

DRAFT MINUTES

NEW DURHAM PLANNING BOARD

NOVEMBER 13, 2007

Chairperson Cathy Orlowicz called the meeting to order at 7:05 PM.

Roll Call: Cathy Orlowicz (Chair), Bob Craycraft (Vice-Chair), Don Voltz, Peter Rhoades (Selectmen's Representative). **Excused Absence:** Paul Raslavicus (Alternate). **Unexcused Absence:** Christopher LaPierre, (Alternate), Duane Armstrong, George Gale (Alternate)

Others Present: David Bickford

Public Input: Chair Cathy Orlowicz asked if there was any public input. There was none.

Recreational Vehicles: The Board reviewed a draft ordinance as introduced by Don Voltz at the xxx meeting. The maximum allowable use period was changed from four days per calendar month to 6. Cathy Orlowicz suggested including a reference to TO.03.003, An Ordinance Regulating the Obstruction of Class V Roads in New Durham. The maximum size in the Recreational Vehicle definition was changed from 400 square feet to 500 square feet. The definition of Recreational Vehicle in the Flood Plain Ordinance was changed to conform to the revised definition in the Zoning Ordinance. The section on Recreational Vehicles was moved from Prohibited Uses to Permitted Uses.

Don Voltz moved to approve the Recreational Vehicle Amendment to the Shore Front Protection Ordinance, and to schedule a public hearing on the Amendment for December 4, 2007 at 7 PM. Peter Rhoades seconded. Unanimous with no abstentions.

Pine Point Road: Chair Cathy Orlowicz distributed a letter she had drafted to the Selectmen after the Site Walk at Pine Point Road on xxxx. Board members reviewed and discussed the draft, and suggested amendments. The Board decided by consensus that Ms. Orlowicz would edit the letter based on Board suggestions and bring the revised letter to the November 20, 2007 Planning Board meeting.

Capital Improvement Plan: David Allen relayed to the Board that Town Manager April Whittaker was hoping the Board could sign off tonight on the Capital

Improvement Plan. Cathy Orlowicz said that she had sent the proposed edits and corrections to Paddy McHale, Chair of the Capital Improvement Advisory Subcommittee, and she had not yet received a response as to whether the edits were acceptable to the Advisory Committee. Bob Craycraft suggested the Planning Board had the authority to make the changes itself because the Subcommittee has only an advisory role. David Allen offered to check in with Mr. McHale to find out what plans he had to respond to the suggestions. Ms. Orlowicz said she would make the contact and clarify for the next meeting. Don Voltz suggested tabling the issue until the next meeting. The board agreed by consensus.

Master Plan/Strategic Plan: David Allen identified 6 questions that all towns must address if they want to establish a clear strategy for implementing their master plan. These questions are:

1. Where do we want to grow?
2. How shall we focus growth in the preferred area?
3. What do we want to protect?
4. How do we want to protect it?
5. How does the town protect its existing tax base?
6. How does the town expand its tax base?

Allen said he thought the Master Plan addressed all of these issues except #5, protecting its existing tax base. He said some towns also have additional questions they need to address because of special situations they have. He said for New Durham the question is, "How will the town service residents in the northern section of town going forward?" He suggested it was an issue the Board should begin to explore.

Conservation Subdivision Ordinance: Bob Craycraft noted several items in the Conservation Subdivision Ordinance that he wanted to see improved based on the Board's experience with its first application under the new ordinance. The areas included the yield formula, clarifying the need for a building envelope, criteria for waiving the maximum cul de sac length, a requirement that the applicant begin with a conceptual discussion and preliminary review, as well as the forestry issues raised by Mike Gelinis.

Mr. Craycraft did not expect action at this meeting but wanted to be sure the issue was on the agenda very soon. Board members agreed to put it on the agenda for the December 4 board meeting. David will work with Bob Craycraft and Mike Gelinis to have language ready for Board members to review on the 4th.

Budget: Cathy Orlowicz reported that the Planning Board budget for 2008 was proposed for level funding in all line items. Bob Craycraft asked if \$10,000 is enough to cover all necessary contracted services. Peter Rhoades said that in light of recent developments in town, the Selectmen would be open to consideration of additional

funds if it would speed up the establishment of additional protections for the town. David Allen will review the cost estimates with Chair Orlowicz and Bob Craycraft.

Membership: Peter Rhoades asked how the Board would be following up with absent members who had not responded to the letter from the Board. He suggested the Board of Selectmen could initiate action to remove members under the terms of RSA xxx. After discussion, the Board decided by consensus that Mr. Allen would call the individuals in question, let them know the Planning Board would be asking the Board of Selectmen to initiate such action in the near future, and ask if they wanted to file a letter with the Planning Board before that happened.

Minutes: Don Voltz moved to approve the minutes of October 9 as amended. Bob Craycraft seconded. Peter Rhoades abstained because he was not present on October 9. Unanimous.

Don Voltz moved to approve the minutes of October 16 as amended. Peter Rhoades seconded. Bob Craycraft abstained because he was not present on October 16. Unanimous.

Peter Rhoades moved to approve the minutes of October 23 as amended. Bob Craycraft seconded. Don Voltz abstained because he was not present on October 23. Unanimous.

Bob Craycraft moved to approve the minutes of October 30 as amended. Don Voltz seconded. Unanimous with no abstentions.

Peter Rhoades moved to approve the minutes of November 6 as amended. Bob Craycraft seconded. Don Voltz abstained because he was not present on November 6. Unanimous.

Adjourn: Don Voltz moved to adjourn at 9:15 PM. Peter Rhoades seconded. Unanimous.

Respectfully submitted,

David Allen
Land Use Administrative Assistant