

NEW DURHAM PLANNING BOARD MINUTES
JANUARY 17, 2006

A video recording of this meeting is on file with the Office of Town Clerk, is available for public viewing during normal business hours, and will be retained in accordance with the New Hampshire Municipal Records Board rules established under RSA 33-A:4, or for a minimum of 24 months.

Members Present: Chair Robert Craycraft, Vice-Chair Don Voltz, Alternate member Cathy Orlowicz, David Lindberg arrived at 6:50 PM.

Members Not Present: Michael Clarke and Alternate George Gale had an excused absence. Selectmen Representative Dwight Jones, Alternate Brain Chasse and Christopher Lapierre had an unexcused absence.

1. Public Input: There was no Public Input.

2. Approval of Minutes:

Chair Craycraft appoints Alternate Cathy Orlowicz to sit in for Michael Clarke for acceptance of minutes.

December 6, 2005 were tabled no quorum.

December 10, 2005 were tabled no quorum.

December 13, 2005 were reviewed and amended.

Motion made by Don Voltz to approve the minutes of December 13, 2005 as amended. Seconded by Cathy Orlowicz. Vote: Unanimously approved.

3. New/Old Business:

Cathy Orlowicz expressed the need for help regarding the NPDES Multi-Sector Storm Water General Permit which was brought up at the January 3, 2006 meeting and was a condition of approval by the Board for the Bruedle Gravel Pit operations. Cathy Orlowicz explained her research and based on her research she wondered if the conditions outlined with such permits would apply to the present application. Cathy Orlowicz asked if outside professional help was needed to understand what the requirements may be for a gravel pit operation in the state of NH and the SWPPP and MSGP. Chair Craycraft noted he has requested the Conservation Commission Chairman to help assist the Planning Board on this matter. David Lindberg indicated he would seek the assistance of DES personnel who might be able to provide clarity on the matter.

4. Approval of Minutes:

Due to the arrive of David Lindberg, the Board returned to review minutes that had been tabled due to lack of a quorum.

December 6, 2005 were reviewed and amended.

David Lindberg requested his comments be incorporated into the minutes concerning an issue with a Home Occupation Permit and Town Counsel's input on this matter.

Motion made by Chair Craycraft to conditionally approve the minutes of December 6, 2005 with review of the tapes for David Lindberg's comments to be incorporated. Seconded by David Lindberg. Vote: Unanimously approved.

December 10, 2005 minutes were reviewed and amended.

Motion made by David Lindberg to approve the minutes of December 10, 2005 as amended. Seconded by Cathy Orlowicz. Vote: 3 Yes (Lindberg, Voltz, Orlowicz) 1 Abstain (Craycraft). The motion carried.

5. New/Old Business:

Chair Craycraft reviewed the following items that he felt should be addressed within the coming year with the Board.

- Planning Board Rules of Procedure – The Board will discussed this on there February workshop.
- Capital Improvement Program – Chair Craycraft has requested the assistance of Interim April Whittaker. Chair Craycraft suggested forming a Sub-Commission to help direct and complete the CIP for this year.
- NROC Grant.
- Site/Sub Regulations Adopted Amendments for distribution among the Board members.
- Conditions of Approval Checklist
- Final Review of the adopted Master Plan for Certification.
- Zoning Ordinance for next year town warrant.
- Impact Fees
- Town Center Plan.

Because of concerns expressed regarding the posting of the Open Space Conservation Ordinance. Cathy Orlowicz informed the Board she sought assistance from the New Hampshire Municipal LLG., on deadlines for public hearings and required action dependant on how the Open Space Conservation Ordinance had been posted. Cathy Orlowicz explained with the use of "or" with the two formulas posted, it would not require the Board to hold another hearing because both options were included in the document and would not be considered a substantive change. If the document was posted with only one formula and the Board voted to adopt the second formula, it would then be deemed a substantive change and then reposted for Public Hearing. Cathy Orlowicz further explained the deadline for approval of the ordinance for submission to the Town

Clerk for placement on the 2006 Ballot. Cathy Orlowicz notes she has requested a written reply from New Hampshire Local Government Center on this matter.

6. Adjournment:

**Motion made by Don Voltz to adjourn at 7:45 PM. Seconded by David Lindberg.
Vote: Unanimously approved.**

Respectfully submitted by,
Kathleen Merrill
Planning Board Clerk

Approved: March 21, 2006

Approved