach schedule and tweak it as best as possible to maintain coverage.

We have coaches for all sports and are now awaiting registrations. After August 13, the fee goes up by 10.00.

Kristyn Bernier made a motion to purchase a 10x20 tent through revolving fund with a cost of being approximately \$125.00. Seconded by Jennie Nyman. Motion passed unanimously.

Kristyn will price a shed from Taylor rental for the ball field to store items currently in the town hall, the band platforms and everything from events which are now filling up the concession stand. The group discussed spending no more than \$3000.00 from the general fund if a shed with a rolling door can be found.

Kellie advised that she had discussed game cameras with Ron Arsenault, however she did not pass that info on. Kristyn will look into that.

Kristyn Bernier made a motion to authorize Nichole Hunter to spend up to \$200.00 without prior approval of the commission. Sherri Brulotte seconded the motion. Motion passed unanimously.

The laptop in the town hall is beginning to fail. It was purchased two directors ago. A chrome book will be purchased for under \$500.00 from general fund for the interim director to access for email and advertising. No software will be needed. This will be a way for Nichole to communicate throughout the week no matter where her location. Jennie will research this and make the decision.

David Gray is taking over cribbage on Tuesdays and has been a terrific employee. Kristyn Bernier motioned to raise his hourly wage from \$8.50 to \$9.00. Sherri Brulotte seconded the motion. Motion passed unanimously.

Kristyn will speak with Lisa Tremblay about getting school access for David and Nichole. She has already facilitated the mileage, phone stipend and rec credit card being transferred to Nichole's name.

Nichole was directed to continue with a search for a van or mini bus and work with the town mechanic.

For soccer, Nichole will be getting in touch with Rob Booth to initially set up the fields for lines. She will be seeking volunteers to line each week. Kristyn will reach out to the highway crew for goal posts.

ND has several kids playing on the Kingswood fall baseball team, and they will be using the fields for practice throughout the fall.

Fundraising initiatives were discussed, including a meat raffle and plunge.

Doug Perkins stated that he thinks that he might be able to get donations to put toward a 2 bay garage structure at the ball field.

New names for the before and after school program were brainstormed.

Alexis West will chaperone the multi-town teen trip on August 19.

An additional phone will be purchased for the before and after school program.

Kristyn Bernier made a motion to raise Nichole Hunter's hourly wage from \$13.00 to \$15.00. Seconded by Doug Perkins. Motion passed unanimously. The commission will recommend this raise to the BOS.

The next meeting will be determined by the hiring of staff and is to be announced.

Motion to adjourn by Jennifer Nyman, seconded by Doug Perkins. Motion passed unanimously. Meeting adjourned at 9:30PM.

Respectfully submitted,

Kristyn Bernier, Chair