

**MINUTES
NEW DURHAM PLANNING BOARD
6 AUGUST 2013**

Chair Craycraft called the meeting to order at 7:06 pm.

Roll Call: Bob Craycraft (Chair), Scott Drummey (Vice-Chair), Paul Raslavicus, Dot Veisel, David Swenson (Selectman’s Representative), Craig Groom (Alternate); recording secretary Amy Smith.

Excused Absence: Cameron Quigley

Others Present: Building Inspector Arthur Capello, Videographer Jim Ladd

Public Input: There was no public input.

Keith Babb – advice – gravel pit – Kings Highway – Map 219 Lot 5

Chair Craycraft informed Board members that Mr. Babb had contacted the Land Use Clerk to reschedule his appointment with the Board until 3 September 2013.

Master Plan Discussion – Vision Statement

Mr. Swenson passed out draft copies of a Vision Statement for the Master Plan, listing three different alternatives. Mr. Swenson also passed out a draft Mission Statement. Mr. Swenson read the documents aloud for the viewing public. Board members reviewed the drafts of the Vision Statement first. Several suggestions to changes in wording were made by Board members. Mr. Raslavicus suggested adding ‘stakeholders’ to the wording. Discussion followed regarding using the word ‘stakeholders’ as opposed to ‘businesses’. Board members agreed the Vision Statement should read: “New Durham is a leading New Hampshire town providing a dynamic and innovative community committed to growth and prosperity for all stakeholders and a safe, clean, affordable place to live, work, and play.” Ms. Veisel suggested bringing the wording of the Vision Statement up at the two meetings scheduled on Thursday to discuss the Master Plan. Mr. Groom agreed with Ms. Veisel.

Board members next discussed the wording of the Mission Statement. Board members agreed they liked the draft version of the Mission Statement. Mr. Drummey suggested changing the word “the” to “a”. Board members agreed. The mission statement reads: “New Durham is a leading New Hampshire town focused on encouraging individuality and excellence, leveraging its resources, and balancing the interests of residents and businesses through managed growth, fiscal responsibility, and stewardship of our natural resources and environment.”

Other Business

Building Inspector/Code Enforcement Officer Arthur Capello stepped forward and asked for clarification from the Board on two different issues. Mr. Capello stated the first issue is regarding placement of a sign. Mr. Capello stated a volunteer representative of Gospel for Asia approached him regarding the placement of a sign. Mr. Capello stated all requirements for the sign itself have been met but he is looking for guidance regarding Article XVI Section L-2 of the Zoning Ordinance. Mr. Capello continued to state the Main Office for the business is overseas so he wasn't sure if the proposal would then be considered a prohibited sign as it is off premise. Discussion followed. Mr. Swenson asked if the person asking for the sign is using his home as an office for the business. Mr. Capello stated he is and also stated the person has a business card listing his New Durham address on it. Mr. Capello suggested having the person apply for a minor home business, which would then allow the sign. Board members agreed this was the route to follow.

Mr. Capello next asked for clarification on Article IX Section E-3 and Article XVII Section E. Mr. Capello explained to the Board what the applicant proposed to do and stated it did comply with Article IX Section E-3 of the Zoning Ordinance but this seemed to be contrary to what was stated in Article XVII Section E regarding impervious surfaces. Board members reviewed the Ordinance. Mr. Swenson pointed out that Article XVII Section F-2 d is in agreement with Article XVII Section E regarding the impervious surfaces. Mr. Capello clarified that while the applicant is able to replace the stairs on the structure located on a non-conforming lot under Article XVII Section E they still cannot exceed the maximum impervious surface area as listed in Article XVII Section F-2 d and Article XVII Section E unless they receive a variance from the Zoning Board. Board members agreed with this interpretation.

Stormwater Management & Erosion Control Regulations

Ms. Smith stated she made the corrections to the Stormwater Management & Erosion Control Regulations as recommended by the Board at the 16 July 2013 meeting and passed out the revision. Ms. Smith informed Board members that her computer crashed last Tuesday (30 July 2013) and she was told that the computer company was unable to extract any of her information off the machine. Ms. Smith stated since all her information was on that computer she was not sure the timeframe for setting up the public hearing. Ms. Smith suggested a tentative public hearing date of 17 September 2013. Board members agreed. Mr. Raslavicus suggested on page 7, # 5, eliminating 'for existing lots of record' after "25%" as it is redundant. Board members agreed.

Review of Minutes

Board members reviewed the minutes of 16 July 2013. Mr. Drummey suggested on page 2, 1st paragraph, 6th line down, eliminating the sentence beginning with "Mr. Drummey" and changing

it to “Ms. Veisel drafted the ‘Community Well-Being’ section and it worked well.” Mr. Raslavicus suggested on page 2, last paragraph, 11th line down inserting the words “and primary structure” between the words ‘bunkhouse’ and ‘is’. **Mr. Drummey made a motion to approve the minutes of 16 July 2013 as amended. Mr. Raslavicus seconded the motion. The motion was approved with 4 affirmative votes (Craycraft, Drummey, Raslavicus, Swenson) and 1 abstention (Veisel).** Ms. Smith asked if someone could e-mail her the 16 July 2013 minutes in a ‘Word’ document so she could make the changes as her version is gone due to the computer issue. Mr. Swenson stated he would.

Review of Mail

Board members reviewed the mail.

Site Plan Review Regulations

Ms. Smith asked if the previously made suggestions regarding the Site Plan Review Regulations should be submitted to professional editor Elaine Planchet now that the Subdivision Regulations have been updated. Board members agreed Ms. Smith should give Ms. Planchet the current Site Plan Review Regulations, the packet submitted by Mr. Raslavicus for discussion at the 4 June 2013 meeting, and the minutes of the 4 June 2013 meeting.

At 8:25 pm Mr. Drummey made a motion to adjourn. Ms. Veisel seconded the motion. The motion was unanimously approved.

Respectfully submitted,

Amy Smith
Recording Secretary