

**New Durham Planning Board
Minutes
April 19, 2016**

Call to Order: Chairman Scott Drummey called the meeting to order at 7:00 pm.

Roll Call: Scott Drummey (Chairman), Bob Craycraft (Vice-Chairman), Dot Veisel, Theresa Chabot, David Swenson (Selectmen's Representative)

Recorder: Mellisa Seamans

Public Comment: None

Minutes

MOTION: **"To approve the April 5 meeting minutes as amended"** by Ms. Veisel, 2nd Mr. Craycraft. Motion passed 4-1 with Ms. Chabot abstaining.

Amendment:

- *#8 under 'Planning Board Goals' regarding camper trailers was moved under the heading Mail/Correspondence and "The board reviewed the section in questioned, determined that the ordinance is clear, and no further action is necessary" was added to the paragraph.*

Later in the meeting, Mr. Swenson brought forth an additional amendment.

Amendment:

- *"To appoint Scott Drummey as planning board chairman" by Ms. Veisel, 2nd Mr. Swenson Vice-Chairman Craycraft. Motion passed 3-0-1 with Chairman Drummey abstaining."*

MOTION: **"To approve the April 5 meeting minutes with the additional amendment"** by Mr. Swenson, 2nd Ms. Veisel. Motion passed 4-1 with Ms. Chabot abstaining.

Ms. Chabot agreed to share the board secretary responsibilities with Ms. Veisel.

Mail/Correspondence

A weekly newsletter was received from Strafford Regional Planning Commission and reviewed.

General Discussion

1. Release of Woodlot Status - Williams - Map 240/Lot 037

Mr. Drummey confirmed that the property owner will need to request the woodlot status be lifted by the planning board rather than applying for a variance to the zoning board. In order to remove the woodlot status, owner must prove the lot is buildable (frontage, septic, show building envelope, meet slopes limits, percolation testing)

2. **Subdivision/Adding dwelling unit attached to gun shop/Mixed Use - Depot Road**

Mixed use is allowed in this district. Will require the large parcel receive minor subdivision approval. Site plan will have to be modified.

3. **Fletcher building permit - Map 108/Lot 52**

The opinion is that Ms. Fletcher does not need a conditional use permit but rather a minor permit by notification issued by the building inspector.

Master Plan Update

Board members were assigned sections of the Master Plan:

Section	Member	Comments
Vision for New Durham	Swenson	
Natural Resources	Craycraft	
Historic & Cultural Resources	Draft done	Ms. Veisel will forward this section to Ms. Seamans
Transportation	Veisel/Chabot	
Town Facilities & Services	Swenson	
Land Use		
Housing	Drummey	
Population & Growth Mgmt		
Community Well-Being	Draft done	
Town Appearance & Character		

There was discussion about how to get the public engaged in the Master Plan update process. Ideas include holding workshops/forums at the library, inviting business owners to participate, community surveys, and meeting with town boards and department heads/employees. A preliminary date of June 22 was discussed as the first workshop. The goal is to have the master plan update complete for presentation during the town deliberative session.

The May 3 planning board meeting will include discussion about the Vision and Well-Being chapters. Mr. Swenson will offer a presentation about strategic planning at the May 3 meeting as well.

Meeting adjourned at 8:30 p.m.