

**MINUTES
NEW DURHAM PLANNING BOARD
19 MAY 2015**

Chair Drummey called the meeting to order at 7:07 pm.

Roll Call: Scott Drummey (Chair), Bob Craycraft (Vice Chair), Dot Veisel, Terry Chabot, Greg Anthes (Selectmen's Representative), Recording Secretary Amy Smith.

Others Present: Dave Bickford, Videographer Corky Mork, Matt Sullivan and Chris Scheiner of Strafford Regional Planning Commission (SRPC).

Public Input: There was no public input.

Map Update

Chris Scheiner of Strafford Regional Planning Commission (SRPC) stepped forward and introduced himself. Mr. Scheiner stated he was contacted by Ms. Smith regarding updating maps that are referenced in the Town's Zoning Ordinance, specifically a soils map, land use suitability map, aquifer/ground water suitability map, and a hydric soils map. Mr. Scheiner suggested instead of trying to update older maps that no longer exist it may make more sense to create maps to support the Zoning Ordinance. Vice Chair Craycraft stated it makes sense to generate maps that the Board needs. Chair Drummey agreed.

Mr. Scheiner passed out an example of maps SRPC can generate. Mr. Scheiner explained the different types of information that can be shown on the maps. Mr. Scheiner stated he may be able to generate an agricultural soils map, steep slope map, and an updated conservation overlay district map and still stay within the budget. Mr. Scheiner asked Board members if they are interested in the additional maps. Vice Chair Craycraft stated it would be a good idea to have a complete map set if it can be done within the budgeted amount. Board members agreed.

Chair Drummey asked if the base map would have the capability of showing individual lots. Mr. Sullivan stated it could if they could get the tax map information from Cartographics. Ms. Smith stated she believes Cartographics provided a disc to the Assessing Department and she would check with Assessing Clerk Laura Zuzgo. Chair Drummey asked what the next step is. Mr. Scheiner stated the next step would be for himself and Mr. Sullivan to provide the Board with a detailed scope of what they can do for the budgeted amount. Mr. Scheiner stated he would like to meet with the Board again once the proposal is drafted. Board members thanked Mr. Scheiner and Mr. Sullivan.

Rules of Procedure Update

Ms. Smith passed out the revised Rules of Procedure document which incorporated the changes made at the 5 May 2015 meeting. Mr. Bickford questioned Article V Section F which states "There shall be a maximum of five alternates of the Planning Board who reside in the Town of

New Durham as authorized by RSA 673:6 II". Ms. Smith read RSA 673:6 II which does allow five alternates.

Vice Chair Craycraft made a motion to approve the Planning Board Rules of Procedure as amended 19 May 2015. Ms. Veisel seconded the motion. The motion was unanimously approved. Board members signed the document. Ms. Smith stated she will have the Town Clerk certify the document on 21 May 2015.

SB- 146

Vice Chair Craycraft asked the status of Senate Bill 146. Mr. Bickford stated the sponsor has retained it. Mr. Bickford further stated the Bill will be looked at again during the summer and voted on in January. Chair Drummey noted it would still be worthwhile to write a letter listing the Board's concerns as discussed at the 5 May 2015 meeting. Mr. Bickford stated it would and also stated he would be watching for the Bill.

Review of Minutes

Board members reviewed the minutes of 5 May 2015.

Vice Chair Craycraft made a motion to approve the minutes of 5 May 2015 as printed. Ms. Veisel seconded the motion. The motion was approved with four affirmative votes (Anthes, Craycraft, Drummey, Veisel) and one abstention (Chabot).

Review of Mail

Board members reviewed the mail.

Code Enforcement Officer

Chair Drummey informed Board members the Town hired a new Code Enforcement Officer (CEO). Chair Drummey noted the new CEO's name is Joe Asbury and he has been a contractor for over 18 years. Ms. Smith stated she met Mr. Asbury yesterday (18 May 2015) when he came in to fill out his employment paperwork. Ms. Smith stated she did invite Mr. Asbury to the Planning Board meeting.

At 8:02 pm Ms. Chabot made a motion to adjourn. Mr. Anthes seconded the motion. The motion was unanimously approved.

Respectfully submitted,

Amy Smith
Recording Secretary