

# DRAFT MINUTES

## NEW DURHAM PLANNING BOARD

### SEPTEMBER 23, 2008

Chairperson Bob Craycraft called the meeting to order at 7:07 PM.

**Roll Call:** Bob Craycraft (Chair), David Bickford (Selectman's Representative), Paul Raslavicus, Cathy Orlowicz, Paddy McHale

**Others Present:** Christopher Lapierre, CIP subcommittee chair, Ron Gehl (acting as a member of the CIP subcommittee), New Durham Fire Chief Peter Varney

**Public Input:** Chair Bob Craycraft asked if there was any public input. There was none.

**Public Hearing regarding the proposed revision of the New Durham Capital Improvement Plan to be presented to the Planning Board by the Capital Improvement Plan Subcommittee:** Christopher Lapierre provided an overview of the Capital Improvement Plan that was developed by the subcommittee and he summarized the process and key points before the board. Chris distributed a handout among the planning board members that reiterated his talking points. The handout “presentation notes for the Advisory CIP committee chairman’s comments” is attached as an addendum to these Planning Board minutes. Fire Chief Peter Varney provided a supplemental one-page handout providing detailed information pertaining to the “Breakdown of Fire Station Building and Planned Expenditures for 2009” The document is attached as an addendum to these Planning Board minutes.

Selectmen’s Representative Bickford asked Chris to summarize the information contained in the CIP tables and Chris proceeded to discuss the information table by table while Ron Gehl interjected his comments, as a member of the CIP, when applicable.

The Board found three minor amendments that were warranted in the draft CIP:

- Fire Department Table 5A -. Replace note 1 with the detailed cost breakdown outlined in the handout distributed by Fire Chief Varney at tonight’s meeting.
- Library Table 7 – Add note 3 related to the line item “F/T Employee & Benefits”
- Highway Infrastructure Table 6 Sheet 3 – Remove the annual “Main Street/Old Bay Road Sidewalk” annual contribution of \$5,000 from the years 2011 through 2017.

**Cathy Orlowicz motioned to adopt the amended Capital Improvement Plan. Seconded by Paddy McHale. The motion carried unanimously.**

**Continued Review and action on a finding by the New Durham Fire Chief that a building owned by Richard Bast at 105 Ten Rod Road (Map 1, Lot 15) is in a badly damaged, dilapidated, and unusable condition caused by fire; and on a requirement that the owner repair, rebuild, or remove the ruins to ground level within one (1) year.** New Durham Fire Chief Peter Varney distributed a correspondence dated May 5, 2008 between then Fire Chief Brinley R. Nelson and Town Administrator April Whittaker (memo attached to these minutes as an addendum). The correspondence indicated that the building located at 105 Ten Rod Road was "clearly uninhabitable" and "should be condemned to avoid a potential of life safety hazards to anyone who would try to occupy what remains of the structure." Selectmen's representative David Bickford indicated he was familiar with the structure and that it was in poor shape. David attempted to find a photograph that depicted the structure in its current state but was unable to locate the visual aid. Following discussion among the board members, it was decided to rely on the input from the fire chief and the information provided by David.

**David Bickford motioned that the property owned by Richard Bast at 105 Ten Rod Road (Map 1, Lot 15) shall be repaired or rebuilt or the ruins shall be removed to ground level within one year of September 23, 2008. Seconded by Paddy McHale. The motion carried unanimously.**

**Adjournment: Paddy McHale motioned to adjourn at 9:21 PM, Seconded by Cathy Orlowicz. The motion carried unanimously.**

Respectfully submitted,  
Robert Craycraft, New Durham Planning Board